



*Agenda and Business Papers
Burke Shire Council Ordinary General Meeting
Tuesday 22 March 2011
9.00am Council Chambers*

9.00 am	Opening of meeting
10.00am	Gary Jeffries – Update on Barramundi Growout Facility and upcoming Burketown Barramundi Fishing Competition
10.30 am – 10.45 am	Morning Tea
12.30 pm to 1.00 pm	Lunch – Attendace by Wayne Rickerby and Finn Buckley

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01 Opening of Meeting

The Mayor welcomed members and declared the meeting open at

02 Record of Attendance

Members	Cr Annie Clarke, Mayor - Chair Cr Ernie Camp, Deputy Mayor Cr Tracy Forshaw
	Cr Tonya Murray Cr Bill Olive
Officers	Gary Letts, Chief Executive Officer Jenny Williams, Executive Assistant

03 Prayer

Led by Cr Forshaw

04 Consideration of applications for leave of absence

None received at close of agenda.

05 Confirmation of minutes of previous meeting(s)

General Meeting 9th February 2011

Recommendation

That the Minutes of the General Meeting of Council held on Wednesday 9th February 2011 as presented be confirmed by Council.



110209 Unconfirmed
Minutes.pdf

06 Condolences

None received at close of agenda.

07 Mayoral Minute and Report

Report to be provided to meeting.

08 Councillor Reports

Councillors will provide reports to the meeting.

09 Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

None received at time of agenda preparation

09.02 Petitions

None received at time of agenda preparation

10 Chief Executive Officer Reports

Recommendation

That

The Chief Executive Officer's Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.03 of the Business Papers be received by Council and noted; and

The Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.04 of the Business Papers be received for consideration.

10. Chief Executive Officer Reports

10.01 Standing Business Papers for Information

10.01.01 CEO Monthly Report

10.01.02 CEO Status Report

10.01.03 General Information

10.02 Business Papers for Council Consideration and Decision

10.02.01 Upcoming Meetings

10.02.02 Burke Shire Local Disaster Management Plan 2010

10.02.03 Sub agreement for NDRRA 100350-07-025

10.02.04 Updated Housing Policy

Chief Executive Officer Reports

10.01.01 CEO Monthly Report

Executive Summary

For Council Information

Full Report

Staff Matters/Status

Billie Henderson has tendered her resignation and Billie's last day at work will be the 21st April 2011.

Advertisements for the Community Officer and RMPC officer have been advertised and interviews conducted for both of these positions. The two successful applicants are Stephanie Wade for the position of Community Officer, and Rick Bail for the position of RMPC officer.

The position of Regional Partnership officer has been advertised for some time previously and, a candidate who applied for the position of Community Officer was to well qualify for that position but very well qualified for the position of regional partnership. BSC made an offer to this person, who accepted the position.

The Human Resource officer Hayley Booth and Director of Engineering Dennis Kerr conducted interviews for casual staff for the up and coming, roads flood damages repairs, from this list of available people if required these people may be offered a position.

Whilst Ms Jane Dibble is on leave, we have had a temporary person performing the Purchasing Stores Officer role through an employment agency.

Events Calender

 Council Meeting  Public Holiday  Show Day  School Holiday

Southern Gulf Catchments
MITEZ
NQRRG
Gulf Savannah Development

Mayor Annie Clarke and Cr Tonya Murray
Mayor Annie Clarke
Mayor Annie Clarke and Deputy Mayor Ernie Camp
Mayor Annie Clarke and Deputy Mayor Ernie Camp

North West Regional Water Supply
Strategy NWRWSS
Riversleigh Community Scientific
Advisory Committee

Deputy Mayor Ernie Camp
Deputy Mayor Ernie Camp

Rural Health
RDA
Gregory Land Care Group

Cr Tracy Forshaw
Cr Tracy Forshaw
Cr Tracy Forshaw

Century ???

Cr Tonya Murray

Local Disaster
Management Group

Mayor Annie Clarke (Chair), Deputy Mayor Ernie Camp (Vice
Chair), Cr Tracy Forshaw Gregory Community Rep.

March 2011		
04	(Friday)	NWQRRG Meeting No 2001-01 – McKinlay Shire Council Chambers Julia Creek
04	(Friday)	Southern Gulf Catchments – Face to Face meeting
15	(Tuesday)	Pre Council Meeting
16	(Wednesday)	Burke Shire Council Meeting Day
23	(Wednesday)	DIP Panel Session – Townsville
24	(Thursday)	DIP Panel Session – Mount Isa
April 2011		
01	(Friday)	Southern Gulf Catchments – Teleconference
11	(Saturday)	HACC Trash and Treasure
11 13	(Saturday) (Monday)	Developing Australia's North Conference - Cairns
14	(Thursday)	GSD Meetings - Marine Conservation Forum, Normanton
15	(Friday)	GSD Meetings – Management Meeting, Normanton
18	(Monday)	School Holidays - Return Wednesday 27 April
20	(Wednesday)	Burke Shire Council Meeting Day
22	(Friday)	ALGA Events – National General Assembly (19-22 June) 'Call for Motions ' closes
22 24	(Friday) to (Sunday)	The Burketown Barramundi World Fishing Championships
25	(Monday)	Anzac Day Celebrations - Burketown Cenotaph
30	(Saturday)	Registration Closes for Gregory Downs Canoe Race
30 01	(Saturday) to (Sunday) May	Gregory Downs Jockey Club Races
May 2011		
01	(Sunday)	Gregory Downs Canoe Race – Registration by 30 April
01	(Sunday)	Gregory Downs Bull Spectacular

02	(Monday)	Labour Day
06	(Friday)	Southern Gulf Catchments – Face to Face meeting
17	(Tuesday)	Pre Council Meeting
18	(Wednesday)	Burke Shire Council Meeting Day
18	(Wednesday)	June Burke Shire Newsletter – Articles by COB Today
June 2011		
03	(Friday)	Southern Gulf Catchments – Teleconference
13	(Monday)	Queen's Birthday
15	(Wednesday)	Burke Shire Council Meeting Day
18 20	(Wednesday) to (Friday)	LGAQ Conference – Economic and Regional Development Conference Central Qld Uni – Gladstone
19	(Sunday)	ALGA Event – Regional Development and Cooperation Forum Canberra
19 22	(Sunday) to (Wednesday)	ALGA Event – National General Assembly of Local Government Canberra
20	(Monday)	Burke Shire Tidy Yard Competition – Burke Shire Council Awarded at the Arts and Craft Show – 26 June
27	(Monday)	School Holidays – Return Monday 11 July
TBA (Saturday 25 and Sunday 26)		Gregory Campdraft and Horse Sports
30	(Thursday)	GSD Meetings – Management Meeting, Georgetown
July 2011		
01	(Friday)	GSD Meetings - Wild Rivers Forum, Georgetown
01	(Friday)	Southern Gulf Catchments – Face to Face meeting
02	(Saturday)	Arts and Crafts Show – Burketown Hall
16	(Saturday)	HACC Trash & Treasure
19	(Tuesday)	Pre Council Meeting
20	(Wednesday)	Burke Shire Council Meeting Day

27 29	(Wednesday) to (Friday)	LGAQ Conference – Disaster Management Conference Civic Centre - Bundaberg
27 29	(Wednesday) to (Friday)	ALGWA Conference – 60 Years of ALGWA – Gold Coast
August 2011		
04	(Thursday)	Local Government Week – 1 to 7 August
05	(Friday)	Southern Gulf Catchments – Teleconference
09	(Tuesday)	Flamenco Fire - ArTour Drama Group
17	(Wednesday)	Burke Shire Council Meeting Day
17	(Wednesday)	September Burke Shire Newsletter – Articles by COB Today
25	(Thursday)	Seniors Week – 20 to 28 August
September 2011		
02	(Friday)	Southern Gulf Catchments – AGM and Face to Face meeting
09	(Friday)	Great Northern Clean Up (part of Clean Up Australia) – 9 to 11 Sept
17	(Saturday)	HACC Trash and Treasure
19	(Monday)	School Holidays – Return Monday 3 October
20	(Tuesday)	Pre Council Meeting
21	(Wednesday)	Burke Shire Council Meeting Day
29	(Thursday)	GSD Meetings - AGM, Doomadgee
TBA		Burketown Campdraft and Horse Sports
TBA		Gregory Mini School School of the Air
TBA		Gregory CWA Horse Sports
October 2011		
03 06	(Monday) to (Thursday)	LGAQ Conference – 115 th LGAQ Annual Conference Gold Coast Convention and Exhibition Centre
07	(Friday)	Southern Gulf Catchments – Teleconference
19	(Wednesday)	Burke Shire Council Meeting Day

November 2011	
01 (Tuesday)	Melbourne Cup Day
04 (Friday)	Southern Gulf Catchments – Face to Face meeting
05 (Saturday)	HACC Trash and Treasure
15 (Tuesday)	Pre Council Meeting
16 (Wednesday)	Burke Shire Council Meeting Day
16 (Wednesday)	December Burke Shire Newsletter – Articles by COB Today
December 2011	
02 (Friday)	Southern Gulf Catchments – Teleconference
09 (Friday)	School Holidays - Return Monday 23 January
21 (Wednesday)	Burke Shire Council Meeting Day
26 (Monday) and 27 (Tuesday)	Christmas Day and Boxing Day
06 (Tuesday)	HACC Christmas Lunch
10 (Saturday)	Christmas in the Park

Events Report

Anzac Day will run as per previous events. A dawn service (6.53am) will be held at the cenotaph followed by breakfast in the hall, a march down Beames Street, a mid morning service at the cenotaph followed by a BBQ lunch in the hall.

The Mount Isa army reservists will once again be involved. Attendance at the event will either be higher or lower as a result of falling in the mid Easter break as a result we are catering for 100 pax.

As per previous council decision this year soft drinks and water will be sold at the event by the Kindergarten, alcoholic beverages will be in a BYO basis (no license required).

Staff attendances at Conferences and Training

Hayley Booth attended a training workshop for Practical software.

Deb Glyde is attending a workshop by Skill Path on dealing effectively with unacceptable employee behaviour, in Cairns on the 15th March.

Housing

Max Armstrong has continued to work on house maintenance and the recent rain depression has created some minor leakages into properties, which Max has been able to address.

Grants and Subsidies

Local Government Grants and Subsidies Program

<http://www.dip.qld.gov.au/grants-and-funding/grants-and-subsidies-program.html>

This program funding is available from 1 July 2011

The Local Government Grants and Subsidies Program (LGGSP) provides \$45 million in funding to Local Governments with limited capacity to fund necessary community infrastructure. LGGSP provides Local Governments with 40% of the approved project costs of developing major infrastructure in their communities.

The types of projects which are eligible for funding under LGGSP may include:

- sewage treatment plant upgrades
- water pipelines
- erosion management
- civic projects.

Eligibility criteria

LGGSP funding is available only to those Councils in Queensland that demonstrate a limited capacity to fund major infrastructure in their communities.

Guidelines

The LGGSP guidelines will be available shortly, prior to the program funding becoming available from 1 July 2011.

Natural Disaster Resilience Program - Queensland

<http://www.communitysafety.qld.gov.au/ndrp/>

The Natural Disaster Resilience Program (NDRP) is a four year disaster mitigation and community resilience competitive grant program and is funded through shared contributions of the Australian Government, the Queensland Government, and eligible applicants.

