



*Agenda and Business Papers  
Burke Shire Council Ordinary General Meeting  
Wednesday 17 November 2010  
9.30am Council Chambers*

9.30 am	Opening of meeting
10.30 am – 11.00 am	Morning Tea
1.00 pm to 1.30 pm	Lunch

01 Opening of Meeting .....3

02 Record of Attendance.....3

03 Prayer .....3

04 Consideration of applications for leave of absence .....3

05 Confirmation of minutes of previous meeting(s).....3

    General Meeting Wednesday 20 October 2010 ..... 3

06 Condolences.....4

07 Mayoral Minute and Report .....4

08 Councillor Reports .....4

09 Consideration of Notice(s) of Motion and Petitions .....4

    09.01 Notices of Motion ..... 4

    09.02 Petitions ..... 4



10	Chief Executive Officer Reports .....	5
	10.01.01 CEO Monthly Report.....	6
	10.01.02 CEO Status report .....	10
	10.01.03 Burke Shire Public Holiday 2011. ....	26
	10.01.04 Burke Shire Tidy Yard Competition Results 2010 .....	27
	10.01.05 Gulf Barramundi Restocking Association 2009/10 and 2010/11 Council Contribution .....	28
	10.01.06 Information for consideration .....	29
	10.01.07 New Pool Safety Laws.....	30
	10.01.08 Re-establishment of permanent police presence at Gregory .....	31
	10.01.09 Sustainable Resource Community Local Leadership Group .....	32
	10.02.01 Upcoming Meetings.....	33
	10.02.02 Purchase Community Housing .....	34
	10.02.03 RADF request for extra funds .....	36
	10.02.04 Burke Shire Local Government Draft Pest Management Plan 2011-2015 .....	37
	10.02.5 Proposed Council Meeting date for 2011 .....	38
11	Finance Manager Reports .....	39
	11.01.01 Monthly Financial Report.....	40
	11.01.02 Status Report.....	41
	11.02.01 Recreational Leave Policy .....	43
	11.02.02 Housing Policy .....	44
	11.02.03 Audited Financial Report .....	45
12	Director Engineering Services Reports .....	46
	12.01.01 Director Engineering Services Works and Services Program Update.....	47
	12.01.02 Director Engineering Services Status Report .....	55
	12.02.01 Cyclone Wet Season Cleanup November 2010 .....	87
13	Consideration of committee recommendations .....	89
14	Closed session reports .....	89
	14.01 Community Cabinet Meeting .....	89
	14.02 Gregory Water Treatment Plant.....	89
	14.03 Extraction from Gravel Pits and Pipeline .....	89
	14.04 Application for Renewal of Preferential Pastoral Holding .....	89
	14.05 Consideration of rate classification .....	89
	14.06 Waanyi - Native Title Determination Update.....	89
15	New business of an urgent nature admitted by Council .....	89
16	Closure of meeting.....	89
17	Deputations and presentation scheduled for meeting .....	89

## 01 Opening of Meeting

---

The Mayor welcomed members and declared the meeting open.

## 02 Record of Attendance

---

Members      Cr Ernie Camp, Deputy Mayor- Chair  
                 Cr Tracy Forshaw  
                 Cr Tonya Murray  
                 Cr Bill Olive

Officers        Gary Letts, Chief Executive Officer  
                 Jenny Williams, Executive Assistant

Absent (Teleconference) Cr Annie Clarke, Mayor

## 03 Prayer

---

Led by Cr Olive

## 04 Consideration of applications for leave of absence

---

None received at close of agenda.

## 05 Confirmation of minutes of previous meeting(s)

---

General Meeting Wednesday 20 October 2010



101020 Confirmed  
Minutes.pdf

### Recommendation

That the Minutes of the General Meeting of Council held on 20 October 2010 as presented be confirmed by Council.

## 06 Condolences

---

None received at close of agenda.

## 07 Mayoral Minute and Report

---

Mayoral Report to be provided to meeting.

## 08 Councillor Reports

---

Councillors will provide reports to the meeting.

## 09 Consideration of Notice(s) of Motion and Petitions

---

### 09.01 Notices of Motion

None received at time of agenda preparation

### 09.02 Petitions

None received at time of agenda preparation

## 10 Chief Executive Officer Reports

---

### Recommendation

That

The Chief Executive Officer's Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.09 of the Business Papers be received by Council and noted; and

The Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.05 of the Business Papers be received for consideration.

### 10. Chief Executive Officer Reports

#### 10.01 Standing Business Papers for Information

10.01.01 CEO Monthly Report

10.01.02 CEO Status Report

10.01.03 Burke Shire Public Holiday 2011

10.01.04 Burke Shire Tidy Yard Competition Results 2010

10.01.05 Gulf Barramundi Restocking Association 2009/10 and 2010/11 Council Contribution

10.01.06 Information for consideration

10.01.07 New Pool Safety Laws

10.01.08 Re-establishment of permanent police presence at Gregory

10.01.09 Sustainable Resource Community Local Leadership Group

#### 10.02 Business Papers for Council Consideration and Decision

10.02.01 Upcoming Meetings

10.02.02 Purchase Community Housing

10.02.03 RADF request for extra funds

10.02.04 Burke Shire Local Government Draft Pest Management Plan 2011-2015

10.02.05 Proposed Council Meeting date for 2011

## Chief Executive Officer Reports

### 10.01.01 CEO Monthly Report

---

#### *Executive Summary*

#### *For Council Information*

#### *Full Report*

### **Staff Matters**

Cassy Hinds commenced employment on Monday 8<sup>th</sup> November , and we welcome Cassy on board as the Director of Engineering Executive Assistant .Cassy has settled in over the last few days and will fit in well and has good knowledge of the DES .

We also welcome Billie back as a casual in the office , whilst Cheryl is away on leave and will then leave the BSC in early December.

We will conduct an interview for the payroll and HR officer early in December as the applicant is the wife of the transferring police officer, who has been working in Main Roads as administration/payroll.

### **Staffing Status**

Surj Samrai has returned to Cairns after being the relief EA, and Jenny Williams has returned back to work.

Pam de Joux has been away sick and returns on Monday the 15<sup>th</sup> November.

Other depot and works staff are also on leave Norm Gowdy and Bob Marshall.

### **Staff attendances at Conferences and Training**

Debbie Glyde has attended a HR workshop in Cairns this past week.

### **Enterprise Bargaining**

Awaiting awards rationalisation of Federal and State award into a single award before progressing.

### **Events Calender**

<b>November 2010</b>	
2	Melbourne Cup Public Holiday
3 to 5	NQLGA Bi-annual Conference – Port Douglas
5	NWQRRG Technical Committee at Karumba Civic Centre.
15	NWQRRG AGM – Croydon
17	Council Meeting
23	MMG Century Mine - meeting

24	District Disaster Management Meeting – Mount Isa
25	GSD – General Meeting – Mornington Island (Birri Lodge)
<b>December 2010</b>	
1	Burketown School – Awards Night
3	Burketown School Breakup
9	GSD - Launch of Gulf Savannah Investment Information Document - with the Governor in Brisbane.
9	MITEZ AGM – Charters Towers
11	Burke Shire Council - Christmas in the Park
15	Council Meeting
17	Burke Shire Council – last day before Christmas Break
25	Christmas Day
26	Boxing Day
<b>January 2011</b>	
1	New Years Day
4	Burke Shire Council – first day back
24	Burketown School first day back
26	Australia Day

### New Subsidies/Grants

Nil

### Grant Application and Project Status

Name	Purpose	Funding	Status
Minor Tourism Infrastructure Grant in partnership with the Savannah Way Ltd and Doomadgee Council	Interpretive and Directional Signage	Grant Sought TBC Total Project TBC	Installation underway Signage designed and ordered. Initial visit delayed due April flood event.

Regional and Local Community Infrastructure Program Round Two	Refurbishment of the multipurpose courts	Grant \$30 000 Total Project \$ 40 000	Planning Underway Received
Regional Arts Development Fund	Arts and Cultural Activities	Grant Sought \$5000 Total Project \$5500	Submissions called Received \$4950 Submitted
Regional and Local Community Infrastructure Program Round Three	Tennis Court resurfacing - Gregory	Grant (fixed amount) \$30 000 Council \$45 000 Total Project \$ 75 000	Submitted
LGAQ skilling Queenslanders for work 2010/11	Traineeship for 12 months	Grant Sought \$11 000 Council 50 % of training costs	Call for traineeship from the community Approved

### Complaints Status Reports

The Complaints Register is active and there are no complaints currently registered.

### Development Matters

None

### Health Matters

Mosquito Fogging has commenced in Burketown. Notices have been sent to the Burketown and Gregory residents and the Rural Properties.

### Food Licensing /Flammable & Combustible Liquids Licences/ Environmentally Relevant Activity Licences

All food premises and flammable and combustible bulk fuel storage areas have been inspected by the EHO. Report received. Action taken to implement recommendations.

All businesses listed below have been issued with their Food Licence Certificates for 2010-11.

The following inspections were carried out in Burke Shire 3-5 August 2010 by Environmental Health Officer, Mr. George Hapgood.

**Savannah Lodge** - Premise is structurally sound and adequate for the volume of business carried out. They are well maintained and in a clean, sanitary condition.

**Burketown Bargain Barn** - Ms Debbie Harris sells take away food from a mobile caravan outside the Burketown Bargain Barn. The Caravan is structurally sound and maintained in a satisfactory condition.

**Burketown Caravan Park** - The premises are of modern construction and maintained in a satisfactory condition.

**Burketown Hotel** - Work requested previously has been carried out with the exception of the minor work to the hotel cold room. He has commenced the Food Safety Supervisors course on line but has yet to complete the second module.

**Tirranna Road House** - Premise consists of a retail store, kitchen and dining room. Meals are prepared in the kitchen and sold through the dining room. A number of defects were observed and a letter has been sent requesting completion of these items.

**Hells Gate Roadhouse** - Mr. William Olive advised meals are prepared in the kitchen for guests only. Packaged food is sold through the shop. The premise is considered satisfactory.

**Century Mine** - The mess is well designed and constructed and adequate for the volume of meals prepared. It is well maintained. Minor defects were noted by the Catering Manager, Mr. Tony Mc Cann who advised that the ceiling of the kitchen is to be repainted.

**Adele Grove Camping Ground** - The kitchen is of sound construction, adequate for the volume of meals prepared therein and maintained in a satisfactory condition.

**Gregory Downs Hotel** - Premises are old but the condition has improved since my original inspection in 2008. It appears that a Food Safety Supervisor has yet to be nominated. Ms Start advised that she intends to undertake renovations to the kitchen and outdoor area adjacent.

### **Emergency Service Matters**

The first DDMG meeting is being held in Mt Isa on the 24<sup>th</sup> November , we will participate in a phone link up. LDMG meeting will commence after the DDMG meeting is held.

### **Economic Development**

Nil

### **Regional Development Matters**

The Regional Development Road map workshop and submission writing workshop was held at the Shire Hall on Wednesday 27<sup>th</sup> October.

Administration staff attended the submission writing workshop and found the information given very useful, and Councillor Ernie Camp, Gary Letts and Dennis Kerr attended the evening workshop.

The information submitted on the various priorities and strategies was very helpful for the Regional Development team.



DOC271010-003.pdf

### **Work Place Health and Safety Matters**

Nil

### **Tourism**

Frank Thomas has returned down south for the wet so no tourist report.

Chief Executive Officer Reports

10.01.02 CEO Status report

*Executive Summary*

Providing Council with the status of actions previously sought by Council for action

*For council information*

*Full Report*

The status of matters previously resolved is as follows:

<b>NOVEMBER 2010</b>		
<p>Burke Shire Council Community Christmas Event</p>	<p>CEO advised that he had discussions with depot staff and undertook to have another meeting with them to advise them of the status and to ensure they are satisfied with consultation process. At this meeting, minutes will be taken to record discussions with staff and agreed outcomes.</p> <p>Cr Camp put forward a suggestion that community groups/clubs be contacted to participate in the Christmas event with a view to providing donations or suitable venue and also gifts/incentives for staff. CEO to liaise with Cr Murray in this regard.</p> <p>CEO advised the staff had suggested purchasing a ham as a gift to thank employees for their contribution over the past year. Cr Camp suggestion starting a Christmas Club.</p> <p>The Mayor asked that the town Christmas Tree should be coordinated by one person, CEO advised Customer Service Officer is currently has this in hand.</p> <p>That Council delivers a 2010 Christmas Event that provides a Christmas experience for the Shire as a whole.</p> <p>Carried 05.100818</p>	<p><b>November</b></p> <p>Approach VMR to see if they will cater for staff Christmas breakup.</p> <p>Meeting with Depot Staff week 8/11/10 to 12/11/10</p> <p><b>October</b></p> <p>CSO to contact upon return from leave</p> <p>Hams have been ordered</p> <p>DES allocating staff to erect Christmas Tree</p>
<p>RFDS Critical Incident Response Plan</p>	<p>Royal Flying Doctor Service - Disaster and Emergency framework/State Disaster Management Plan</p> <p>Liaise with Mr Bennett to obtain further information on the Critical Incident Response Plan and include in Community Cabinet Deputation request for Minister of Emergency Services</p>	<p><b>November</b></p> <p>Mr Bennett contacted in relation to providing information for Deputation but it was not possible for information to be disseminated in time. Awaiting further information from Mr Bennet</p>
<p>Federal Government Infrastructure projects</p>	<p>CEO to invite Federal Government infrastructure projects officer, Mr Michael Deegan from Infrastructure Australia to Burketown to discuss various infrastructure projects with a view to obtaining critical information about how the Burke Shire Council can compete in the market</p>	<p><b>November</b></p> <p>Letter of invitation sent to speak at an upcoming Council meeting</p>

