



*Agenda and Business Papers  
Burke Shire Council Ordinary General Meeting  
Wednesday 15<sup>th</sup> December 2010  
9.30am Council Chambers*

9.30 am	Opening of meeting
10.30 am – 11.00 am	Morning Tea
12.30 pm to 1.00 pm	Lunch

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## 01 Opening of Meeting

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The Mayor welcomed members and declared the meeting open at

## 02 Record of Attendance

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Members      Cr Annie Clarke, Mayor - Chair  
                  Cr Ernie Camp, Deputy Mayor  
                  Cr Tracy Forshaw  
                  Cr Tonya Murray  
                  Cr Bill Olive

Officers        Gary Letts, Chief Executive Officer  
                  Jenny Williams, Executive Assistant

## 03 Prayer

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Led by Cr Ernie Camp

## 04 Consideration of applications for leave of absence

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None received at close of agenda.

## 05 Confirmation of minutes of previous meeting(s)

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General Meeting 17<sup>th</sup> November 2010 and the Special Meeting 23<sup>rd</sup> November 2010.



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Minutes Special Meeti



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### Recommendation

That the Minutes of the General Meeting of Council held on 17<sup>th</sup> November 2010 and the Special Meeting of Council held on 23<sup>rd</sup> November 2010 as presented be confirmed by Council.

## 06 Condolences

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### Cr George Creed OAM

Email received from Gladstone Regional Council on 29 November 2010.

*It is with a heavy heart that I advise the passing of former Mayor George Creed OAM after a battle with cancer.*

*The funeral will take place on his property at a time to be arranged. I will keep you all informed.*

*George was first elected as Councillor for Calliope Shire on the 27th March 1976. He topped the poll.*

*From March 1976 to March 2008 remained a Councillor of Calliope Shire including two terms as Deputy Mayor. On the 18th July 1995 he became Mayor of Calliope Shire a position he held until the amalgamations on the 15th March 2008.*

*On the 15th March 2008 became Mayor of the new Gladstone Regional Council a position he held until his retirement because of ill health on the 21st September this year. That's 34 1/2 years of dedicated service in local government to our community.*

*George was a great leader and close friend to many of us. Our thoughts are with his family at this time.*

*Graeme Kanofski  
Chief Executive Officer  
Gladstone Regional Council*

## 07 Mayoral Minute and Report

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Report to be provided to meeting.

## 08 Councillor Reports

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Councillors will provide reports to the meeting.

### Cr Ernie Camp

I attended the meeting at MMG Century site with fellow councillors and senior staff. It was good to re engage with Century regarding road works. It is imperative that we keep taking discussions forward for the betterment of both parties and not look backward at discussions/decisions made in a different economic and political time. We need to be mindful of the potential end of the mine and the financial and social implications of such and start making plans/adjustments now to be ready for the changed conditions.

I also attended the GSD meeting on Mornington Island with Councillors Murray and Forshaw. It was interesting to look around the island community and see what efforts are being made to progress the Shire. We discussed the recent Community Cabinet delegations in Mt Isa, the recent pastoral tour with DEEDI reps, possible delegations early next year dependant on sitting times and/or in conjunction with other visits to member shires eg bridge opening in Etheridge, NBN, wild rivers, marine parks and RDA participation. Cr Forshaw was nominated as GSD's rep of this organisation – thankyou to Tracy for agreeing to represent the region in this influential process.

I attended the recent Burketown State School Speech Night and Christmas Tree. It was great to see the dedication of the staff, the clean and bright school facilities and the enthusiasm and politeness of the children. I attended the Gregory educational Facility's Graduation day and the same dedication, enthusiasm and inviting school facilities were in evidence there. It is a credit to the staff, children and families.

Thanks to all the staff that have worked hard to ensure that work is completed prior to, and in preparation for, the Wet. Best wishes for the festive season and the coming year to all staff and their family from me and my family.

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### Cr Forshaw Report

- Gregory Downs School Awards & Christmas Break-up 21/11/2010
  - Adrienne Brady graduated from Year 7 – is off to boarding school in 2011.
  - The Gregory School has 2 new students for 2011.
  - The community oval is near completion – the pop-up sprinkler system has arrived and will be installed shortly, then grass seeds will be planted to take advantage of the wet.
- MMG Century Mines Meeting – 23/11/2010
  - Discussion re closure of the mine – BSC to be a part of the discussions
  - Road Agreement and Maintenance on the Gregory/Century Mine Turnoff
  - Mine Tour
  - Special Meeting re Tenders
- GSD Meeting – Mornington Island 25/11/2010
  - Tour of the Island Community and new waste facilities
  - Wild Rivers discussion
  - Beef and Roads Expo – to be held next year
  - GSD nominated me for a position on the board on Regional Development Australia (RDA) – the Minister has to decide – hopefully this will give the Gulf another voice about rural and remote regions.
  - Bridge opening at Etheridge in January 2011
  - GSD delegations to Canberra next year
  - Housing development in Doomadgee & Mornington
- Gulf Energy Group – (GSD Teleconference) 7/12/2010
  - Renewal Energy and IT Roadshow – across the Gulf late May/Early June
  - Solar Panels for Burketown Kindy have been approved. More applications have gone in for the different shires for more solar panels on community buildings.
  - Info on Ergon Customer Council
  - Info on Power Savvy Program – roll programme in the Gulf later next year
  - AusAgave – growing agave as fuel source for electricity and bio fuel.

- Native Title Determination & Waanyi Celebrations 9/12/2010
    - Held at MMG Century Mine – Ian and I both went up to Century. It was a really friendly and happy day for everyone that was there.
  - Local Disaster Meeting & Workshop 14/12/2010
    - Gregory SES shed has new radio and antenna installed – can communicate all over the Gulf down to past Boulia. SES installed solar panels to keep the battery charged for the radio and to provide a 12 volt light for the shed (no power at Gregory).
  - Dr Don Bowley – Australian of Year Award – Local Hero Qld.
    - Gregory QCWA ladies put in the nomination for Dr Don – RFDS Mt Isa. He has been awarded the Qld Local Hero. He will now proceed to the national awards. Dr Don said that the award will let him highlight the rural and remote health issues/funding.
    - Update of Gregory RFDS Health Clinic – work to proceed after the wet.
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## 09 Consideration of Notice(s) of Motion and Petitions

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### 09.01 Notices of Motion

None received at time of agenda preparation

### 09.02 Petitions

None received at time of agenda preparation

## 10 Chief Executive Officer Reports

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### Recommendation

That

The Chief Executive Officer's Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.05 of the Business Papers be received by Council and noted; and

The Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Report 10.02.01 of the Business Papers be received for consideration.

### 10. Chief Executive Officer Reports

#### 10.01 Standing Business Papers for Information

10.01.01 CEO Monthly Report

10.01.02 CEO Status Report

10.01.03 Local Disaster Management Group (LDMG) compliance with the Act

10.01.04 State Emergency Service (SES) Vehicle – Gregory/Lawn Hills SES Group

10.01.05 Queensland's Wild Rivers Act

#### 10.02 Business Papers for Council Consideration and Decision

10.02.01 Calendar of Events

## Chief Executive Officer Reports

### 10.01.01 CEO Monthly Report

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*Executive Summary*

*For Council Information*

*Full Report*

### **Staff Matters/Status**

Billie Henderson is continuing to work in the role of Community Officer until this position is advertised and filled.

Council has readvertised the position of Payroll and HR officer as a full-time position, this closes on Friday 10<sup>th</sup> December 2010.

Burke Shire Staff go on leave from Friday 17<sup>th</sup> December and return to work on Tuesday 4<sup>th</sup> January.

The Library will be closed from Friday 17<sup>th</sup> December and reopen on Tuesday 4<sup>th</sup> January.

Office Staff – Gary Letts, Jenny Williams, Rosita Wade, Billie Henderson and Cassy Hinds will be working an extra week, last day of work being Friday 24<sup>th</sup> December.

### **Staff attendances at Conferences and Training**

Dennis Kerr attended - Technical RRG committee meeting in Georgetown Wednesday 8<sup>th</sup> December.

Dennis Kerr attended - IPWEAQ North Queensland conference in Georgetown on Thursday 9<sup>th</sup> and Friday 10<sup>th</sup> December

### **Enterprise Bargaining**

Awaiting awards rationalisation of Federal and State award into a single award before progressing.

## Events Calender

December 2010	
15	Council Meeting
16	Burke Shire Council – last day before Christmas Break
25	Christmas Day
26	Boxing Day
January 2011	
1	New Years Day
4	Burke Shire Council – first day back
24	Burketown/Gregory School first day back
26	Australia Day

## New Subsidies/Grants

Department of communities – Office for Youth – Youth Engagement Grants



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unding-information-p:

Minister for Health and Ageing - \$23M in Local Grants available for healthy communities



Assistance in  
Providing Data for C\_

Queensland State Emergency Service (SES) Non-Recurrent Subsidy Program 2011-12  
Closes 17 December 2010



SES Non recurrent  
subsidy program 2011

Southern Gulf Catchments – Community Natural Resource management Project Grants 2010



Southern Gulf  
Catchments Communi

**Grant Application and Project Status**

Name	Purpose	Funding	Status
Public Library Grant 2010-11	The allocation is used to supply library materials to CLS libraries.	Grant \$670.00	<p>Completed</p> <p>Funding Received</p> <p>These funds are to provide direct support for the purchase, at the local level, of library resources or library equipment identified by the library administrator for the benefit of the community.</p>
Minor Tourism Infrastructure Grant in partnership with the Savannah Way Ltd and Doomadgee Council	Interpretive and Directional Signage	<p>Grant Sought TBC</p> <p>Total Project TBC</p>	<p><b>December Update</b></p> <p>Installing signs</p> <p>Installation underway</p> <p>Signage designed and ordered.</p> <p>Initial visit delayed due April flood event.</p>
Boating Infrastructure and Maintenance program	Pontoon/jetty for Truganini Road Wharf and Boat Ramp		<p><b>December Update</b></p> <p>Council is in the line up as funding is prioritised</p> <p>September 2010</p> <p>A proposal has been submitted to Qld Marine Safety for progression of funding for further development of a pontoon/jetty for Truganini Road Wharf &amp; Boat Ramp.</p> <p>August 2010</p> <p>Further technical discussions with QT's Boating Infrastructure Manager from the Cairns office of the Department are planned.</p> <p>*(July 2010)</p> <p>QT has been advised of Councils wish to progress the feasibility of expanding maintenance and jetty facilities within the Shire.</p> <p>*(June 2010)</p>

			<p>Further investigations with QT are being sought through a planning and needs analysis.</p> <p>*(October 2009) Dialogue will be</p> <p>taken up with QT for possibilities &amp; request a wish list from Council to place in parallel with QT's wish list.</p> <p>*(Sept 2009) Unchanged</p> <p>* Further dialogue with QT will be followed up on to make QT aware Council would be keen to see further funding allocations.</p> <p>July 09- QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed, Council will be notified when these opportunities arise.</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>A/WM to action and prepare a report for Budget Meeting of Council</p>
Regional and Local Community Infrastructure Program Round Two	Refurbishment of the multipurpose courts	Grant \$30 000 Total Project \$ 40 000	<p><b>December Update</b> Waiting on contractors to engage in installation</p> <p>Planning Underway</p> <p>Received</p>
Regional and Local Community Infrastructure Program Round Three	Tennis Court resurfacing - Gregory	Grant (fixed amount) \$30 000 Council \$45 000 Total Project \$ 75 000	<p><b>December Update</b> Approved</p> <p>Submitted</p>
LGAQ skilling Queenslanders for work 2010/11	Traineeship for 12 months	Grant Sought \$11 000 Council 50 % of training costs	<p><b>December Update</b> Traineeship advertised, applications close Friday</p>

			10 <sup>th</sup> December Call for traineeship from the community Approved
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**Complaints Status Reports**

The Complaints Register is active.

**Development Matters**

None

**Health Matters**

Nil to report

**Food Licensing /Flammable & Combustible Liquids Licences/ Environmentally Relevant Activity Licences**

Follow up with a visit from EHO officer in the New Year.

**Emergency Service Matters**

The first LDMG meeting will commence on Tuesday 14<sup>th</sup> December 2010.

**Economic Development**

Workshop to be held in 2011.

**Regional Development Matters**

Refer to Councillors delegates at the GSD meeting held at Mornington Island.

**Tourism**

Frank Thomas has returned down south for the wet, tourist numbers have declined..

## Ranger/ WHSO's Activities – up to 19<sup>th</sup> November 2010

### 1. Litter Management

Not much tourist traffic, all dumping points have been filled in and areas rehabilitated, bins have been brought back to town, washed and stored.

Conducted a daily early morning dead animal and rubbish pickup run on town and entrance roads to remove nightly road kills.

### 2. Animal Control

- No complaints received during this period

### 3. Pest Control

- Mosquito fogging Burketown 3 days a week and Gregory, Bidunggu, Planet and Gregory Downs 2 days a week whilst weather and road conditions permit



Mosquito Control  
Activities week ending

- Misting system is currently being used in resident's yards (those that want to participate) with a chemical called Biflex Aqua Max, it is a powerful knockdown and residual pesticide, and Mosquitoes are controlled by direct contact with spray and also by residual action as they come in contact with treated surfaces that can control mosquitoes up to 8 weeks in protected areas.
- Public Notice enquiring expressions of interest from residents who wish to participate in the misting of their properties for mosquito control.
- New longer lasting manufactured 1080 bait being distributed, Called De K9, it comes in a small sausage that protects the contents from the weather to a certain degree and are a lot more durable than the Doggone manufactured baits that have been stocked.
- Escott, Westmoreland and Gregory Downs stations have purchased these new baits for a trial.

Pest Management Plan has been update and the draft is currently being sent to the minister for approval.

Currently working on a Stock Route Management Plan for our Shire.

### General

- *Implementation of Animal Management (cats & Dogs Act 2008)* Purchasing equipment to assist council to prepare for the administration of the act.  
ie, Dog traps, Dog Transporter cage, Catch pole, Microchip scanner, Durable Laptop computer, Regulated dog signs, Regulated dog tags and engraver to complete dog tags.

Workplace Health & Safety Activities

One induction for this period - Hayley Booth

Nil incidents reported for this period

Evacuation procedures and plans completed for Depot Office, Depot amenities building, Depot workshop, Depot store, HACC building, Shire Hall and Aquatic Centre.

Hazard inspection of Gregory WTP, Gregory Depot and the Burketown WTP, listed signage and equipment requirements and ordered same.

Liaising with Contractors assisting Council with implementation of our Advanced Fatigue Management accreditation.

Confined Space rescue equipment for Burketown and Gregory including gas detector and equipment registers for each site.