The NDRP replaces the Natural Disaster Mitigation Program, Bushfire Mitigation Program and (from 2010-2011) the National Emergency Volunteer Support Fund.

Applicants are invited to submit project proposals that promote the NDRP vision and objectives. Eligible project proposals must address one or more NDRP priorities and adhere to funding conditions. The NDRP vision is “to reduce Queensland communities’ vulnerability to natural hazards by supporting regional councils and other stakeholders to build community resilience.”

This vision is supported by the following broad objectives: (1) Reduce community vulnerability to natural hazards; (2) Support local governments and others to build community resilience and increase self-reliance; (3) *Promote innovation through a focus on building partnerships between sectors, support volunteering, encourage a regional or catchment area approach to mitigation, and potential impacts due to climate change; and (4) Ensure that NDRP funding is utilised in an efficient way.*

The four year NDRP priorities are:

- Target NDRP funding to Queensland's highest natural hazard risks
- Enhance community preparedness for natural events through community education and awareness raising
- Strategic targeting to increase resilience across sectors

ROUND 2 (2010-11) NOW CLOSED

Queensland Sustainable Energy Innovation Fund (QSEIF)

<https://www.smartservice.qld.gov.au/services/grants/grantdetails.action?grantId=8ae5936c063948ea010639493b540049>

Provider: Department of Environment and Resource Management
Amount: Max: \$200,000
Additional Info: Round 15 is now open for applications.
Closing date: Guidelines and/or dates have not been finalised for the next round
Objective: To assist Queensland based organisations to develop innovative technologies that reduce consumption of fossil fuels, water or greenhouse gas emissions.

Smart Energy Savings Fund (SESF)

<https://www.smartservice.qld.gov.au/services/grants/grantdetails.action?grantId=8ae5936c1832a3a0011832a3b3640004>

Provider: Department of Employment, Economic Development and Innovation
Amount: \$50 million, over 5 years in the form of bi-annual funding rounds.
Closing date: TBC
Objective: To improve the efficiency of energy use in buildings, appliances and industrial processes by supporting the implementation of energy efficient technologies by Queensland small and medium enterprise energy users.

Grant Application and Project Status

Name	Purpose	Funding	Status
Minor Tourism Infrastructure Grant in partnership with the Savannah Way Ltd and Doomadgee Council	Interpretive and Directional Signage	Grant Sought TBC Total Project TBC	<p>March Update Completion of installation will be completed after the wet season</p> <p>February Update Installing Signs</p> <p>December Update Installing signs</p> <p>Installation underway Signage designed and ordered. Initial visit delayed due April flood event.</p>

<p>Boating Infrastructure and Maintenance program</p>	<p>Pontoon/jetty for Truganini Road Wharf and Boat Ramp</p>		<p>March Update</p> <p>Waiting on confirmation</p> <p>February Update</p> <p>Unchanged</p> <p>December Update Council is in the line up as funding is prioritised</p> <p>September 2010</p> <p>A proposal has been submitted to Qld Marine Safety for progression of funding for further development of a pontoon/jetty for Truganini Road Wharf & Boat Ramp.</p> <p>August 2010</p> <p>Further technical discussions with QT's Boating Infrastructure Manager from the Cairns office of the Department are planned.</p> <p>*(July 2010)</p> <p>QT has been advised of Councils wish to progress the feasibility of expanding maintenance and jetty facilities within the Shire.</p> <p>*(June 2010)</p> <p>Further investigations with QT are being sought through a planning and needs analysis.</p> <p>*(October 2009) Dialogue will be taken up with QT for possibilities & request a wish list from Council to place in parallel with QT's wish list.</p> <p>*(Sept 2009) Unchanged</p> <p>* Further dialogue with QT</p>
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			<p>will be followed up on to make QT aware Council would be keen to see further funding allocations.</p> <p>July 09- QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed, Council will be notified when these opportunities arise.</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>A/WM to action and prepare a report for Budget Meeting of Council</p>
Regional and Local Community Infrastructure Program Round Two	Refurbishment of the multipurpose courts	Grant \$30 000 Total Project \$ 40 000	<p>March Update</p> <p>We are waiting on a reply from Regional and Local Community Infrastructure Program as we are currently in breach of the funding agreement because the courts have not been started</p> <p>February Update</p> <p>Light poles are in transit and access to site will be dependent on weather conditions as underground cabling is required.</p> <p>December Update</p> <p>Waiting on contractors to engage in installation</p> <p>Planning Underway</p> <p>Received</p>
Regional and Local Community Infrastructure Program Round Three	Tennis Court resurfacing - Gregory	Grant (fixed amount) \$30 000 Council \$45 000 Total Project \$ 75 000	<p>March Update</p> <p>Needs to go to tender ASAP as the grant has to be acquitted by the end of December 2011</p> <p>February Update</p>

			<p>A specification is being developed for tendering.</p> <p>December Update Approved Submitted</p>
<p>Queensland State Emergency Service (SES) Non-Recurrent Subsidy Program 2011-12 Closes 17 December 2010</p>	<p>Refurbishment of Burketown Hall for use in evacuations of homes.</p>	<p>SES Subsidy Program Funding - \$50 000.00</p> <p>Council contribution \$42 4000</p> <p>Total \$92 400.00</p>	<p>March Update</p> <p>Grant approved for \$92,400 Council have in their budget \$60 000 for renovations so our in-kind contribution is covered</p> <p>February Update</p> <p>Sent 16 December via fax and post, waiting on notification</p>
<p>Southern Gulf Catchments – Community Natural Resource management Project Grants 2010</p>	<p>HACC Garden Area</p>	<p>Applied for \$5200.00</p>	<p>March Update</p> <p>Grant approved, waiting for weather to improve before starting</p> <p>February Update</p> <p>No outcome received to date</p>

Complaints Status Reports

Complaints have been received in regards to barking dogs and wandering dogs around Burketown.

Development Matters

Received some new development applications. A follow up visit by the building certifier in the New Year to complete outstanding applications.

Food Licensing /Flammable & Combustible Liquids Licences/ Environmentally Relevant Activity Licences

Follow up with a visit from EHO officer in the New Year.

Ranger/ WHSO's Activities

Animal Control

Complaints received during this period in relation to wandering dogs and pups.

Pest Control

Weed control in progress weather permitting

No Mosquito fogging or spraying in Burketown since the break, no reports of mosquitoes. No visits to Gregory due to road conditions. Some properties have requested mosquito fogging, will conduct a misting program for properties when road conditions improve, misting gives more long term protection than fogging.

New longer lasting manufactured 1080 bait being distributed, Called De K9, it comes in a small sausage that protects the contents from the weather to a certain degree and are a lot more durable than the Doggone manufactured baits that have been stocked. First lot of 4 tubs have purchased by properties. Purchased another 6, currently have 4 left. Accreditation course in 1080 handling is scheduled for 30th March in Julia Creek.

General

Request to North West Veterinary clinic to provide a quote to service Burketown and Gregory with Dog desexing and Microchipping, suggested to coordinate with next visit to Doomadgee to reduce travelling costs.

Workplace Health & Safety Activities

1 Induction for this period

Charles Jackson Acting Store Person

General

Council workers adhering to Main Roads Road signage requirements.

Hazard inspection compiled for Gregory WTP, Gregory Depot and the Burketown WTP.

Signs have arrived and are in the process of being installed at the Burketown WTP. When road conditions improve signs will be installed at the Gregory WTP.

Liaising with Training provider for Operator tickets, First aid, Chainsaw and Cable locator training.

Home and Community Care

Due to the wet season there has only been 1-2 clients at CBDC – this will be the same until after Easter.

Fancywork and painting shells has been the only crafts done so far.

A weekly phone call is a priority for our Social Support clients who are isolated on the stations out of town. I now have several audio books to be sent out to these clients to help them through the wet.

Our planned gardens at the HACC/Church Hall have been put on hold until the wet eases a little.

Both Jenny Letts and I attended Training in Mt Isa in February.

1. New Community Care Common Standards
2. Combined HACC Forum
3. Teleconference on 16th March – Peer Support Network /Elder Abuse/Dementia

EVENTS:

The International Women's Day Luncheon set for 8th March has been postponed to a date yet to be decided on due to the very wet weather.

Trash and Treasure: Saturday, 9th April

Lunches and morning teas have been planned but no set dates as yet.

VISITORS:

The Northern Area HACC Manager will be visiting at the end of March.

Disability Area Manager- Bonnie Elford : 4th—7th April with monthly visits thereafter.

File: BCS/G/CM/R/CEO
Author: Gary Letts
Date: 10 March 2011

Chief Executive Officer Reports

10.01.02 CEO Status report

Executive Summary


Providing Council with the status of actions previously sought by Council for action

For council information

Full Report

The status of matters previously resolved is as follows:

FEBRUARY 2011		
General Meeting 15 th December 2010	That the Minutes of the General Meeting of Council held on 15 th December 2010 as presented be confirmed by Council. Carried 01.110209	March Update COMPLETED
Expression of Interest	Call for an expression of interest from communication companies for provision of reliable services that cover the remote/transportable networks. Carried 01.110209	March Update Ongoing
Lack of commercial development land availability	That Council write to the Department Environmental Resource Management for clarification on lack of opportunities for commercial development in Burke Shire, as the current land tenure with Native Title restricts our development. Carried 04.110209	March Update Ongoing
2011 National General Assembly of Local Government	That council would like to call the following items for motion:- Native Title perceptions to Local Government across Australia has to be properly developed to prevent inhibiting progress in Local Government. National Disaster fund budgets have priority over foreign aid budgets and to be partially funded as an ongoing component. Acknowledge the fact that Australia is always having natural disasters. Carried 05.110209	March Update COMPLETED
Upcoming Meetings	That Council endorse the attendance by Mayor Annie Clarke to attend the ALGA - Regional Development and Cooperation Forum in Canberra – 19 June 2011. That Council endorse the attendance by Mayor Annie Clarke to attend the ALGA - National General Assembly of Local Government in Canberra – 19 to 22 June 2011. That Council endorse that no Councillors attend the LGAQ - Economic and Regional Development Conference in Gladstone – 18 to 20 May 2011.	March Update In Progress