Pool Safety	<p>CEO advised that there have been a few incidents of children getting through the turnstiles or over the fence. Discussion was held with regard to notices being put up at the pool and on community notices reminding parents that children are to be supervised or a consequence result in the pool being permanently closed.</p> <p>Mayor advised that LGAQ provided online courses for Councils to find solutions to problems of this nature. There may also be funding available from the State Government for a Sports &amp; Recreation Officer. The CEO was tasked with reviewing these and other options, including installing a closed circuit television, and provide funding/feasibility report to Council as a matter of priority.</p>	<p><b>November</b> LGAQ circular on pool safety received and is being reviewed</p> <p>Previous application for Sport &amp; Rec officer was unsuccessful</p>
Wild Rivers Visit by Leader of the Opposition	<p>Provide information about Wild Rivers legislation to Councillors and invite Leader of the Opposition to Burketown for discussions with Councillors and other relevant parties. Also arrange for community consultation in relation to the impact of the Wild Rivers legislation as it pertains to the Burke Shire specifically</p>	<p><b>November</b> Contact has been made with Opposition Leader's office and also the Member for Kennedy. The proposed invitation to attend at Normanton was declined due to this being a private meeting between CLCAC and the opposition leader. The Mayor has suggested we try for a meeting in Canberra.</p>
Conversion of long term casual staff to permanent status	<p>CEO to review converting long term casual staff to permanent status, keeping in mind issues such as housing.</p>	<p><b>November</b> CEO and FM undertaking review, taking into consideration Council's policies on providing housing to staff and other relevant policies</p>
Council Policies	<p>Council requested a full copy of Council's policies to be provided FM to provide Councillors with copy of Council's Policies asap</p>	<p><b>November</b> FM working on policy manual for Councillors</p>
Development of Camping/Visitor Information Pack	<p>Investigate the costs and design of a campers guide or visitors information pack with a view to managing the environmental impact of campers/visitors on the Gregory River. Including liaison with DERM in relation to an environmentally friendly ablution block for campers</p>	<p><b>November</b> CEO investigating possibilities of grant to undertake this work. Discussed this at the Community Cabinet meeting with the minister and awaiting response</p>

		from the department.
Shed for Sport Equip	Cr Murray suggested that a shed be erected near the tennis courts to store sports equipment to avoid damage or theft of sporting equipment.	<b>November</b> CEO reviewing funding sources
Thank you Letters	Cr Murray advised that she attended the Horse Sports Awards on behalf of the Mayor. The Mayor thanked Cr Murray for attending on short notice and asked that thanks also be passed onto the Community Services Officer for organising the event.	<b>November</b> Completed
Community Campaign	CEO to Liaise with police/neighbourhood watch to create a campaign directed at parents and children about good behaviour, consequences of bad behaviour. CEO to investigate the possibility of partnering with local and well known sporting identities to assist with the campaign.	<b>November</b> Grant opportunities are being considered
Council Donations to Community Organisations for 2010/11 Budget	That Council provide in-kind support from Council's Donations budget allocation to Burketown Rodeo and Sporting Association for \$1650 being for value of machinery hire, rubbish collection, mowing and slashing etc; and	<b>November</b> Completed  <b>October update</b>  Reported to September meeting It was resolved that Council defer consideration of the remaining requests until the receipt of further clarification.
Arts and Craft Show 2011	That Council call for expressions of interest to participate on the Burke Shire Council Arts and Craft Show Advisory Group. Further, that once nominations are received the CEO may call a meeting of the group and brief the members on their role and discuss Council's intent with regards the Burke Shire Council Arts and Craft Show. The group to be chaired by Mayor, Cr Annie Clarke.  Carried 07.100818	<b>November</b>  Updated provided at December meeting  <b>September update</b>  In progress
Order of the Outback Community Ball Report	That Council endorse the Order of the Outback Community Ball 2012 to be held on Saturday June 30 2012.  Carried 09.100818	<b>November</b> Completed  <b>October update</b>  In progress
Proposed Determination of Native Title - Native Title	That Council resolve subject to any further additions or alterations to the draft determination orders that may impact on local government interest:	<b>November</b>  In discussion papers

<p>Determination Applications QUD 6022 of 1999 (Waanyi Peoples)</p>	<p>Burke Shire Council approves, and is prepared to consent to the draft determination orders for QUD 6022 of 1999 (Waanyi Peoples).</p> <p>Burke Shire Council authorises Gilkerson Legal to execute an agreement under section 87 of the Native Title Act 1993 confirming Council's consent to the draft determination orders.</p> <p>Carried 27.100818</p>	<p><b>October update</b></p> <p>Actions taken. Processes under way.</p>
<p>Freeholding State Land at Gregory and Burketown - Compulsory Acquisition of Native Title</p>	<p><i>Motion 1:</i></p> <p>Council proposes to compulsorily acquire any and all native title rights and interests over Part of Lot 122 on PC12 for the purpose of alienating the land in fee simple by the State of Queensland to Burke Shire Council pursuant to the Land Act, 1994 for water treatment, sewerage treatment, sheds and fencing purposes as specified in a draft Notice of Intention to Compulsorily Acquire Native Title Rights and Interests tabled at Council's ordinary meeting on 18 August 2010 and Council authorises service of a Notice of Intention to Acquire Native Rights and Interests in order to commence the compulsory acquisition process.</p> <p><i>Motion 3:</i></p> <p>Council delegates authority to the Chief Executive Officer to attend, on Council's behalf, the objection meetings to be held in relation to the proposed native title compulsory acquisition initiated by way of the Notices of Intention to Compulsorily Acquire Native Title Rights and Interests considered in draft at Council's ordinary meeting on 18 August 2010</p> <p>Carried 28.100818</p>	<p><b>November</b></p> <p>In discussion papers</p> <p><b>October update</b></p> <p>Actions taken. Objection received. Being dealt with by Council's legal advisers</p>
<p><b>July 2010</b></p>		
<p>Queensland Week Funding</p>	<p>That Council applies for funding to celebrate Queensland Week 2011 with a multi cultural street party event.</p> <p>08.100721</p>	<p><b>November</b></p> <p>Underway</p> <p>Submitted</p>
<p>Tidy Yard Competition 2010</p>	<p>That Council endorse a Tidy Yard 2010 competition to be run along the same format as the 2009 Tidy Yards Competition, to be judged in October 2010 by a panel of not less than four, nor more than six judges.</p> <p>09.100721</p>	<p><b>November</b></p> <p>Results in discussion papers</p> <p><b>October</b></p> <p>Town Winner: Harris</p> <p>Rural Winner: ???</p> <p>Patio: Pam de Joux</p> <p>Commercial: Savannah Resort</p>

Membership of Mount Isa Chamber of Commerce	Council resolves to write to Mount Isa Chamber of commerce seeking engagement with them with respect to the formation of a Burke Shire Chamber.  10.100721	<b>November</b> Still waiting on reply  Letter written – await response.
Regional and Local Community Infrastructure Program	Council resolves to apply for funds under round three of the Regional and Local Community Infrastructure Program to refurbish the Gregory tennis courts.  11.100721	<b>November</b> Await results  <b>September</b> Submission made, await outcome.
Memorandum of Understanding – Burke Shire Barramundi Grow-out Facility	Council endorses the a Memorandum of Understanding as presented between Burke Shire Council and the Burketown Barramundi Fishing Organisation Inc. regarding the day to day operation of the Burke Shire Barramundi Grow-out Facility.  12.100721	<b>November</b> Completed  MOU signed, handover planned first \$5,000 has been requested for fingerlings.
<b>June 2010</b>		
Request for Support – North Queensland Helicopter Rescue Service	That the request for a donation from the North Queensland Helicopter Service be considered with all other donation requests once the 2010-11 budget is resolved;  And further that Council communicates this to the North Queensland Helicopter Service, in so far as it will be considered proportionally with all other requests and obligations;  In addition Council will offer assistance to North Queensland Helicopter Service in pursuit of funding from the State and Federal Government.  08.100616	<b>November</b> Completed  Deferred until 2010/2011 budget is resolved  Updated request in Donations report to September meeting  Letter written. In July report re donation allocations for Council consideration.
BHP Billiton North Queensland Development Bursaries	That Council nominates the following young athletes for recognition under the BHP Billiton North Queensland Development Bursaries scheme;  Gordon Arnold Hayley Booth Jack Clarke Madison Marshall  11.100616	<b>November</b> Completed  <b>October</b>  Presentations made to Gordon ARNOLD and Hayley BOOTH at September 2010 Council Meeting. Complete  Nominations made. NOTE : Only able to submit two for consideration. Sent an email to Councillors to

		advise. Nominations of Gordon Arnold and Hayley Booth successful. Cheques sent, presentation planned for September 2010 Council meeting.
Policing at Gregory	<p>That Council writes to the Queensland Police Commissioner requesting the reestablishment of a permanent Police presence at Gregory as a matter for urgent consideration given recent and past events and previous undertaking given by the current Police Commissioner in 2006.</p> <p>Further that Council write to Betty Kiernan MP requesting the matter be raised with the Queensland Police Service. 14.100616</p>	<p><b>November</b> Received a reply from Betty Kiernan – see report item</p> <p>Discussed with Minister Roberts at Community Cabinet Meeting in Mt Isa 31 October</p> <p>Letter written, response received, stated that the Council letter has been sent onto operational command for further comment.</p>
<b>March 2010</b>		
Community Plan – Long Term and the Community Engagement Policy	<p>That Council engage the services of a suitably qualified person/s to develop the Burke Shire Community Engagement Policy.</p> <p>10.100302</p>	<p><b>November Update</b> Policy completed</p> <p><b>September update</b> Moving to next phase - community consultation</p> <p><b>August Update</b> See separate agenda item</p> <p><b>July Update</b> Information provided as requested.</p> <p><b>June Update</b> Underway. Expecting draft policy to the August Council meeting.</p> <p><b>May Update</b> In discussion now, quote sought.</p>

<b>October 13 2009</b>		
Telstra	<p>That Council write to Telstra highlighting the lack of engagement from Senior Officers regarding requests from community groups relating to phone services for Gregory. Further that Telstra is requested to provide Council with an update regarding their current plans for service provision at Gregory.</p> <p>05.091013</p>	<p><b>November Update</b> Re-engage with correspondence</p> <p>Letter written.</p>
Gregory Downs Name Change	<p>That Council write to the Department of Environment and Natural Resource Management requesting that under the Q150 Celebrations Program and after due opportunity for and consideration of comments from residents that Burke Shire Council request that the township of Gregory Downs be renamed as Gregory.</p> <p>09.091013</p>	<p><b>November Update</b> Still in process</p> <p><b>October update</b> Awaiting response</p> <p><b>August Update</b> Letter written in response to the last correspondence from the Department.</p> <p><b>July Update</b> Response received, to be discussed with Council at the July Meeting.</p> <p><b>March Update</b> Response received – the State are assessing the request and will advise Council in due course.</p> <p><b>February Update</b> Letter written. Await outcome.</p>
Trusteeship Transfer	<p>That Council communicate with the Department of Communities and express its 'in principle' support for the transfer of the trusteeship from the Department to Council of the ten identified building reserve lots of land.</p>	<p><b>November Update</b> Still in progress</p> <p><b>October update</b> Still awaiting legal opinion</p> <p><b>July Update</b> Still awaiting legal opinion.</p> <p><b>June Update</b> Seeking legal advice re the land tenure ramifications of accepting this offer.</p> <p><b>May Update</b></p>

	11.091013	<p>Department has been back to Council to clarify the position. Council seeking external advice.</p> <p>Letter written – await response.</p>
Recreational Activity Facilities for Children	<p>That Council seek to establish who the point of contact is for this matter and communicate with that person once an identity can be established. If and when an identity can be established that Council communicate, once again, its willingness to partner with established community groups to see these kinds of developments come to fruition.</p> <p>2. Further that when communicating with <b>this</b> individual Council advise that a hitting wall is provided for in the 2009 –10 budget.</p> <p>3. That Council extend an invitation to Shire community groups to make representation to Council at the February planning meeting.</p> <p>13.091013</p>	<p><b>November Update</b> Completed</p> <p><b>October Update</b> To be included in the Community Engagement plan</p> <p>January Update Meeting held with the CEO and Laurie Portch. Will convene a group of residents for input into long term planning for the Community Plan.</p> <p><b>December Update</b> Letter Written</p> <p>Have established who the letter writer is. Response to now be written</p>
<b>September 16 2009</b>		
Burketown Nursing Scholarship	<p>That Council instruct the CEO to further investigate the proposed scholarship concept and report back to Council with regards implications for Council.</p> <p>05.090916</p>	<p><b>November Update</b> Still sourcing funding scholarships</p> <p>Ongoing</p>
<b>August 19 2009</b>		
Minor Tourism Infrastructure Grants	<p>That Council utilise Savannah Way Ltd to lodge and application for the following projects in order of priority:</p> <p>A Making safe the old Albert River Bridge for pedestrian/recreational use traffic (drop down railings etc) and the provision of solar lighting for the area</p> <p>B Update interpretive signage</p> <p>C Caravan dump spots – Adels Grove/Lawn Hill</p>	<p><b>November Update</b> Signs being installed</p> <p><b>October 2010</b> Signs have arrived and a placement schedule is being arranged by Works</p>

	<p>D Directional Signage – Tourist ventures</p> <p>10. 090819</p>	<p><b>September update</b> Interpretive signs being made.</p> <p><b>August Update</b> Installation underway</p> <p><b>June Update</b> Signage sorted, ordered and awaiting delivery.</p> <p><b>May Update</b> Site visit postponed due to April flood event.</p> <p><b>March Update</b> MOU developed and signed off on. First site visit planned for early in April 2010.</p> <p><b>February Update</b> Successful – MOU is being developed and signed off on – site visit planned for March.</p> <p>Grant submitted, applied to items B and D. Savannah Way informed Council that A and C were not applicable under grant criteria.</p> <p>Await outcome from grant source, will be reported on in future CEO status reports – grants section.</p>
<p>Ergon Energy – Use of part of land adjoining Power Station - Burketown</p>	<p>That Council advise Ergon Energy that, given the essential nature of power supply to the area, Council supports their request to utilise part of the land described as Lot 19 on CP B13620 for fuel storage and ancillary storage for the adjoining power station subject to:</p> <p>a) Ergon Energy obtaining the appropriate Development approvals (MCU, ERA, BA, Reconfiguring a lot etc) and securing appropriate tenure (Freehold) of the land for Council to allow this to proceed;</p> <p>b) Council obtaining Ministerial Approval to dispense with the tendering requirements for the lease or licensing of this part of the land or, in the absence of such approval, tendering out the lease or licence of that part of the land for the purpose sought once appropriate tenure is</p>	<p><b>November Update</b> Waiting reply from Ergon</p> <p><b>October Update</b> Ongoing</p> <p><b>August Update</b> Ergon has recommenced this</p>