Workers Compensation

- One employee currently on workers compensation.
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## Chief Executive Officer Reports

### 10.01.02 CEO Status report

#### *Executive Summary*

Providing Council with the status of actions previously sought by Council for action

#### *For council information*

#### *Full Report*

The status of matters previously resolved is as follows:

<b>NOVEMBER 2010</b>		
General Meeting Wednesday 20 October 2010	That the Minutes of the General Meeting of Council held on 20 October 2010 as presented be confirmed by Council.  <i>Carried 01.101117</i>	<b>December Update</b>  Posted to the web  Completed
Wild Rivers Legislation	That Council authorise the CEO to compose a media release in relation to Wild Rivers Legislation and invite all independents, Tony Abbott, Federal Minister, MITEZ, Southern Gulf and Bob Katter to have a forum in Burke Shire.  <i>Carried 02.101117</i>	<b>December Update</b>  Awaiting invitation to present at a parliamentary committee in Canberra in March 2011
Partnership Opportunities with Energy Operators	Approach valid and guaranteed energy operators to investigate partnership opportunities with proven alternative energy providers for Burke Shire Council with the view to presenting this to GSD. Take this idea to Mornington Island with resolution to be passed and report to next meeting.  <i>Carried 03.101117</i>	<b>December Update</b>  Mayor has energy templates to prepare a proposal for alternative energy sources. Green Energy.
Lifesaving Program	Council pursue and develop a lifesaving programme and learn to swim programmes incorporating a first aid course in resuscitation.  <i>Carried 04.101117</i>	<b>December Update</b>  Sourcing documents and information
Availability of Plant equipment in Burke Shire	That DES performs an audit on available plant equipment in Burke Shire. Write to all local companies/properties to ascertain what is available so a comprehensive list of plant and equipment for hire is compiled for local hire opportunities.  <i>Carried 05.101117</i>	<b>December Update</b>  Report going to February Meeting
Burketown Port	<i>Note - Mayor discussed opportunity to explore options of a port out of the Gulf and suggested Council make a general item for each council meeting. Cr Olive spoke about dredging in river and there have been some research reports for pipelines across mudflats to Sweers Island etc.</i>	<b>December Update</b>  Cr Ernie Camp and Cr Bill Olive preparing reports on their knowledge of this matter

<p>Gregory River Landcare Group</p>	<p>That Council become a member of Gregory River Landcare Group. Council representatives be Cr Forshaw and CEO; Gary Letts.</p> <p><i>Carried 06.101117</i></p>	<p><b>December Update</b></p> <p>Membership in progress</p> <p>Obtaining a copy of Agforce position/policy</p>															
<p>Gulf Barramundi Restocking Association 2009/10 and 2010/11 Council Contribution</p>	<p>Donation to be made as per previous years.</p> <p><i>Carried 10.101117</i></p>	<p><b>December Update</b></p> <p>Paid</p> <p>Completed</p>															
<p>Purchase Community Housing</p>	<p>That Council purchases all six properties being at Lot 40 Burke Street, Lot 84 and 85 Musgrave Street, and the three single bedroom units on Lot 171 Musgrave Street Burketown at the prices stated below. Council write to the Department of Communities asking them to reinvest the monies received from the sale into more housing in Burke Shire.</p> <table border="0" data-bbox="335 940 1181 1131"> <tr> <td>Lot 84 Musgrave Street</td> <td>House</td> <td>\$ 77,900.00</td> </tr> <tr> <td>Lot 85 Musgrave Street</td> <td>House</td> <td>\$ 86,100.00</td> </tr> <tr> <td>Lot 171 Musgrave Street</td> <td>Three Units</td> <td>\$154,496.16</td> </tr> <tr> <td>Lot 40 Burke Street</td> <td>House</td> <td>\$ 73,800.00</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td><b>\$392,296.16</b></td> </tr> </table> <p><i>Carried 08.101117</i></p>	Lot 84 Musgrave Street	House	\$ 77,900.00	Lot 85 Musgrave Street	House	\$ 86,100.00	Lot 171 Musgrave Street	Three Units	\$154,496.16	Lot 40 Burke Street	House	\$ 73,800.00		<b>Total</b>	<b>\$392,296.16</b>	<p><b>November Update</b></p> <p>Acknowledgement letter sent.</p> <p>Invoice to be paid on receipt.</p>
Lot 84 Musgrave Street	House	\$ 77,900.00															
Lot 85 Musgrave Street	House	\$ 86,100.00															
Lot 171 Musgrave Street	Three Units	\$154,496.16															
Lot 40 Burke Street	House	\$ 73,800.00															
	<b>Total</b>	<b>\$392,296.16</b>															
<p>RADF request for extra funds</p>	<p>That Council accepts the proposed sculpture as presented by the RADF chair and;</p> <p>Council will pay the full amount of the sculptures which will then be reimbursed from the RADF budgeted funding from this year's allocation and in 2011/2012.</p> <p><i>Carried 09.101117</i></p>	<p><b>November Update</b></p> <p>Completed</p>															
<p>Burke Shire Local Government Draft Pest Management Plan 2011-2015</p>	<p>That Council approves the Draft Burke Shire Council Local Government Area Pest Management Plan 2011-2015 to be presented as a draft for community consultation.</p> <p><i>Carried 11.101117</i></p>	<p><b>November Update</b></p> <p>1. Submit draft plan to the Minister for Primary Industries, Fisheries and Rural and Regional Queensland – Prepare a letter for the CEO to sign off on.</p> <p>2. When the Minister is satisfied that the plan met the requirements of the Act, Council to adopt plan for</p>															

		<p>implementation – Prepare a report for Council Meeting with recommendation</p> <p>3. The plan is then available for public inspection on Burke Shire Council's website and at the Burke Shire Council administration centre – Post to Burke Shire Website</p> <p>4. Annual action plans to be prepared each financial year to detail key actions, activities and program for that year.</p>																						
Proposed Council Meeting date for 2011	<p>That the dates for the Council meetings for 2011 be adopted as follows with a start time of 0900 (with councillors arriving at 0830)</p> <table style="margin-left: 40px;"> <tr><td>February</td><td>Wednesday 16</td></tr> <tr><td>March</td><td>Wednesday 16</td></tr> <tr><td>April</td><td>Wednesday 20</td></tr> <tr><td>May</td><td>Wednesday 18</td></tr> <tr><td>June</td><td>Wednesday 15</td></tr> <tr><td>July</td><td>Wednesday 20</td></tr> <tr><td>August</td><td>Wednesday 17</td></tr> <tr><td>September</td><td>Wednesday 21</td></tr> <tr><td>October</td><td>Wednesday 19</td></tr> <tr><td>November</td><td>Wednesday 16</td></tr> <tr><td>December</td><td>Wednesday 21</td></tr> </table> <p><i>Carried 12.101117</i></p>	February	Wednesday 16	March	Wednesday 16	April	Wednesday 20	May	Wednesday 18	June	Wednesday 15	July	Wednesday 20	August	Wednesday 17	September	Wednesday 21	October	Wednesday 19	November	Wednesday 16	December	Wednesday 21	<p><b>December Update</b></p> <p>Will be in the Next Council newsletter.</p> <p>Post to Website</p>
February	Wednesday 16																							
March	Wednesday 16																							
April	Wednesday 20																							
May	Wednesday 18																							
June	Wednesday 15																							
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August	Wednesday 17																							
September	Wednesday 21																							
October	Wednesday 19																							
November	Wednesday 16																							
December	Wednesday 21																							
Burke Shire Council Annual Report 2009/10	<p>That the Burke Shire Council Annual report to be adopted for 2009/2010.</p> <p><i>Carried 13.101117</i></p>	<p><b>December Update</b></p> <p>Posted to Web</p> <p>Completed</p>																						
Emergency Services	<p>LDMG to have a pre-season meeting.</p>	<p><b>December Update</b></p> <p>First meeting held Tuesday 14 December</p> <p>Completed</p>																						

Allied Health and Aged Care Services	<p>Allied health services and aged care respite services are severely lacking in this region and especially in Burketown. Simon Crean; Minister for the Arts; Minister for Regional Australia, Regional Development and Local Government is interested in pursuing a partnership role in regional areas, looking forward to see this develop.</p> <p>Level of service was discussed and there are opportunities for future funding releases to address the short falls.</p>	<p><b>December Update</b></p> <p>CEO sourcing best contact points</p>
Food handling supervisors course for community groups	<p>Cr Forshaw advised that community groups have to be licensed for a food-handling (CWA, VMR etc).</p>	<p><b>December Update</b></p> <p>Investigate online courses and costs</p> <p>Arrange information kit and run workshops/training session for those wishing to attend. One day course.</p>
Extraction from Gravel Pits and Pipeline	<p>That Council endorses the extraction of gravel from the following pits – Walford, Eight-Mile, Hells Gate, Ridge Pit and Guldara.</p> <p><i>Carried 22.101117</i></p>	<p><b>December Update</b></p> <p>Completed</p>
Application for Renewal of Preferential Pastoral Holding	<p>That the CEO writes a letter supporting the renewal of Preferential Pastoral Holding Lot 5 on crown plan BK39 stating that Council has no objections.</p> <p><i>Carried 21.101117</i></p>	<p><b>December Update</b></p> <p>Letter to be written</p>
Consideration of rate classification	<p>CEO to write to ratepayer thanking for payment of the rates and apologise for lack of pre-notification to the rate change.</p> <p>Advise that there was a full external review of the whole of Burke Shire's rating applications, and adjustments were made to reflect the review. Advise that there will be no reduction made to the rates.</p> <p><i>Carried 20.101117</i></p>	<p><b>December Update</b></p> <p>Letter to be written</p>
Burke and Wills Society research party coming to Burke Shire	<p>That Burke Shire Council becomes a member of the Burke and Wills Society and looks into funding options for commemorating this event.</p> <p><i>Carried 25.101117</i></p>	<p><b>November Update</b></p> <p>Email sent – waiting to see if Council is able to become a member</p>
<b>OCTOBER 2010</b>		
General Meeting 20 September 2010	<p>That the Minutes of the General Meeting of Council as amended held on 20 September 2010 as presented be confirmed by Council.</p> <p><i>Carried 01.101020</i></p>	<p><b>December Update</b></p> <p>Posted to Web</p> <p>Completed</p>
Pool Safety	<p>CEO advised that there have been a few incidents of children getting through the turnstiles or over the fence. Discussion was held with regard to notices being put up at the pool and on community notices reminding parents that children are to be supervised or a consequence result in the pool being permanently closed. .</p>	<p><b>December Update</b></p> <p>Looking into options</p>

	<p>Mayor advised that LGAQ provided online courses for Councils to find solutions to problems of this nature. There may also be funding available from the State Government for a Sports &amp; Recreation Officer. The CEO was tasked with reviewing these and other options, including installing a closed circuit television, and provide funding/feasibility report to Council as a matter of priority.</p>	
Upcoming Meetings	<p>That Council endorse the attendance by the Mayor to attend the North Qld Energy Forum</p> <p>Carried 03.101020</p>	<p><b>December Update</b></p> <p>Completed</p>
Process for improvement for Council meetings	<p>That Council trial a process of Councillors submitting dot point notes regarding any significant matters coming to their attention since the previous Council meeting. This report should be lodged by 5.00pm on the Thursday prior to the Council meeting the following Wednesday.</p> <p>Carried: 04.101020</p>	<p><b>December Update</b></p> <p>Ongoing</p>
<b>SEPTEMBER 2010</b>		
General Meeting 18 August 2010.	<p>That the Minutes of the General Meeting of Council held on 18 August 2010 as presented be confirmed by Council.</p> <p>Carried 02.100920</p>	<p><b>December Update</b></p> <p>Completed</p>
North West Queensland Regional Water Supply Strategy (NWQRSS) Strategic Committee Meeting	<p>That the Mayor; Cr Annie Clarke and Deputy Mayor; Cr Ernie Camp be delegated responsibility to compile a submission to NQLGA, MITEZ and GSD with a view to improving the effectiveness of the NWQRSS Strategic Committee.</p> <p>Carried 03.100920</p>	<p><b>December Update</b></p> <p>Submission to be compiled</p>
Digital TV	<p>That Cr Forshaw and the CEO have authority to draft a submission to go to NQLGA, MITEZ and GSD with the view to pursuing equitable service and funding for remote areas for digital television.</p> <p>Carried 04.100920</p>	<p><b>December Update</b></p> <p>EA and CEO accept updates on progress from Councillors.</p>
Letter to Pam deJoux	<p>That a special letter of appreciation be sent to Pam deJoux expressing thanks from Council for dedication and support she provides through her work and beyond to our local community.</p>	<p><b>December Update</b></p> <p>Letter sent</p> <p>Completed</p>
GSD Meeting	<p>That Council delegates Mayor; Cr Annie Clarke and Cr Tracy Forshaw be authorised to negotiate a member contribution for the current financial year for up to \$30,000.</p> <p>And that Council nominate Mayor; Cr Annie Clarke for the position of chairman.</p> <p>Carried 07.100920</p>	<p><b>December Update</b></p> <p>EA and CEO accept updates on progress from Councillors.</p>

<p>Upcoming Meetings</p>	<p>That Council endorse the attendance by Mayor, Cr Annie Clarke to attend the Launch of the Gulf Savannah Investment Information Document with the Governor in Brisbane – 9 December 2010.</p> <p>That Council endorse all Councillors to attend the NQLGA biannual conference in Port Douglas – 3 to 5 November 2010.</p> <p>That Council endorse Cr Tracy Forshaw to attend the Statewide Rural and Remote Strategic Directions Forum in Brisbane – 13 October 2010.</p> <p>That All Councillors attend the Community Cabinet with the Premier in Mount Isa – 31 October 2010.</p> <p>That Council endorse the attendance by Mayor, Cr Annie Clarke to attend the Sustainable Resource Communities Local Leadership Group (North West Mineral Province) - Consultation: Major Projects Housing Policy – 29 October 2010 in Mount Isa</p> <p>Carried 08.100920</p>	<p><b>December Update</b></p> <p>Completed</p> <p>Cancelled</p>									
<p>Burke Shire Christmas Event and Staff Breakup</p>	<p>That Council holds its own staff Christmas break-up event this year, in Burketown and staff be provided with a small gift as a token of thanks for their efforts and commitment during the year.</p> <p>That staff be asked for ideas on format and dates for the break-up and this be reported to the October meeting.</p> <p>That Chief Executive Officer check with respective community organisations to see what support we can provide for their Christmas functions and ask for their ideas regarding activities for children such as Santa letters, colouring competitions, Christmas stories etc.</p> <p>Carried 09.100920</p>	<p><b>December Update</b></p> <p>Date set Friday 17 December</p> <p>Completed</p>									
<p>Organisational Structure</p>	<p>That the Revised Organisational Structure be adopted as presented.</p> <p>Carried 10.100920</p>	<p><b>December Update</b></p> <p>Completed</p>									
<p>Community Engagement Policy</p>	<p>That Council adopt the Burke Shire Community Engagement Policy as presented.</p> <p>Carried 11.100920</p>	<p><b>December Update</b></p> <p>Completed</p>									
<p>Council Donations to Community Organisations for 2010/11 Budget</p>	<p><i>1. Council provide donations as set out to the organisations scheduled below:</i></p> <table border="0" data-bbox="323 1659 1193 1816"> <thead> <tr> <th></th> <th>Inkind</th> <th>Cash</th> </tr> </thead> <tbody> <tr> <td>Burketown Rural Fire Brigade</td> <td>\$5500</td> <td></td> </tr> <tr> <td>Burketown State School</td> <td>\$3000</td> <td></td> </tr> </tbody> </table> <p>NQ Helicopter Rescue Services - <i>That Council pledge \$2500 to NQHS conditional on substantial state government funding being provided. Further, Council indicate its willingness to lobby the state government throughout our regional associations, to ensure the state honours its primary obligation of protecting the lives and well-being of Queenslanders in remote areas.</i></p> <p>Carried 12.100920</p>		Inkind	Cash	Burketown Rural Fire Brigade	\$5500		Burketown State School	\$3000		<p><b>December Update</b></p> <p>Letters sent, payments made as required</p> <p>Completed</p>
	Inkind	Cash									
Burketown Rural Fire Brigade	\$5500										
Burketown State School	\$3000										