	<p>That Council endorse the attendance by CEO Gary Letts, Mayor Annie Clarke and Ernie Camp to attend the LGAQ - Disaster Management Conference in Bundaberg – 27 to 29 July 2011.</p> <p>That Council endorse the attendance by Cr Tracy Forshaw and CEO Gary Letts to attend the Tonkin's 2nd Developing Australia's North Conference 2011 in Cairns – 11 to 13 April 2011.</p> <p>That Council endorse Mayor Annie Clarke, Cr Tracy Forshaw and Cr Tonya Murray to attend Footprints in Time: 60 Years of ALGWA 27th - 29th July 2011, Palazzo Versace, Gold Coast</p> <p>Carried 06.110209</p>	
<p>Membership – Riversleigh Community Scientific Advisory Committee</p>	<p>Mayor Annie Clarke has requested that Council consider becoming members/chair of the Riversleigh Community Scientific Advisory Committee.</p> <p>That Council nominate Cr Ernie Camp to apply to become a member of the Riversleigh Community Scientific Advisory Committee as the Burke Shire Council representative.</p> <p>Carried 07.110209</p>	<p>March Update COMPLETED</p>
<p>New Pool Safety Inspection System</p>	<p>The new pool safety inspection system commenced on 1 December 2010 requiring all pool owners of regulated pools to upgrade to the one pool safety standard by 30 November 2015, or earlier.</p> <p>That for the purposes of the <i>Building Act 1975</i>, section 246ACA(2)(b) (Special provision for pool inspection in remote areas) the Council, being a prescribed Local Government mentioned in Schedule 2A of the <i>Building Regulation 2006</i>, hereby declares the area described in the schedule below to be a remote area.</p> <p>SCHEDULE</p> <p>Burke Shire Local Government area 40,126 sq km – (see attached map)</p>  <p>Carried 08.110209</p>	<p>March Update COMPLETED</p>
<p>Application purchase Unallocated State Land</p>	<p>Council is required to advise the department on their views in regards to an application for purchase of Unallocated State Land being Lot 1 on AP13658, parish of Baines, County of Burke.</p> <p>That council has no objections to the application for purchase of unallocated state land being Lot 1 on AP13658, parish of Baines, County of Burke.</p> <p>Carried 15.110209</p>	<p>March Update COMPLETED</p>

Rates Burketown Kindergarten	That Council reviews the ratings for the Burketown Kindergarten reducing their water charges to 2 x 20 units and their garbage charges to 2 x 20 units back dating to the year 2006. Carried 16.110209	March Update COMPLETED
GSD CEO position	That Council nominate Mayor Annie Clarke to be on the selection panel for the GSD CEO position and review the attached CVs for discussion, selection or setup interview with 2 – 3 preferred candidates at a teleconference on either the 14 th or 15 th February 2011. Carried 18.110209	March Update COMPLETED
Gregory Water Treatment Plant	That the CEO writes to G & MA Lemura Pty Ltd to provide Council with reasonable substantiation of its claimed “ <i>suspension costs</i> ” and/or of its performance of works “ <i>outside the original scope of the contract works</i> ”; within 14 days. Carried 19.110209	March Update Report to March meeting Letter faxed and mailed on 16 th February 2011.
DECEMBER 2010		
Ergon Energy Fuel Storage Lease	That Ergon Energy lodge an application for reconfiguration (DERM will be required to sign a Resource Entitlement form as owners of the land to allow the application to be lodged); and That Ergon Energy be required to lodge an Application for Material Change of Use (DERM will be required to sign); The applications can then be processed and approved by Council to create the lot, the subject of the Trustee lease. Carried 12.101215	March Update Ongoing February Update Email received from Ergon showing they have lodged the application with DERM Email sent to Ergon on 17 Dec 2010 advising Councils decision.
NOVEMBER 2010		
Wild Rivers Legislation	That Council authorise the CEO to compose a media release in relation to Wild Rivers Legislation and invite all independents, Tony Abbott, Federal Minister, MITEZ, Southern Gulf and Bob Katter to have a forum in Burke Shire. <i>Carried 02.101117</i>	March Update Waiting on confirmation from GSD February Update Presentation to be held in March, date to be confirmed by GSD Chair December Update Awaiting invitation to present at a parliamentary committee in Canberra in March 2011
Partnership Opportunities with Energy Operators	Approach valid and guaranteed energy operators to investigate partnership opportunities with proven alternative energy providers for Burke Shire Council with the view to presenting this to GSD. Take this idea to Mornington Island with resolution to be passed and report to next meeting.	March Update Report back to May meeting February Update

	<i>Carried 03.101117</i>	<p>Collating Information</p> <p>December Update Mayor has energy templates to prepare a proposal for alternative energy sources. Green Energy.</p>
Lifesaving Program	<p>Council pursue and develop a lifesaving programme and learn to swim programmes incorporating a first aid course in resuscitation.</p> <p><i>Carried 04.101117</i></p>	<p>March Update</p> <p>Dates to be confirmed</p> <p>February Update</p> <p>Email sent to GSRA for possible programs</p> <p>December Update Sourcing documents and information</p>
Availability of Plant equipment in Burke Shire	<p>That DES performs an audit on available plant equipment in Burke Shire. Write to all local companies/properties to ascertain what is available so a comprehensive list of plant and equipment for hire is compiled for local hire opportunities.</p> <p><i>Carried 05.101117</i></p>	<p>March Update</p> <p>Report to April Meeting</p> <p>February Update</p> <p>A letter inviting companies and properties to submit a list of available machinery and hire rates for Council emergent activities along with the areas/location (ie; near the station or anywhere in the shire) the machinery would be available to perform the works ie; near the station or anywhere in the shire.</p> <p>December Update Report going to February Meeting</p>
Burketown Port	<p><i>Note</i> - Mayor discussed opportunity to explore options of a port out of the Gulf and suggested Council make a general item for each council meeting. Cr Olive spoke about dredging in river and there have been some research reports for pipelines across mudflats to Sweers Island etc.</p>	<p>March Update</p> <p>Port Authority still to advise</p> <p>February Update</p> <p>Update required</p> <p>December Update Cr Ernie Camp and Cr Bill Olive preparing reports on their knowledge of this matter.</p>

<p>Gregory River Landcare Group</p>	<p>That Council become a member of Gregory River Landcare Group. Council representatives be Cr Forshaw and CEO; Gary Letts.</p> <p><i>Carried 06.101117</i></p>	<p>March Update</p> <p>COMPLETED</p> <p>February Update</p> <p>Application Sent</p> <p>December Update</p> <p>Membership in progress</p> <p>Obtaining a copy of Agforce position/policy</p>																				
<p>Purchase Community Housing</p>	<p>That Council purchases all six properties being at Lot 40 Burke Street, Lot 84 and 85 Musgrave Street, and the three single bedroom units on Lot 171 Musgrave Street Burketown at the prices stated below. Council write to the Department of Communities asking them to reinvest the monies received from the sale into more housing in Burke Shire.</p> <table border="0" data-bbox="335 817 1085 1153"> <tr> <td>Lot 84 Musgrave Street</td> <td>House</td> <td>\$</td> <td>77,900.00</td> </tr> <tr> <td>Lot 85 Musgrave Street</td> <td>House</td> <td>\$</td> <td>86,100.00</td> </tr> <tr> <td>Lot 171 Musgrave Street</td> <td>Three Units</td> <td></td> <td>\$154,496.16</td> </tr> <tr> <td>Lot 40 Burke Street</td> <td>House</td> <td>\$</td> <td>73,800.00</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td>\$392,296.16</td> </tr> </table> <p><i>Carried 08.101117</i></p>	Lot 84 Musgrave Street	House	\$	77,900.00	Lot 85 Musgrave Street	House	\$	86,100.00	Lot 171 Musgrave Street	Three Units		\$154,496.16	Lot 40 Burke Street	House	\$	73,800.00		Total		\$392,296.16	<p>March Update</p> <p>COMPLETED</p> <p>February Update</p> <p>Moved to FM Reports</p> <p>November Update</p> <p>Acknowledgement letter sent.</p> <p>Invoice to be paid on receipt.</p>
Lot 84 Musgrave Street	House	\$	77,900.00																			
Lot 85 Musgrave Street	House	\$	86,100.00																			
Lot 171 Musgrave Street	Three Units		\$154,496.16																			
Lot 40 Burke Street	House	\$	73,800.00																			
	Total		\$392,296.16																			
<p>Burke Shire Local Government Draft Pest Management Plan 2011-2015</p>	<p>That Council approves the Draft Burke Shire Council Local Government Area Pest Management Plan 2011-2015 to be presented as a draft for community consultation.</p> <p><i>Carried 11.101117</i></p>	<p>March Update</p> <p>Needs to go to a Stake Holders Meeting, public consultation then to the Minister</p> <p>Changing format in Pest Management Plan</p> <p>November Update</p> <p>1. Submit draft plan to the Minister for Primary Industries, Fisheries and Rural and Regional Queensland – Prepare a letter for the CEO to sign off on.</p> <p>2. When the Minister is satisfied that the plan met the requirements of the Act, Council to adopt plan for implementation – Prepare a report for Council Meeting with recommendation</p>																				

		<p>3. The plan is then available for public inspection on Burke Shire Council's website and at the Burke Shire Council administration centre – Post to Burke Shire Website</p> <p>4. Annual action plans to be prepared each financial year to detail key actions, activities and program for that year.</p> <p>Emailed Cassy for update</p>
Allied Health and Aged Care Services	<p>Allied health services and aged care respite services are severely lacking in this region and especially in Burketown. Simon Crean; Minister for the Arts; Minister for Regional Australia, Regional Development and Local Government is interested in pursuing a partnership role in regional areas, looking forward to see this develop.</p> <p>Level of service was discussed and there are opportunities for future funding releases to address the short falls.</p>	<p>March Update</p> <p>Waiting on processes from Federal Govt Ministers on avenues of engagement</p> <p>February Update</p> <p>March Agenda Item</p> <p>December Update</p> <p>CEO sourcing best contact points</p>
Food handling supervisors course for community groups	<p>Cr Forshaw advised that community groups have to be licensed for a food-handling (CWA, VMR etc).</p>	<p>March Update</p> <p>Still Investigating</p> <p>December Update</p> <p>Investigate online courses and costs</p> <p>Arrange information kit and run workshops/training session for those wishing to attend. One day course.</p>
Burke and Wills Society research party coming to Burke Shire	<p>That Burke Shire Council becomes a member of the Burke and Wills Society and looks into funding options for commemorating this event.</p> <p><i>Carried 25.101117</i></p>	<p>March Update</p> <p>Awaiting response</p> <p>February Update</p> <p>Email resent</p> <p>November Update</p> <p>Email sent – waiting to see if Council is able to become a member</p>
OCTOBER 2010		

Pool Safety	<p>CEO advised that there have been a few incidents of children getting through the turnstiles or over the fence. Discussion was held with regard to notices being put up at the pool and on community notices reminding parents that children are to be supervised or a consequence result in the pool being permanently closed. .</p> <p>Mayor advised that LGAQ provided online courses for Councils to find solutions to problems of this nature. There may also be funding available from the State Government for a Sports & Recreation Officer. The CEO was tasked with reviewing these and other options, including installing a closed circuit television, and provide funding/feasibility report to Council as a matter of priority.</p>	<p>March Update</p> <p>Waiting on date confirmation</p> <p>January Update</p> <p>Waiting on information requested from GSRA Notices reprinted and put up around town and at the pool area Turnstile removed</p> <p>December Update</p> <p>Looking into options</p>
Process for improvement for Council meetings	<p>That Council trial a process of Councillors submitting dot point notes regarding any significant matters coming to their attention since the previous Council meeting. This report should be lodged by 5.00pm on the Thursday prior to the Council meeting the following Wednesday.</p> <p>Carried: 04.101020</p>	Ongoing
SEPTEMBER 2010		
North West Queensland Regional Water Supply Strategy (NWQRSS) Strategic Committee Meeting	<p>That the Mayor; Cr Annie Clarke and Deputy Mayor; Cr Ernie Camp be delegated responsibility to compile a submission to NQLGA, MITEZ and GSD with a view to improving the effectiveness of the NWQRSS Strategic Committee.</p> <p>Carried 03.100920</p>	<p>March Update</p> <p>Awaiting decision on replies</p> <p>December Update</p> <p>Submission to be compiled</p>
Digital TV	<p>That Cr Forshaw and the CEO have authority to draft a submission to go to NQLGA, MITEZ and GSD with the view to pursuing equitable service and funding for remote areas for digital television.</p> <p>Carried 04.100920</p>	<p>March Update</p> <p>Awaiting decision on replies</p> <p>December Update</p> <p>EA and CEO accept updates on progress from Councillors.</p>
AUGUST 2010		
RFDS Critical Incident Response Plan	<p>Royal Flying Doctor Service - Disaster and Emergency framework/State Disaster Management Plan</p> <p>Liaise with Mr Bennett to obtain further information on the Critical Incident Response Plan and include in Community Cabinet Deputation request for Minister of Emergency Services</p>	<p>March Update</p> <p>Contact Mr Bennett</p> <p>December Update</p> <p>Awaiting further information</p> <p>November</p> <p>Mr Bennett contacted in relation to providing information for Deputation</p>