	<p>obtained for the land;</p> <p>c) an appropriate negotiated lease or licence agreement being entered into between Council and Ergon Energy for the part of the site required by Ergon Energy.</p> <p>08.090819</p>	<p>process, advice sought from Consultant Town Planner, discussion underway.</p> <p>Phone conversation and email confirmation sent 03/09/09.</p> <p>The matter is now with Ergon to meet the three requirements as set by Council. Council assisting with information where applicable, eg aerial photographs and historic data.</p>
<p>Woodslake Restoration Project</p>	<p>That Council ask the CLCAC to advise on the status of the establishment of a joint steering committee and the general status of the project reminding them that Council's offer of assistance was conditional on these matters.</p> <p>12.090819</p>	<p><b>November Update</b> Write to CLCAC for progress report</p> <p><b>October Update</b> Awaiting response</p> <p><b>December Update</b> Letter written</p> <p>Meeting to be requested.</p>
<p><b>July 15 2009</b></p>		
<p>Camping Local Law Review</p>	<p>That the Chief Executive Officer be instructed to include a Caravan Park and Camping Local Law in the next review of Local Laws</p> <p>10. 090715</p>	<p><b>November Update</b> Still in progress</p> <p>Noted and will be included in the next review</p>
<p>Application for Placement of Signs on Council Road Reserve</p>	<p>That the application for the placement of the sign be approved subject to the following conditions:-</p> <p>a) The location of the placement of the sign being agreed to by Council's Director Engineering Services having regard to Council's maintenance requirements on its roads and traffic safety issues;</p>	<p><b>November Update</b> Administration to write and clarify conditions</p> <p><b>October Update</b></p>

	<p>b) Compliance with the following conditions:</p> <p>a) Location – Lateral Placement – The sign should be located so that the sign and the edge of the bitumen road of at least 9 metres;</p> <p>b) Location - The sign should not be placed on a curve;</p> <p>c) Indemnity - The applicant will need to indemnify, and keep indemnified, Council against all actions, proceedings, claims, demands, costs, losses, damages and expenses that may be brought against Council which arise as a result of the installation of the sign including any trimming /clearing of vegetation undertaken to install the sign;</p> <p>d) Insurance – The applicant will be required to provide Council with evidence of public liability insurance of not less than \$10M for the sign including confirmation that Council is listed on the policy as a co-insured with respect to such sign. The applicant will need to ensure that such insurance cover is maintained whilst the sign remains installed on the road;</p> <p>e) The applicant will need to acknowledge the right of Council to direct the removal of the sign at any time and applicant will need to acknowledge and accept the responsibility for the costs of such removal by Council in the event that the applicant does not enact the removal within 30 days of being requested to do so by Council.</p> <p>17. 090715</p>	<p>Follow Up letter issued, awaiting response</p> <p><b>September Update</b></p> <p>Waiting on Reply. Issuing follow up letter</p> <p>Letter to be written</p>
<p>Roads Local Law &amp; Advertising Signs Local Law</p>	<p>That the Chief Executive Officer be instructed to include a Roads Local Law an Advertising Local Law in the next review of Local Laws.</p> <p>18. 090715</p>	<p><b>November Update</b></p> <p>Still in progress</p> <p>Noted and will be included in the review.</p>
<p>Community Infrastructure Funding – Additional \$220M</p>	<p>That Council allocate the expected \$30,000 guaranteed component of this funding towards the upgrade of the Burketown Tennis Courts lighting and review the funding guidelines for the competitive bid part of this grant scheme once the details are released with a view to having a professional bid prepared for submission by Council.</p>	<p><b>November Update</b></p> <p>Advised completion due by mid December</p> <p><b>October Update</b></p> <p>Order been placed with electrical contractor to install lights.</p> <p><b>June Update</b></p> <p>Underway</p> <p><b>March Update</b></p> <p>Application has been approved.</p> <p><b>January Update</b></p> <p>An officer has asked Council for</p>

	<p>22. 090715</p>	<p>further details, these have been provided – awaiting an outcome.</p> <p><b>November Update</b> Submission has been made. Await outcome.</p> <p>The allocations have been announced on the website only, Burke Shire is listed as \$30 000. Council is awaiting formal notification of the allocation.</p> <p>All councils will be informed when Guidelines are available and the opening date for applications has been determined. Scheduled for late 2009.</p>
<p><b>June 17 2009</b></p>		
<p>Corporate Plan</p>	<p>That the Chief Executive Officer report back to Council on options for Council to update its Corporate Plan in conjunction with the preparation of the new Community Plan that is to be required under the new Local Government Act that is to take effect later this year</p> <p>09. 090617</p>	<p><b>November Update</b> Completed</p> <p><b>October Update</b> Regional Development Flyer</p> <p><b>September update</b> Corporate Plan adopted. Community Engagement policy reported to September meeting and Community Plan to be commenced later in year.</p> <p><b>August Update</b> Agenda item</p> <p><b>July Update</b> Agenda item</p>

		Noted and will be actioned once training in the new Community Planning requirement has been undertaken.
<b>April 15 2009</b>		
Wild Rivers Designation	That a discussion paper on Wild Rivers designation and possible Council responses, taking note of local community concerns, be prepared for Councils consideration  03. 090415	<b>November Update</b> Completed and waiting on finalisation from legal parties  CEO to have report prepared for Council consideration.
<b>March 18 2009</b>		
Fencing Near Albert River Bridge	That Council amend it 2008/2009 budget to make provision for expenditure of \$20,000 for the provision of two 4m x 2.1m grids and concrete bases delivered to site to facilitate the public access through any fence at the northern side of the Albert River Bridge and that these grids be provided to the lessee of the land on which the fence and grids is to be erected on the proviso that the lessee undertake to erect the fencing required to keep stock from the road and install the grids to Council's specifications at their own cost upon receipt of the grids.  22. 090318	<b>November Update</b> Needs to go back to December meeting for discussion  <b>October Update</b> Still in progress  September Update  Letter of offer to be prepared to proposed lessee by CEO.  CEO needs to ascertain status of proposed lease with DNR and Solicitor before writing to Lessee.
Enterprise Bargaining Process	That the Chief Executive Officer negotiate with and engage the LGAQ to commence and facilitate an enterprise bargaining process between Council and its employees.	<b>November Update</b> Waiting on LGAQ draft EBA plan Waiting to see if

	<p>42. 090318</p>	<p>there is any roping in for BSC and see if the plan suited Councils operations.</p> <p><b>October update</b> No change</p> <p><b>July Update</b> Awaiting release of new award before progressing further.</p> <p><b>March Update</b> First draft of EBA received from the Consultant</p> <p><b>January Update</b> Communicating with EB facilitator. Workplace meeting with union held with outdoor staff mid December.</p> <p><b>November Update</b> CEO communicating with LGAQ with regards first meeting day being December 14 2009.</p> <p>CEO to engage LGAQ</p> <p>LGAQ engagement held over pending election of EB Team by staff and possible commencement of new CEO.</p>
<p><b>February 24 and 25 2009</b></p>		
<p>Commercial Land</p>	<p>That the writer be advised that land is not currently available and the Acting Chief Executive Officer investigate and report back to Council on how Council can accelerate the release of land under Native Title.</p> <p>10.090224</p>	<p><b>November Update</b> Write letter for advice from legal firm.</p> <p><b>October update</b> Letter sent, awaiting response, ongoing</p> <p>Report to be</p>

		prepared by CEO
Land availability	<p>That the Acting Chief Executive Officer prepare a report on the land available for disposal in Burketown and Gregory and the writer be advised that Council is unable to sell the block to him at this time.</p> <p>12.090224</p>	<p><b>November Update</b> Waiting on update</p> <p><b>October update</b> Checking documents to follow up</p> <p><b>May 2010 Update</b> Quote received, project scope to be developed.</p> <p><b>January Update</b> Brief sent to Town Planners for costing.</p> <p>Letter sent.</p> <p>Report to be prepared by CEO</p>
Energy Audit for future funding opportunities	<p>That the Acting Chief Executive Officer provide Council with an update of the status of this matter at a later meeting.</p> <p>21.090224</p>	<p><b>November Update</b> Waiting on reply of Audit results</p> <p><b>September Update</b> Completed Awaiting Audit update</p> <p>Report to be prepared by CEO.</p> <p>Approach has been made to Council by relevant department- formal written proposal has been sought.</p>
<b>December 18 2008</b>		
Industrial Land	<p>CEO to identify industrial area at Gregory and Burketown and report back to Council at next meeting with a proposal to acquire available land.</p>	<p><b>November Update</b> Waiting on update</p> <p><b>October update</b> Pursuing documents to follow up</p> <p><b>May 2010 Update</b> Quote received, project scope to be developed</p> <p><b>March Update</b> Costings received.</p>

	<p>8.081218</p>	<p><b>January Update</b> Brief sent to Town Planners for costing.</p> <p>Report to be prepared by CEO</p>
<p>Unallocated State Land</p>	<p>The DNR&amp;W recently made a commitment to Burke Shire Council to undertake an evaluation of all unallocated State Land in Burketown &amp; Gregory Downs to identify lots suitable for residential development.</p> <p>Resolved that an investigation be made into the State owned lands and a report be brought back to Council.</p>	<p><b>November update</b> Waiting on update</p> <p><b>October 2010 update</b> Document trail being tracked to enable follow up</p> <p>Report to be prepared by CEO</p> <p>Land has been identified by DNR but is awaiting assessment by Works Manager with respect to suitability for residential development and provision of services.</p>

---

File: UW/CEO/CM  
 Author: Gary Letts  
 Date: 11 November 2010

## Chief Executive Officer Reports

10.01.03 Burke Shire Public Holiday 2011.

---

### *Executive Summary*

Minister has approved Tuesday 1 November 2011 as the Burke Shire Public Holiday for 2011.

---

### *For Council Information*

### *Full Report*



BSC Public  
Holiday .pdf

See attached document for more information.

---

## Chief Executive Officer Reports

### 10.01.04 Burke Shire Tidy Yard Competition Results 2010

---

#### *Executive Summary*

Judging for the Burke Shire Tidy Yard Competition took place on Friday 16 October and Sunday 24 October 2010.

---

#### *For Council Information*

#### *Full Report*

The entries this year were of a very high standard in all Categories for Burke Shire Council's Tidy Yard Competition 2010.

Council congratulates all who participated for the pride that they have shown in their yard and garden and for the effort they have made in helping to beautify our Shire making it a great place to visit and live.

Following are the winners of the Tidy Yard Competition 2010, all entrants have been notified.

- Urban            1<sup>st</sup>. Debbie & Brett Harris            2<sup>nd</sup>. Sue Arnold
- Rural            1<sup>st</sup>. Gregory Downs Station            2<sup>nd</sup>. Mellish Park
- Business       1<sup>st</sup>. Savannah Lodge                2<sup>nd</sup>. Gregory Education Facility
- Patio            1<sup>st</sup>. Pam de Joux

The Awards and payment will be presented to the winners at the Burke Shire Community Christmas Event held on Saturday 11 December at Morning Glory Park in Burketown starting at 5:30pm.

---

File: ?  
Author: Gary Letts  
Date: 10 November 2010

## Chief Executive Officer Reports

### 10.01.05 Gulf Barramundi Restocking Association 2009/10 and 2010/11 Council Contribution

---

#### *Executive Summary*

Each year Council contributes \$5000.00 to the Gulf Barramundi Restocking Association.

---

#### *For Council Information*

#### *Full Report*

The Gulf Barramundi Restocking Association has forwarded the current copy of the constitution along with invoices for 2009/10 and 2010/11. The contribution of \$5000.00 from 2009/10 had not been paid.

Fingerlings will be ready for pickup when they are available.



GBRA  
Constitution.pdf



Inv00000443 fish  
restocking.pdf



Inv00000612 fish  
restocking 2010.pdf

---

File: ?  
Author: Gary Letts  
Date: 10 November 2010

## Chief Executive Officer Reports

### 10.01.06 Information for consideration

---

#### *Executive Summary*

New pool safety laws to start December 1 2010.

---

#### *For Council Information*

Tracy Forshaw had sent a list of items for discussion some of which I had also been considering discussion and planning, call it what we like but futures development forum where discussions can be brought forward and be part of our corporate and development structure.

I have enclosed several articles a combination of Tracey's comments for consideration either at this meeting or plan action for a future meeting.

- Potters House the valuation price given by Katter from Mt Isa is \$ , what that price may be we have to consider the economic merit to council and the occupancy of the property.
- Makeover of the old White House (House 1) property, this is an excellent consideration as I have inspected the property to see what the potential would be.

Extra funding could be gained to renovate the lower part of the building for councillor chambers and Mayoral/Councillor offices and meeting room, and then free the current area to expand the library services.

The lower section is big enough to do this with Chambers a small art gallery and reception area for functions and visitations .The upstairs could have separate entry and be used for interim staff quarters or bedsits for visiting consultants, the building is very solid and only requires some structural support, and there is ample outdoor room for reception and council community functions.

As I understand \$ 600k had been allocated for the reno etc, but with sourced funding from either State arts RADF or administration grants etc to add to the total, and still purchase the potters house for a staff property or whatever.

- Disaster management plan there is a meeting in Mt Isa for the commencement on the 24<sup>th</sup>, but the local services should also have a meeting after this date.

Elliot Dunn was to be here in Burketown on the 11<sup>th</sup> and 19<sup>th</sup> delivering equipment to the SES group and to meet and discuss the local committee activation for this season, program with me.

- In reference to delegations and authority, there is a delegation matrix which is monitored by the Finance Manager. The works supervisors and other team members have been instructed on the accounting process and are regularly reminded of that process.
- At a supervisors meeting on Tuesday 9<sup>th</sup> of November at the workshop and a meeting with the DES and Admin during that week the issue of small preventative maintenance works , was raised which we will attend to.
- I have asked that a job list be drawn up of such tasks and then we will assign a person to complete with an emphasis on any regards to wet season preparation.

---

File: ?

Author: Gary Letts  
Date: 10 November 2010

## Chief Executive Officer Reports

### 10.01.07 New Pool Safety Laws

---

#### *Executive Summary*

New pool safety laws to start December 1 2010.

---

#### *For Council Information*

#### *Full Report*



newsflash-450  
Pool.pdf

The Queensland Government has introduced Australia's toughest pool safety laws as a result of the most comprehensive review of Queensland's pool safety laws in nearly 20 years. The new pool safety laws aim to further reduce the incidences of drowning and serious immersion injuries of young children in swimming pools. The new laws are being implemented in stages—some provisions have already commenced.

See attached document for more information.