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	Inkind	Cash						
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	Inkind	Cash						
Mt Isa Mini School of The Air	\$100							

<p>Recruitment of Chief Executive Officer</p>	<p>That under the provisions of Section 194 of the Local Government Act 2009, Council offer the position of Chief Executive Officer to Gary Campbell Letts and the Mayor and Acting Chief Executive Officer be authorised to negotiate and conclude the contract within the terms of the “information for candidates” document provided to Councillors.</p> <p>Carried 30.100920</p>	<p><b>December Update</b></p> <p>Completed</p>
<p><b>AUGUST 2010</b></p>		
<p>Burke Shire Council Community Christmas Event</p>	<p>CEO advised that he had discussions with depot staff and undertook to have another meeting with them to advise them of the status and to ensure they are satisfied with consultation process. At this meeting, minutes will be taken to record discussions with staff and agreed outcomes.</p> <p>Cr Camp put forward a suggestion that community groups/clubs be contacted to participate in the Christmas event with a view to providing donations or suitable venue and also gifts/incentives for staff. CEO to liaise with Cr Murray in this regard.</p> <p>CEO advised the staff had suggested purchasing a ham as a gift to thank employees for their contribution over the past year. Cr Camp suggestion starting a Christmas Club.</p> <p>The Mayor asked that the town Christmas Tree should be coordinated by one person, CEO advised Customer Service Officer is currently has this in hand.</p> <p>That Council delivers a 2010 Christmas Event that provides a Christmas experience for the Shire as a whole.</p> <p>Carried 05.100818</p>	<p><b>December Update</b></p> <p>Completed</p> <p><b>November</b></p> <p>Approach VMR to see if they will cater for staff Christmas breakup.</p> <p>Meeting with Depot Staff week 8/11/10 to 12/11/10</p> <p><b>October</b></p> <p>CSO to contact upon return from leave</p> <p>Hams have been ordered</p> <p>DES allocating staff to erect Christmas Tree</p>
<p>RFDS Critical Incident Response Plan</p>	<p>Royal Flying Doctor Service - Disaster and Emergency framework/State Disaster Management Plan</p> <p>Liaise with Mr Bennett to obtain further information on the Critical Incident Response Plan and include in Community Cabinet Deputation request for Minister of Emergency Services</p>	<p><b>December Update</b></p> <p>Awaiting further information</p> <p><b>November</b></p> <p>Mr Bennett contacted in relation to providing information for Deputation but it was not possible for information to be disseminated in time. Awaiting further information from Mr Bennet</p>
<p>Federal Government Infrastructure projects</p>	<p>CEO to invite Federal Government infrastructure projects officer, Mr Michael Deegan from Infrastructure Australia to Burketown to discuss various infrastructure projects with a view to obtaining critical information about how the Burke Shire Council can compete in the market</p>	<p><b>December Update</b></p> <p>Awaiting reply</p> <p><b>November</b></p> <p>Letter of invitation sent to speak at an</p>

		upcoming Council meeting
Pool Safety	<p>CEO advised that there have been a few incidents of children getting through the turnstiles or over the fence. Discussion was held with regard to notices being put up at the pool and on community notices reminding parents that children are to be supervised or a consequence result in the pool being permanently closed.</p> <p>Mayor advised that LGAQ provided online courses for Councils to find solutions to problems of this nature. There may also be funding available from the State Government for a Sports &amp; Recreation Officer. The CEO was tasked with reviewing these and other options, including installing a closed circuit television, and provide funding/feasibility report to Council as a matter of priority.</p>	<p><b>December Update</b> Turnstile removed</p> <p><b>November</b> LGAQ circular on pool safety received and is being reviewed</p> <p>Previous application for Sport &amp; Rec officer was unsuccessful</p>
Wild Rivers Visit by Leader of the Opposition	Provide information about Wild Rivers legislation to Councillors and invite Leader of the Opposition to Burketown for discussions with Councillors and other relevant parties. Also arrange for community consultation in relation to the impact of the Wild Rivers legislation as it pertains to the Burke Shire specifically	<p><b>December Update</b> Meeting to be convened in March</p> <p><b>November</b> Contact has been made with Opposition Leader's office and also the Member for Kennedy. The proposed invitation to attend at Normanton was declined due to this being a private meeting between CLCAC and the opposition leader. The Mayor has suggested we try for a meeting in Canberra.</p>
Conversion of long term casual staff to permanent status	CEO to review converting long term casual staff to permanent status, keeping in mind issues such as housing.	<p><b>December Update</b> HR meeting in December to consider staff levels</p> <p><b>November</b> CEO and FM undertaking review, taking into consideration Council's policies on providing housing to staff and other relevant policies</p>
Council Policies	Council requested a full copy of Council's policies to be provided FM to provide Councillors with copy of Council's Policies asap	<p><b>December</b> Sent as approved</p>

		<p>Completed</p> <p><b>November</b> FM working on policy manual for Councillors</p>
<p>Development of Camping/Visitor Information Pack</p>	<p>Investigate the costs and design of a campers guide or visitors information pack with a view to managing the environmental impact of campers/visitors on the Gregory River. Including liaison with DERM in relation to an environmentally friendly ablution block for campers</p>	<p><b>December</b> DES report to December meeting</p> <p><b>November</b> CEO investigating possibilities of grant to undertake this work. Discussed this at the Community Cabinet meeting with the minister and awaiting response from the department.</p>
<p>Shed for Sport Equip</p>	<p>Cr Murray suggested that a shed be erected near the tennis courts to store sports equipment to avoid damage or theft of sporting equipment.</p>	<p><b>December Update</b> Under investigation</p> <p><b>November</b> CEO reviewing funding sources</p>
<p>Community Campaign</p>	<p>CEO to Liaise with police/neighbourhood watch to create a campaign directed at parents and children about good behaviour, consequences of bad behaviour. CEO to investigate the possibility of partnering with local and well known sporting identities to assist with the campaign.</p>	<p><b>December Update</b> Activity organised Thursday 9<sup>th</sup> December.</p> <p>Completed</p> <p><b>November</b> Grant opportunities are being considered</p>
<p>Arts and Craft Show 2011</p>	<p>That Council call for expressions of interest to participate on the Burke Shire Council Arts and Craft Show Advisory Group. Further, that once nominations are received the CEO may call a meeting of the group and brief the members on their role and discuss Council's intent with regards the Burke Shire Council Arts and Craft Show. The group to be chaired by Mayor, Cr Annie Clarke.</p> <p>Carried 07.100818</p>	<p><b>December Update</b> Community officer to continue organisation of this event.</p> <p><b>November</b> Updated provided at December meeting</p> <p><b>September update</b> In progress</p>

<p>Proposed Determination of Native Title - Native Title Determination Applications QUD 6022 of 1999 (Waanyi Peoples)</p>	<p>That Council resolve subject to any further additions or alterations to the draft determination orders that may impact on local government interest:</p> <p>Burke Shire Council approves, and is prepared to consent to the draft determination orders for QUD 6022 of 1999 (Waanyi Peoples).</p> <p>Burke Shire Council authorises Gilkerson Legal to execute an agreement under section 87 of the Native Title Act 1993 confirming Council's consent to the draft determination orders.</p> <p>Carried 27.100818</p>	<p><b>December Update</b></p> <p>Completed</p> <p><b>November</b></p> <p>In discussion papers</p> <p><b>October update</b></p> <p>Actions taken. Processes under way.</p>
<p>Freeholding State Land at Gregory and Burketown - Compulsory Acquisition of Native Title</p>	<p><i>Motion 1:</i></p> <p>Council proposes to compulsorily acquire any and all native title rights and interests over Part of Lot 122 on PC12 for the purpose of alienating the land in fee simple by the State of Queensland to Burke Shire Council pursuant to the Land Act, 1994 for water treatment, sewerage treatment, sheds and fencing purposes as specified in a draft Notice of Intention to Compulsorily Acquire Native Title Rights and Interests tabled at Council's ordinary meeting on 18 August 2010 and Council authorises service of a Notice of Intention to Acquire Native Rights and Interests in order to commence the compulsory acquisition process.</p> <p><i>Motion 3:</i></p> <p>Council delegates authority to the Chief Executive Officer to attend, on Council's behalf, the objection meetings to be held in relation to the proposed native title compulsory acquisition initiated by way of the Notices of Intention to Compulsorily Acquire Native Title Rights and Interests considered in draft at Council's ordinary meeting on 18 August 2010</p> <p>Carried 28.100818</p>	<p><b>December Update</b></p> <p>Under determination</p> <p><b>November</b></p> <p>In discussion papers</p> <p><b>October update</b></p> <p>Actions taken. Objection received. Being dealt with by Council's legal advisers</p>
<p><b>July 2010</b></p>		
<p>Queensland Week Funding</p>	<p>That Council applies for funding to celebrate Queensland Week 2011 with a multi cultural street party event.</p> <p>08.100721</p>	<p><b>December Update</b></p> <p>Unsuccessful</p> <p>Completed</p> <p><b>November</b></p> <p>Underway</p> <p>Submitted</p>
<p>Tidy Yard Competition 2010</p>	<p>That Council endorse a Tidy Yard 2010 competition to be run along the same format as the 2009 Tidy Yards Competition, to be judged in October 2010 by a panel of not less than four, nor more than six judges.</p> <p>09.100721</p>	<p><b>December Update</b></p> <p>Certificates and cheques will be presented at the</p>

		<p>Burke Shire community Christmas in the Park</p> <p>Completed</p> <p><b>November</b> Results in discussion papers</p> <p><b>October</b></p> <p>Town Winner: Harris</p> <p>Rural Winner: ???</p> <p>Patio: Pam de Joux</p> <p>Commercial: Savannah Resort</p>
Membership of Mount Isa Chamber of Commerce	<p>Council resolves to write to Mount Isa Chamber of commerce seeking engagement with them with respect to the formation of a Burke Shire Chamber.</p> <p>10.100721</p>	<p><b>December Update</b> Follow up required</p> <p><b>November</b> Still waiting on reply</p> <p>Letter written – await response.</p>
Regional and Local Community Infrastructure Program	<p>Council resolves to apply for funds under round three of the Regional and Local Community Infrastructure Program to refurbish the Gregory tennis courts.</p> <p>11.100721</p>	<p><b>December Update</b></p> <p>Approved</p> <p>Completed</p> <p><b>November</b> Await results</p> <p><b>September</b> Submission made, await outcome.</p>
<b>March 2010</b>		
Community Plan – Long Term and the Community Engagement Policy	<p>That Council engage the services of a suitably qualified person/s to develop the Burke Shire Community Engagement Policy.</p> <p>10.100302</p>	<p><b>December Update</b> Workshop to plan details of the engagement</p> <p><b>November Update</b> Policy completed</p> <p><b>September update</b> Moving to next phase - community consultation</p>

		<p><b>August Update</b> See separate agenda item</p> <p><b>July Update</b> Information provided as requested.</p> <p><b>June Update</b> Underway. Expecting draft policy to the August Council meeting.</p> <p><b>May Update</b> In discussion now, quote sought.</p>
<b>October 13 2009</b>		
Telstra	<p>That Council write to Telstra highlighting the lack of engagement from Senior Officers regarding requests from community groups relating to phone services for Gregory. Further that Telstra is requested to provide Council with an update regarding their current plans for service provision at Gregory.</p> <p>05.091013</p>	<p><b>December Update</b> Follow up required</p> <p><b>November Update</b> Re-engage with correspondence</p> <p>Letter written.</p>
Gregory Downs Name Change	<p>That Council write to the Department of Environment and Natural Resource Management requesting that under the Q150 Celebrations Program and after due opportunity for and consideration of comments from residents that Burke Shire Council request that the township of Gregory Downs be renamed as Gregory.</p> <p>09.091013</p>	<p><b>December Update</b> Completed names stays as Gregory Downs</p> <p><b>November Update</b> Still in process</p> <p><b>October update</b> Awaiting response</p> <p><b>August Update</b> Letter written in response to the last correspondence from the Department.</p> <p><b>July Update</b> Response received, to be discussed with Council at the July Meeting.</p> <p><b>March Update</b> Response received – the State are</p>

		<p>assessing the request and will advise Council in due course.</p> <p><b>February Update</b> Letter written. Await outcome.</p>
<p>Trusteeship Transfer</p>	<p>That Council communicate with the Department of Communities and express its 'in principle' support for the transfer of the trusteeship from the Department to Council of the ten identified building reserve lots of land.</p> <p>11.091013</p>	<p><b>December Update</b> Letter sent acknowledged interest</p> <p><b>November Update</b> Still in progress</p> <p><b>October update</b> Still awaiting legal opinion</p> <p><b>July Update</b> Still awaiting legal opinion.</p> <p><b>June Update</b> Seeking legal advice re the land tenure ramifications of accepting this offer.</p> <p><b>May Update</b> Department has been back to Council to clarify the position. Council seeking external advice.</p> <p>Letter written – await response.</p>
<p><b>September 16 2009</b></p>		
<p>Burketown Nursing Scholarship</p>	<p>That Council instruct the CEO to further investigate the proposed scholarship concept and report back to Council with regards implications for Council.</p> <p>05.090916</p>	<p><b>December Update</b> More liaison with Qld Health with possible avenues.</p> <p><b>November Update</b> Still sourcing funding scholarships</p> <p>Ongoing</p>

<b>August 19 2009</b>		
<p>Minor Tourism Infrastructure Grants</p>	<p>That Council utilise Savannah Way Ltd to lodge and application for the following projects in order of priority:</p> <p>A Making safe the old Albert River Bridge for pedestrian/recreational use traffic (drop down railings etc) and the provision of solar lighting for the area</p> <p>B Update interpretive signage</p> <p>C Caravan dump spots – Adels Grove/Lawn Hill</p> <p>D Directional Signage – Tourist ventures</p> <p>10. 090819</p>	<p><b>December Update</b></p> <p>Grant was for Signage and interpretive signs</p> <p>Signage produced, interpretive and directional, delivered to Burke and Doomadgee Shires</p> <p>Completed</p> <p><b>November Update</b></p> <p>Signs being installed</p> <p><b>October 2010</b></p> <p>Signs have arrived and a placement schedule is being arranged by Works</p> <p><b>September update</b></p> <p>Interpretive signs being made.</p> <p><b>August Update</b></p> <p>Installation underway</p> <p><b>June Update</b></p> <p>Signage sorted, ordered and awaiting delivery.</p> <p><b>May Update</b></p> <p>Site visit postponed due to April flood event.</p> <p><b>March Update</b></p> <p>MOU developed and signed off on. First site visit planned for early in April 2010.</p> <p><b>February Update</b></p> <p>Successful – MOU is being developed and signed off on – site visit planned for March.</p>