		<p>but it was not possible for information to be disseminated in time. Awaiting further information from Mr Bennet</p>
<p>Federal Government Infrastructure projects</p>	<p>CEO to invite Federal Government infrastructure projects officer, Mr Michael Deegan from Infrastructure Australia to Burketown to discuss various infrastructure projects with a view to obtaining critical information about how the Burke Shire Council can compete in the market</p>	<p>March Update</p> <p>Meeting with Minister Simon Crean he advised we discuss on a regional format</p> <p>February Update</p> <p>Follow letter required</p> <p>December Update</p> <p>Awaiting reply</p> <p>November</p> <p>Letter of invitation sent to speak at an upcoming Council meeting</p>
<p>Wild Rivers Visit by Leader of the Opposition</p>	<p>Provide information about Wild Rivers legislation to Councillors and invite Leader of the Opposition to Burketown for discussions with Councillors and other relevant parties. Also arrange for community consultation in relation to the impact of the Wild Rivers legislation as it pertains to the Burke Shire specifically</p>	<p>March Update</p> <p>Discussions to be organised</p> <p>December Update</p> <p>Meeting to be convened in March</p> <p>November</p> <p>Contact has been made with Opposition Leader's office and also the Member for Kennedy. The proposed invitation to attend at Normanton was declined due to this being a private meeting between CLCAC and the opposition leader. The Mayor has suggested we try for a meeting in Canberra.</p>
<p>Development of Camping/Visitor Information Pack</p>	<p>Investigate the costs and design of a campers guide or visitors information pack with a view to managing the environmental impact of campers/visitors on the Gregory River. Including liaison with DERM in relation to an environmentally friendly ablution block for campers</p>	<p>March Update</p> <p>CO currently working on project</p> <p>January Update</p> <p>Researching</p> <p>December</p> <p>DES report to December meeting</p> <p>November</p>

		CEO investigating possibilities of grant to undertake this work. Discussed this at the Community Cabinet meeting with the minister and awaiting response from the department.
Shed for Sport Equip	Cr Murray suggested that a shed be erected near the tennis courts to store sports equipment to avoid damage or theft of sporting equipment.	<p>March Update Being planned</p> <p>February Update Investigation suitable sites and storage.</p> <p>December Update Under investigation</p> <p>November CEO reviewing funding sources</p>
Arts and Craft Show 2011	<p>That Council call for expressions of interest to participate on the Burke Shire Council Arts and Craft Show Advisory Group. Further, that once nominations are received the CEO may call a meeting of the group and brief the members on their role and discuss Council's intent with regards the Burke Shire Council Arts and Craft Show. The group to be chaired by Mayor, Cr Annie Clarke.</p> <p>Carried 07.100818</p>	<p>March Update Advisory Group meeting on 8th March</p> <p>February Update Flyer has been sent requesting EOI</p> <p>December Update Community officer to continue organisation of this event.</p> <p>November Updated provided at December meeting</p> <p>September update In progress</p>
Freeholding State Land at Gregory and Burketown - Compulsory Acquisition of Native Title	<p><i>Motion 1:</i></p> <p>Council proposes to compulsorily acquire any and all native title rights and interests over Part of Lot 122 on PC12 for the purpose of alienating the land in fee simple by the State of Queensland to Burke Shire Council pursuant to the Land Act, 1994 for water treatment, sewerage treatment, sheds and fencing purposes as specified in a draft Notice of Intention to Compulsorily Acquire Native Title Rights and Interests tabled at Council's ordinary meeting on 18 August 2010 and Council authorises service of a Notice of Intention to Acquire Native</p>	<p>February/March Update In progress</p> <p>December Update Under determination</p> <p>November In discussion papers</p>

	<p>Rights and Interests in order to commence the compulsory acquisition process.</p> <p><i>Motion 3:</i></p> <p>Council delegates authority to the Chief Executive Officer to attend, on Council's behalf, the objection meetings to be held in relation to the proposed native title compulsory acquisition initiated by way of the Notices of Intention to Compulsorily Acquire Native Title Rights and Interests considered in draft at Council's ordinary meeting on 18 August 2010</p> <p>Carried 28.100818</p>	<p>October update Actions taken. Objection received. Being dealt with by Council's legal advisers</p>
<p>July 2010</p>		
<p>Membership of Mount Isa Chamber of Commerce</p>	<p>Council resolves to write to Mount Isa Chamber of commerce seeking engagement with them with respect to the formation of a Burke Shire Chamber.</p> <p>10.100721</p>	<p>February/March Update Follow up</p> <p>December Update Follow up required</p> <p>November Still waiting on reply</p> <p>Letter written – await response.</p>
<p>March 2010</p>		
<p>Community Plan – Long Term and the Community Engagement Policy</p>	<p>That Council engage the services of a suitably qualified person/s to develop the Burke Shire Community Engagement Policy.</p> <p>10.100302</p>	<p>March Update In consultation with Darren Foster to engage for two months</p> <p>February Update Engaging company to complete</p> <p>December Update Workshop to plan details of the engagement</p> <p>November Update Policy completed</p> <p>September update Moving to next phase - community consultation</p> <p>August Update See separate agenda item</p> <p>July Update Information provided as requested.</p>

		<p>June Update Underway. Expecting draft policy to the August Council meeting.</p> <p>May Update In discussion now, quote sought.</p>
October 13 2009		
Telstra	<p>That Council write to Telstra highlighting the lack of engagement from Senior Officers regarding requests from community groups relating to phone services for Gregory. Further that Telstra is requested to provide Council with an update regarding their current plans for service provision at Gregory.</p> <p>05.091013</p>	<p>February/March Update Follow up required</p> <p>December Update Follow up required</p> <p>November Update Re-engage with correspondence</p> <p>Letter written.</p>
Trusteeship Transfer	<p>That Council communicate with the Department of Communities and express its 'in principle' support for the transfer of the trusteeship from the Department to Council of the ten identified building reserve lots of land.</p> <p>11.091013</p>	<p>February/March Update Waiting on reply</p> <p>December Update Letter sent acknowledged interest</p> <p>November Update Still in progress</p> <p>October update Still awaiting legal opinion</p> <p>July Update Still awaiting legal opinion.</p> <p>June Update Seeking legal advice re the land tenure ramifications of accepting this offer.</p> <p>May Update Department has been back to Council to clarify the position. Council seeking external advice.</p> <p>Letter written – await response.</p>
September 16 2009		

<p>Burketown Nursing Scholarship</p>	<p>That Council instruct the CEO to further investigate the proposed scholarship concept and report back to Council with regards implications for Council.</p> <p>05.090916</p>	<p>March Update</p> <p>Discussed with Di Phillips on possibilities</p> <p>February Update</p> <p>Organise a meeting with DON of Burketown Clinic in partnering the scholarship</p> <p>December Update</p> <p>More liaison with Qld Health with possible avenues.</p> <p>November Update</p> <p>Still sourcing funding scholarships</p> <p>Ongoing</p>
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August 19 2009

<p>Ergon Energy – Use of part of land adjoining Power Station - Burketown</p>	<p>That Council advise Ergon Energy that, given the essential nature of power supply to the area, Council supports their request to utilise part of the land described as Lot 19 on CP B13620 for fuel storage and ancillary storage for the adjoining power station subject to:</p> <p>a) Ergon Energy obtaining the appropriate Development approvals (MCU, ERA, BA, Reconfiguring a lot etc) and securing appropriate tenure (Freehold) of the land for Council to allow this to proceed;</p> <p>b) Council obtaining Ministerial Approval to dispense with the tendering requirements for the lease or licensing of this part of the land or, in the absence of such approval, tendering out the lease or licence of that part of the land for the purpose sought once appropriate tenure is obtained for the land;</p> <p>c) an appropriate negotiated lease or licence agreement being entered into between Council and Ergon Energy for the part of the site required by Ergon Energy.</p> <p>08.090819</p>	<p>February/March Update</p> <p>Ergon have lodged their application with DERM</p> <p>December Update</p> <p>Correspondence from Liz Taylor – Planner – Report to this meeting</p> <p>November Update</p> <p>Waiting reply from Ergon</p> <p>October Update</p> <p>Ongoing</p> <p>August Update</p> <p>Ergon has recommenced this process, advice sought from Consultant Town Planner, discussion underway.</p> <p>Phone conversation and email confirmation sent 03/09/09.</p> <p>The matter is now with Ergon to meet the three requirements as set by Council. Council assisting</p>
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		with information where applicable, eg aerial photographs and historic data.
Woodslake Restoration Project	<p>That Council ask the CLCAC to advise on the status of the establishment of a joint steering committee and the general status of the project reminding them that Council's offer of assistance was conditional on these matters.</p> <p>12.090819</p>	<p>March Update</p> <p>Organise meeting with CLCAC</p> <p>February Update</p> <p>Write to CLCAC</p> <p>December Update</p> <p>Recommence negotiations in 2011 with CLCAC</p> <p>November Update</p> <p>Write to CLCAC for progress report</p> <p>October Update</p> <p>Awaiting response</p> <p>December Update</p> <p>Letter written</p> <p>Meeting to be requested.</p>
July 15 2009		
Camping Local Law Review	<p>That the Chief Executive Officer be instructed to include a Caravan Park and Camping Local Law in the next review of Local Laws</p> <p>10. 090715</p>	<p>March Update</p> <p>Consultant to complete</p> <p>February Update</p> <p>Outsourcing to complete.</p> <p>December Update</p> <p>Inclusion in Community Plan discussion</p> <p>November Update</p> <p>Still in progress</p> <p>Noted and will be included in the next review</p>
Application for Placement of Signs on Council	<p>That the application for the placement of the sign be approved subject to the following conditions:-</p> <p>a) The location of the placement of the sign being agreed to by Council's Director Engineering Services having regard to</p>	<p>March Update</p> <p>DES inspecting</p> <p>February Update</p>