---

File: ?  
Author: Gary Letts  
Date: 10 November 2010

## Chief Executive Officer Reports

10.01.08 Re-establishment of permanent police presence at Gregory

---

### *Executive Summary*

Letter received from Betty Kiernan MP in response to re-establishment of permanent police presence at Gregory.

---

### *For Council Information*

### *Full Report*



Betty Kiernan  
Letter.pdf

---

File: ?  
Author: Gary Letts  
Date: 10 November 2010

## Chief Executive Officer Reports

### 10.01.09 Sustainable Resource Community Local Leadership Group

---

#### *Executive Summary*

Sustainable Resource Communities Local leadership Group 29<sup>th</sup> October 2010.

---

#### *For information only:*

Meeting Held at the Mt Isa Council Chambers.

The workshop was to discuss the Draft Major Projects Housing Policy.

The attendance at the meeting was rather poor, the Mayor of Mt Isa John Maloney, Steve de Konijff Xstrata Copper acting manager for DEEDI Mt Isa region and other community reps.

The draft discusses various issues for the region on housing, in consideration the only section that BSC may be interested is in the outcomes from the policy is for worker accommodation [page 8].

Please find the attached draft document as presented for discussion: The draft report as delivered by the consultant discussed major corridor plans for mining and housing.



DraftMPHP.consultv  
ersion.21.9....

---

File: ?  
Author: Gary Letts  
Date: 11 November 2010

## Chief Executive Officer Reports

### 10.02.01 Upcoming Meetings

---

#### *Executive Summary*

To be discussed at the meeting

---

#### *For council decision*

#### *Recommendation*

That

---

#### *Full Report*

#### *Background*

#### *Statutory Environment*

#### *Policy Implications*

#### *Financial Implications*

#### *Strategic Implications*

#### *Officers Comment*

#### *Consulted With*

---

File:  
Author: Gary Letts  
Date: 11 November 2010

## Chief Executive Officer Reports

### 10.02.02 Purchase Community Housing

---

#### *Executive Summary*

Direction Required from Council

Council has the opportunity to purchase three Burketown community houses and three Burketown community units from the Department of Communities.

---

#### *For Council Decision*

#### *Recommendation*

That Council purchases all six properties being at Lot 40 Burke Street, Lot 84 and 85 Musgrave Street, and the three single bedroom units on Lot 171 Musgrave Street Burketown at the prices stated below.

Lot 84 Musgrave Street	House	\$ 77,900.00
Lot 85 Musgrave Street	House	\$ 86,100.00
Lot 171 Musgrave Street	Three Units	\$154,496.16
Lot 40 Burke Street	House	\$ 73,800.00
	Total	\$392,296.16

---

#### *Full Report*



Community  
Housing.pdf

#### **Background**

The opportunity to purchase the following properties was being pursued last year and now Council have had a new valuation on these properties as requested by the Department of Communities so that a payout figure can be obtained.

In order for Council to be released from its obligations in the funding agreements, Council is required to pay the department its contingent liability in the improvements on the four properties. The funding formula in the funding agreements is used to determine the contingent liability payable. Council has requested its contingent liability be reduced on the basis of depreciation to the improvements, at 2% per full year of Council Management.

Once the Department receives written advice that Council wishes to purchase these houses, the Department will issue Council with a tax invoice.

Originally the houses were purchased by way of a grant and Council supplied the land and paid the establishment costs. Since then Council has maintained the properties, renovated them as required and generally been solely responsible for their upkeep.

As Council continue to experience shortages in suitable employee accommodation and a considerable investment has already been made in these properties it is recommended that Council now seek legal ownership to accompany the responsibilities that are already being met by Council.

#### *Statutory Environment Policy Implications*

#### *Financial Implications*

Cost has been covered in the budget.

*Strategic Implications*

Build up housing stock and assets

*Officers Comment*

*Consulted With*

Department of Communities, Debbie Glyde; Finance Manager

---

File:  
Author: Gary Letts  
Date: 11 November 2010

## Chief Executive Officer Reports

### 10.02.03 RADF request for extra funds

---

#### *Executive Summary*

As from meeting with Kylie Camp (Chair RADF Committee) Council consideration of proposal.

---

#### *For Council Decision*

#### *Recommendation*

That Council

---

#### *Full Report*

#### Background



RADF Project.pdf



Willie Wildlife  
Sculptures.pdf

#### *Statutory Environment Policy Implications*

#### *Financial Implications*

RADF funding \$6000.00, Council Budget \$6000.00 allocated, balance to be allocated in the 2011/12 RADF funding.

#### *Strategic Implications*

#### *Officers Comment*

#### *Consulted With*

Department of Communities, Debbie Glyde; Finance Manager

---

File:  
Author: Gary Letts  
Date: 11 November 2010

## Chief Executive Officer Reports

### 10.02.04 Burke Shire Local Government Draft Pest Management Plan 2011-2015

---

#### *Executive Summary*

Burke Shires current Pest Management Plan adopted in 2007 expires in 2010.

The 2007-2010 plan has been reviewed resulting in the development of a draft revised plan for consideration.

---

#### *For Council Decision*

#### *Recommendation*

That Council approves the Draft Burke Shire Council Local Government Area Pest Management Plan 2011-2015 as presented.

---

#### *Full Report*



BURKE SHIRE  
COUNCIL PEST MANA

#### *Background*

Burke Shires current Pest management Plan adopted in 2007 expires in 2010.

The 2007-2010 plan has been reviewed resulting in the development of a draft revised plan for consideration.

#### *Statutory Environment*

Renewal of current 2007-2010 Burke Shires Pest Management Plan.

#### *Policy Implications*

#### *Financial Implications*

#### *Strategic Implications*

#### *Officers Comment*

#### *Consulted With*

Tiffany Daley, BioSecurity Officer, DEEDI

---

File: ?

Author: Russell Cunningham  
Date: 5 November 2010

Chief Executive Officer Reports

10.02.5 Proposed Council Meeting date for 2011

---

*Report to come*

## 11 Finance Manager Reports

---

### Recommendation

That

The Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Reports 11.02.01 to 11.02.03 of the Business Papers be received for consideration.

### 11. Finance Manager Reports

#### 11.01. Standing Business Papers for Information

11.01.01 Monthly Financial Report

11.01.02 Status Report

#### 11.02. Business Papers for Council Consideration and Decision

11.02.01 Recreational Leave Policy

11.02.02 Housing Policy

11.02.03 Audited Financial Report

## Finance Services Officer Reports

### 11.01.01 Monthly Financial Report

---

#### *Executive Summary*

The Financial Reports for the month ended 31 October 2010 are attached.

---

#### *For Council Information*

#### *Full Report*

#### Background

Reports are provided in the attachments below



Cash and  
Investments - 31 Oct



Revenue &  
Expenditure.pdf



Debtors & Rates  
Owing - 31 October 2



Grants.xls



Capital Budget  
2010-11.xls

#### Items of note

- Cash and investments – The closing balance of the QTC cash fund for October was \$ 4,531,453.63. There are currently no term deposits however will look at reinvesting once rates discount has closed and graders that are to be purchased in November paid.
- Debtors and Rates Owing – Rates have been issued and the due discount date is 11 November 2010. Still a lot of rates outstanding at present however I expect this next week in November will be busy receiving. \$2mill in claims with Main Roads to be paid. This consists of RMPC claim for \$604k and Flood Damage \$1.4k.
- Revenue and Expenditure – 34% of the year elapsed and Council has spent 34% of the total expenditure budget and received 53% of the budgeted revenue.
- Capital Expenditure - Capital expenditure is ongoing. Two graders to be paid for in early November. R2R project has been completed and money received. Half the costs for the lights at B'town courts have paid and awaiting the electricians to install in November 2010.
- Grants - Council has received their first quarter FAGS payment in October 2010. Council has received \$272,949 from R2R. Council has received \$4,380,772 this year for 2009 FD Shire Roads and \$2,952,273 for FD 2009 Main Roads. RMPC claim has been submitted end September for \$604,210 and awaiting payment. 50% of RADS grant for airport has been received.

#### *Statutory Environment*

Section 152 Chapter 3 Part 8 and Section 99 Part 3, Local Government (Finance, Plans and Reporting) Regulations 2010.

#### *Policy Implications*

Purchasing Policy to be stuck to when purchases goods and services.

#### *Financial Implications*

Projects must stick to budget otherwise Council will have to fund the over-expenditure from general revenue.

---

File: UW/FM/CM  
Author: Debbie Glyde  
Date: 5 November 2010

Finance Services Officer Reports

11.01.02 Status Report

*Executive Summary*

Providing Council with the status of actions previously sought by Council for action as at October 2010.

*For Council Information*

*Full Report*

Background

<b>October 20 2010</b>		
Credit Card Policy	Credit Card Policy Adopted and all adopted policies to be forwarded to all Councillors and CEO  07.101020	<b>October 2010</b> Current policies adopted emailed to all Councillors
CEO to review casual staff	CEO to review converting long term casual staff to permanent status, keeping in mind issues such as housing.  05.101020	<b>October 2010</b> List provided in FM report
<b>August 18 2010</b>		
Purchase Community Housing	Letter to be written to Department seeking payout figure and current valuations of houses sent to Department.  19.100721	<b>October 2010</b> Waiting for payout figure  <b>September 2010</b> Rang Dept and advised notification will be in mail within two weeks with payout figure.  <b>August 2010</b> No change  <b>July 2010</b> Letter and valuations sent
WILG	Council endorses an application for the Mayor to undertake a Company Directors course and should the application be successful then council will fund 50% of the additional costs associated with completion of the course. 17.100818	<b>October 2010</b> Awaiting notification  <b>September 2010</b> Awaiting notification  <b>August 2010</b> Application being completed.
<b>September 16 2009</b>		
Trust Fund Investigation	D) The Trustees of the Burke Shire Emergency Trust Fund be requested to transfer the balance of the trust funds held to Burke Shire Council for the provision of appropriate resources to provide emergency	<b>October 2010</b> Meeting held and carried over for CEO to investigate further information to Council Meeting 17 <sup>th</sup> November.

	<p>assistance to people affected by emergency situations and natural disasters (such as floods) within the Shire of Burke or any other area as determined by the Burke Shire Council and be advised that, once approval to have the funds transferred to Burke Shire is given by a majority of Trustees Council will:</p> <p>1) Transfer the funds from the Trust Fund to General Revenue</p> <p>2) Establish a Recurrent Reserve for Emergency Services Purposes. Further that interest generated from these funds is returned to this reserve.</p> <p>And that once these funds have been transferred the trust can be “wound up”.</p> <p>E) It be noted that the balance of monies from airflight ticket sales will be transferred to General Funds for airport improvements as allowed by the State Government; and</p> <p>F) Council 2) continue an annual disbursement of \$200 until the trust is fully utilised</p> <p>19.090916</p>	<p><b>September 2010</b> Meeting to be held at 8am before council meeting October 2010.</p> <p><b>July 2010</b> Meeting organised prior to Council meeting in September 2010.</p> <p><b>June 2010</b> Meeting to be organised Meeting of Trustees to be held</p> <p>processed</p> <p>Noted</p>
<b>December 01 2008</b>		
<p>Fuel Services</p>	<p>That Council invite tenders for the supply of fuel services in early 2009</p> <p>05.081201</p>	<p><b>October 2010</b> CEO to investigate</p> <p><b>September 2010</b> Leave till appointment of permanent CEO.</p> <p><b>August 2010</b> No change</p> <p><b>July 2010</b> No change</p> <p><b>June 2010</b> Meeting with CEO/DES/FM to happen Report to be prepared by DES/DFCS in conjunction with depot redevelopment plan.</p>

## Finance Services Officer Reports

### 11.02.01 Recreational Leave Policy

'Report to come'

## Finance Services Officer Reports

### 11.02.02 Housing Policy

---

#### *Executive Summary*

As no formal Housing Policy has been adopted by Council the following policy has been formulated to address Council housing.

---

#### *For Council Decision*

#### *Recommendation*

That Council adopts the Burke Shire Council Housing Policy.

---

#### *Full Report*

### **Background**



Entry Condition  
Report.pdf



Entry Notice.pdf



Exit Report.pdf



11.01.04 Housing  
Policy.pdf

No formal housing policy has been before Council. This policy incorporates motions passed at previous council meetings in regards to rent payable and conditions.

This policy will give guidance to rentals charged, allocations and the procedure for any maintenance required for all housing. The RTA forms will continue to be used for the entry and exit reports along with the entry notice.

#### Statutory Environment

#### Policy Implications

Policy implemented to give guidance in regards to housing rental, allocation and maintenance.

#### Financial Implications

#### Strategic Implications

#### Officers Comment

Worked with CEO

---

File: BCS.CM/POLICY/A  
Author: Debbie Glyde  
Date: 4<sup>th</sup> November 2010

## Finance Services Officer Reports

### 11.02.03 Audited Financial Report

---

#### *Executive Summary*

Councils are required to adopt the audited Financial Statements and Annual Report each year.

---

#### *For Council Decision*

#### *Recommendation*

That Council adopts the audited Financial Statements for 2009-10; and

The final audit results from WHK-TCM Smith Audit Partnership for the year ended 30 June 2010 be noted.

---

#### *Full Report*



Audited Financial  
Statements.pdf

#### Background

Council has received an unqualified audit for 2009-10. There were a number of issues raised with 3 moderate and 8 low risks.

This report will be tabled for Councilors' at the meeting.

These issues are currently being implemented or have been addressed.

#### Statutory Environment

Division 3 *Local Government Finance Standard 2005*

Policy Implications  
Financial Implications  
Strategic Implications  
Officers Comment

---

File:  
Author: Debbie Glyde  
Date: 4<sup>th</sup> November 2010

## 12 Director Engineering Services Reports

---

### Recommendation

That

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.04 of the Business Papers be received by Council and noted.

The Director Engineering Services Business Papers for Council Consideration and Decision as presented in Reports 12.02.01 to 12.02.09 of the Business Papers be received for consideration.

### 12. Director of Engineering Services Officer Reports

#### 12.01 Standing Business Papers for Information

12.01.01 Director Engineering Services Works and Services Update

12.01.02 Director Engineering Services Status Report

#### 12.02. Business Papers for Council Consideration and Decision

12.02.01 Cyclone Wet Season Cleanup November 2010

## Director Engineering Services Reports

### 12.01.01 Director Engineering Services Works and Services Program Update

---

#### *Executive Summary*

The following points in this summary are expanded on in detail in the full report that immediately follows this summary.