		<p>Grant submitted, applied to items B and D. Savannah Way informed Council that A and C were not applicable under grant criteria.</p> <p>Await outcome from grant source, will be reported on in future CEO status reports – grants section.</p>
<p>Ergon Energy – Use of part of land adjoining Power Station - Burketown</p>	<p>That Council advise Ergon Energy that, given the essential nature of power supply to the area, Council supports their request to utilise part of the land described as Lot 19 on CP B13620 for fuel storage and ancillary storage for the adjoining power station subject to:</p> <p>a) Ergon Energy obtaining the appropriate Development approvals (MCU, ERA, BA, Reconfiguring a lot etc) and securing appropriate tenure (Freehold) of the land for Council to allow this to proceed;</p> <p>b) Council obtaining Ministerial Approval to dispense with the tendering requirements for the lease or licensing of this part of the land or, in the absence of such approval, tendering out the lease or licence of that part of the land for the purpose sought once appropriate tenure is obtained for the land;</p> <p>c) an appropriate negotiated lease or licence agreement being entered into between Council and Ergon Energy for the part of the site required by Ergon Energy.</p> <p>08.090819</p>	<p><b>December Update</b> Correspondence from Liz Taylor – Planner – Report to this meeting</p> <p><b>November Update</b> Waiting reply from Ergon</p> <p><b>October Update</b> Ongoing</p> <p><b>August Update</b> Ergon has recommenced this process, advice sought from Consultant Town Planner, discussion underway.</p> <p>Phone conversation and email confirmation sent 03/09/09.</p> <p>The matter is now with Ergon to meet the three requirements as set by Council. Council assisting with information where applicable, eg aerial photographs and historic data.</p>

<p>Woodslake Restoration Project</p>	<p>That Council ask the CLCAC to advise on the status of the establishment of a joint steering committee and the general status of the project reminding them that Council's offer of assistance was conditional on these matters.</p> <p>12.090819</p>	<p><b>December Update</b>                      Recommence negotiations in 2011 with CLCAC</p> <p><b>November Update</b>                      Write to CLCAC for progress report</p> <p><b>October Update</b>                      Awaiting response</p> <p><b>December Update</b>                      Letter written</p> <p>Meeting to be requested.</p>
<p><b>July 15 2009</b></p>		
<p>Camping Local Law Review</p>	<p>That the Chief Executive Officer be instructed to include a Caravan Park and Camping Local Law in the next review of Local Laws</p> <p>10. 090715</p>	<p><b>December Update</b>                      Inclusion in Community Plan discussion</p> <p><b>November Update</b>                      Still in progress</p> <p>Noted and will be included in the next review</p>
<p>Application for Placement of Signs on Council Road Reserve</p>	<p>That the application for the placement of the sign be approved subject to the following conditions:-</p> <p>a) The location of the placement of the sign being agreed to by Council's Director Engineering Services having regard to Council's maintenance requirements on its roads and traffic safety issues;</p> <p>b) Compliance with the following conditions:</p> <p>a) Location – Lateral Placement – The sign should be located so that the sign and the edge of the bitumen road of at least 9 metres;</p> <p>b) Location - The sign should not be placed on a curve;</p> <p>c) Indemnity - The applicant will need to indemnify, and keep indemnified, Council against all actions, proceedings, claims, demands, costs, losses, damages and expenses that may be brought against Council which arise as a result of the installation of the sign including any trimming /clearing of vegetation undertaken to install the sign;</p>	<p><b>December Update</b>                      Wait for DES report</p> <p><b>November Update</b>                      Administration to write and clarify conditions</p> <p><b>October Update</b>                      Follow Up letter issued, awaiting response</p> <p><b>September Update</b>                      Waiting on Reply.</p>

	<p>d) Insurance – The applicant will be required to provide Council with evidence of public liability insurance of not less than \$10M for the sign including confirmation that Council is listed on the policy as a co-insured with respect to such sign. The applicant will need to ensure that such insurance cover is maintained whilst the sign remains installed on the road;</p> <p>e) The applicant will need to acknowledge the right of Council to direct the removal of the sign at any time and applicant will need to acknowledge and accept the responsibility for the costs of such removal by Council in the event that the applicant does not enact the removal within 30 days of being requested to do so by Council.</p> <p>17. 090715</p>	<p>Issuing follow up letter</p> <p>Letter to be written</p>
<p>Roads Local Law &amp; Advertising Signs Local Law</p>	<p>That the Chief Executive Officer be instructed to include a Roads Local Law an Advertising Local Law in the next review of Local Laws.</p> <p>18. 090715</p>	<p><b>December Update</b> Inclusion in Community Plan discussion</p> <p><b>November Update</b> Still in progress</p> <p>Noted and will be included in the review.</p>
<p>Community Infrastructure Funding – Additional \$220M</p>	<p>That Council allocate the expected \$30,000 guaranteed component of this funding towards the upgrade of the Burketown Tennis Courts lighting and review the funding guidelines for the competitive bid part of this grant scheme once the details are released with a view to having a professional bid prepared for submission by Council.</p>	<p><b>December Update</b> Waiting on installation of fittings refer to engineer report update.</p> <p><b>November Update</b> Advised completion due by mid December</p> <p><b>October Update</b> Order been placed with electrical contractor to install lights.</p> <p><b>June Update</b> Underway</p> <p><b>March Update</b> Application has been approved.</p> <p><b>January Update</b> An officer has asked Council for</p>

	<p>22. 090715</p>	<p>further details, these have been provided – awaiting an outcome.</p> <p><b>November Update</b> Submission has been made. Await outcome.</p> <p>The allocations have been announced on the website only, Burke Shire is listed as \$30 000. Council is awaiting formal notification of the allocation.</p> <p>All councils will be informed when Guidelines are available and the opening date for applications has been determined. Scheduled for late 2009.</p>
<p><b>March 18 2009</b></p>		
<p>Fencing Near Albert River Bridge</p>	<p>That Council amend it 2008/2009 budget to make provision for expenditure of \$20,000 for the provision of two 4m x 2.1m grids and concrete bases delivered to site to facilitate the public access through any fence at the northern side of the Albert River Bridge and that these grids be provided to the lessee of the land on which the fence and grids is to be erected on the proviso that the lessee undertake to erect the fencing required to keep stock from the road and install the grids to Council's specifications at their own cost upon receipt of the grids.</p> <p>22. 090318</p>	<p><b>December Update</b> Await DES report</p> <p><b>November Update</b> Needs to go back to December meeting for discussion</p> <p><b>October Update</b> Still in progress</p> <p>September Update Letter of offer to be prepared to proposed lessee by CEO.</p> <p>CEO needs to ascertain status of proposed lease with DNR and Solicitor before writing to Lessee.</p>



<b>February 24 and 25 2009</b>		
Commercial Land	<p>That the writer be advised that land is not currently available and the Acting Chief Executive Officer investigate and report back to Council on how Council can accelerate the release of land under Native Title.</p> <p>10.090224</p>	<p><b>December Update</b> CEO write to the minister to seek clarification on availability of commercial land</p> <p><b>November Update</b> Write letter for advice from legal firm.</p> <p><b>October update</b> Letter sent, awaiting response, ongoing</p> <p>Report to be prepared by CEO</p>
Land availability	<p>That the Acting Chief Executive Officer prepare a report on the land available for disposal in Burketown and Gregory and the writer be advised that Council is unable to sell the block to him at this time.</p> <p>12.090224</p>	<p><b>December Update</b> CEO write to the minister to seek clarification on availability of commercial land</p> <p><b>November Update</b> Waiting on update</p> <p><b>October update</b> Checking documents to follow up</p> <p><b>May 2010 Update</b> Quote received, project scope to be developed.</p> <p><b>January Update</b> Brief sent to Town Planners for costing.</p> <p>Letter sent.</p> <p>Report to be prepared by CEO</p>
Energy Audit for future funding opportunities	<p>That the Acting Chief Executive Officer provide Council with an update of the status of this matter at a later meeting.</p>	<p><b>December Update</b> Follow up on progress</p> <p><b>November Update</b> Waiting on reply of Audit results</p>

	21.090224	<p><b>September Update</b> Completed Awaiting Audit update</p> <p>Report to be prepared by CEO.</p> <p>Approach has been made to Council by relevant department- formal written proposal has been sought.</p>
<b>December 18 2008</b>		
Industrial Land	<p>CEO to identify industrial area at Gregory and Burketown and report back to Council at next meeting with a proposal to acquire available land.</p> <p>8.081218</p>	<p><b>December Update</b> CEO write to the minister to seek clarification on availability of commercial land</p> <p><b>November Update</b> Waiting on update</p> <p><b>October update</b> Pursuing documents to follow up</p> <p><b>May 2010 Update</b> Quote received, project scope to be developed</p> <p><b>March Update</b> Costings received.</p> <p><b>January Update</b> Brief sent to Town Planners for costing.</p> <p>Report to be prepared by CEO</p>
Unallocated State Land	The DNR&W recently made a commitment to Burke Shire Council to undertake an evaluation of all unallocated State Land in Burketown & Gregory Downs to identify lots suitable for residential development.	<b>December Update</b> Waiting on update

	<p>Resolved that an investigation be made into the State owned lands and a report be brought back to Council.</p>	<p><b>November update</b> Waiting on update</p> <p><b>October 2010 update</b> Document trail being tracked to enable follow up</p> <p>Report to be prepared by CEO</p> <p>Land has been identified by DNR but is awaiting assessment by Works Manager with respect to suitability for residential development and provision of services.</p>
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Author: Gary Letts  
Date: 7 December 2010

## Chief Executive Officer Reports

10.01.03 Local Disaster Management Group (LDMG) compliance with the Act.

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### *Executive Summary*

District Disaster Coordinator ensuring that each of the Local Groups perform their functions in compliance with, and consistent with the Disaster Management Act 2003.

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### *For Council Information*

### *Full Report*



Mount Isa District  
Disaster Management

See attached document for more information.

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File: BCS/EmergM/LDMG/C  
Author: Gary Letts  
Date: 7 December 2010

## Chief Executive Officer Reports

### 10.01.04 State Emergency Service (SES) Vehicle – Gregory/Lawn Hills SES Group

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#### *Executive Summary*

In 2009 the Queensland Government committed 93 new vehicles over five years for SES Groups throughout the State, in May 2011 Gregory/Lawn Hills SES Group will receive a Toyota Hilux

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#### *For Council Information*

#### *Full Report*



State Emergency  
Services - New Toyot

See attached document for more information.

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File: BCS/EM/SES  
Author: Gary Letts  
Date: 7 December 2010

## Chief Executive Officer Reports

### 10.01.05 Queensland's Wild Rivers Act

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#### *Executive Summary*

On 3 November 2010 the Government referred matters in relation to Queensland's Wild Rivers Act to the House of Representatives Economics Committee for inquiry so that all stakeholders would have an opportunity to make known their view. On 8 November the House of Representatives Economics Committee announced its 'Inquiry into issues affecting Indigenous economic development in Queensland.'

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#### *For Council Information*

#### *Full Report*



Queenslands Wild  
Rivers Act informatior

See attached document for more information.

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File: BCS/G/Legis/WR  
Author: Gary Letts  
Date: 7 December 2010

## Chief Executive Officer Reports

### 10.02.01 Calendar of Events

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#### *Executive Summary*

Calendar of Events - dates and events for 2011 to be approved by Councillors.



2011 Events  
Calendar.doc

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#### *For council decision*

#### *Recommendation*

That Council approved the following dates and events as part of the 2010/2011 Community Events budget:

Tuesday 26 January 2011 – Australia Day (Ambassador Tim Page)  
Monday 25 April 2011 – Anzac Day  
Saturday 20 June to Sunday 26 June 2011 – Tidy Yard Competition

And that Council approved the following event dates for 2011/2012 Community Events.

Saturday 2 July 2011 – Arts and Crafts Show (with presentation of Tidy Yard Awards)  
TBA date – ArTour Drama Group  
Thursday 4<sup>th</sup> August 2011 – Local Government Week  
Thursday 25<sup>th</sup> August 2011 – Seniors Week  
September or October (date to be confirmed) – Great Northern Clean Up  
Tuesday 1 November 2011 – Melbourne Cup Day  
Saturday 10 December 2011 - Community Christmas in the Park

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#### *Full Report*

#### *Background*

New Events for Consideration:

#### **Saturday 4 June 2011 - Queensland Week.**

Council's application for funding to hold a cultural market in the park was not successful. Due to the Gregory races, canoe races and bull spectacular being held in May and then the Arts and Crafts and Tidy yard being held in July it is not essential to have this event placed on the event calendar in June. The idea of a fete/cultural market could be incorporated in the Arts and Crafts Show and use this as a draw card for locals and tourism.

#### **Date: TBA (September/October) – Great Northern Clean Up**

The Great Northern Clean up first went ahead in 2009 (from Cairns to Darwin) and now is a yearly event as part of the clean up Australia campaign. Although official dates have not yet been released this is a great opportunity for partnership with both the CLCAC and the local schools to increase awareness of the environment and our impact on it. Outlay financially is very little (maybe some prizes and incentives) but does require coordination from one source to build partnership and create media awareness.

#### **Date: Tuesday 2 November 2011 – Melbourne Cup**

As this day has been declared as a public holiday in Burke Shire for 2011 I would suggest holding a Melbourne Cup event. This could include fashions on the field, sweeps, picnic hampers on the green or a lunch at a local business with betting games on the side as fundraising for town community groups.

**Date: TBA – ArTour**

The concept of ArTour is plays and performances to outback Australia. The original interest in this tour came from RADF but that funding has now been allocated to birdbaths however, this could indeed come under the Council Events Calender and other grants/funding sourced to make this possible. Burketown could piggy back off Normanton who are involved in the project with a sharing of costs. Liaison is already going ahead regarding suitable spaces to hold such an event. Until programmes are finalised, financial will not be finalised however in principal the event should be added to the calendar pending the financial implications which could be placed in the next budget review.

*Statutory Environment  
Policy Implications*

*Financial Implications*

Event budget to be reviewed for 2012/2013 for inclusion of ArTour and other funding options to be investigated.

*Strategic Implications  
Officers Comment*

*Consulted With  
CEO and FM*

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File:  
Author: Billie Henderson  
Date: 8 December 2010

## Chief Executive Officer Reports

### 10.02.01 Corporate Ownership Change

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#### *Executive Summary*

On Tuesday 19 October Minmetals Resources Limited (MMR), a company that is currently listed on the Hong Kong Stock Exchange, and China Minmetals Non-Ferrous Metals Co. Ltd. (CMN) signed an agreement for MMG to be acquired by MMR.

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#### *For Council Information*

#### *Full Report*



10\_1206\_MMG\_MMR  
Transaction\_Stakehol

See attached document for more information.

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File: BCS/CM/CP/CM  
Author: Gary Letts  
Date: 10 December 2010

## 11 Finance Manager Reports

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### Recommendation

That

The Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.03 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Report 11.02.01 of the Business Papers be received for consideration.

### 11. Finance Manager Reports

#### 11.01. Standing Business Papers for Information

11.01.01 Monthly Financial Report

11.01.02 Status Report

11.01.03 Cash Flow

#### 11.02. Business Papers for Council Consideration and Decision

11.02.01 Recreational Leave Policy

## Finance Services Officer Reports

### 11.01.01 Monthly Financial Report

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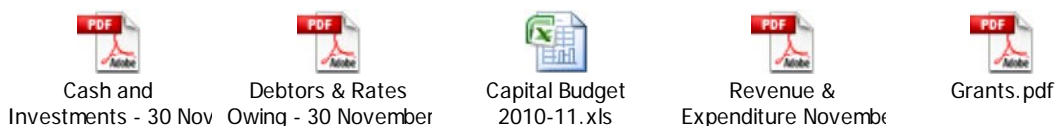
#### *Executive Summary*

The Financial Reports for the month ended 30 November 2010 are attached.