<p>Road Reserve</p>	<p>Council's maintenance requirements on its roads and traffic safety issues;</p> <p>b) Compliance with the following conditions:</p> <p>a) Location – Lateral Placement – The sign should be located sign and the edge of the bitumen road of at least 9 metres;</p> <p>b) Location - The sign should not be placed on a curve;</p> <p>c) Indemnity - The applicant will need to indemnify, and keep indemnified, Council against all actions, proceedings, claims, demands, costs, losses, damages and expenses that may be brought against Council which arise as a result of the installation of the sign including any trimming /clearing of vegetation undertaken to install the sign;</p> <p>d) Insurance – The applicant will be required to provide Council with evidence of public liability insurance of not less than \$10M for the sign including confirmation that Council is listed on the policy as a co- insured with respect to such sign. The applicant will need to ensure that such insurance cover is maintained whilst the sign remains installed on the road;</p> <p>e) The applicant will need to acknowledge the right of Council to direct the removal of the sign at any time and applicant will need to acknowledge and accept the responsibility for the costs of such removal by Council in the event that the applicant does not enact the removal within 30 days of being requested to do so by Council.</p> <p>17. 090715</p>	<p>Roadside signage is governed by the Manual of Uniform Traffic Control Devices (MUTCD) regarding locations within the Road reserve however Signage outside the reserve must go through a development application where by in that process the conditions for size, erection, maintenance & insurance is dictated.</p> <p>December Update Wait for DES report</p> <p>November Update Administration to write and clarify conditions</p> <p>October Update Follow Up letter issued, awaiting response</p> <p>September Update Waiting on Reply. Issuing follow up letter</p> <p>Letter to be written</p>
<p>Roads Local Law and Advertising Signs Local Law</p>	<p>That the Chief Executive Officer be instructed to include a Roads Local Law an Advertising Local Law in the next review of Local Laws.</p> <p>18. 090715</p>	<p>March Update Consultant to complete</p> <p>February Update Outsourcing to complete.</p> <p>December Update Inclusion in Community Plan discussion</p> <p>November Update Still in progress</p> <p>Noted and will be included in the review.</p>
<p>Community Infrastructure Funding – Additional \$220M</p>	<p>That Council allocate the expected \$30,000 guaranteed component of this funding towards the upgrade of the Burketown Tennis Courts lighting and review the funding guidelines for the competitive bid part of this grant scheme once the details are released with a view to having a professional bid prepared for submission by Council.</p>	<p>March Update Moved to Grant Status report</p> <p>COMPLETED</p>

	<p>22. 090715</p>	<p>February Update</p> <p>Light poles are in transit and access to site will be dependent on weather conditions as underground cabling is required.</p> <p>December Update</p> <p>Waiting on installation of fittings refer to engineer report update.</p> <p>November Update</p> <p>Advised completion due by mid December</p> <p>October Update</p> <p>Order been placed with electrical contractor to install lights.</p> <p>June Update</p> <p>Underway</p> <p>March Update</p> <p>Application has been approved.</p> <p>January Update</p> <p>An officer has asked Council for further details, these have been provided – awaiting an outcome.</p> <p>November Update</p> <p>Submission has been made. Await outcome.</p> <p>The allocations have been announced on the website only, Burke Shire is listed as \$30 000. Council is awaiting formal notification of the allocation.</p> <p>All councils will be informed when Guidelines are available and the opening date for applications has been determined. Scheduled for late 2009.</p>
<p>March 18 2009</p>		
<p>Fencing Near Albert</p>	<p>That Council amend it 2008/2009 budget to make provision for expenditure of \$20,000 for the provision of two 4m x 2.1m grids</p>	<p>March Update</p>

<p>River Bridge</p>	<p>and concrete bases delivered to site to facilitate the public access through any fence at the northern side of the Albert River Bridge and that these grids be provided to the lessee of the land on which the fence and grids is to be erected on the proviso that the lessee undertake to erect the fencing required to keep stock from the road and install the grids to Council's specifications at their own cost upon receipt of the grids.</p> <p>22. 090318</p>	<p>Report now in DES update report</p> <p>February Update</p> <p>The current cost of complying grid is approximately \$56K and to install and construct sealed complying grid approaches to this road would cost \$30K the proposed fencing to support the grids would need to moved back beyond the Albert River Park access</p> <p>December Update Await DES report</p> <p>November Update Needs to go back to December meeting for discussion</p> <p>October Update</p> <p>Still in progress</p> <p>September Update</p> <p>Letter of offer to be prepared to proposed lessee by CEO.</p> <p>CEO needs to ascertain status of proposed lease with DNR and Solicitor before writing to Lessee.</p>
<p>Enterprise Bargaining Process</p>	<p>That the Chief Executive Officer negotiate with and engage the LGAQ to commence and facilitate an enterprise bargaining process between Council and its employees.</p>	<p>March Update</p> <p>Commenced with HR Officer</p> <p>February Update</p> <p>CEO to attend LGAQ EB Workshop on the 11 Feb in Brisbane</p> <p>December Update Drafting has commenced</p> <p>November Update Waiting on LGAQ draft EBA plan</p>

	<p>42. 090318</p>	<p>Waiting to see if there is any roping in for BSC and see if the plan suited Councils operations.</p> <p>October update No change</p> <p>July Update Awaiting release of new award before progressing further.</p> <p>March Update First draft of EBA received from the Consultant</p> <p>January Update Communicating with EB facilitator. Workplace meeting with union held with outdoor staff mid December.</p> <p>November Update CEO communicating with LGAQ with regards first meeting day being December 14 2009.</p> <p>CEO to engage LGAQ</p> <p>LGAQ engagement held over pending election of EB Team by staff and possible commencement of new CEO.</p>
<p>February 24 and 25 2009</p>		
<p>Commercial Land</p>	<p>That the writer be advised that land is not currently available and the Acting Chief Executive Officer investigate and report back to Council on how Council can accelerate the release of land under Native Title.</p> <p>10.090224</p>	<p>March Update</p> <p>Contact to be made with Gilkenson Legal and DERM</p> <p>February Update</p> <p>Contact Planning Consultant on strategies to gain correct processes for releasing land</p> <p>December Update CEO write to the minister to seek clarification on</p>

		<p>availability of commercial land</p> <p>November Update Write letter for advice from legal firm.</p> <p>October update Letter sent, awaiting response, ongoing</p> <p>Report to be prepared by CEO</p>
<p>Land availability</p> <p>12.090224</p>	<p>That the Acting Chief Executive Officer prepare a report on the land available for disposal in Burketown and Gregory and the writer be advised that Council is unable to sell the block to him at this time.</p>	<p>March Update Contact to be made with Gilkenson Legal and DERM</p> <p>February Update Contact Planning Consultant on strategies to gain correct processes for releasing land</p> <p>December Update CEO write to the minister to seek clarification on availability of commercial land</p> <p>November Update Waiting on update</p> <p>October update Checking documents to follow up</p> <p>May 2010 Update Quote received, project scope to be developed.</p> <p>January Update Brief sent to Town Planners for costing. Letter sent. Report to be prepared by CEO</p>
<p>Energy Audit for future funding opportunities</p>	<p>That the Acting Chief Executive Officer provide Council with an update of the status of this matter at a later meeting.</p>	<p>March Update CAT report received and presented to Feb Meeting</p> <p>COMPLETED</p> <p>February Update</p>

	21.090224	<p>CAT contact on leave, report to Feb meeting</p> <p>December Update Follow up on progress</p> <p>November Update Waiting on reply of Audit results</p> <p>September Update Completed Awaiting Audit update</p> <p>Report to be prepared by CEO.</p> <p>Approach has been made to Council by relevant department- formal written proposal has been sought.</p>
December 18 2008		
Industrial Land	<p>CEO to identify industrial area at Gregory and Burketown and report back to Council at next meeting with a proposal to acquire available land.</p> <p>8.081218</p>	<p>March Update Contact to be made with Gilkenson Legal and DERM</p> <p>February Update Contact Planning Consultant on strategies to gain correct processes for releasing land</p> <p>December Update CEO write to the minister to seek clarification on availability of commercial land</p> <p>November Update Waiting on update</p> <p>October update Pursuing documents to follow up</p> <p>May 2010 Update Quote received, project scope to be developed</p> <p>March Update Costings received.</p> <p>January Update</p>

		<p>Brief sent to Town Planners for costing.</p> <p>Report to be prepared by CEO</p>
<p>Unallocated State Land</p>	<p>The DNR&W recently made a commitment to Burke Shire Council to undertake an evaluation of all unallocated State Land in Burketown & Gregory Downs to identify lots suitable for residential development.</p> <p>Resolved that an investigation be made into the State owned lands and a report be brought back to Council.</p>	<p>March Update</p> <p>Contact to be made with Gilkenson Legal and DERM</p> <p>February Update</p> <p>Contact DNR&W</p> <p>December Update</p> <p>Waiting on update</p> <p>November update</p> <p>Waiting on update</p> <p>October 2010 update</p> <p>Document trail being tracked to enable follow up</p> <p>Report to be prepared by CEO</p> <p>Land has been identified by DNR but is awaiting assessment by Works Manager with respect to suitability for residential development and provision of services.</p>

File: BCS/G/CM/A/R/CEO
 Author: Gary Letts
 Date: 9th March 2011

Chief Executive Officer Reports

10.01.03 General Information

Executive Summary

Please find below general information items which have come up in the last month.

For Council Information

Full Report

1. Burketown Hospital Health Clinic and Staff Accommodation

In accordance with Section 255 of the Building act 1975 and Section 53 of the building Regulation 2006, attached is a copy of the documents for the Burketown Hospital Health Clinic and Staff Accommodation for your information.



Burketown Health
Clinic and Accommoda

2. Local Government Reform Fund - Advancing Asset Management

In November 2009, the Queensland Government in conjunction with the Local Government Association of Queensland (LGAQ), lodged a formal submission with the Commonwealth Government seeking funding from the Local Government Reform Fund (LGRF). The funding proposal was to support the State's Local Governments to develop asset management plans.

Queensland's proposal for \$2.7 million in funding has been successful. This significant project promotes and accelerates the implementation of integrated asset management and financial management through the development.



Local Government
Reform Fund - Advan

File: BCS/G/CM/R/CEO
Author: Gary Letts
Date: 9th March 2011

Chief Executive Officer Reports

10.02.01 Upcoming Meetings

Executive Summary

A summary of meeting and conference opportunities.

For council decision

Recommendation

That Council endorse the attendance of to attend the NQLGA Bi Annual Conference being held in Clermont from 27th to 29th April 2011.

Full Report

Background

1. NQLGA Bi Annual Conference

To be hosted by Isaac Regional Council.
27th to 29th April 2011 - Civic Centre - Clermont.

Cost - accommodation + meals + travel



NQLGA Conference
27 to 29 April 2011.doc

File: BCS/G/C
Author: Gary Letts
Date: 7 March 2011

Chief Executive Officer Reports

10.02.02 Burke Shire Local Disaster Management Plan 2010

Executive Summary

Council is presented with the updated Burke Shire Disaster Management Plan 2010.

For Council Decision

Recommendation

That Council agree and accept the Burke Shire Council Disaster Management Plan 2010 as presented and to be endorsed by the chair of the Local Disaster Management Group Mayor; Cr Annie Clarke as per the Disaster Management Act 2003 Section 57 (1).

Full Report



Background

The Disaster Management Act 2003 (DM Act) requires comprehensive disaster management plans to be developed. Burke Shire Council has complied with this since the introduction of the State Disaster Management Organisation Act 1975 for the provision of emergency planning and response for the local community.