#### **Grading & Maintenance Main Roads**

Wills Developmental Road 78A monitoring defects areas, with light to heavy grading in specific locations and shoulder restoration at Sandy Creek, Camooweal 6801 Road monitoring defects areas only.

#### **Grading & Maintenance Shire Roads**

Doomadgee West, Bowthorn, predominately FD restoration works from 2009 events.

#### **RRG Technical Committee and TIDS information**

NetRisk data collection by RoadTek is completed and information now being assessed by ARRB.

2010-2011 TIDS works are currently on hold awaiting 2010 Event NDRRA submission approval for restoration of sub-grade damage.

NWQRRG Technical Committee held a meeting at Karumba on Friday 5<sup>th</sup> November at the Civic Centre, the details in the full report below.

#### **RMPC, WDR 78A & Camooweal 6801**

Both these roads are being monitored for monthly “Back Logs” & “Forward List of Works” and receiving prioritised scheduled maintenance accordingly.

#### **Sealing & Resealing Works**

Jetpatcher maintenance restoring areas where safety could be evident or pavement failures are detrimental to the serviceability of the road along with primer seals to new work.

#### **Natural Disaster Relief and Recovery Arrangements (NDRRA) Submissions**

Restoration works continue on State and local Council roads, currently virtually all State 2009 works are completed and approximately 65% of 2009 restoration local roads works are completed and 2010 event Submission is awaiting approvals.

State controlled roads 2010-2011 submissions are approved and works can commence.

#### **Town Water Supplies**

Burketown and Gregory supplies are operating without issues.

#### **Town Streets, Parks and Gardens**

Maintenance is being monitored as is watering with condition of grounds looking good.

#### **Sewerage Utilities**

The scheme is working at a satisfactory level of service and dry season maintenance has been carried out

## **Gregory and Burketown Aerodromes**

Required Security Gate upgrade to satisfy security of access to airside at the Burketown Aerodrome, further RADS and RASP funded activities taking place.

## **The Aquatic Facility (Swimming Pool)**

Pool operations are running with minimal interruptions.

## **Waste Collection**

Burketown and Gregory collections are operating without issues,

## **Sporting Facilities**

Normal usage and maintenance continue along with some unscheduled maintenance.

## **Strategic Works Program**

Works focus currently is on 2009 Flood Damage Restoration, Roads and Street maintenance, along with DTMR RMPC. See updated program attached below

## **Workshop and Fleet**

All plant is working at satisfactory levels of service with maintenance being kept up to date.

## **Where are Works Crews, Plant and Machinery currently working**

See list in full report below.

---

*For Council Information*

*Full Report*

## **Grading & Maintenance Main Roads**

Wills Developmental Road 78A monitoring of defects areas, with light to heavy grading in specific locations and shoulder restoration at Sandy Creek.

Camooweal 6801 Road monitoring defects areas only.

WDR 78A shoulder restoration including importing gravel to 1 km both sides, along with light grading of specific segments of bitumen edge drop off beyond intervention specification repaired.

## **Grading & Maintenance Shire Roads**

Doomadgee West, Bowthorn, predominately FD restoration works from 2009 events.

Restoration of wearing surfaces, including stabilising heavily sanded areas by way of mixing clay type materials as a binder.

Some serious erosion mitigation works have been installed with drain blocks and restoration activities.

## **RRG Technical Committee and TIDS information**

NetRisk data collection by RoadTek is completed and information now being assessed by ARRB.

2010-2011 TIDS works are currently on hold awaiting 2010 Event NDRRA submission approval for restoration of sub-grade damage.

NWQRRG Technical Committee held a meeting at Karumba on Friday 5<sup>th</sup> November at the Civic Centre and details are as follows;

1. NDRRA 2010 State Roads funding is to be spent by December 2011 or DTMR will take over and complete the works.
2. A Program of Works and Expenditure to June 2011 and a program for the following 6 months showing funding expenditure completion.
3. Contracts for NDRRA 2010 State Roads funding is an emergency.
4. Burke Shire has \$25m on State Roads to be completely expended by December 2011.
5. 2011 NDRRA submissions must be captured and submitted for approval by end of May 2011 or consultants will be sent in to capture the data and submit the submissions.
6. All NDRRA submissions have to be presented with GPS photos, GPS coordinates/distances/locations, and supporting electronic mapping.
7. Water Points Licences, CHCA (Cultural Heritage Clearance Agreements) and Environmental Licences & Permits (Water Points licences & Quarry permits) must be in place prior to commencement of work, DTMR advise that they need at least 3 weeks to be able to assist with these investigations.
8. Traffic Counts of LRRS (Local Roads of Regional Significance) Roads are to be completed by mid 2011.
9. LG Online web site for checking meeting minutes and items of interest regarding the Roads Alliance/RRG matters.
10. Discussions regarding possibly changing the NWQRRG meeting scheduled for Croydon to Georgetown to coincide with the Einasleigh River bridge opening with Minister Craig Wallace.
11. R2R audits have revealed some shires have been advised that oncosts are not permitted on R2R works. Further investigations and determinations are continuing.
12. Technical Committee Meeting schedules are;
  - I. 8<sup>th</sup> November 2010 Georgetown
  - II. 11<sup>th</sup> February 2011 Cloncurry
  - III. 11<sup>th</sup> May 2011 Normanton
  - IV. 18<sup>th</sup> November 2011 Croydon



NDRRA - Guidelines  
for TMR Submissions.



NWQRRG - RSDP  
Project Details.xls



NWQRRG - Minutes -  
TC Meeting No 2010-

## **RMPC, WDR 78A & Camooweal 6801**

Both these roads are being monitored for monthly “Back Logs” & “Forward List of Works” and receiving prioritised scheduled maintenance accordingly some overlapping of FD is assisting with road conditions.

Shoulder maintenance on Gregory to Leichhardt River Bridge on WDR 78A was completed and heavy grading from Beams Brook towards Burketown, along with light grading and dust hole maintenance from Planet Downs to Running Creek.

Some extensive grid repairs are being actioned.

## **Sealing & Resealing Works**

Jetpatcher maintenance restoring areas where safety could be evident or pavement failures or could be detrimental to the serviceability of the roads this work continues on all sealed roads throughout the shire.

Primer seals to new work and areas where wet weather access to essential locations have been completed or programmed.

## **Natural Disaster Relief and Recovery Arrangements (NDRRA) Submissions**

Restoration works continue on State and local Council roads, currently virtually all State Roads 2009 works are completed and approximately 65% of 2009 restoration local roads works are completed and 2010 event Submission is awaiting approvals.

State controlled roads 2010-2011 submissions are approved and works can commence.

Main Roads 2010 NDRRA approximately \$13.613m to be fully expended by December 2011, along with a further \$8.5m RSDP announced with \$3.5m of this to be expended by 30 June 2011.

Council local roads submission is also completed and in to DIP approximately \$17.815m. along with specific site restoration \$3.055m total submissions of approximately \$34.484m and a residual of approximately \$3.503m of 2009 restoration.

Summarising 2009 and 2010 Submissions; totalling approximately \$51.987m, with total work completed \$7.890m and approximate balance of \$44.097m remaining less any adjustments during the approval process.

See attached separate document illustrates all funding, costs & claims to date.



MK III - Summarised  
Works Program - Ver



MK IV - Summarised  
Works Program - Wor



MK V - Summarised  
Works Program - Wor

## **Town Water Supplies**

Burketown and Gregory supplies are operating without issues.

Raw water source supply at Nicholson Weir continues overtopping approximately 50 mm. Current daily usages is approximately 1 mg/l

Burketown water meters are 95% of installation completed leaving only a few installations to complete.

Gregory Supply is running well with little issues, however it is expected to perform even better as the plant continues to be reinstated and completed with appropriate switch gear and remote telemetry monitoring equipment via satellite broadband monitoring and operational controls the system.

## **Town Streets, Parks and Gardens**

Maintenance is being monitored as is watering with condition of grounds generally are looking satisfactory.

Fertilising and topdressing has occurred at Morning Glory Park and aeration is planned in conjunction with machinery visiting the district.

### **Sewerage Utilities**

The scheme is working at a satisfactory level of service and dry season maintenance has been carried out, removal of sludge build up in primary pond has been completed an intermediate earthen wall was not constructed in the previous upgrade, this is now being addressed while the opportunity of a dry pit briefly exists.

New Rota drum and maintenance in the Blivet STP has been installed and completed, other required annual maintenance procedures on the appliance has also been completed this included a damaged UV filter device.

### **Gregory and Burketown Aerodromes**

Required Security Gate upgrade to satisfy security of access to airside at the Burketown Aerodrome, further RADS and RASP funded activities are taking place for installation of the new PAL computer unit system (Pilot Activated Lighting).

Testing of the Avgas supplied by EMQ last year is programmed along with some strategic distribution locations for the wet season.

### **The Aquatic Facility (Swimming Pool)**

Pool operations are running normally and with extra utilisation due to warmer weather extended monitoring of water quality is now required.

Pool access rails are now being custom modified to fit these pools and installation will follow.

Operational lighting has been sourced and installation is proposed during November December.

### **Waste Collection**

Burketown and Gregory collections are operating without issues,

Fencing of tipping face is programmed to eliminate wind borne debris.

The purpose built trailer for Gregory is in use and operating satisfactorily.

Surveys Works have been completed at both Tips and design for handling cells that comply with EPA requirements are progressing.

## Sporting Facilities

Normal usage and maintenance continue along with some unscheduled maintenance.

The padding around the poles in the Burketown multi courts has been replaced.

New Court Lighting and Hit- up wall for Burketown is ready to install, expected to be completed during November/December.

Gregory Multi Purpose courts refurbishment proposal has been developed this includes; removal of unstable sub grade and replace with stabilised sub base materials approx \$20k, Asphaltic under surface \$25k, Bituminised playing surface \$ 20k, Line marking \$2.5k, and Landscaping \$7.5k. There is no official approval of this project to date.

## Strategic Works Program

Works focus currently is on 2009 Flood Damage Restoration, Roads and Street maintenance, along with DTMR RMPC.

Updated program is included; see excel attachment.



100913-MKIV-Indictive Master Strategic V



101019-Indictive Master Strategic Wor



101117-Indictive Master Strategic Wor

## Workshop and Fleet

All plant is working at satisfactory levels of service with maintenance being kept up to date.

New Graders are to arrive over the coming week with training in a simulator and in field site work.

The machines are joystick steering and some operators are quite anxious from an operators perspective.

Tenders for new ride on lawn mowers is being developed by the Workshop & Fleet Manager.

## Where are Works Crews, Plant and Machinery currently working?

Supervisors meeting and Works Activity Statement attached for general information.



101109 - Supervisors Works Activities Tues

See full report below.

1. Rural Works Foreman and Council Crew are currently on construction on Truganini Road upgrade of 1km to bitumen - Council Grader, Water truck and Rollers other work has included construction of a divider wall at the Burketown STP.
2. Contractor Crew on Flood Damage WDR 78A - Grader, Water truck and Roller.
3. Council Grader with Contractor Water Trucks and Rollers working Bowthorn road on 2009 Flood Damage restoration and moving to WDR 78A.
4. Contractor Crew on Doomadgee West Road with Graders, Water truck and Rollers on 2009 Flood Damage restoration.
5. RMPC, LRRS and other Local Roads Rural Maintenance Crew replacement & renewal of Advisory and Legislative Signage including Road side furniture along with some Grid repairs.
6. Town Crews Burketown and Gregory, WTP operations and maintenance and other utilities, including Aerodromes, Water, Sewerage crews, Burketown & Gregory town Parks, Gardens operations and maintenance.
7. Technical Services Contractors Gravel Pit Registrations, Flood Damage submissions, claims, and consultant works management activities involving cultural heritage clearance proposals.



Report on  
attendance to Gunga

#### **Other minor works action/planning development summary**

1. Burketown Foot Paths extensions (planning)
2. Gregory Foot Paths extensions (planning)
3. Drainage Improvements Musgrave Street (planning)
4. Gregory Camp maintenance (continuing)
5. Hit-Up Wall Burketown (works programmed)
6. Burketown Tennis Court Lighting, Hand Ball / Hit-up Wall (works programmed)
7. Burketown Aquatic Centre Lighting and Pools Access Rails (works Programmed)
8. Morning Glory Park Water Feature (concept plan being finalised)
9. New Housing scope and brief for design (being developed/ revised)
10. New Relocatable Disabled Toilet for Truganini Wharf (being constructed)
11. Preparation for Surplus Goods and Material Auction (Inventory being developed for Advertisement)
12. Upgrade of Power Board Burketown Aerodrome
13. Purchase of Emergency Generator Burketown Aerodrome
14. Gregory House Renovations specification development

15. Gregory Camp and House power upgrade including generator
16. Sewerage Line Extension Plan development Sloman to Anthony Street East of Beams Street (a new concept in pressure sewer is proposed identical to Karumba's system)
17. Power upgrade to Sewerage Pump manhole at Landsborough Street
18. Install Kerb Channels & Batter Chutes Gumbummunda Bridge approaches planning
19. Planning for Shelter Shed for Jetpatcher

---

Author: Dennis Kerr  
Director Engineering Services  
Date: 17 November 2010

## Director Engineering Services Reports

### 12.01.02 Director Engineering Services Status Report

---

#### *Executive Summary*

Providing Council with the status of actions previously sought by Council for action.  
The status of matters previously resolved and or arising since the previous meeting is as follows:

---

October 20 2010			
No Resolutions			
September 20 2010			
Replacement Grader Tender – Assessment and Recommendation	Council advertised for interested tenders to participate in the sale of three graders and replacement with two new machines during March 2010.	<p>Accept the tenders for sale as assessed:</p> <p>1 Used Caterpillar 140 H Motor Grader Plant number 56 to Ken Booth as outright sale for the sum of \$100,000 plus GST.</p> <p>1 Used Caterpillar 140 H Motor Grader Plant number 453 to Hedgers Used Equipment Sales as outright sale for the sum of \$133,600 plus GST.</p> <p>Purchase 2 new Caterpillar M Series 140 M Motor Graders for the sum of \$ 816,874.00 from Hastings Deering.</p> <p>Carried 25.100920</p>	<p>November Update</p> <p>Delivery &amp; commissioning expected mid November</p> <p>October 2010</p> <p>Orders placed</p>
TAB Racing Channel Transmitter Decoder Device Removal or Replacement	<p>Council has provided a TAB radio station that was apparently installed several years ago prior to Austar and Internet being readily available in Burketown.</p> <p>In my 16 months here the transmitter continually has crashed (de-booted) at least 1 per month and sometime 2 or 3 times per week</p> <p>Approximately 4 weeks ago the transmitter crashed completely.</p> <p>Following technical investigations and advice from the suppliers, they indicate due to the device needing to be rebooted regularly, the decoder has been on the way out or failing for some time.</p>	<p>That Council replace the Racing Channel Transmitter in Burketown currently sponsored by Council at a maximum cost up to \$1000.</p> <p>Carried 26.100920</p>	<p><b>November Update</b></p> <p>Repairs being actioned</p> <p><b>October Update</b></p> <p>To be actioned during November</p>