#### *For Council Information*

#### *Full Report*

Reports are provided in the attachments below:



#### Items of note

- Cash and investments – The closing balance of the QTC cash fund for November was \$ 7,255,430.34. Payments for November consisted of wages approx \$160k and creditors of approx \$1.5k
- Debtors and Rates Owing – Rates have been issued and the due discount date was 11 November 2010. Outstanding rates are \$119,337. A claim for FD was made 6 December for approx \$1m. RMPC claim for \$247,500 is still to be paid.
- Revenue and Expenditure – 42% of the year elapsed and Council has spent 40% of the total expenditure budget and received 54% of the budgeted revenue.
- Capital Expenditure - Capital expenditure is ongoing. Two graders have been paid for in early November. Half the costs for the lights at B'town courts have paid and awaiting the electricians to install.
- Grants - Council has received their second quarterly FAGS payment in November 2010. Council has received \$272,949 from R2R. Council has received \$5,299,772 this year for 2009 FD and \$2,033,273 for 2010 FD.

#### *Statutory Environment*

Section 152 Chapter 3 Part 8 and Section 99 Part 3, Local Government (Finance, Plans and Reporting) Regulations 2010.

#### *Policy Implications*

Purchasing Policy to be stuck to when purchases goods and services.

#### *Financial Implications*

Projects must stick to budget otherwise Council will have to fund the over-expenditure from general revenue.

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File:  
Author: Debbie Glyde  
Date: 6 December 2010

## Finance Services Officer Reports

### 11.01.02 Status Report

#### *Executive Summary*

Providing Council with the status of actions previously sought by Council for action as at November 2010.

#### *For Council Information*

#### *Full Report*

<b>November 2010</b>		
Gulf Barramundi Restocking Association	Each year Council contributes \$5000.00 to the Gulf Barramundi Restocking Association.  Donation to be made as per previous years.  10.101117	<b>October 2010 Completed</b>
Annual Report	That the Burke Shire Council Annual report to be adopted for 2009/2010.  13.101117	<b>October 2010 Completed</b>
Housing Policy	As no formal Housing Policy has been adopted by Council the following policy has been formulated to address Council housing.  16.101117	<b>November 2010 Completed</b>
Audited Financial Report	Councils are required to adopt the audited Financial Statements and Annual Report each year.  17.101117	<b>November 2010 Completed</b>
Leave Policy	As no formal Leave Policy has been adopted by Council the following policy has been formulated to address this. It was also noted in the management response last financial year.  15.101117	<b>November 2010 Completed</b>
<b>October 20 2010</b>		
Credit Card Policy	Credit Card Policy Adopted and all adopted policies to be forwarded to all Councillors and CEO	<b>November 2010 Completed</b>  <b>October 2010</b>

	07.101020	Current policies adopted emailed to all Councillors
CEO to review casual staff	CEO to review converting long term casual staff to permanent status, keeping in mind issues such as housing.  05.101020	<b>November 2010 Completed</b>  <b>October 2010</b> List provided in FM report
<b>August 18 2010</b>		.
Purchase Community Housing	Letter to be written to Department seeking payout figure and current valuations of houses sent to Department.  19.100721  That Council purchases all six properties being at Lot 40 Burke Street, Lot 84 and 85 Musgrave Street, and the three single bedroom units on Lot 171 Musgrave Street Burketown at the prices stated below. Council write to the Department of Communities asking them to reinvest the monies received from the sale into more housing in Burke Shire.  Lot 84 Musgrave Street House \$ 77,900.00 Lot 85 Musgrave Street House \$ 86,100.00 Lot 171 Musgrave Street Three Units \$154,496.16 Lot 40 Burke Street House \$ 73,800.00  Total \$392,296.16  <i>Carried 08.101117</i>	<b>November 2010</b> Payout figure received. Letter to be written confirming Council will purchase houses.  <b>October 2010</b> Waiting for payout figure  <b>September 2010</b> Rang Dept and advised notification will be in mail within two weeks with payout figure.  <b>August 2010</b> No change  <b>July 2010</b> Letter and valuations sent
WILG	Council endorses an application for the Mayor to undertake a Company Directors course and should the application be successful then council will fund 50% of the additional costs associated with completion of the course. 17.100818	<b>October 2010</b> Awaiting notification  <b>September 2010</b> Awaiting notification  <b>August 2010</b> Application being completed.
<b>September 16 2009</b>		
Trust Fund Investigation	D) The Trustees of the Burke Shire Emergency Trust Fund be requested to transfer the balance of the trust funds held to Burke Shire Council for the provision of appropriate resources to provide emergency assistance to people affected by emergency situations and natural disasters (such as floods) within the Shire of Burke or any other area as determined by the Burke Shire	<b>October 2010</b> Meeting held and carried over for CEO to investigate further information to Council Meeting 17 <sup>th</sup> November.  <b>September 2010</b> Meeting to be held at 8am before council meeting October 2010.

	<p>Council and be advised that, once approval to have the funds transferred to Burke Shire is given by a majority of Trustees Council will:</p> <p>1) Transfer the funds from the Trust Fund to General Revenue</p> <p>2) Establish a Recurrent Reserve for Emergency Services Purposes. Further that interest generated from these funds is returned to this reserve.</p> <p>And that once these funds have been transferred the trust can be “wound up”.</p> <p>E) It be noted that the balance of monies from airlight ticket sales will be transferred to General Funds for airport improvements as allowed by the State Government; and</p> <p>F) Council 2) continue an annual disbursement of \$200 until the trust is fully utilised</p> <p>19.090916</p>	<p><b>July 2010</b> Meeting organised prior to Council meeting in September 2010.</p> <p><b>June 2010</b> Meeting to be organised Meeting of Trustees to be held</p> <p>processed</p> <p>Noted</p>
<b>December 01 2008</b>		
Fuel Services	<p>That Council invite tenders for the supply of fuel services in early 2009</p> <p>05.081201</p>	<p><b>October 2010</b> CEO to investigate</p> <p><b>September 2010</b> Leave till appointment of permanent CEO.</p> <p><b>August 2010</b> No change</p> <p><b>July 2010</b> No change</p> <p><b>June 2010</b> Meeting with CEO/DES/FM to happen Report to be prepared by DES/DFCS in conjunction with depot redevelopment plan.</p>

File:  
Author: Debbie Glyde  
Date: 6 December 2010

## Finance Services Officer Reports

### 11.01.03 Cash Flow

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#### *Executive Summary*

Council has requested a cash flow analysis for December and January.

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#### *For Council Information*

#### *Full Report*



Cash Flow  
Prediction.xls

A cash flow analysis has been undertaken to project working capital for the next two months.

Projected cash inflow \$9,305,692 and projected cash outflow \$1,912,296 leaving a balance of \$7,393,396

The future cash inflow is now limited to being able to claim ongoing flood damage. Claims for flood damage take approx 4-6 weeks and once the roll starts again will be able to do claims every 2-3 weeks.

There is still capital work to be undertaken as per the capital works spreadsheet other than just road works. This will have to be reassessed when doing the revised budget to ensure that the work is actually going to happen.

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File: BCS/FM/Bud/2010  
Author: Debbie Glyde  
Date: 7<sup>th</sup> December 2010

## Finance Services Officer Reports

### 11.02.01 Recreational Leave Policy

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#### *Executive Summary*

The Leave Policy was adopted by Council at its last meeting and an error was made. This error had recorded that Annual Leave entitlements was 30 days per year and should have read 25 days per year.

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#### *For Council Decision*

#### *Recommendation*

That Council adopts the amended Burke Shire Council Recreational Leave Policy.

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#### *Full Report*



HR01 Recreational  
Leave Policy.pdf

## Background

Revision of the adopted policy presented to Council 17 November 2010. This correction is in relation to staff accrue 25 days annual leave not the 30 days as in the adopted policy. It also stated that employees can accumulate up to 60 days annual leave before they are requested to take them and this has been changed to 50 days to reflect the 25 days annual accrual.

## Statutory Environment

### Policy Implications

Policy will give guidance in regards to excessive leave accumulation.

### Financial Implications

Leave will not be accrued at higher rates should the employee have wage increases.

### Strategic Implications

### Officers Comment

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File: BCS.CM/POLICY/A  
Author: Debbie Glyde  
Date: 7<sup>th</sup> December 2010

## 12 Director Engineering Services Reports

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Recommendation

That

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.04 of the Business Papers be received by Council and noted.

### 12. Director of Engineering Services officer reports

- 12.01 Standing Business Papers for Information
- 12.01.01 Director Engineering Services Works and Services Update
- 12.01.02 Director Engineering Services Status Report
- 12.01.03 Development of Camping/Visitor Information pack
- 12.01.04 Development of Specification for Tender of Preferred Suppliers

## Director Engineering Services Reports

### 12.01.01 Director Engineering Services Works and Services Program Update

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#### *Executive Summary*

The following points in this summary are expanded on in detail in the full report that immediately follows this summary.

#### **Grading & Maintenance Main Roads**

Wills Developmental Road 78A monitoring defects areas, with light to heavy grading and limited gravel resheeting, Camooweal 6801 Road monitoring defects and restoration of some recent storm damage.

#### **Grading & Maintenance Shire Roads**

Lawn Hill Doomadgee Road grid installations and Gregory Lawn Hill road heavy grading.

#### **RRG Technical Committee and TIDS information**

NetRisk data collection by RoadTek is completed and information now being assessed by ARRB.

2010-2011 TIDS works are progressing with Doomadgee East Road missing link having approximately 2 km of pavement ready for seal and 6 km of sub-grade ready for gravel.

NWQRRG Technical Committee held a special meeting at Georgetown on Wednesday 8<sup>th</sup> December to select & prioritise projects for the next 4 years and approximately \$800k in the 5<sup>th</sup> year of the works program, if approved by the NWQRRG (Mayoral) Group Burke can expect to have \$500k each year for Gregory Lawn Hill Road, and

DES has requested \$400k per year of category F funds for Doomadgee West road, this element will require further negotiations as these funds are from a separate funding source not administered by the RRG.

#### **RMPC, WDR 78A & Camooweal 6801**

Both these roads are being monitored for monthly "Back Logs" & "Forward List of Works" and receiving prioritised scheduled maintenance accordingly.

#### **Sealing & Resealing Works**

Jetpatcher maintenance restoring areas where safety could be evident or pavement failures are detrimental to the serviceability of the road along with primer seals to new work.

It is proposed to have some hot seal works carried out next week on Truganini and Doomadgee East Road upgraded sections.

#### **Natural Disaster Relief and Recovery Arrangements (NDRRA) Submissions**

Restoration works continue on State and local Council roads, currently virtually all State 2009 works are completed and approximately 80% of 2009 restoration local roads works are completed and 2010 event Submission is awaiting approvals.

State controlled roads 2010-2011 submissions are approved and works can commence.

### **Town Water Supplies**

Burketown and Gregory supplies are operating without issues.

### **Town Streets, Parks and Gardens**

Maintenance is being monitored as is watering with condition of grounds looking good.

### **Sewerage Utilities**

The scheme is working at a satisfactory level of service and dry season maintenance has been carried out.

### **Gregory and Burketown Aerodromes**

Required Security Gate upgrade to satisfy security of access to airside at the Burketown Aerodrome, further RADS and RASP funded activities taking place with programming and planning of the new electrical board and PAL system upgrade and emergency generator specification development and tendering.

### **The Aquatic Facility (Swimming Pool)**

Pool operations are running with minimal interruptions.

### **Waste Collection**

Burketown and Gregory collections are operating without issues.

### **Sporting Facilities**

Normal usage and maintenance continue along with some unscheduled maintenance.

### **Strategic Works Program**

Works focus currently is on 2009 Flood Damage Restoration, Roads and Street maintenance, along with DTMR RMPC. See updated program attached below.

### **Workshop and Fleet**

All plant is working at satisfactory levels of service with maintenance being kept up to date. New graders are performing at satisfactory levels.

### **Where are Works Crews, Plant and Machinery currently working**

See list in full report below.

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*For Council Information*

*Full Report*

### **Grading & Maintenance Main Roads**

NDRRA flood damage restoration has been the main activities on these roads over the past month and likely to continue during December.

Wills Developmental Road 78A monitoring defects areas, with light to heavy grading and limited gravel resheeting,

Areas resheeted was Jack Gully both sides, and Running Creek both sides, some heavy grading from the pipeline crossing for approximately 1km

Camooweal 6801 Road monitoring defects and restoration of some recent storm damage, extensive inundation to several inverts on the black soil sections required gravel and other areas a light grade.

## Grading & Maintenance Shire Roads

Lawn Hill Doomadgee Road grid installations are continuing with the station supplying the Grids and Council providing the earthworks, and

Gregory Lawn Hill road from the end of the bitumen to the Mine turnoff is receiving a heavy grading some signage repairs and drainage maintenance is being actioned.

## RRG Technical Committee and TIDS information

NetRisk data collection by RoadTek is completed and information now being assessed by ARRB.

2010-2011 TIDS works are progressing with Doomadgee East Road missing link having approximately 2 km of pavement ready for seal and 6 km of sub-grade ready for gravel.

NWQRRG Technical Committee held a special meeting at Georgetown on Wednesday 8<sup>th</sup> December to select & prioritise projects for the next 4 years and approximately \$800k in the 5<sup>th</sup> year of the works program, if approved by the NWQRRG (Mayoral) Group Burke can expect to have \$500k each year for Gregory Lawn Hill Road, and

DES has requested \$400k per year of category F funds for Doomadgee West road, this element will require further negotiations as these funds are from a separate funding source not administered by the RRG.



NWQRRG - Draft  
Works Program - 201



NWQRRG - Works  
Program - Developme

## RMPC, WDR 78A & Camooweal 6801

Grid maintenance has been a priority and some grids have come to the end of the structures useful life. The Grids on these DTMR roads are owned by various stakeholders and at renewal time DTMR has provided a list of grids that are responsibility of DTMR, Properties that bound the road reserve and Council where the grid is to stop cattle from entering towns.

It is proposed to notify the owners of grids that DTMR require to be replaced.

NDRRA flood damage restoration has been the main activities on these roads over the past month and likely to continue during December.

Both these roads are being monitored for monthly “Back Logs” & “Forward List of Works” and receiving prioritised scheduled maintenance accordingly.

Wet season weekly opening grades in specific areas are being actioned and monitored closely.

### Sealing & Resealing Works

Jetpatcher maintenance restoring areas where safety could be evident or pavement failures are detrimental to the serviceability of the road along with primer seals to new work.

It is proposed to have some hot seal works carried out next week on Truganini Road 1.1km and Doomadgee East Road upgraded sections on the missing link it is expected that 2 to 3 km will be ready to seal and the Jetpatcher will be used to primerseal further works as it is completed.

### Natural Disaster Relief and Recovery Arrangements (NDRRA) Submissions

Restoration works continue on State and local Council roads, currently virtually all State 2009 works are completed and approximately 80% of 2009 restoration local roads works are completed and 2010 event Submission is awaiting approvals.

State controlled roads 2010-2011 submissions are approved and works can commence.

Hence Tenders were called for the DTMR NDRRA flood damage works there was a large number of tenderers, assessments have been completed and currently tenderer capability and compliance to the specification requirements are now being checked prior to an offer being made to the preferred supplier or suppliers.