This plan is prepared for the Burke Shire under the provision of Section 57 of the Disaster Management Act 2003, and replaces the former Local Government Disaster Management Plan. This Plan is prepared under the provisions of the *Disaster Management Act 2003*, Section 57 (1).

On Approval by Council the plane is endorsed by the chair of the Local Disaster Management Group Mayor; Cr Annie Clarke.

Policy Implications

Disaster Management Act 2003, Section 57 (1)

Consulted With

EMQ

File: BCS/EmerM/LDMG/
Author: Gary Letts
Date: 7 March 2011

Chief Executive Officer Reports

10.02.03 Sub agreement for NDRRA 100350-07-025

Executive Summary

Natural Disaster Relief and Recovery Arrangements 100350-07-025 -- Queensland Monsoonal Flooding and Tropical Cyclones Olga, Neville, Ului and Paul January to April 2010.

The financial assistance approved to Council under the NDRRA is a grant; therefore Council is required to enter into a Funding Agreement with the State of Queensland. The enclosed Sub-Agreement completes the required Funding Agreement for this grant as Council has already entered into a Head Agreement with the department on 12 April 2010.

This Head Agreement is valid until 12 April 2015.

For Council Decision

Recommendation

That council will fund their financial contribution being \$50,000 the trigger point to the sub agreement NDRRA 100350-07-025, and the Approved Project is ready to proceed, and;

That council will provide a copy of the council resolution indicating the Approved Project has been considered by council.

Full Report

Background

This Sub-Agreement has a life span from the Date of Execution to the Project Completion Date as specified in Section 3 of the enclosed Sub-Agreement.

Project Number:	10035-07-025 g	
Funding Category:	Capital	
Project Commencement Date:	02/02/2010	
Project Completion Date:	30/06/2012	
Project Name:	Queensland Monsoonal Flooding and Tropical Cyclones Olga, Neville, Ului and Paul, January to April 2010. g	
Approved Project:	Emergent and restoration works to essential public assets damaged in a natural disaster.	
Project Site:	Burke Local Government Area	
Total Project Cost:	\$21,398,976	
Council Trigger Point Amount:	\$50,000	
Consisting of:	Total Emergency Works	\$527,524
	Total Restoration Works	\$20,871,452
Total Eligible Project Cost (assessed):	\$21,348,976	
Approved Funding:	\$21,348,976	



Statutory Environment

NDRRA flood damage

Policy Implications

Sub agreement for NDRRA 100350-07-025 - 6. Negotiated Special Conditions

Financial Implications

ELIGIBLE PROJECT COST: \$21 398 976

Strategic Implications

Road maintenance

Officers Comment

Except by signing and returning sub agreement and commence weather permitting.

Consulted With

DES, FM

File: BCS/EmergM/NDRRA/2009
Author: Gary Letts
Date: 7 March 2011

Chief Executive Officer Reports

10.02.04 Updated Housing Policy

Executive Summary

The housing policy has been updated to reflect the procedure changes that incorporate the role of Building Maintenance Officer.

For Council Decision

Recommendation

That Council adopts the updated housing policy dated March 2011.

Full Report

Please find attached updated housing policy for council to adopt



ABFF63C9 Housing
Policy.doc

File: BCS/Policies/Policy
Author: Gary Letts
Date: 10 March 2010

11 Finance Manager Reports

Recommendation

That

The Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Reports 11.02.01 to 11.02.04 of the Business Papers be received for consideration.

11. Finance Manager Reports

11.01. Standing Business Papers for Information

11.01.01 Monthly Financial Report

11.01.02 Status Report

11.02. Business Papers for Council Consideration and Decision

11.02.01 Tender for Accounting Package

11.02.02 Revised Budget and Plant Hire Rates

11.02.03 Bank Upload Limit

11.02.04 Delegations Register

Finance Services Officer Reports

11.01.01 Monthly Financial Report

Executive Summary

The Financial Reports for the month ended 28 February 2011 are attached.

For Council Information

Full Report

Background

Reports are provided in the attachments below:



Items of note

- Cash and investments

The closing balance of the QTC cash fund for February was \$5,515,339.36.

Term Deposit Investments balance for February was \$3,031,959.63.

Payments for February consisted of wages approx \$138k and creditors of approx \$692k

- Debtors and Rates Owing

Rates have been issued and the due discount date was 11 November 2010.

Outstanding rates are \$94,743.

The main outstanding rates are:

00040-100000-000	\$2179.60
00168-300000-000	\$5098.89*
00180-000000-000	\$22246.83*
00198-15000-000	\$1695.20
00230-15000-000	\$12732.01
00230-25000-000	\$17084.35
00230-61000-000	\$2725.86
00230-72200-000	\$1555.30
00230-73800-000	\$1859.56
00230-74200-000	\$1280.76
00230-76100-000	\$1827.89
00230-76200-000	\$1827.89
00230-83000-000	\$8740.69
00232-00000-00	\$847.40
00241-00000-000	\$1060.97
00244-00000-000	\$1343.63
00259-500000-000	\$742.69
00261-600000-000	\$847.40
00263-500000-000	\$742.69
00268-500000-000	\$847.40
00268-800000-000	\$742.69

- The big Debtors outstanding are:

Main Roads – TIDS claim 1 \$70,154:

FD Claim 4 - \$204,436

Dept Transport – RADS grant commencement \$15,565

- Revenue and Expenditure

67% of the year elapsed and Council has spent 59% of the total expenditure budget and received 86% of the budgeted revenue.

- Capital Expenditure

Capital expenditure is ongoing. 62% of capital work completed to date

- Grants

Council has received;

Third quarterly FAGS payment in January 2011.

\$272,949 from R2R.

\$5,299,772 this year for 2009 FD;

\$2,033,273 for 2010 FD

\$4,696,774 for 20% advance payment for 2011 Shire Roads FD.

Statutory Environment

Local Government (Finance, Plans and Reporting) Regulations 2010.

Policy Implications

Purchasing Policy to be adhered to when purchasing goods and services.

Financial Implications

Projects must follow budget otherwise Council will have to fund the over-expenditure from general revenue/surplus.

File:BCS/G/CM/R/FM
Author: Debbie Glyde
Date: 20 January 2011

Finance Services Officer Reports

11.01.02 Status Report

Executive Summary

Providing Council with the status of actions previously sought by Council for action as at February 2011.

For Council Information

Full Report

Background

February 2010		
Natural Disasters Policy	Council adopts the Burke Shire Council Natural Disasters Policy 11.110209	February 2011 Policy implemented Completed
Motor Vehicle Policy	Council adopts the Burke Shire Us of Council Vehicles Policy 12.110209	February 2011 Policy implemented Completed
Rates Burketown Kindergarten	Council reviews the ratings for the Burketown Kindergarten reducing their water charges to 2 x 20 units and their garbage charges to 2 x 20 unites back dating to the year 2006. 16.110209	February 2011 Noted for when Des Ryan returns to do rates.
Councillor Remuneration	That the annual remuneration for Councillors as at 1 January 2011 be adopted as follows: Mayor \$58,374 Deputy Mayor \$25,943 Councillors \$19,455	February 2011 New rates implemented and backed to 1 January 2011. Completed
August 18 2010		
Purchase Community Housing	Council continue with the purchase of the community housing – 3 x units on Lot 171 Musgrave Street, 1 x house Lot 84 Musgrave Street, 1 x house Lot 85 Musgrave Street and 1 x house Lot 40 Burke Street. 10.110209 Letter to be written to Department seeking payout figure and current valuations of houses sent to Department. 19.100721 That Council purchases all six properties	February 2010 Account paid Completed January/December 2010 Invoice received awaiting payment November 2010 Payout figure received. Letter to be written confirming Council will purchase houses.

	<p>being at Lot 40 Burke Street, Lot 84 and 85 Musgrave Street, and the three single bedroom units on Lot 171 Musgrave Street Burketown at the prices stated below. Council write to the Department of Communities asking them to reinvest the monies received from the sale into more housing in Burke Shire.</p> <p>Lot 84 Musgrave Street House \$ 77,900.00</p> <p>Lot 85 Musgrave Street House \$ 86,100.00</p> <p>Lot 171 Musgrave Street Three Units \$154,496.16</p> <p>Lot 40 Burke Street House \$ 73,800.00</p> <p style="text-align: right;">Total</p> <p style="text-align: center;">\$392,296.16</p> <p><i>Carried 08.101117</i></p>	<p>October 2010 Waiting for payout figure</p> <p>September 2010 Rang Dept and advised notification will be in mail within two weeks with payout figure.</p> <p>August 2010 No change</p> <p>July 2010 Letter and valuations sent</p>
WILG	<p>Council endorses an application for the Mayor to undertake a Company Directors course and should the application be successful then council will fund 50% of the additional costs associated with completion of the course. 17.100818</p>	<p>February/January 2011 Course booked</p> <p>December 2010 Notification received. Mayor to advise on course enrolment.</p> <p>November/October 2010 Awaiting notification</p> <p>September 2010 Awaiting notification</p> <p>August 2010 Application being completed.</p>
September 16 2009		
Trust Fund Investigation	<p>D) The Trustees of the Burke Shire Emergency Trust Fund be requested to transfer the balance of the trust funds held to Burke Shire Council for the provision of appropriate resources to provide emergency assistance to people affected by emergency situations and natural disasters (such as floods) within the Shire of Burke or any other area as determined by the Burke Shire Council and be advised that, once approval to have the funds transferred to Burke Shire is given by a majority of Trustees Council will:</p> <ol style="list-style-type: none"> 1) Transfer the funds from the Trust Fund to General Revenue 2) Establish a Recurrent Reserve for Emergency Services Purposes. Further that interest generated from these funds is 	<p>February/January 2011 Waiting on a reply from LA Evans Pty Ltd</p> <p>December/November 2010 CEO to investigate further information</p> <p>October 2010 Meeting held and carried over for CEO to investigate further information to Council Meeting 17th November.</p> <p>September 2010 Meeting to be held at 8am before council meeting October 2010.</p>

	<p>returned to this reserve.</p> <p>And that once these funds have been transferred the trust can be “wound up”.</p> <p>E) It be noted that the balance of monies from airflight ticket sales will be transferred to General Funds for airport improvements as allowed by the State Government; and</p> <p>F) Council 2) continue an annual disbursement of \$200 until the trust is fully utilised</p> <p>19.090916</p>	<p>July 2010 Meeting organised prior to Council meeting in September 2010.</p> <p>June 2010 Meeting to be organised</p> <p>Meeting of Trustees to be held</p> <p>processed</p> <p>Noted</p>
December 01 2008		
<p>Fuel Services</p>	<p>That Council invite tenders for the supply of fuel services in early 2009</p> <p>05.081201</p>	<p>December/November 2010 CEO investigating</p> <p>October 2010 CEO to investigate</p> <p>September 2010 Leave till appointment of permanent CEO.</p> <p>August 2010 No change</p> <p>July 2010 No change</p> <p>June 2010 Meeting with CEO/DES/FM to happen Report to be prepared by DES/DFCS in conjunction with depot redevelopment plan.</p>

File: BCS/G/CM/R/FM
 Author: Debbie Glyde
 Date: 16 February 2011

Finance Services Officer Reports

11.02.01 Tender for Accounting Package

Executive Summary

Burke Shire Council uses the accounting software package which was developed and implemented by Practical Computing Services Pty Ltd. That system proved satisfactory in meeting Council's needs because it was quite robust, relatively simple to operate, and had a good support network that proved indispensable to this and similar Councils throughout Queensland and (later) New South Wales. In 2009, this accounting system (PCS) was acquired by Civica Group Ltd, who gave assurances to PCS Councils that the old system would be maintained and fully supported for a considerable period.