<p>Tyres and Batteries Tenders Assessment 2010</p>	<p>Council currently purchased tyres and batteries through the LGAQ Local Buy system and to this end have received excellent service and quality products with no hassles.</p> <p>Due to other suppliers locally and external wishing to supply Council tyres and batteries, Council advertised for interested Tenderers to submit quotations for supply of Tyres and Batteries for the 2010 – 2011 financial year.</p> <p>Ten suppliers tendered. There were varying issues with non complying tenders due to substituted products that have proven inferior quality issues and additional freight that pushed the quotation outside current suppliers.</p> <p>In summary the current supplier through LGAQ Local Buy Beaurepaires of Garbutt have a compliant tender, superior proven products, best price and proven reliable supply.</p>	<p>That Council endorse the recommendation to utilise LGAQ Local Buy's Beaurepaires of Garbutt for the supply of Tyres and Batteries for 2010 2011 financial year.</p> <p>Carried 27.100920</p>	<p>November Update</p> <p>Finalised / Completed</p> <p>October 2010</p> <p>Actioned &amp; Complete</p>
<p>August 18 2010</p>			
<p>Purchase Ausroads Jetmaster Multi Purpose Road Maintenance Machine</p>	<p>Council dry hires a Jetmaster/Jetpatcher road maintenance machine annually to assist with restoration of all the Bitumen Pavement infrastructure in the Shire.</p> <p>This machines work is fully allocated for the 6 months of dry season and if the machine was available for the balance of the year the emergency bitumen failures and damage could be maintained to a safe standard also.</p> <p>The current machine</p>	<p>That Council endorse the Recommendation that Council place an order for purchase on Ausroad for the current Jetmaster/Jetpatcher Road Maintenance Unit that was new when hired to Council in May 2010 and an agreement regarding servicing and delivery be arranged with a maximum timeframe purchase and delivery prior to the 30 November 2010.</p> <p>Carried 24.100818</p>	<p>November Update</p> <p>Delivered &amp; Commissioned</p> <p>Completed</p> <p>September Update</p> <p>Order has been placed.</p>

	<p>Council has hired came to the Shire brand new and has now done 3 months work with a further month to go ( to 15<sup>th</sup> September) of the available hire period, then the Unit is booked with another Shire for seven weeks.</p> <p>The current hire rate for the machine is \$2500 per week.</p> <p>The unit is now considered second hand/used for the purpose of purchase or sale.</p> <p>Attached are two quotes one for a new machine and one to purchase this current hired machine.</p> <p>A new machine would cost \$363k including GST.</p> <p>Manufacture and delivery of a new machine would be March 2011 provided no further orders are received.</p> <p>To purchase the current unit that is here the quoted cost is \$329k including GST</p> <p>Currently three months old and would be six months on available delivery in November.</p> <p>If Council was to place a purchase order on the current unit it would be returned to Brisbane following the external seven weeks hire, then the truck component fully serviced by Isuzu and the Jetmaster unit by Ausroad and returned with full three year warranty, including full delivery, two day standard commissioning and training, and the normal various miscellaneous delivery items as per the quote.</p>		
--	---	--	--

Road Trains Access to Council Local Roads Letter of Support Request (Smith's Transport Pty Ltd)	<p>The letter of request from Smith's Transport Pty Ltd requests for "Council's approval" to operate AAB Tri Drive Quad Road Train on Gregory Lawn Hill Road to access Century Mine road.</p> <p>Council may wish to authorise the Director Engineering Services to prepare an appropriate policy with conditions similar to a State Controlled road requirement for the operation of AAB Tri Drive Quad Road Trains on Council local roads.</p>	<p>That Council provide a letter of support to Smith's Transport Pty Ltd for the operation of AAB Tri Drive Quad Road Trains on the specific section of Gregory Lawn Hill Road from the junction with Wills Development Road (WDR 78A) to the Century Mine Road turnoff on Gregory Lawn Hill Road, furthermore any conditions imposed on the operator by DTMR pertaining to WDR78A that the same conditions will also apply to Council controlled roads, also additional conditions as and when Council determines will apply regarding maintenance due to road utilisation during the wet season.</p> <p>Carried 23.100818</p>	<p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>The trucking operator and DTMR will be advised of Council's requirement.</p>
Road Trains Access to Council Local Roads Letter of Support Request (Roy Girle & Co)	<p>The letter of request from Roy Girle and Co requests for "Council's approval" to operate AAB Tri Drive Quad Road Train on Gregory Lawn Hill Road to access Century Mine road.</p> <p>Council may wish to authorise the Director Engineering Services to prepare an appropriate policy with conditions similar to a State Controlled road requirement for the operation of AAB Tri Drive Quad Road Trains on Council local roads.</p>	<p>That Council provide a letter of support to Roy Girle and Co for the operation of AAB Tri Drive Quad Road Trains on the specific section of Gregory Lawn Hill Road from the junction with Wills Development Road (WDR 78A) to the Century Mine Road turnoff on Gregory Lawn Hill Road, furthermore any conditions imposed on the operator by DTMR pertaining to WDR78A that the same conditions will also apply to Council controlled roads, also additional conditions as and when Council determines will apply regarding maintenance due to road utilisation during the wet season.</p> <p>Carried 22.100818</p>	<p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>The trucking operator and DTMR will be advised of Council's requirement.</p>
Nicholson River	Nicholson River Crossing	That Council endorse the	November Update

<p>Crossing Doomadgee Emergent Concrete Repairs</p>	<p>at Doomadgee has had some considerable damage caused during the wet season.</p> <p>Some full width repairs are required this will need a professionally engineered design construction.</p> <p>To ensure the work is completed before the wet season, there is insufficient time to call quotations. Two competent local contractors were contacted and only North Queensland Building Solutions was interested in the project.</p> <p>The quoted cost is \$62,044 plus an allowance for contingencies, there will also be further Council on-costs and some minor other works to the crossing's Flood Damage restoration, Doomadgee East Road has a 2010 event submission for NDRRA in place for more than \$1.2m. Including this crossing restoration.</p>	<p>use of a local supplier, North Queensland Building Solutions to carry out the "Emergent Concreting Works" required to the Nicholson River Causeway on Doomadgee Road East at an estimated cost of \$65,000 plus Council oncost and other minor associated works to a total project cost of \$100,000.</p> <p>Carried 21.100818</p>	<p>Project delayed until EMQ approval then a new tender will be called.</p> <p>September Update</p> <p>North Queensland Building Solutions have advised that due to a Geological investigation needing to be carried out to satisfy insurance liability for engineering certification a further cost of approximately \$15k is required.</p> <p>Councils ACEO has advised that with an increase of this amount a request for further quotations should be sought.</p>
<p>July 21 2010</p>			
<p>Doomadgee East Road TIDS Projects 2010-2011 Allocation and Recommendation of Project Locations</p>	<p>2010-2011 Allocations are now confirmed for the proposed 2010-2010 year with \$400,000 (no matching funds required) to Doomadgee East Road. It is recommended this funding be directed to a section within the remaining 8 kms of unsealed section on this LRRS Road.</p> <p>This particular funding is specific to Aboriginal Communities Access Roads and does not require matching funding.</p> <p>There is 8kms of unsealed road remaining on the Doomadgee East</p>	<p>That Council endorse the proposal to construct a segment (approx 3 kms length) to sealed standard of the remaining unsealed 8 km section on Doomadgee East Road.</p>	<p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>This project will be actioned as soon as the approvals for 2010 Event FD restoration is forthcoming.</p>

	road and it is recommended that approximately 3 to 4 kms of sealed pavement could be achieved from this funding.	Carried 22.100721	
Gregory Lawn Hill Road TIDS Projects 2010-2011 Allocation and Recommendation of Project Locations	<p>2010-2011 allocations are now confirmed for the proposed 2010-2010 year with \$484,000 (including matching) to Gregory Lawn Hill Road. It is recommended this funding be directed to concrete floodway's needed between the MMG Mine road turnoff and Big Archie creek.</p> <p>From the 2009-2010 TIDS allocations to this road a survey and design was conducted and delivered identifying the need for 5 flood-ways within the proposed specific project.</p>	<p>That Council endorse the proposal to construct "up to" five flood-ways on Gregory Lawn Hill Road between the MMG Mine Road Turnoff and Big Archie Creek from 2010-2011 TIDS allocations to Gregory Lawn Hill Road.</p> <p>Carried 23.100721</p>	<p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>Specification for Tendering will now be let.</p>
Roadtek and Reclaimer Operations for Stabilisation of Flood Damage Pavement Failures	<p>This Report is in relation to pavement failure area that requires a large pavement reclaimer specialist machine to restore the large pavement segments of damage on state controlled and Shire local roads within the Shire.</p> <p>Council Officers sought 4 quotations from suppliers however only one machine is suitable for this particular activity out of the 4 offers, as the machine needs capability to produce 5,000 m<sup>2</sup> plus per day a Roadtek machine with this capability is required.</p>	<p>That Council endorse the utilisation of Roadtek Pavement Reclaimer and Full Service Crew to stabilise selected large segments of damaged pavement as per quotation based on 15,000 m<sup>2</sup> at \$50.50 /m<sup>2</sup> with an approximate value of \$757,569.37.</p> <p>Carried 25.100721</p>	<p>November Update</p> <p>New tenders have been called for balance of project</p> <p>This stage completed.</p> <p>Completed / Finalised</p> <p>September Update</p> <p>Further 30,000 m<sup>2</sup> yet to be reclaimed once approvals are confirmed</p> <p>August Update</p> <p>First phase emergency works now completed and second phase will be programmed when the 2010 Event Restoration works are approved by EMQ.</p>
Total Management Plan Water and Sewerage (TMP) July 2010	Council, and particularly a previous CEO, spent considerable effort trying	That Council adopt the Total Management Plan for Water and Sewerage	<p>November Update</p> <p>Document sent to DERM no response to date.</p>

	<p>to finalise a Total Management Plan (TMP) in 2006 and 2007, but it never reached a stage of completion satisfactory to DERM. Because much has changed since then, this TMP has been prepared by Wide Bay Water from the new information that is required to be addressed in this current document.</p> <p>With an adopted and approved TMP Council's ability to obtain external funding for Water and Sewerage projects would be considerably enhanced. State government subsidies were suspended a year ago but the government has advised that they will accept applications for new projects on a needs-based subsidy scheme from 1 July 2011.</p>	<p>(TMP) as presented</p> <p>Carried 26.100721</p>	<p>Document Completed</p> <p>September Update</p> <p>Unchanged</p> <p>*(August 2010)</p> <p>TMP has now been signed off by Councils CEO and WBW Chief Engineer Peter Robbins, and then will be submitted straight to DERM from WBW.</p>
<p>Truganini Road Bitumen Extension</p>	<p>Truganini Road is a highly utilised road in Burke Shire.</p> <p>With the new guidelines with "Flood Damage Restoration" some upgrading works can be achieved where it is historically damaged year after year and by some means this can be reduced by a one off expenditure that will reduce future maintenance expenditure.</p> <p>The NDRRA restoration and an upgrade to bitumen seal standard combined costs would be approximately \$110K</p>	<p>Council resolves to extend the Bitumen Seal on Truganini Road to seal standard for approximately 1.1 km combining approved NDRRA flood damage funds and some addition Council road maintenance funds to approximately \$110k to restore existing pavement to seal standard with an upgrade to Bitumen seal finish.</p> <p>Carried 28.100721</p>	<p>November Update</p> <p>Works currently underway</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>This project will be actioned as soon as the approvals for 2010 Event FD restoration is forthcoming.</p>
<p>June 16 2010 No Engineering Actions were resolved at Councils May 2010 Meeting</p>			
<p>May 19 2010 No Engineering Actions were resolved at Councils May 2010 Meeting</p>			

April 17 2010			
<p>Tenders for Batteries and Tyres, and Graders Assessment and Tenderer Decision Delegation</p>	<p>Tenders were called and received for Tyres and Batteries, and Graders. There was an excellent response to both Tenders; however assessment has been delayed with resources prioritised with targeting the flooding event salvage activities.</p> <p>The assessments are expected to be completed during the next two weeks and the Director of Engineering Services request that Councils CEO be delegated to certifying the successful tenders in liaison with Councillors and a formal Agenda Item then be endorsement at the May meeting.</p> <p>The need for this is to allow ordering of the associated goods, this will allow the Tyres and Batteries to be in stock for the commencement of the current works season and to allow the Grader supply if accepted to be compliant with the current years major plant budget hence fulfilling the endorsed annual budget.</p>	<p>That Councils CEO be delegated to certifying the successful tenders in liaison with Councillors and be endorsement at the May 2010 meeting</p> <p>Carried 09.100423</p>	<p>November Update</p> <p>Completed / Finalised</p> <p>September Update</p> <p>Recommendation to Council September 2010</p> <p>August 2010</p> <p>With an extra fitter on the floor the WSF manager expects to have these tenders assessed for September meeting.</p> <p>*(July 2010)</p> <p>Unchanged</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p>
November 26 2009			
<p>Lawn Hill Station request to Install Four Grids</p>	<p>Lawn Hill Station wishes to subdivide Elizabeth Paddock with four fences and four grids for improved grazing and stock management this paddock has the Doomadgee to Lawn Hill Road (Alternative Savannah Way) connection pass through it, and to this end request Council to allow the installation of four grids on this road for stock management and transport convenience.</p>	<p>That Council permit Lawn Hill Station to install four grids on Doomadgee Lawn Hill Road (Alternative Savannah Way) at Elizabeth paddock with in Lawn Hill Station and that the four Grids construction specifications and installation standards must be to the satisfaction of Councils Director Engineering Services.</p> <p>18.091125</p>	<p>November Update</p> <p>Installation progressing</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>Lawn Hill Station is proposing to purchase 4 grids from Council and Council will install as the Roads Crews carry out work in the area.</p> <p>*(July 2010)</p> <p>Proposal for grids to be supplied by property and installed by Council when working in the area.</p>