MK III - Summarised  
Works Program - Ver



MK IV -Summarised  
Works Program - Wor



MK V -Summarised  
Works Program - Wor



12.01.01 DES Works  
and Services Program

### Town Water Supplies

Burketown and Gregory supplies are operating without issues.

Raw water source supply at Nicholson Weir continues overtopping approximately ?? mm. Current daily usages is approximately 1 mg/l

Burketown water meters are 95% of installation completed leaving only a few installations to complete.

A new main line to the Rodeo Grounds is being programmed and quotations are being sought.

Gregory Supply is running well with little issues, however it is expected to perform even better as the plant continues to be reinstated and completed with appropriate switch gear and remote telemetry monitoring equipment via satellite broadband monitoring and operational controls the system.

Collins Water Solutions are programming the installation of the telemetry upgrade and while this is taking place a air-conditioned room is to be constructed within the shed as a control room this is required to keep the computers operating at optimum temperature.

These activities are expected to be completed in January 2011

### **Town Streets, Parks and Gardens**

Maintenance is being monitored as is watering with condition of grounds generally are looking satisfactory.

Fertilising and topdressing has occurred at Morning Glory Park along with aeration.

Town crew have been engaged in Christmas activity preparation also workshop staff have installed the Christmas lights to the Old Water Tower.

### **Sewerage Utilities**

The scheme is working at a satisfactory level of service and dry season maintenance has been carried out.

It has been identified some shortfalls in completion of upgrade works at the STP required completion to comply with operational and environmental requirements these activities are now being completed.

### **Gregory and Burketown Aerodromes**

Gregory facility is operating to requirements.

Burketown required Security Gate upgrade to satisfy security of access to airside at the Burketown Aerodrome, further RADS and RASP funded activities taking place with programming and planning of the new electrical board and PAL system upgrade and emergency generator specification development and tendering.

Council is still awaiting approval for the lighting submergence submission at Burketown facility.

### **The Aquatic Facility (Swimming Pool)**

Pool operations are running with minimal interruptions.

Pool access rails are now being custom modified to fit these pools and installation will follow.

Operational lighting has been sourced and installation is proposed during November December.

### **Waste Collection**

Burketown and Gregory collections are operating without issues,

Fencing of tipping face is programmed to eliminate wind borne debris.

The purpose built trailer for Gregory is in use and operating satisfactorily.

Surveys Works have been completed at both Tips and design for handling cells that comply with EPA requirements are progressing.

Sealing of waste facility accesses are proposed to provide reasonable access during the wet seasons.

## Sporting Facilities

Normal usage and maintenance continue along with some unscheduled maintenance.

The padding around the poles in the Burketown multi courts has been replaced.

New Court Lighting and Hit- up wall for Burketown is ready to install, expected to be completed during November/December.

Gregory Multi Purpose courts refurbishment proposal has been developed this includes; removal of unstable sub grade and replace with stabilised sub base materials approx \$20k, Asphaltic under surface \$25k, Bituminised playing surface \$ 20k, Line marking \$2.5k, and Landscaping \$7.5k. DES is not aware of official approval of funding for this project to date however some unofficial indicators are positive.

## Strategic Works Program

Works focus currently is on 2009 Flood Damage Restoration, Roads and Street maintenance, along with DTMR RMPC.

Updated program is included; see excel attachment.



100913-MKIV-Indictive  
ve Master Strategic V



101019-Indictive  
Master Strategic Wor



101117-Indictive  
Master Strategic Wor



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## Workshop and Fleet

All plant is working at satisfactory levels of service with maintenance being kept up to date. New graders are performing at satisfactory levels.

Tenders for new ride on lawn mowers is being developed by the Workshop & Fleet Manager.

Tenders are being prepared for Generators at the Burketown Aerodrome and Gregory Camp and House facilities, along with Solar application options are being investigated with possible generator backup also, further

Investigations into Solar Power installation on the Council Workshop facility, initial investigations are through powersafesolar a supplier familiar with remote qld.

<http://www.powersafesolar.com.au/about-us>

## Where are Works Crews, Plant and Machinery currently working?

Supervisors meeting and Works Activity Statement attached for general information.



101109 - Supervisors  
Works Activities Tues



12.01.01 Director  
Engineering Services

See full report below.

1. Rural Works Foreman and Council Crew are currently on construction on Doomadgee West Road upgrade of 8km to bitumen standard - Council Grader, Water truck and Rollers other machinery included a contractor crew.
2. Contractor Crew on Flood Damage WDR 78A at Beams Brook Bridge approaches and Camooweal Road boggy inverts.
3. Council Grader with Contractor on grid installations on Lawn Hill Doomadgee Road.
4. Council Crew on Gregory Lawn Hill Road drainage restoration, and Contractor crew on heavy grade in same area.
5. Town Crews Burketown reduced to skeleton crew due to works on Gregory Lawn Hill Road, and Gregory minimum crew, WTP operations and maintenance and other utilities, including Aerodromes, Water, Sewerage crews, Burketown & Gregory town Parks, Gardens operations and maintenance all currently stretched.
6. Technical Services Contractors Gravel Pit Registrations, Flood Damage submissions, claims, and consultant works management activities involving cultural heritage clearance proposals, all on last week of onsite availability returning early February.

## Other minor works action/planning development summary

1. Burketown Foot Paths extensions (planning & resource programming) as weather allows
2. Gregory Foot Paths extensions (planning & resource programming) as weather allows
3. Drainage Improvements Musgrave Street (programming) \*\*
4. Gregory Camp maintenance (continuing programming) \*\*
5. Burketown Tennis Court Lighting, Hand Ball / Hit-up Wall (works programmed) proposed January or when conditions allow
6. Burketown Aquatic Centre Lighting and Pools Access Rails (works Programmed) January completion
7. Morning Glory Park Water Feature (concept plan being finalised) \*\*
8. New Housing scope and brief for design (being developed/revised) \*\* wet season
9. New Relocatable Disabled Toilet for Truganini Wharf (being constructed) \*\* completion April
10. Preparation for Surplus Goods and Material Auction (Inventory being developed for Advertisement) May / June auction
11. Upgrade of Power Board Burketown Aerodrome (\*\* early to mid wet, completion Feb)

12. Purchase of Emergency Generator Burketown Aerodrome (\*\* early wet January to mid Feb)
  13. Solar Power & Lighting investigations for Burketown (Council Workshop Power & Albert River Park lighting) & Gregory (House & Depot Power) (\*\* early to mid wet)
  14. Gregory House Renovations specification development (\*\* early wet)
  15. Gregory Camp and House power upgrade including generator options (including solar) \*\*
  16. Gregory Camping grounds toilet block including water provision (low impact facility) (\*\* prep for installation April)
  17. Sewerage Line Extension Plan development Sloman to Anthony Street East of Beams Street (a new concept in pressure sewer is proposed identical to Karumba's system)
  18. Power upgrade to Sewerage Pump manhole at Landsborough Street
  19. Install Kerb Channels & Batter Chutes Gumbummunda Bridge approaches planning (\*\* early)
  20. Planning for Shelter Shed for Jetpatcher (\*\* preferably before wet season)
  21. Asset Management Plan review and feature development (\*\* completed review)
  22. GIS continuing development (\*\* to be inplace for April NDRRA submissions)
  23. Preferred Suppliers List Specification development (\*\* tender process expected during wet season)
- (\*\* indicates wet season activity)

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Author: Dennis Kerr  
Director Engineering Services  
Date: 15<sup>th</sup> December 2010

## Director Engineering Services Reports

### 12.01.02 Director Engineering Services Status Report

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#### *Executive Summary*

Providing Council with the status of actions previously sought by Council for action.  
The status of matters previously resolved and or arising since the previous meeting is as follows:

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<b>November 17 2010</b>			
<p>Cyclone Wet Season Cleanup November 2010</p>	<p>As Council has indicated previously Cyclone awareness is the responsibility of everybody in the community when it comes to securing objects that can become airborne or missiles during high wind.</p>	<p>That Council consider integration of the pre cyclone season cleanup with a general towns cleanup and endorse a further notice being distributed to those landholders or tenants that have accumulated old vehicles and other debris on Council property or vacant land advising that the vehicles and or debris can be removed with the proposed cleanup.</p> <p><i>Carried 24.101117</i></p>	<p><b>December Update</b></p> <p>Proposed cleanup will take place Wednesday 8<sup>th</sup> December &amp; Thursday 9<sup>th</sup> at Gregory and any outstanding debris will be scheduled for Friday.</p>
<p>Extraction from Gravel Pits and Pipeline</p>		<p>That Council endorses the extraction of gravel from the following pits – Walford, Eight-Mile, Hells Gate, Ridge Pit and Guldara.</p> <p><i>Carried 22.101117</i></p>	<p><b>December Update</b></p> <p>SPO attended meeting with local stake holders (20<sup>th</sup> Oct Gugilida) 21<sup>st</sup> Oct Wenya) both stake holders acknowledged that the maps presented identified the locations however in a recent email from Councils lawyers to CLC's Lawyers it was claimed that the maps still hadn't been received. No further advancements have occurred.</p>
<b>September 20 2010</b>			
<p>Replacement Grader Tender – Assessment and Recommendation</p>	<p>Council advertised for interested tenders to participate in the sale of three graders and replacement with two new machines during March 2010.</p>	<p>Accept the tenders for sale as assessed:</p> <p>1 Used Caterpillar 140 H Motor Grader Plant number 56 to Ken Booth as outright sale for the sum of \$100,000 plus GST.</p> <p>1 Used Caterpillar 140 H Motor Grader Plant number 453 to Hedgers Used Equipment Sales as outright sale for the sum of \$133,600 plus GST.</p> <p>Purchase 2 new Caterpillar M Series 140 M Motor Graders for the sum of \$ 816,874.00 from</p>	<p><b>December Update</b></p> <p>New replacement graders are commissioned and trades have been disposed off.</p> <p>Finalised - Completed</p> <p>November Update</p> <p>Delivery &amp; commissioning expected mid November</p> <p>October 2010</p> <p>Orders placed</p>

		Hastings Deering. Carried 25.100920	
TAB Racing Channel Transmitter Decoder Device Removal or Replacement	<p>Council has provided a TAB radio station that was apparently installed several years ago prior to Austar and Internet being readily available in Burketown.</p> <p>In my 16 months here the transmitter continually has crashed (de-booted) at least 1 per month and sometime 2 or 3 times per week</p> <p>Approximately 4 weeks ago the transmitter crashed completely.</p> <p>Following technical investigations and advice from the suppliers, they indicate due to the device needing to be rebooted regularly, the decoder has been on the way out or failing for some time.</p>	<p>That Council replace the Racing Channel Transmitter in Burketown currently sponsored by Council at a maximum cost up to \$1000.</p> <p>Carried 26.100920</p>	<p><b>December Update</b></p> <p>Technician checked decoder &amp; transmitter, it was recommended that the decoder be given a mega blasting with air and decoder seems to be operating satisfactory.</p> <p>Finalised - Completed</p> <p>November Update</p> <p>Repairs being actioned</p> <p>October Update</p> <p>To be actioned during November</p>

<b>August 18 2010</b>			
<p>Road Trains Access to Council Local Roads Letter of Support Request (Smith's Transport Pty Ltd)</p>	<p>The letter of request from Smith's Transport Pty Ltd requests for "Council's approval" to operate AAB Tri Drive Quad Road Train on Gregory Lawn Hill Road to access Century Mine road.</p> <p>Council may wish to authorise the Director Engineering Services to prepare an appropriate policy with conditions similar to a State Controlled road requirement for the operation of AAB Tri Drive Quad Road Trains on Council local roads.</p>	<p>That Council provide a letter of support to Smith's Transport Pty Ltd for the operation of AAB Tri Drive Quad Road Trains on the specific section of Gregory Lawn Hill Road from the junction with Wills Development Road (WDR 78A) to the Century Mine Road turnoff on Gregory Lawn Hill Road, furthermore any conditions imposed on the operator by DTMR pertaining to WDR78A that the same conditions will also apply to Council controlled roads, also additional conditions as and when Council determines will apply regarding maintenance due to road utilisation during the wet season.</p> <p>Carried 23.100818</p>	<p><b>December Update</b></p> <p>Letter &amp; conditional agreement to be developed.</p> <p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>The trucking operator and DTMR will be advised of Council's requirement.</p>
<p>Road Trains Access to Council Local Roads Letter of Support Request (Roy Girle &amp; Co)</p>	<p>The letter of request from Roy Girle and Co requests for "Council's approval" to operate AAB Tri Drive Quad Road Train on Gregory Lawn Hill Road to access Century Mine road.</p> <p>Council may wish to authorise the Director Engineering Services to prepare an appropriate policy with conditions similar to a State Controlled road requirement for the operation of AAB Tri Drive Quad Road Trains on Council local roads.</p>	<p>That Council provide a letter of support to Roy Girle and Co for the operation of AAB Tri Drive Quad Road Trains on the specific section of Gregory Lawn Hill Road from the junction with Wills Development Road (WDR 78A) to the Century Mine Road turnoff on Gregory Lawn Hill Road, furthermore any conditions imposed on the operator by DTMR pertaining to WDR78A that the same conditions will also apply to Council controlled roads, also additional conditions as and when Council determines will apply regarding maintenance due to road utilisation during the wet season.</p> <p>Carried 22.100818</p>	<p><b>December Update</b></p> <p>Letter &amp; Conditional Agreement to be developed</p> <p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>The trucking operator and DTMR will be advised of Council's requirement.</p>

<p>Nicholson River Crossing Doomadgee Emergent Concrete Repairs</p>	<p>Nicholson River Crossing at Doomadgee has had some considerable damage caused during the wet season.</p> <p>Some full width repairs are required this will need a professionally engineered design construction.</p> <p>To ensure the work is completed before the wet season, there is insufficient time to call quotations. Two competent local contractors were contacted and only North Queensland Building Solutions was interested in the project.</p> <p>The quoted cost is \$62,044 plus an allowance for contingencies, there will also be further Council on-costs and some minor other works to the crossing's Flood Damage restoration, Doomadgee East Road has a 2010 event submission for NDRRA in place for more than \$1.2m. Including this crossing restoration.</p>	<p>That Council endorse the use of a local supplier, North Queensland Building Solutions to carry out the "Emergent Concreting Works" required to the Nicholson River Causeway on Doomadgee Road East at an estimated cost of \$65,000 plus Council oncost and other minor associated works to a total project cost of \$100,000.</p> <p>Carried 21.100818</p>	<p><b>December Update</b></p> <p>As this activity will now be completed within the NDRRA requirements the activity is now closed.</p> <p>Finalised - Complete</p> <p>November Update</p> <p>Project delayed until EMQ approval then a new tender will be called.</p> <p>September Update</p> <p>North Queensland Building Solutions have advised that due to a Geological investigation needing to be carried out to satisfy insurance liability for engineering certification a further cost of approximately \$15k is required.</p> <p>Councils ACEO has advised that with an increase of this amount a request for further quotations should be sought.</p>
<p>July 21 2010</p>			
<p>Doomadgee East Road TIDS Projects 2010-2011 Allocation and Recommendation of Project Locations</p>	<p>2010-2011 Allocations are now confirmed for the proposed 2010-2010 year with \$400,000 (no matching funds required) to Doomadgee East Road. It is recommended this funding be directed to a section within the remaining 8 kms of unsealed section on this LRRS Road.</p> <p>This particular funding is specific to Aboriginal Communities Access Roads and does not require matching funding.</p> <p>There is 8kms of</p>	<p>That Council endorse the proposal to construct a segment (approx 3 kms length) to sealed standard of the remaining unsealed 8 km section on Doomadgee East Road.</p>	<p><b>December Update</b></p> <p>Works are progressing it is expected to have 2km of primer seal applied prior to end of year closedown.</p> <p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>This project will be</p>