Council therefore need to put to tender a replacement for the current accounting package Civica.

For Council Decision

Recommendation

Council endorse that tender documents be published for Business Software Replacement and Support System.

Full Report



Tender 11-06
Business Software Re

Background

Burke Shire Council uses the accounting software package which was developed and implemented by Practical Computing Services Pty Ltd. That system proved satisfactory in meeting Council's needs because it was quite robust, relatively simple to operate, and had a good support network that proved indispensable to this and similar Councils throughout Queensland and (later) New South Wales. In 2009, this accounting system (PCS) was acquired by Civica Group Ltd, who gave assurances to PCS Councils that the old system would be maintained and fully supported for a considerable period.

This is proving not to be the case, as no new upgrading to conform to legislative requirements, or system enhancements are being undertaken, and the PCS support network is being dismantled with substantial terminations of those staff in key support areas. Sales representatives from Civica Group Ltd have been very active in exhorting Councils to move across to *Authority* (their software) and to sign five year agreements that this will be done, or at the very least to sign five year network support agreements.

Many types of Council have objected to these tactics and have refused to sign. Other Councils have found that the performance of Civica in implementing its system is less than satisfactory. Civica is one of several suppliers of accounting and ERP software listed with Local Buy. Enquiries of Local Buy have confirmed that such a listing does not affirm the fitness for purpose of any product, but that the supplier simply meets minimum corporate standards. As a result of their acquisition of PCS, Civica will progressively close down this software and either force remaining Councils to sign, or lose those Councils to other reputable and technologically superior providers in the local government marketplace. It should be noted that, despite the diminution in support, Council is still be paying the same amount on its annual support and maintenance fees.

It is essential that Burke Shire Council maintains an up-to-date corporate governance and financial management system free from technical faults, with the cooperative support needed to ensure its systems remain fully operational. Processing delays or problems in this area will definitely have an adverse impact on the services provided by Council to the community.

On this basis, I recommend that Burke Shire Council submit an invitation to tender for a new accounting system to replace PCS accounting system.

Statutory Environment

Tender must be advertised as per Purchasing Policy

Financial Implications

Allow for in 2011-12 budget and subsequent years budgets

Officers Comment

Recommend that Burke Shire Council submit an invitation to tender for a new accounting system to replace PCS accounting system

Consulted With

CEO

File: BCS/G/CM/A
Author: Debbie Glyde
Date: 24 February 2011

Finance Services Officer Reports

11.02.02 Revised Budget and Plant Hire Rates

Executive Summary

Council has reviewed its budget for 2010- 2011 and made the necessary changes. This budget review is to ensure that Council is operating within its financial capabilities.

A review of the Plant Hire rates was also undertaken to ensure that Council is recovering costs on its plant.

For Council Decision

Recommendation

That Council adopts the revised budget for 2010-2011; and

That Council adopts the revised Plant Hire rates for 2010-2011.

Full Report



Revised Budgeted
Financial Statements



NCP Plant Rates
2011.pdf

Background

The budget review was undertaken and the only changes since the overview to Councillors at the last meeting were to allow for two extra vehicles should council decide to purchase them, to increase Parks and Gardens to allow for two new casual employees and to add grant to capital expenditure for EMQ grant to do refurbish kitchen/toilets.

A full review of the plant was undertaken to ensure that Council is recovering costs. It was found some plant need to be review up and other down. Another review of the plant will be undertaken in the next financial year to ensure that any new plant is accounted for and charged out correctly.

Statutory Environment

Local Government Act 2009

Local Government (Finance, Plans, and Reporting) Regulations 2010

Financial Implications

Ensure Council is operating within its means.

Consulted With

CEO, DES, WFM, TPO, PIB

File: BCS/G/CM/M
Author: Debbie Glyde
Date: 1 March 2011

Finance Services Officer Reports

11.02.03 Bank Upload Limit

Executive Summary

Part of the audit issues raised from the 2009/10 audit was that there was no upper financial limit to the online transfer or payments.

For Council Decision

Recommendation

Council approves the upper financial limit for daily online transactions are set at \$600,000.00

Full Report

Background

During the audit it was found that there was no documentation to set the upper online transactions. The management response was that Council will implement and upper limit for online payments.

The recommendation for \$600,000.00 as a daily limit would accommodate contractors when council is in full construction mode. Should the figure required be more than the set amount then they have the opportunity to be paid the following day.

Statutory Environment

Local Government Act 2009
Local Government (Finance, Plans, and Reporting) Regulations 2010

Financial Implications

Control over excessive payments.

Consulted With

CEO

File: BCS/G/CM/M
Author: Debbie Glyde
Date: 1 March 2011

Finance Services Officer Reports

11.02.04 Delegations Register

Executive Summary

Delegations register has been updated for reflect the new Local Government Act 2009, Local Government (Finance, Plans and Reporting) Regulations 2010, Local Government (Operations) Regulations 2010 and Animal Management (Cats and Dogs) Act 2008.

For Council Decision

Recommendation

Council adopts the revised Delegations Register as per Local Government Act 2009, Local Government (Finance, Plans and Reporting) Regulations 2010, Local Government (Operations) Regulations 2010 and Animal Management (Cats and Dogs) Act 2008.

Full Report



Delegations &
Appointments registe

Background

Delegations register has been updated for reflect the new Local Government Act 2009, Local Government (Finance, Plans and Reporting) Regulations 2010, Local Government (Operations) Regulations 2010 and Animal Management (Cats and Dogs) Act 2008.

Statutory Environment

Local Government Act 2009
Local Government (Finance, Plans, and Reporting) Regulations 2010
Local Government (Operations) Regulations 2010
Animal Management (Cats and Dogs) Act 2008

Policy Implications

Delegations Register needs to be current to reflect relevant acts

Consulted With

CEO, TPO

File: BCS/G/CM/M
Author: Debbie Glyde
Date: 1 March 2011

12 Director Engineering Services Reports

Recommendation

That

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.02 of the Business Papers be received by Council and noted.

12. Director of Engineering Services officer reports

- 12.01 Standing Business Papers for Information
- 12.01.01 Director Engineering Services Works and Services Update
- 12.01.02 Director Engineering Services Status Report

Director Engineering Services Reports

12.01.01 Director Engineering Services Works and Services Program Update

The following points in this summary are expanded on in detail in the full report that immediately follows this summary.

Grading & Maintenance Council & Main Roads

Minimal activities are being actioned due to continued wet season rains.

RRG Technical Committee and TIDS information

A Technical Committee meeting was held at Cloncurry on 3rd February.

RMPC, WDR 78A & Camooweal 6801

Monitoring for monthly “Back Logs” & “Forward List of Works”, and the annual Joint Roads Maintenance Assessment (JRMA) is being prepared for by DTMR & BSC officers.

Sealing & Resealing Works

Jetpatcher maintenance has been continuing where access is available.

Natural Disaster Relief and Recovery Arrangements (NDRRA) Submissions

Submission preparations for the 2011 declared events are underway with an estimated \$6m on the local State road network and \$10m on local Council roads network.

Town Water Supplies

Burketown and Gregory supplies are operating satisfactorily for this time of year; new telemetry controller at Gregory is giving good results.

Town Streets, Parks and Gardens

Maintenance is being monitored and actioned when suitable access to parks and street verges allow.

Sewerage Utilities

The scheme is working at a satisfactory level of service; some surcharging from heavy rain does occur however the system is coping.

Gregory and Burketown Aerodromes

Tenders are out for the RADS and RASP funded activities, with programming and planning of the new electrical board also the PAL system upgrade and emergency generator with installation anticipated following evaluation of tenders.

The Aquatic Facility (Swimming Pool)

Pool operations are running with minimal interruptions along with general maintenance.

Hand access rails have been installed earthing compliance is being sought.

Waste Collection

Burketown and Gregory collections are operating with limited issues for this time of year.

Design of the transfer stations is being developed in liaison with the Environmental section at MMG Century.

Sporting Facilities

Normal usage and maintenance continue along with some unscheduled maintenance.

Weather is holding up lighting installation at Burketown

Strategic Works Program

Works focus is currently moved to maintenance activities with strategic works being programmed for the next dry season.

Workshop and Fleet

All plant is working at satisfactory levels of service with maintenance being kept up to date; some unscheduled maintenance is being actioned with wet season slow down of construction.

Tenders are out for small vehicles fleet items.

Where Works Crews, Plant and Machinery are currently working

A wet season daily activity meeting is currently held each morning at 7am this updates the status of completed activities and allows for new activities to be introduced an attachment of the activity statement is included in this report.

See further details in the Full report.

For Council Information

Full Report

Grading & Maintenance Council & Main Roads

Some limited emergent works have occurred on Doomadgee East road and Gregory Lawn Hill Road to allow emergency supplies access, however currently Doomadgee access has now been closed.

Wills Developmental Road 78A access is closed with monitoring of flooding and associated defects areas along with continued opening grades due to localised storms on various segments destroying safe access on a virtually every other day basis, the road's closures have been for longer duration during this past month.

Camooweal 6801 Road is currently closed, with little chance of opening until the wet season is over.

Grading & Maintenance Shire Roads

Some limited works are being carried out, Escott opening grades for access to the Burketown water intake pump station, some works have occurred on Floraville road, Escott road, Doomadgee East road, and Gregory Lawn Hill road.

Access to other roads has been minimal with most roads closed.

RRG Technical Committee and TIDS information

A Technical Committee meeting was held at Cloncurry on 3rd February, with a State Roads NDRRA Flood Damage technical prestart meeting on the day prior.

See attachments for full details



NWQRRG - Minutes -
TC Meeting No 2011-



NWQRRG Action List
February.pdf



NWQRRG Action
List.pdf



NDRRA Overview for
RRG 11_02_11.ppt

RMPC, WDR 78A & Camooweal 6801

Monitoring for contractual reporting monthly is continuing, and an RMPC quarterly meeting has been scheduled for late March when DTMR and BSC technical officers meet to discuss the current contract status and developing the 2011-2012 contract.

Part of the contract development is the JMRA where BSC technical officers and DTMR engineering officers inspect, and identify defects & failures to this end the defects & failures are costed and prioritised following the JMRA (Joint Maintenance Roads Assessment) whereby the RMPC is developed around the allocated funding and the highest prioritisation of defects & failures. The highest ranking defects & failures usually are triggered by safety weightings.

Sealing & Resealing Works

Maintenance to sealed roads is only occurring where access is available.

Natural Disaster Relief and Recovery Arrangements (NDRRA) Submissions

Submission preparations for the 2011 declared events are underway with an estimated \$6m on the local State road network and \$10m on local Council road network.

Attachments below show progressive summaries for events 2009, 2010, 2011 across the past 3 months



MK V - Summarised
Works Program - Wor



12.01.01 DES Works
and Services Program



MK VIII Summarised
Works Program.xlsx

Town Water Supplies

Burketown and Gregory supplies are operating satisfactorily for this time of year; new telemetry controller at Gregory is giving good results.