			<p>*(June 2010) Unchanged</p> <p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Lawn Hill station Manager has been verbally advised of Councils consideration and a formal letter will be forwarded in due course.</p>
<p>Asset Management Policy</p>	<p>The Commonwealth have set a target for all infrastructure asset classes managed by Councils to be covered by asset management plans by 2010. Councils are required to complete core plans by 2010.</p> <p>The first step in doing this is the development and adoption of an asset management policy. That policy is now presented for endorsement of Council. The target date for adoption a draft policy, as set by the Department, is December 31 2009.</p>	<p>That Council adopt the Asset and Services Management Policy as presented.</p>	<p>November 2010 Completed / Finalised</p> <p>September 2010 Unchanged</p> <p>August 2010 Asset Management Policy has been developed and adopted by Council, and the final plans are expected to be presented to Council at November meeting.</p> <p>*(July 2010) Unchanged</p> <p>*(June 2010) Further action programmed</p> <p>*(May 2010) Now with the 1<sup>st</sup> Stage of the GIS management tool being completed the development of the asset management plans will ramp up.</p>
		20.091125	

			<p>*(March 2010)</p> <p>Currently Asset data is being developed into usable information</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged</p> <p>*(December 2009)</p> <p>A plan has now been put in place for continuing Data collection of all assets, the Data will once collected and collated for reviewed for conversion to fit for purpose information to be introduced into the Strategic AMP.</p>
Officer Housing	<p>At the September 2009 meeting a position was resolved (09.090916) to seek a cash payment from Council's insurers for House number 4, Gregory Street that was damaged by fire. The funds were then to be redirected to houses two and three in Sloman Street and the Gregory Caretakers house to rectify outstanding maintenance issues.</p> <p>Since then Council have been in negotiation with our insurers. It has become apparent that the insurances will not make the full amount available to Council as a payout.</p> <p>In light of this new information an alternate position is now presented for Council's consideration.</p>	<p>1) That Council accept the proposed insurance position as initially presented by Suncorp to repair the Gregory Street house.</p> <p>2) That Council reallocate the budget item \$300 000 from the establishment of an executive residence to the renovation of the Sloman Street houses two and three.</p> <p>3) That Council address the Gregory Caretaker house maintenance issues with the balance of funds after the renovations of the two Sloman Street houses are complete.</p>	<p>November Update</p> <p>Specification being developed for tendering</p> <p>September 2010</p> <p>Gregory House renovations being planned.</p> <p>August 2010</p> <p>Burketown houses two and three renovations are complete and house four rebuild is completed.</p> <p>Gregory Works Assistants House renovations planning is currently being developed, it is expected that the works should be completed during Sept/Oct</p> <p>*(July 2010)</p> <p>Completed - Finalised</p> <p>*(June 2010)</p> <p>Budget considerations are being sought for 2010-2011</p> <p>*(May 2010)</p>

		21.091125	<p>The late wet delayed materials being able to be sourced hence completion has been delay it is expected now prior to end of May</p> <p>*(March 2010)</p> <p>Handover of completed renovations to House 2, 3 &amp; 4 is expected by mid April</p> <p>*(February 2010)</p> <p>Rehabilitation works are progressing with EWS building contractor's actioning the works.</p> <p>*(January 2010) Unchanged</p> <p>*(December 2009)</p> <p>All 3 houses have had 3 quotes sourced 2 companies submitted quotations and a 3rd declined (Burketown builder)</p> <p>The successful quotation was from EWS currently renovating the Ergon house in Anthony Street.</p> <p>Contracts are being prepared and work will commence immediately. With completion expected to be March 2010.</p>
October 13 2009			
2009 TC Charlotte NDRAA relief rehabilitation works	Road works rehabilitation commencement	That commencement of prioritised NDRAA relief rehabilitation works for the 2009 Flooding Event as soon as resources are available and that claims be prepared in parallel with the works so reimbursement is guaranteed as soon as submission approvals are granted	<p>November 2010</p> <p>99% DTMR allocation expended and 70% of DIP Local Roads allocation expended.</p> <p>September 2010</p> <p>Approximately 50% expended.</p> <p>August 2010</p> <p>2009 Event Rehabilitation /Restoration Works are progressing following 2010 Emergent works completion.</p> <p>*(July 2010)</p>

			<p>Unchanged</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>All 2009 TC Charlotte submissions have now been approved and works are in full swing.</p> <p>*(March 2010)</p> <p>Approval of the Emergent works payment has been received</p> <p>*(February 2010)</p> <p>Emergent works claim payment is expected any day.</p> <p>*(January 2010)</p> <p>Unchanged</p> <p>*(December 2009)</p> <p>Emergent works are now complete in readiness for the coming Wet Season.</p> <p>*(November 2009)</p> <p>Works have commenced on areas that are a high safety risk and are being addressed as urgent.</p>
September 16 2009			

Providing Council with the status of actions previously sought by Council for action.  
 The status of matters previously resolved and or arising since the previous meeting is as follows:

<b>July 15 2009</b>		
Contract Claim – Gregory Water Treatment Plant	That a report be prepared for Council's consideration on the claims made before any further payments are made on this contract.	<p><b>November 2010</b></p> <p><b>CEO is procuring advice to finalise this impasse</b></p> <p>September 2010</p>

	<p>47. 090715</p>	<p>Unchanged</p> <p>August 2010</p> <p>The Contractor has not fulfilled the agreed activities. On unannounced visit in November 2009 the Contractor project manager made arrangements with DES to be on site with Surveyors to provide surveyors with locations as to where the infrastructure is so he would then have the data to finalise the “as constructed drawings” at that time according to previous CEO correspondence thought was this would finalise the project.</p> <p>Council supplied the Surveyors however the Contractor was unable to attend the site as he was going overseas. The Surveyors was in Burke Shire doing other projects for Council however the data was picked as best we could without the Contractor.</p> <p>However the contractor has not contact Councils DES directly since the initial meeting and failed site arrangement.</p> <p>DES has also discovered since that there are some very serious shortfalls in the GWTP as constructed and some components leave Council in quite vulnerable situation, eg Safety Ladders and railings for the holding tanks access (where a builders ladder is currently used for access to the top of tanks)</p> <p>It also appears there was one component chamber component left of the raw water well at the river this making the chamber very vulnerable to ingress of flood water silt.</p> <p>It is recommended that Council write to the Contractor expressing the dissatisfaction of certain aspects of the contracted as constructed works and place a rectification and finalisation date on the matter.</p> <p>*(July 2010)</p> <p>Unchanged</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p>
--	-------------------	--

		<p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Survey documents are now to hand for drafting of the works as constructed document that is still outstanding.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES has had a meeting with Lemura's project manager and has established were the impasse occurred and now has negotiated the finalisation of the project where by a works as executed plan of the Gregory Water Supply will be submitted to Council and inturn payment for the unpaid orders that have been fulfilled will be paid, this is expected to completed by March 2010.</p> <p>*(November 2009) A realistic agreement has been established to bring this project to a appropriate finalisation and a report with recommendation will come before council</p> <p>* (October 2009) unchanged.</p> <p>*(Sept 09) unchanged</p> <p>*DES will generate a report as to the origins and validity of the claims including liaison with the Project Manager from G &amp; MA Lemura Pty Ltd to seek a satisfactory resolve and outcome for Council. This information gathering is expected to be finalised for a report to the November meeting, following the project manager's visit to Burke Shire in October.</p>
<b>May 27 2009</b>		
<p>Gregory/Lawn Hill Road – Proposed Haulage of Gravel along this Road</p>	<p>That Council enter into discussions with Oz Minerals Century Mine to draft a formalised Level of Service specification and documented agreement for the Specific section of Gregory to Lawn Hill Road that Oz</p>	<p><b>November 2010</b></p> <p><b>Discussions are scheduled with mine management to form an agreement</b></p>



		<p>arrangement to have the NDRRA funding when approved carried out with the mine providing some machinery to assist Council crews at no cost to Council.</p> <p>* (October 2009) Exchange of expectations from Chris Potter Oz Minerals (not very happy) &amp; response from DES that nothing will happen until NDRRA approvals come through for Flood Damage.</p> <p>*(Sept 2009) Unchanged.</p> <p>* It seems that once Council took a stand on the level of service standard being revised and obligations of stakeholders the issue has gone.</p> <p>July 09- no further action to date.</p> <p>Letter has been sent to Oz Minerals conveying Councils requirement for further discussions regarding the drafting of an agreed Level of Service agreement.</p>
<p>Burketown Wastewater Treatment Plan</p>	<p>That consideration by way of investigations into the needs for further maintenance to the WWTP (Waste Water Treatment Plant) Infrastructure be undertaken as a matter of urgency with cost estimates provided for consideration in the 2009-2010 budget deliberations.</p> <p>That minor recommended electrical maintenance be actioned and training for operators at the WWTP be provided for in the coming 2009-2010 budget considerations.</p>	<p><b>November 2010</b></p> <p><b>Upgrades and repairs are now finalised, some monitoring equipment is required to overcome power failures and pump mal functions in the way of alarms.</b></p> <p>September 2010</p> <p>Hard copy being sent to DERM for review.</p> <p>August 2010</p> <p>Burketown's TMP for the Waste Water Infrastructure is now the asset management and maintenance plan which will allow preeminent procedures for operations, maintenance, replacement and renewal planning plus well timed and adequate budgeting.</p> <p>*(July 2010)</p> <p>TMP is presented to July meeting for Council consideration.</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p>

	<p>20. 090527</p>	<p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>* (December 2009)</p> <p>Blivet Rota Drum has been ordered and will be manufactured during the wet season in readiness for installation April May 2010 it is planned the annual service will also be conducted at that time also.</p> <p>*(November 2009) Further programmed maintenance on the waste processing rota drum is now planned as soon as a new drum is available.</p> <p>*(October 2009) Some Maintenance works are being actioned with the Blivet &amp; Fibreglass Repairs</p> <p>*(Sept 2009) A repair program will now be constructed according to budgetary constraints.</p> <p>* Once a budget is adopted repairs will be actioned.</p> <p>July 09- a budget bid according to the technical report received will be presented for deliberations</p> <p>Assessment, estimates and priority of needs are being finalised for budget consideration.</p>
<p>Fatigue Management Regulations</p>	<p>That Council endorse the continuance with the Alliance of Gulf Councils by means of LGAQ who are making a combined submission for an exemption to the requirements of the Fatigue Management Regulations to effect a more realistic process for Council Works operations drivers as opposed to long haul driver fatigue management.</p>	<p><b>November 2010</b></p> <p><b>Unchanged</b></p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Unchanged</p>

		<p>*(July 2010) Council is nearing being qualified for the AFM operations.</p> <p>*(June 2010) Unchanged</p> <p>*(May 2010) Unchanged</p> <p>*(March 2010) Advanced Fatigue Management Training (AFM) of some Council employees (schedulers &amp; drivers) has been actioned with further training for the balance of Council schedulers, drivers and contractors that are part of the “preferred supplier list” to follow prior to commencement of the construction season.</p> <p>*(February 2010) Following dialogue with QT &amp; the specialist trainer it seems the only efficient process is to use the Advanced Fatigue Management Certification. DES is proposing that the wet season be utilised to complete this driver training certification for QT.</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) It is planned to have a trainer visit to arrange certification of all drivers including contractors that conduct business with Council to allow Council's protection to nonfeasance of liability to Fatigue Management Legislation. This exercise is being programmed for during the wet season and to be complying for the next construction year. The organisation that will conduct the program is Driver Training &amp; Education Kingaroy they are accredited by QDTMR for fatigue management certification.</p> <p>*(November 2009) Fatigue Management consultant is being sourced to address all stakeholders so everyone is clear on their obligations to the system</p>
--	--	--

	<p>21. 090527</p>	<p>* October 2009) Unchanged and business as usual</p> <p>* (Sept 2009) Geographically Isolated Councils have an opportunity to be allocated “Advanced Fatigue Management” status this would allow greater flexibility with operation timeframes.</p> <p>July 09- a proposal was submitted to LGAQ in conjunction with 3 other Gulf region Councils for exemptions according to the processes and procedures currently being maintained, Burke Shires submission was successful with some minor conditions, LGAQ will advise in due course.</p> <p>A letter is being drafted to LGAQ</p> <p>expressing that Council be assured of it’s inclusion in any outcomes from negotiations with QT on Fatigue Management exemptions.</p>
--	-------------------	--

**April 15 2009**

<p>Roads Alliance Board – Participation in Net Risk Assessment and asset data collection</p>	<p>That Council participate in the state-wide NetRisk and asset data collection project by nominating all Council roads that Council has designated as Local Roads of Regional Significance in the project at an estimated cost of \$22,220 (Subject to confirmation once contracts are let by the Roads Alliance).</p> <p>17. 090415</p>	<p><b>November 2010</b></p> <p><b>Data has been picked up and ARRB are now assessing.</b></p> <p>September 2010</p> <p>RoadTek is currently collecting data for this project from RRG LRRS roads in the regions 9 Shires</p> <p>August 2010</p> <p>RoadTek has been engaged by the NWQRRG and the activity is proposed to be completed by November 2010</p> <p>*(July 2010)</p> <p>Carried over to proposed year (2010-2011) as Roadtek data collection is unable to be finalized before November 2010.</p> <p>*(June 2010)</p>
--	---	---

		<p>Unchanged</p> <p>*(May 2010)</p> <p>Delayed to 2010/2011 as Roadtek is unable to carry out the data pickup until approximately November</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>NWQRRG will conduct this data collection following the coming wet season. March April is the expected commencement date in the dryer Shires of the region.</p> <p>*(November 2009) NWQRRG is progressing the collection of data by a bureau service and expected to commence the 9 shires around end of March 2010</p> <p>*(October 2009) Unchanged</p> <p>* This activity has been fairly silent from the group until a Technical Coordinator is engaged.</p> <p>July 09- no further information is available this month.</p> <p>Letter to be written to Road Alliance and form completed for lodgement.</p> <p>A report is contained in the RRG Technical Committee meeting report from Thursday 12<sup>th</sup> June 09</p>
<b>March 18 2009</b>		
<p>Access to Grow Out Facility for Fish Restocking</p>	<p>That estimates of cost to provide a public access to the row out facility for fish restocking be prepared for consideration in Council's 2009/10 budget.</p>	<p><b>November 2010</b></p> <p><b>BBFC are now operating the facility</b></p> <p><b>Finalised / Completed</b></p>