	<p>unsealed road remaining on the Doomadgee East road and it is recommended that approximately 3 to 4 kms of sealed pavement could be achieved from this funding.</p>	<p>Carried 22.100721</p>	<p>actioned as soon as the approvals for 2010 Event FD restoration is forthcoming.</p>
<p>Gregory Lawn Hill Road TIDS Projects 2010-2011 Allocation and Recommendation of Project Locations</p>	<p>2010-2011 allocations are now confirmed for the proposed 2010-2010 year with \$484,000 (including matching) to Gregory Lawn Hill Road. It is recommended this funding be directed to concrete floodway's needed between the MMG Mine road turnoff and Big Archie creek.</p> <p>From the 2009-2010 TIDS allocations to this road a survey and design was conducted and delivered identifying the need for 5 flood-ways within the proposed specific project.</p>	<p>That Council endorse the proposal to construct "up to" five flood-ways on Gregory Lawn Hill Road between the MMG Mine Road Turnoff and Big Archie Creek from 2010-2011 TIDS allocations to Gregory Lawn Hill Road.</p> <p>Carried 23.100721</p>	<p><b>December Update</b></p> <p>Tenders have been developed for construction.</p> <p>November Update</p> <p>Unchanged</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>Specification for Tendering will now be let.</p>
<p>Roadtek and Reclaimer Operations for Stabilisation of Flood Damage Pavement Failures</p>	<p>This Report is in relation to pavement failure area that requires a large pavement reclaimer specialist machine to restore the large pavement segments of damage on state controlled and Shire local roads within the Shire.</p> <p>Council Officers sought 4 quotations from suppliers however only one machine is suitable for this particular activity out of the 4 offers, as the machine needs capability to produce 5,000 m<sup>2</sup> plus per day a Roadtek machine with this capability is required.</p>	<p>That Council endorse the utilisation of Roadtek Pavement Reclaimer and Full Service Crew to stabilise selected large segments of damaged pavement as per quotation based on 15,000 m<sup>2</sup> at \$50.50 /m<sup>2</sup> with an approximate value of \$757,569.37.</p> <p>Carried 25.100721</p>	<p><b>December Update</b></p> <p>New Tenders were called and RoadTek didn't tender hence this will now be closed off and will be a new project under a new tenderer and contractor.</p> <p>Finalised - Completed</p> <p>November Update</p> <p>New tenders have been called for balance of project</p> <p>This stage completed.</p> <p>Completed / Finalised</p> <p>September Update</p> <p>Further 30,000 m<sup>2</sup> yet to be reclaimed once approvals are confirmed</p> <p>August Update</p> <p>First phase emergency</p>

			works now completed and second phase will be programmed when the 2010 Event Restoration works are approved by EMQ.
Total Management Plan Water and Sewerage (TMP) July 2010	<p>Council, and particularly a previous CEO, spent considerable effort trying to finalise a Total Management Plan (TMP) in 2006 and 2007, but it never reached a stage of completion satisfactory to DERM. Because much has changed since then, this TMP has been prepared by Wide Bay Water from the new information that is required to be addressed in this current document.</p> <p>With an adopted and approved TMP Council's ability to obtain external funding for Water and Sewerage projects would be considerably enhanced. State government subsidies were suspended a year ago but the government has advised that they will accept applications for new projects on a needs-based subsidy scheme from 1 July 2011.</p>	<p>That Council adopt the Total Management Plan for Water and Sewerage (TMP) as presented</p> <p>Carried 26.100721</p>	<p><b>December Update</b></p> <p>DERM has reviewed the TMP and has requested some changes in relation to where a TMP &amp; SAMP are combined.</p> <p>The changes are to satisfy the guidelines produced by LGAQ in developing a SAMP.</p> <p>Wide Bay Water Corporation has committed to address the short fall during Dec/Jan.</p> <p>November Update</p> <p>Document sent to DERM no response to date.</p> <p>Document Completed</p> <p>September Update</p> <p>Unchanged</p> <p>*(August 2010)</p> <p>TMP has now been signed off by Councils CEO and WBW Chief Engineer Peter Robbins, and then will be submitted straight to DERM from WBW.</p>
Truganini Road Bitumen Extension	<p>Truganini Road is a highly utilised road in Burke Shire.</p> <p>With the new guidelines with "Flood Damage Restoration" some upgrading works can be achieved where it is historically damaged year after year and by some</p>	<p>Council resolves to extend the Bitumen Seal on Truganini Road to seal standard for approximately 1.1 km combining approved NDRRA flood damage funds and some addition Council road maintenance funds to approximately \$110k to restore existing</p>	<p><b>December Update</b></p> <p>Construction works to practical completion &amp; final seals to be programmed.</p> <p>November Update</p> <p>Works currently underway</p>

	<p>means this can be reduced by a one off expenditure that will reduce future maintenance expenditure.</p> <p>The NDRRA restoration and an upgrade to bitumen seal standard combined costs would be approximately \$110K</p>	<p>pavement to seal standard with an upgrade to Bitumen seal finish.</p> <p>Carried 28.100721</p>	<p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>This project will be actioned as soon as the approvals for 2010 Event FD restoration is forthcoming.</p>
<b>November 26 2009</b>			
<p>Lawn Hill Station request to Install Four Grids</p>	<p>Lawn Hill Station wishes to subdivide Elizabeth Paddock with four fences and four grids for improved grazing and stock management this paddock has the Doomadgee to Lawn Hill Road (Alternative Savannah Way) connection pass through it, and to this end request Council to allow the installation of four grids on this road for stock management and transport convenience.</p>	<p>That Council permit Lawn Hill Station to install four grids on Doomadgee Lawn Hill Road (Alternative Savannah Way) at Elizabeth paddock with in Lawn Hill Station and that the four Grids construction specifications and installation standards must be to the satisfaction of Councils Director Engineering Services.</p> <p>18.091125</p>	<p><b>December Update</b></p> <p>Four Grids for LHS are nearing completion.</p> <p>November Update</p> <p>Installation progressing</p> <p>September Update</p> <p>Unchanged</p> <p>August Update</p> <p>Lawn Hill Station is proposing to purchase 4 grids from Council and Council will install as the Roads Crews carry out work in the area.</p> <p>*(July 2010)</p> <p>Proposal for grids to be supplied by property and installed by Council when working in the area.</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p>

			<p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Lawn Hill station Manager has been verbally advised of Councils consideration and a formal letter will be forwarded in due course.</p>
Officer Housing	<p>At the September 2009 meeting a position was resolved (09.090916) to seek a cash payment from Council's insurers for House number 4, Gregory Street that was damaged by fire. The funds were then to be redirected to houses two and three in Sloman Street and the Gregory Caretakers house to rectify outstanding maintenance issues.</p> <p>Since then Council have been in negotiation with our insurers. It has become apparent that the insurances will not make the full amount available to Council as a payout.</p> <p>In light of this new information an alternate position is now presented for Council's consideration.</p>	<p>1) That Council accept the proposed insurance position as initially presented by Suncorp to repair the Gregory Street house.</p> <p>2) That Council reallocate the budget item \$300 000 from the establishment of an executive residence to the renovation of the Sloman Street houses two and three.</p> <p>3) That Council address the Gregory Caretaker house maintenance issues with the balance of funds after the renovations of the two Sloman Street houses are complete.</p> <p>21.091125</p>	<p><b>December Update</b></p> <p>Specification and Tender specifications are being compiled, this is in parallel with an inspection carried out for budgeting.</p> <p>November Update</p> <p>Specification being developed for tendering</p> <p>September 2010</p> <p>Gregory House renovations being planned.</p> <p>August 2010</p> <p>Burketown houses two and three renovations are complete and house four rebuild is completed.</p> <p>Gregory Works Assistants House renovations planning is currently being developed, it is expected that the works should be completed during Sept/Oct</p> <p>*(July 2010) Completed - Finalised</p> <p>*(June 2010) Budget considerations</p>

			<p>are being sought for 2010-2011</p> <p>*(May 2010)</p> <p>The late wet delayed materials being able to be sourced hence completion has been delay it is expected now prior to end of May</p> <p>*(March 2010)</p> <p>Handover of completed renovations to House 2, 3 &amp; 4 is expected by mid April</p> <p>*(February 2010)</p> <p>Rehabilitation works are progressing with EWS building contractor's actioning the works.</p> <p>*(January 2010) Unchanged</p> <p>*(December 2009)</p> <p>All 3 houses have had 3 quotes sourced 2 companies submitted quotations and a 3rd declined (Burketown builder)</p> <p>The successful quotation was from EWS currently renovating the Ergon house in Anthony Street.</p> <p>Contracts are being prepared and work will commence immediately. With completion expected to be March 2010.</p>
<p>October 13 2009</p>			
<p>2009 TC Charlotte NDRAA relief rehabilitation works</p>	<p>Road works rehabilitation commencement</p>	<p>That commencement of prioritised NDRAA relief rehabilitation works for the 2009 Flooding Event as soon as resources are available and that claims be prepared in parallel with the works so reimbursement is guaranteed as soon as submission approvals are granted</p>	<p><b>December Update</b> DTMR allocations are now fully claimed &amp; Council local roads allocation is on track for completion by June 2011</p> <p>November 2010</p> <p>99% DTMR allocation expended and 70% of</p>

			<p>DIP Local Roads allocation expended.</p> <p>September 2010</p> <p>Approximately 50% expended.</p> <p>August 2010</p> <p>2009 Event Rehabilitation /Restoration Works are progressing following 2010 Emergent works completion.</p> <p>*(July 2010)</p> <p>Unchanged</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>All 2009 TC Charlotte submissions have now been approved and works are in full swing.</p> <p>*(March 2010)</p> <p>Approval of the Emergent works payment has been received</p> <p>*(February 2010)</p> <p>Emergent works claim payment is expected any day.</p> <p>*(January 2010)</p> <p>Unchanged</p> <p>*(December 2009)</p> <p>Emergent works are now complete in readiness for the coming Wet Season.</p> <p>*(November 2009)</p> <p>Works have commenced</p>
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			on areas that are a high safety risk and are being addressed as urgent.
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<b>July 15 2009</b>		
Contract Claim – Gregory Water Treatment Plant	That a report be prepared for Council's consideration on the claims made before any further payments are made on this contract.	<p><b>December Update</b></p> <p><b>Council's CEO is seeking legal advice and reporting to Council</b></p> <p>November 2010</p> <p>CEO is procuring advice to finalise this impasse</p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>The Contractor has not fulfilled the agreed activities. On unannounced visit in November 2009 the Contractor project manager made arrangements with DES to be on site with Surveyors to provide surveyors with locations as to where the infrastructure is so he would then have the data to finalise the "as constructed drawings" at that time according to previous CEO correspondence thought was this would finalise the project.</p> <p>Council supplied the Surveyors however the Contractor was unable to attend the site as he was going overseas. The Surveyors was in Burke Shire doing other projects for Council however the data was picked as best we could without the Contractor.</p> <p>However the contractor has not contact Councils DES directly since the initial meeting and failed site arrangement.</p> <p>DES has also discovered since that there are some very serious shortfalls in the GWTP as constructed and some components leave Council in quite vulnerable situation, eg Safety Ladders and railings for the holding tanks access (where a builders ladder is currently used for access to the top of tanks)</p> <p>It also appears there was one</p>

	<p>47. 090715</p>	<p>component chamber component left of the raw water well at the river this making the chamber very vulnerable to ingress of flood water silt.</p> <p>It is recommended that Council write to the Contractor expressing the dissatisfaction of certain aspects of the contracted as constructed works and place a rectification and finalisation date on the matter.</p> <p>*(July 2010) Unchanged</p> <p>*(June 2010) Unchanged</p> <p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Survey documents are now to hand for drafting of the works as constructed document that is still outstanding.</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) DES has had a meeting with Lemura's project manager and has established were the impasse occurred and now has negotiated the finalisation of the project where by a works as executed plan of the Gregory Water Supply will be submitted to Council and inturn payment for the unpaid orders that have been fulfilled will be paid, this is expected to completed by March 2010.</p> <p>*(November 2009) A realistic agreement has been established to bring this project to a appropriate finalisation and a report with recommendation will come before council</p> <p>*(October 2009) unchanged.</p>
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		<p>*(Sept 09) unchanged</p> <p>*DES will generate a report as to the origins and validity of the claims including liaison with the Project Manager from G &amp; MA Lemura Pty Ltd to seek a satisfactory resolve and outcome for Council. This information gathering is expected to be finalised for a report to the November meeting, following the project manager's visit to Burke Shire in October.</p>
<b>May 27 2009</b>		
<p>Gregory/Lawn Hill Road – Proposed Haulage of Gravel along this Road</p>	<p>That Council enter into discussions with Oz Minerals Century Mine to draft a formalised Level of Service specification and documented agreement for the Specific section of Gregory to Lawn Hill Road that Oz Minerals Century Mine utilises.</p>	<p><b>December Update</b></p> <p>Discussions are progressing and some limited works progress is taking place.</p> <p>November 2010</p> <p>Discussions are scheduled with mine management to form an agreement</p> <p>September 2010</p> <p>It is recommended that once Council Asset Management Plan is in place a level of service this road can be determined.</p> <p>August 2010</p> <p>With the Mine having changed owners it is recommended that the old agreement and level of service for this arrangement be reviewed by entering into new discussions where by a level of service agreement maybe developed and Council and MMG can move forward with appropriate management of the road.</p> <p>*(July 2010)</p> <p>Quad Road Trains Haulage Contractors requesting permissions to haul on Council local Roads</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p>

	<p>19. 090527</p>	<p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) DES has had discussions with the Mines Operations Manager and it seems a previous officer had made promises that were not according to LG act requirements hence with new management in BSC administrate sections this expectation had to be defused therefore any urgency on the Mines behalf has now abated.</p> <p>*(November 2009) DES and Oz Minerals manager have finalised an arrangement to have the NDRRA funding when approved carried out with the mine providing some machinery to assist Council crews at no cost to Council.</p> <p>* (October 2009) Exchange of expectations from Chris Potter Oz Minerals (not very happy) &amp; response from DES that nothing will happen until NDRRA approvals come through for Flood Damage.</p> <p>*(Sept 2009) Unchanged.</p> <p>* It seems that once Council took a stand on the level of service standard being revised and obligations of stakeholders the issue has gone.</p> <p>July 09- no further action to date.</p> <p>Letter has been sent to Oz Minerals conveying Councils requirement for further discussions regarding the drafting of an agreed Level of Service agreement.</p>
<p>Burketown Wastewater Treatment Plan</p>	<p>That consideration by way of investigations into the needs for further maintenance to the WWTP (Waste Water Treatment Plant) Infrastructure be undertaken as a matter of urgency with cost estimates provided for consideration in the 2009-2010 budget deliberations.</p>	<p><b>December Update</b></p> <p>Finalisation of uncompleted works during previous upgrades have been identified and action be taken to complete shortfalls.</p> <p>November 2010</p>

	<p>That minor recommended electrical maintenance be actioned and training for operators at the WWTP be provided for in the coming 2009-2010 budget considerations.</p> <p>20. 090527</p>	<p>Upgrades and repairs are now finalised, some monitoring equipment is required to overcome power failures and pump mal functions in the way of alarms.</p> <p>September 2010</p> <p>Hard copy being sent to DERM for review.</p> <p>August 2010</p> <p>Burketown's TMP for the Waste Water Infrastructure is now the asset management and maintenance plan which will allow preeminent procedures for operations, maintenance, replacement and renewal planning plus well timed and adequate budgeting.</p> <p>*(July 2010)</p> <p>TMP is presented to July meeting for Council consideration.</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>Blivet Rota Drum has been ordered and will be manufactured during the wet season in readiness for installation April May 2010 it is planned the annual service will also be conducted at that time also.</p> <p>*(November 2009) Further programmed maintenance on the waste processing rota drum is now planned as soon as a new drum is available.</p>
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		<p>*(October 2009) Some Maintenance works are being actioned with the Blivet &amp; Fibreglass Repairs</p> <p>*(Sept 2009) A repair program will now be constructed according to budgetary constraints.</p> <p>* Once a budget is adopted repairs will be actioned.</p> <p>July 09- a budget bid according to the technical report received will be presented for deliberations</p> <p>Assessment, estimates and priority of needs are being finalised for budget consideration.</p>
<p>Fatigue Management Regulations</p>	<p>That Council endorse the continuance with the Alliance of Gulf Councils by means of LGAQ who are making a combined submission for an exemption to the requirements of the Fatigue Management Regulations to effect a more realistic process for Council Works operations drivers as opposed to long haul driver fatigue management.</p>	<p><b>December Update</b></p> <p>Unchanged</p> <p>November 2010</p> <p>Unchanged</p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Unchanged</p> <p>*(July 2010)</p> <p>Council is nearing being qualified for the AFM operations.</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Advanced Fatigue Management Training (AFM) of some Council employees (schedulers &amp; drivers) has been actioned with further training for the balance of Council schedulers, drivers and contractors that are part of the “preferred supplier list” to follow prior to commencement of the construction season.</p>

	<p>21. 090527</p>	<p>*(February 2010)</p> <p>Following dialogue with QT &amp; the specialist trainer it seems the only efficient process is to use the Advanced Fatigue Management Certification. DES is proposing that the wet season be utilised to complete this driver training certification for QT.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>It is planned to have a trainer visit to arrange certification of all drivers including contractors that conduct business with Council to allow Council's protection to nonfeasance of liability to Fatigue Management Legislation. This exercise is being programmed for during the wet season and to be complying for the next construction year. The organisation that will conduct the program is Driver Training &amp; Education Kingaroy they are accredited by QDTMR for fatigue management certification.</p> <p>*(November 2009) Fatigue Management consultant is being sourced to address all stakeholders so everyone is clear on their obligations to the system</p> <p>* October 2009) Unchanged and business as usual</p> <p>* (Sept 2009) Geographically Isolated Councils have an opportunity to be allocated "Advanced Fatigue Management" status this would allow greater flexibility with operation timeframes.</p> <p>July 09- a proposal was submitted to LGAQ in conjunction with 3 other Gulf region Councils for exemptions according to the processes and procedures currently being maintained, Burke Shires submission was successful with some minor conditions, LGAQ will advise in due course.</p> <p>A letter is being drafted to LGAQ</p>
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		<p>expressing that Council be assured of it's inclusion in any outcomes from negotiations with QT on Fatigue Management exemptions.</p>
<p><b>April 15 2009</b></p>		
<p>Roads Alliance Board – Participation in Net Risk Assessment and asset data collection</p>	<p>That Council participate in the state-wide NetRisk and asset data collection project by nominating all Council roads that Council has designated as Local Roads of Regional Significance in the project at an estimated cost of \$22,220 (Subject to confirmation once contracts are let by the Roads Alliance).</p> <p>17. 090415</p>	<p><b>December Update</b></p> <p>ARRB assessments are expected by February 2011</p> <p>November 2010</p> <p>Data has been picked up and ARRB are now assessing.</p> <p>September 2010</p> <p>RoadTek is currently collecting data for this project from RRG LRRS roads in the regions 9 Shires</p> <p>August 2010</p> <p>RoadTek has been engaged by the NWQRRG and the activity is proposed to be completed by November 2010</p> <p>*(July 2010)</p> <p>Carried over to proposed year (2010-2011) as Roadtek data collection is unable to be finalized before November 2010.</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Delayed to 2010/2011 as Roadtek is unable to carry out the data pickup until approximately November</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p>

		<p>Unchanged.</p> <p>*(December 2009)</p> <p>NWQRRG will conduct this data collection following the coming wet season. March April is the expected commencement date in the dryer Shires of the region.</p> <p>*(November 2009) NWQRRG is progressing the collection of data by a bureau service and expected to commence the 9 shires around end of March 2010</p> <p>*(October 2009) Unchanged</p> <p>* This activity has been fairly silent from the group until a Technical Coordinator is engaged.</p> <p>July 09- no further information is available this month.</p> <p>Letter to be written to Road Alliance and form completed for lodgement.</p> <p>A report is contained in the RRG Technical Committee meeting report from Thursday 12<sup>th</sup> June 09</p>
<b>March 18 2009</b>		
<p>Swimming Pool entry rails – Burketown Pool Complex</p>	<p>That costs be obtained to allow for elderly /disabled access to the pools at the Burketown Pool Complex and such estimates be referred to Council at its 2009/10 budget deliberations.</p>	<p><b>December Update</b></p> <p>Unchanged</p> <p>November 2010</p> <p>Entry rails are being custom modified to fit the pools for installation.</p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Earth cabling has been laid, design for concrete footings to mount the rails to are underway.</p> <p>*(July 2010)</p> <p>Currently being installed</p> <p>*(June 2010)</p>

	<p>26. 090318</p>	<p>Currently being installed</p> <p>*(May 2010)</p> <p>Rails ready to be installed</p> <p>*(March 2010)</p> <p>Rails and Steps have been ordered. Installation is quite involved as an earth lead has to be attached to each rail &amp; step and placed under the pavers back to the meter box</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>Rails have been measured and materials ordered.</p> <p>*(November 2009) entry rails are being sought for all pools as its been identified as a justified need.</p> <p>*(October 2009) Unchanged</p> <p>*(Sept 2009) DES is sourcing Pool Entry Rails along with alternatives for Entry access to the facility.</p> <p>*A costing and Plan will be sourced for Councils consideration.</p> <p>July 09- No further information is available this month.</p> <p>DES is gathering options and estimates for consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p>
<p><b>February 24 and 25 2009</b></p>		
<p>Waste Disposal in Burketown and Gregory</p>	<p>That the Acting Chief Executive Officer prepare a report with further options and costings for Council's consideration.</p>	<p><b>December Update</b></p> <p>Unchanged</p> <p>November 2010</p> <p>Transfer Station Development is being proposed in design works.</p>

		<p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Surveys are underway and designs for the next stage of the Burketown Pad is proposed and initial Survey and design is being pickup for the Gregory facility.</p> <p>A full report of design, proposed operational procedures, including estimate of costs to construct will be brought to Council.</p> <p>*(July 2010)</p> <p>Planning and Design works are progressing it is proposed to have a complying design proposal for both facilities within 3 months.</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Continued upgrading within budgetary constraints are planned to be actioned as weather conditions allow</p> <p>*(February 2010)</p> <p>A wet season area has been prepared and is operational for Burketown.</p> <p>A proposed similar arrangement for Gregory is planed over the next 2 to 3 reporting periods.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>Burketown's Tip has been action 1<sup>st</sup> of the 2 locations due to the impacts of flooding in the wet season. An elevated pad is nearing completion, a purpose built cell will be constructed to accommodate general waste with fencing providing some secure means of retaining windblown debris.</p>
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	<p>15.090224</p>	<p>*(November 2009) General tidy up and an elevated pad is being constructed with fencing the compound will have waste cells for sorting where some materials can be identified for mulching and reuse to reduce the amount needing to go to a landfill site.</p> <p>(October 2009) A general tidy up of the facilities are being planned with the pre wet season cleanup and further planning for handling facilities are being sought and in turn recommendations will be made available to Council</p> <p>*(Sept 2009) Unchanged, further details will be available for the October meeting.</p> <p>* Councils DES has source a shredding mulching proposal for Councils long term waste solution, a detailed report will be included in the Works &amp; Services report.</p> <p>July 09- DES has made inspections of these facilities and has had to prioritise other activities currently however a comprehensive report will be drafted.</p> <p>Information and options including innovative alternatives have been sought by DES and a report is being drafted with components for Council consideration and prioritisation. Report to be prepared by A/WM.</p>
<p><b>December 18 2008</b></p>		
<p>Burketown Rubbish Tip</p>	<p>Resolved that the Chief Executive Officer contact LAWMAC regarding advice on the relocation of the Burketown tip.</p>	<p><b>December Update</b></p> <p>Unchanged</p> <p>November 2010</p> <p>Transfer Station development is being proposed in design works</p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>Surveys are underway and a design for the next stage of the Burketown Pad is proposed.</p>

		<p>A full report of design, proposed operational procedures, including estimate of costs to construct will be brought to Council.</p> <p>*(July 2010)</p> <p>Planning and Design works are progressing it is proposed to have a complying design proposal for both facilities within 3 months</p> <p>*(June 2010)</p> <p>Unchanged</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Further upgrades are planned within budgetary constraints as weather conditions allow</p> <p>*(February 2010)</p> <p>Further investigations are continuing into current sites be transfer stations resulting in a regional landfill being used for the residual waste product.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES was to attend the LAWMAC Forum in July however it was cancelled due LAWMAC cancelling the Agenda to an evening get together of members. ACEO of the day advised LAWMAC's management it was not worth Councils while to send a senior Officer to the Forum.</p> <p>Advice has been sourced from other identities to allow the planning and improvements to continue prior to the coming wet season onset.</p> <p>*(November 2009) Data pickup through surveys has been sourced to allow for appropriate facility development allowing good planning and design processes and ultimately procurement of appropriate handling equipment and procedures of operations to follow through.</p>
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		<p>*(October 2009) Further investigations and information is being produced for consideration.</p> <p>*(Sept 2009) See Sept item above.</p> <p>* The Shredding / Mulching proposal that the DES has sourced in used in some other shires particularly Island communities and is extremely successful, it is mobile, reasonably simple, and produces reusable compost. Contamination and leachate issues are non existent, as is site issues as being fully transportable can be sifted to were the mulch can be utilised.</p> <p>July 09- A comprehensive report will be drafted.</p> <p>DES has requested information regarding available options of locations and methodology of waste handling.</p> <p>Report to be prepared by AWM</p>
<b>October 21 2008</b>		
<p>Handball Courts in Burketown</p>	<p>The CEO investigate the provision of handball courts in Burketown</p>	<p><b>December Update</b></p> <p>Construction is planned when a building construction crew is available</p> <p>November 2010</p> <p>Hit Up Walls are being developed.</p> <p>September 2010</p> <p>Unchanged</p> <p>August 2010</p> <p>A Hand-Ball/Hit-Up wall is programmed for construction during September/October</p> <p>*(July 2010)</p> <p>An engineered design has been quoted on and is ready for construction</p> <p>*(June 2010)</p>

		<p>Hit-Up Wall currently being programmed for installation.</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES will investigate the proposal and any preliminary planning that has been actioned previously.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Resources are now becoming available to assist with investigation and sourcing information.</p> <p>*(Sept 2009) Unchanged</p> <p>* Costs are being sourced however it will only be an approximate for the meeting</p> <p>July 09- an estimate will be provided for budget consideration.</p> <p>DES will provide some ball park estimates for Budget consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting</p>
<p>Boating Infrastructure Capital and Maintenance Program</p>	<p>That Council apply for funding under the Boating Infrastructure and Maintenance program for a boat ramp with a small pontoon in the vicinity of the Albert River Bridge.</p>	<p><b>December Update</b></p> <p>Council is in the line up as funding is prioritised</p> <p>November 2010</p> <p>Unchanged</p> <p>September 2010</p>

	<p>07.081021</p>	<p>A proposal has been submitted to Qld Marine Safety for progression of funding for further development of a pontoon/jetty for Truganini Road Wharf &amp; Boat Ramp.</p> <p>August 2010</p> <p>Further technical discussions with QT's Boating Infrastructure Manager from the Cairns office of the Department are planned.</p> <p>*(July 2010)</p> <p>QT has been advised of Councils wish to progress the feasibility of expanding maintenance and jetty facilities within the Shire.</p> <p>*(June 2010)</p> <p>Further investigations with QT are being sought through a planning and needs analysis.</p> <p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>Unchanged.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Dialogue will be taken up with QT for possibilities &amp; request a wish list from Council to place in parallel with QT's wish list.</p> <p>*(Sept 2009) Unchanged</p> <p>* Further dialogue with QT will be followed up on to make QT aware Council would be keen to see further funding allocations.</p>
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		<p>July 09- QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed, Council will be notified when these opportunities arise.</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>A/WM to action and prepare a report for Budget Meeting of Council</p>
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Author: Dennis Kerr  
Date: 15<sup>th</sup> December 2010

## Director Engineering Services Reports

### 12.01.03 Development of Camping/Visitor Information Pack

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#### *Executive Summary*

Providing Council with the status of actions previously sought by Council for action.  
The status of matters previously resolved and or arising since the previous meeting is as follows:

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#### *For Council Information*

#### *Full Report*



Development of  
Camping Visitor Inforr



BSHIRE BROCHURE  
Version 051114.pdf

Investigation into the cost and design of a campers guide or visitors information pack a price has been sourced from BA Creative the prices are for an Information Brochure and a Campers Information Brochure with all photographs being supplied by Burke Shire Council (if photographs need to be supplied then the price would increase to cover the cost of the photographer, accommodation etc)

BA Creative has researched online the area and the sort of information that would be required in the brochures to give a costing, but all relevant information would have to be supplied.

Due to the amount of the proposal another two will have to be sourced.

Funding available in budget under Tourism Area Promotion.

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File: BCS/ED/T/B  
Author: Dennis Kerr  
Date: 3<sup>rd</sup> December 2010

## Director Engineering Services Reports

### 12.01.04 Development of Specification for Tender of Preferred Suppliers

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#### *Executive Summary*

Providing Council with the status of actions previously sought by Council.  
The status of matters previously resolved and or arising since the previous meeting is as follows:

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#### *For Council Information*



Draft - Specifications  
for Preferred Supplier

See attached document for more information.

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File: BCS/ED/T/B  
Author: Dennis Kerr  
Date: 3<sup>rd</sup> December 2010

### 13 Consideration of committee recommendations

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None at time of agenda preparation

### 14 Closed session reports

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14.01 Community Cabinet Meeting

14.02 Gregory Water Treatment Plant

14.03 Ergon Energy Fuel Storage Lease

14.04 Gangalidda Garawa Claim Update

### 15 New business of an urgent nature admitted by Council

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Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

### 16 Closure of meeting

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The next Ordinary Meeting of Burke Shire Council is Wednesday 17<sup>th</sup> February 2011.

### 17 Deputations and presentation scheduled for meeting

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None at time of agenda preparation