	<p>23. 090318</p>	<p>September 2010</p> <p>Councils Boilermaker is currently finalising the fencing to allow Public access to the Barra. This will allow BBFC to operate the facility.</p> <p>*August 2010</p> <p>Council's CEO has negotiated a MOU with the BBFC (Burketown Barramundi Fishing Club) to trial the operation of the Grow out facility and provide the BBFC an opportunity to prove it's ability to run the operation satisfactorily this process will allow Council to make an assessment for the future utilisation of the shed and facility.</p> <p>*(July 2010)</p> <p>Proposed access and Trials of Public caretaking the grow-out processes and procedures are being prepared.</p> <p>*(May 2010)</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>Private Enterprise inquiring into operational status and alternative possibilities in managing the facility</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>Unchanged.</p> <p>*(November 2009) A CBR analysis is being approached for consideration.</p> <p>*(October 2009) Unchanged</p> <p>*(Sept 2009) Unchanged</p>
--	-------------------	--

		<p>*When the upgrade of office and shed areas are engaged the grow facility access can be addressed then, this would be the most efficient way to improve access.</p> <p>July 09- discussions only to date.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p> <p>Needs analysis and cost estimates being undertaken for information and consideration</p>
<p>Swimming Pool entry rails – Burketown Pool Complex</p>	<p>That costs be obtained to allow for elderly /disabled access to the pools at the Burketown Pool Complex and such estimates be referred to Council at its 2009/10 budget deliberations.</p>	<p><b>November 2010</b></p> <p><b>Entry rails are being custom modified to fit the pools for installation.</b></p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Earth cabling has been laid, design for concrete footings to mount the rails to are underway.</p> <p>*(July 2010)</p> <p>Currently being installed</p> <p>*(June 2010)</p> <p>Currently being installed</p> <p>*(May 2010)</p> <p>Rails ready to be installed</p> <p>*(March 2010)</p> <p>Rails and Steps have been ordered. Installation is quite involved as an earth lead has to be attached to each rail &amp; step and placed under the pavers back to the meter box</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p>

	<p>26. 090318</p>	<p>Rails have been measured and materials ordered.</p> <p>*(November 2009) entry rails are being sought for all pools as its been identified as a justified need.</p> <p>*(October 2009) Unchanged</p> <p>*(Sept 2009) DES is sourcing Pool Entry Rails along with alternatives for Entry access to the facility.</p> <p>*A costing and Plan will be sourced for Councils consideration.</p> <p>July 09- No further information is available this month.</p> <p>DES is gathering options and estimates for consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p>
--	-------------------	--

**February 24 and 25 2009**

<p>Waste Disposal in Burketown and Gregory</p>	<p>That the Acting Chief Executive Officer prepare a report with further options and costings for Council's consideration.</p>	<p><b>November 2010</b></p> <p><b>Transfer Station Development is being proposed in design works.</b></p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Surveys are underway and designs for the next stage of the Burketown Pad is proposed and initial Survey and design is being pickup for the Gregory facility.</p> <p>A full report of design, proposed operational procedures, including estimate of costs to construct will be brought to Council.</p> <p>*(July 2010)</p> <p>Planning and Design works are progressing it is proposed to have a complying design proposal for both facilities within 3 months.</p> <p>*(June 2010)</p> <p>Unchanged</p>
--	--	---

	<p>15.090224</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Continued upgrading within budgetary constraints are planned to be actioned as weather conditions allow</p> <p>*(February 2010) A wet season area has been prepared and is operational for Burketown.  A proposed similar arrangement for Gregory is planed over the next 2 to 3 reporting periods.</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Burketown's Tip has been action 1<sup>st</sup> of the 2 locations due to the impacts of flooding in the wet season. An elevated pad is nearing completion, a purpose built cell will be constructed to accommodate general waste with fencing providing some secure means of retaining wind blown debris.</p> <p>*(November 2009) General tidy up and an elevated pad is being constructed with fencing the compound will have waste cells for sorting where some materials can be identified for mulching and reuse to reduce the amount needing to go to a landfill site.</p> <p>(October 2009) A general tidy up of the facilities are being planned with the pre wet season cleanup and further planning for handling facilities are being sought and in turn recommendations will be made available to Council</p> <p>*(Sept 2009) Unchanged, further details will be available for the October meeting.</p> <p>* Councils DES has source a shredding mulching proposal for Councils long term waste solution, a detailed report will be included in the Works &amp; Services report.</p> <p>July 09- DES has made inspections of these facilities and has had to prioritise</p>
--	------------------	---

		<p>other activities currently however a comprehensive report will be drafted.</p> <p>Information and options including innovative alternatives have been sought by DES and a report is being drafted with components for Council consideration and prioritisation. Report to be prepared by A/WM.</p>
<b>December 18 2008</b>		
<p>Burketown Rubbish Tip</p>	<p>Resolved that the Chief Executive Officer contact LAWMAC regarding advice on the relocation of the Burketown tip.</p>	<p><b>November 2010</b></p> <p><b>Transfer Station development is being proposed in design works</b></p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Surveys are underway and a design for the next stage of the Burketown Pad is proposed.</p> <p>A full report of design, proposed operational procedures, including estimate of costs to construct will be brought to Council.</p> <p>*(July 2010)</p> <p>Planning and Design works are progressing it is proposed to have a complying design proposal for both facilities within 3 months</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Further upgrades are planned within budgetary constraints as weather conditions allow</p> <p>*(February 2010)</p> <p>Further investigations are continuing into current sites be transfer stations resulting in a regional landfill being</p>

		<p>used for the residual waste product.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES was to attend the LAWMAC Forum in July however it was cancelled due LAWMAC cancelling the Agenda to an evening get together of members. ACEO of the day advised LAWMAC's management it was not worth Councils while to send a senior Officer to the Forum.</p> <p>Advice has been sourced from other identities to allow the planning and improvements to continue prior to the coming wet season onset.</p> <p>*(November 2009) Data pickup through surveys has been sourced to allow for appropriate facility development allowing good planning and design processes and ultimately procurement of appropriate handling equipment and procedures of operations to follow through.</p> <p>*(October 2009) Further investigations and information is being produced for consideration.</p> <p>*(Sept 2009) See Sept item above.</p> <p>* The Shredding / Mulching proposal that the DES has sourced in used in some other shires particularly Island communities and is extremely successful, it is mobile,</p> <p>reasonably simple, and produces reusable compost. Contamination and leachate issues are non existent, as is site issues as being fully transportable can be sifted to were the mulch can be utilised.</p> <p>July 09- A comprehensive report will be drafted.</p> <p>DES has requested information regarding available options of locations and methodology of waste handling.</p> <p>Report to be prepared by A/WM</p>
<p><b>October 21 2008</b></p>		

<p>Handball Courts in Burketown</p>	<p>The CEO investigate the provision of handball courts in Burketown</p>	<p><b>November 2010</b></p> <p><b>Hit Up Walls are being developed.</b></p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>A Hand-Ball/Hit-Up wall is programmed for construction during September/October</p> <p>*(July 2010)</p> <p>An engineered design has been quoted on and is ready for construction</p> <p>*(June 2010)</p> <p>Hit-Up Wall currently being programmed for installation.</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES will investigate the proposal and any preliminary planning that has been actioned previously.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Resources are now becoming available to assist with investigation and sourcing information.</p> <p>*(Sept 2009) Unchanged</p> <p>* Costs are being sourced however</p>
-------------------------------------	--	--

		<p>it will only be an approximate for the meeting</p> <p>July 09- an estimate will be provided for budget consideration.</p> <p>DES will provide some ball park estimates for Budget consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting</p>
<p>Boating Infrastructure Capital and Maintenance Program</p>	<p>That Council apply for funding under the Boating Infrastructure and Maintenance program for a boat ramp with a small pontoon in the vicinity of the Albert River Bridge.</p>	<p><b>November 2010</b></p> <p><b>Unchanged</b></p> <p>September 2010</p> <p>A proposal has been submitted to Qld Marine Safety for progression of funding for further development of a pontoon/jetty for Truganini Road Wharf &amp; Boat Ramp.</p> <p>August 2010</p> <p>Further technical discussions with QT's Boating Infrastructure Manager from the Cairns office of the Department are planned.</p> <p>*(July 2010)</p> <p>QT has been advised of Councils wish to progress the feasibility of expanding maintenance and jetty facilities within the Shire.</p> <p>*(June 2010)</p> <p>Further investigations with QT are being sought through a planning and needs analysis.</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p>

	<p>07.081021</p>	<p>Unchanged.</p> <p>*(December 2009)</p> <p>Unchanged.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Dialogue will be taken up with QT for possibilities &amp; request a wish list from Council to place in parallel with QT's wish list.</p> <p>*(Sept 2009) Unchanged</p> <p>* Further dialogue with QT will be followed up on to make QT aware Council would be keen to see further funding allocations.</p> <p>July 09- QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed, Council will be notified when these opportunities arise.</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>A/WM to action and prepare a report for Budget Meeting of Council</p>
<p><b>October 15 2008</b></p>		
<p>Barra Facility Opening</p>	<p>Council requested the following items be actioned:</p> <p>An open day once Barra Facility is completed.</p>	<p><b>November 2010</b></p> <p><b>There has now been a hand over to the BBFC to operate the facility</b></p> <p><b>Finalised / Complete</b></p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>It is now unknown when an opening of the facility will take place (possibly a handover function to BBFC instead)</p> <p>Council's CEO has negotiated a MOU with the BBFC (Burketown Barramundi Fishing Club) to trial the operation of the Grow out facility and provide the BBFC an</p>

		<p>opportunity to prove its ability to run the operation satisfactorily this process will allow Council to make an assessment for the future utilisation of the shed and facility.</p> <p>*(July 2010)</p> <p>Proposed access and Trials of Public caretaking the grow-out processes and procedures are being prepared</p> <p>*(June 2010)</p> <p>Utilisation options/opportunities are being sought with local Fishing Club officials</p> <p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009)</p> <p>DES is awaiting further instructions regarding the facilities operations and weather an open day is still required to be arranged.</p> <p>*(November 2009) The facility is undergoing a CBR analysis for its future utilisation.</p> <p>*(October 2009) Unchanged</p> <p>*(Sept 2009) Unchanged</p> <p>* Once the new sheds are finished at the WTP and the general area is landscaped of unfinished construction with the access upgrade to the grow out facility completed an open day could be organised, in it's current environment it is not socially appealing.</p> <p>Report to be prepared by A/WM regarding public access issues.</p> <p>July 09- no further information to report this month.</p>
--	--	--

Author: Dennis Kerr  
Date: 17<sup>th</sup> November  
2010

## Director Engineering Services Reports

### 12.02.01 Cyclone Wet Season Cleanup November 2010

---

#### *Executive Summary*

As Council has indicated previously Cyclone awareness is the responsibility of everybody in the community when it comes to security objects that can become airborne or missiles during high wind.

To assist the residents in making Burketown and Gregory safe in the event of a cyclone during the upcoming wet season it is recommended that Council undertake a pre-cyclone season clean up along with a general town cleanup of old vehicles and debris.

Last year a successful cleanup was programmed and carried out from Tuesday 8<sup>th</sup> to Friday 11<sup>th</sup> December 2009 in Burketown and Gregory.

---

#### *For Council Consideration*

#### *Recommendation*

That Council consider integration of the pre cyclone season cleanup with a general towns cleanup and endorse a further notice being distributed to those land holders or tenants that have accumulated old vehicles and other debris on Council property or vacant land advising that the vehicles and or debris will be removed with the proposed cleanup.

---

#### *Full Report*

#### *Background*

Previously small items that can be lifted by hand was left on the edge of the street reserve at the front of your property where Council Officers removed the waste, and

For any large items of rubbish (such as fridges, car bodies or old building materials), that could become dangerous flying debris in the event of a cyclone, was collected direct from the properties, following completion of a request to remove debris form by the landholder or tenant.

The form is circulated in reasonable time prior to collection days, this enabled alternative collection arrangements to be made and in the case of large items an opportunity for a Council representative to check the requested activity.

Ranger/WHSO carried out an audit investigation, took photos and developed an inventory of car wrecks and similar junk on Council property and other yards around town.

To this end the attached report and to this end due to the cost involved the issue hasn't most any further due to no current budget to pay for the clean-up of the vehicles or junk?

Attached audit report conducted by Council Ranger



Derelict Vehicles.doc

Additional attachment is the notice distributed last pre-season cleanup.



Cyclone Cleanup.doc

### *Statutory Environment*

Without a local law it is difficult to demand private individuals to remove the offending objects except by agreement, however a notice that any vehicles or debris occupying any land that Council is custodian of would be reasonable with Council funding the activity.

### *Policy Implications*

No policies or local laws are in place to deal with this activity at an officer level.

### *Financial Implications*

A cost equation has been carried out and it would cost Council approximately \$820 plus standard on-costs for Council works to charge it's self generally per block.

However if the removal activity was carried out as a private works cost to the occupier the cost would be approximately \$1,650 per block with recoverable works oncosts attributed.

A whole town cleanup providing all properties & tenants cooperated and that Council decided to wear the cost of the clean-up it could be anywhere upwards to \$25k depending on how thorough the job was to be.

### *Strategic Implications*

These works are of a very high priority to allow safe residency of the communities and really need to be addressed prior to wet season.

### *Officers Comment*

There are considerable added benefits in aesthetic and general safety to all communities if this program is carried out.

### *Consulted With*

Council Ranger, CEO and Works and Services officers.

---

File:  
Author: Dennis Kerr  
Date: 17<sup>th</sup> November 2010

## 13 Consideration of committee recommendations

---

None at time of agenda preparation

## 14 Closed session reports

---

- 14.01 Community Cabinet Meeting
- 14.02 Gregory Water Treatment Plant
- 14.03 Extraction from Gravel Pits and Pipeline
- 14.04 Application for Renewal of Preferential Pastoral Holding
- 14.05 Consideration of rate classification
- 14.06 Waanyi - Native Title Determination Update

## 15 New business of an urgent nature admitted by Council

---

Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

## 16 Closure of meeting

---

The next Ordinary Meeting of Burke Shire Council is 15 December 2010.

## 17 Deputations and presentation scheduled for meeting

---

None at time of agenda preparation