Regular grading of access to the Nicholson River raw water intake pump station is being actioned to maintain safe access for outages.

Town Streets, Parks and Gardens

Maintenance is being monitored on drainage easements and street verges as some overgrown sections are being delayed due to low level submergence.

Condition of grounds generally are looking satisfactory, hand mowing and brush cutting is being targeted to avoid destroying the minimal falls on drainage with machinery damage.

Sewerage Utilities

The scheme is generally working at a satisfactory level of service, STP grounds is being enterprisingly maintained also.

Some surcharging from heavy rain has occurred the system is coping.

Gregory and Burketown Aerodromes

Tenders have been called for the RADS and RASP funded activities, programming and planning of the new electrical control board, PAL lighting system upgrade and emergency generator including installation is planned for April May.

The Aquatic Facility (Swimming Pool)

Pool operations are running with minimal interruptions along with general maintenance.

Hand access rails are now installed, with earthing compliance being sought.

Waste Collection

Burketown & Gregory Waste facilities are operating without undue issues.

Design of the transfer station developments in liaison with the Environmental section at MMG is progressing.

Sporting Facilities

Normal usage and maintenance continue along with some unscheduled maintenance,

Weather is holding up lighting installation at Burketown Multi Purpose Courts and Aquatic Facility.

Strategic Works Program

Works focus is currently moved to maintenance activities with strategic works being delayed for the wet season and programming taking place for the next dry season.



101117-Indictive
Master Strategic Wor



D12.01.01 DES
Works and Services P



110124-Indictive
Master Strategic Wor

Workshop and Fleet

All plant is working to satisfactory levels of service with maintenance being kept up to date, some unscheduled maintenance is being actioned with wet season slow down on construction.

Tenders have been called for some specific items in the fleet & machinery replacement program.

Other minor works action/planning development summary

1. Burketown Foot Paths extensions (planning & resource programming) as weather allows
2. Gregory Foot Paths extensions (planning & resource programming) as weather allows
3. Drainage Improvements Musgrave Street (programming)
4. Gregory Camp maintenance (continuing programming)
5. Burketown Tennis Court Lighting,) proposed April May when conditions allow
6. Hand Ball / Hit-up Wall – April/May
7. Burketown Aquatic Centre Lighting April/May
8. Morning Glory Park Water Feature concept plan being finalised, plan & design will be available for April meeting
9. House 1 redevelopment design April/May.
10. New Relocatable Disabled Toilet for Truganini Wharf (being constructed) completion April
11. Preparation for Surplus Goods and Material Auction (Inventory being developed for Advertisement) May / June auction
12. Upgrade of Power Board Burketown Aerodrome (completion April/May)

13. Purchase of Emergency Generator Burketown Aerodrome (tenders April/May)
14. Solar Power & Lighting investigations for Burketown (Council Workshop Power & Albert River Park lighting) & Gregory (House & Depot Power) onsite meeting during March proposed
15. Gregory House Renovations specification development (tender specification development)
16. Gregory Camping grounds toilet block including water provision (low impact facility) (** prep for installation April)
17. Sewerage Line Extension Plan development Sloman to Anthony Street East of Beams St and Landsborough Street)
18. Planning for Shelter Shed for Jetpatcher (budget consideration)
19. Asset Management Plan review and feature development (completed review & further details to be inserted)
20. GIS continuing development (continuous progression)
21. Preferred Suppliers List Specification development (proposed document for April meeting)

Where Works Crews, Plant and Machinery are currently working

Supervisors meeting and Works Activity Statement attached for general information.



Master Supervisors
Works Activities Minul

1. Rural Works Foreman and Council Crew working on emergent storm damage mainly on WDR (Gregory to Burketown) and other emergency issues.
2. Contractor Grader working on emergent storm damage mainly WDR 78A (Gregory to Burketown)
3. Towns Crews Burketown and Gregory maintenance Parks & Gardens
4. RMPC Crew maintaining signage including flood height markers and guide post markers when accessible.

Supervisors Daily Activity Sheet for Wet Season Activities for general information.



Master Wet Season -
Daily Activity Sheet.p

File: BCS/G/CM/R/DES
Author: Dennis Kerr
Director Engineering Services
Date: 9th March 2011

Director Engineering Services Reports

12.01.02 Director Engineering Services Status Report

Executive Summary

Providing Council with the status of actions previously sought by Council for action.
The status of matters previously resolved and or arising since the previous meeting is as follows:

February 9 2011			
Solar Electricity Feasibility Study for Burketown Depot and Grid and Gregory Camp and House		<p>Council puts this proposal – Solar Electricity feasibility study out to tender as per specifications presented.</p> <p>Carried 26.110209</p>	<p>March Update</p> <p>Suppliers on site to give actual costings and scope of works to suit Councils requirements.</p> <p>Once weather conditions allow access it is proposed to have a stakeholder's site meeting to scope a fit for purpose utility.</p>
Contractors and Suppliers Specification for Tendering		<p>Council received the document in principle subject to the modifications.</p> <p>Carried 24.110209</p>	<p>March Update</p> <p>Fine tuning of document is being actioned.</p>
Plant Upgrades – Look into options of buying or leasing rather than hiring plant		<p>That council put to tender motor vehicles for straight purchase from dealers as against lease through Q Fleet or Hire through a vehicle hire company.</p> <p>Carried 23.110209</p>	<p>March Update</p> <p>Tenders have been called for supply of proposed vehicles</p>
Changeover of the Mayor vehicle		<p>That the Fleet manager to gain proper comparative analysis for quotes and specification for two types of vehicles similar to Toyota Prado and Toyota V8 Land cruiser.</p> <p>Carried 22.110209</p>	<p>March Update</p> <p>Tenders have been called for supply of vehicle options.</p>
Realignment of the Burketown Aerodrome		<p>To progress the urgent realignment of the Burketown aerodrome runway and to utilise the \$495 880 (flood damage) for the lighting into the new aligned runway for flood mitigation. Identified by the 2009 Burke Shire Local Disaster Management Plan</p> <p>Carried 21.110209</p>	<p>March Update</p> <p>Following this resolution and later discussions at an EMT meeting it was advised by the DES that the funding would not be transferable due to NDRRA guidelines. Hence the lighting be restored as per the NDRRA and that the installation allow for the cabling and associated components to be reused on the future runway realignment.</p>

<p>Burke Shire Council becoming a traffic control company</p>		<p>That council becomes a registered traffic control company to comply with the new Traffic Management Registration Scheme and that any contractors for Burke Shire comply with the legislative requirements.</p> <p>Carried 03.110209</p>	<p>March Update</p> <p>A training provider will be sourced and a report of requirements for consideration.</p>
<p>December 15 2010</p>			
<p>Extraction from Gravel Pits and Pipeline</p>		<p>That Council endorses the extraction of gravel from the following pits – Walford, Eight-Mile, Hells Gate, Ridge Pit and Guldara.</p> <p>Carried 22.101117</p>	<p>March Update</p> <p>A Native Title ruling has been put forward for later this year and Council has been advised by Councils lawyers of the information required to allow Councils interests to be put forward in the hearing.</p> <p>February 2011 - Unchanged</p> <p>December 2010 - SPO attended meeting with local stake holders (20th Oct Gungalidda 21st Oct Waayni) both stake holders acknowledged that the maps presented identified the locations however in a recent email from Councils lawyers to CLC’s Lawyers it was claimed that the maps still hadn’t been received. No further advancements have occurred.</p>
<p>August 18 2010</p>			
<p>Road Trains Access to Council Local Roads Letter of Support Request (Smith’s Transport Pty Ltd)</p>	<p>The letter of request from Smith’s Transport Pty Ltd requests for “Council’s approval” to operate AAB Tri Drive Quad Road Train on Gregory Lawn Hill Road to access Century Mine road.</p> <p>Council may wish to authorise the Director Engineering Services to prepare an appropriate policy with conditions similar to a State Controlled road requirement for the</p>	<p>That Council provide a letter of support to Smith’s Transport Pty Ltd for the operation of AAB Tri Drive Quad Road Trains on the specific section of Gregory Lawn Hill Road from the junction with Wills Development Road (WDR 78A) to the Century Mine Road turnoff on Gregory Lawn Hill Road, furthermore any conditions imposed on the operator by DTMR pertaining to WDR78A that the same conditions</p>	<p>March Update</p> <p>Unchanged</p> <p>February 2011- Unchanged</p> <p>December 2010-Letter & conditional agreement to be developed.</p> <p>November 2010- Unchanged</p> <p>September 2010-The trucking operator and DTMR will be advised of</p>

	operation of AAB Tri Drive Quad Road Trains on Council local roads.	will also apply to Council controlled roads, also additional conditions as and when Council determines will apply regarding maintenance due to road utilisation during the wet season. Carried 23.100818	Council's requirement.
Road Trains Access to Council Local Roads Letter of Support Request (Roy Girle & Co)	The letter of request from Roy Girle and Co requests for "Council's approval" to operate AAB Tri Drive Quad Road Train on Gregory Lawn Hill Road to access Century Mine road. Council may wish to authorise the Director Engineering Services to prepare an appropriate policy with conditions similar to a State Controlled road requirement for the operation of AAB Tri Drive Quad Road Trains on Council local roads.	That Council provide a letter of support to Roy Girle and Co for the operation of AAB Tri Drive Quad Road Trains on the specific section of Gregory Lawn Hill Road from the junction with Wills Development Road (WDR 78A) to the Century Mine Road turnoff on Gregory Lawn Hill Road, furthermore any conditions imposed on the operator by DTMR pertaining to WDR78A that the same conditions will also apply to Council controlled roads, also additional conditions as and when Council determines will apply regarding maintenance due to road utilisation during the wet season. Carried 22.100818	March Update Unchanged February 2011- Unchanged December 2011 - Letter & Conditional Agreement to be developed November 2011 - Unchanged September Update - The trucking operator and DTMR will be advised of Council's requirement.
July 21 2010			
Doomadgee East Road TIDS Projects 2010-2011 Allocation and Recommendation of Project Locations	2010-2011 Allocations are now confirmed for the proposed 2010-2010 year with \$400,000 (no matching funds required) to Doomadgee East Road. It is recommended this funding be directed to a section within the remaining 8 kms of unsealed section on this LRRS Road. This particular funding is specific to Aboriginal Communities Access Roads and does not require matching funding. There is 8kms of unsealed road remaining on the Doomadgee East	That Council endorse the proposal to construct a segment (approx 3 kms length) to sealed standard of the remaining unsealed 8 km section on Doomadgee East Road. Carried 22.100721	March Update Unchanged February 2011- Wet season closure delaying further works December 2010 - Works are progressing it is expected to have 2km of primer seal applied prior to end of year closedown. November 2010 - Unchanged September 2010 - Unchanged August 2010 - This project will be actioned as

	road and it is recommended that approximately 3 to 4 kms of sealed pavement could be achieved from this funding.		soon as the approvals for 2010 Event FD restoration is forthcoming.
Gregory Lawn Hill Road TIDS Projects 2010-2011 Allocation and Recommendation of Project Locations	<p>2010-2011 allocations are now confirmed for the proposed 2010-2010 year with \$484,000 (including matching) to Gregory Lawn Hill Road. It is recommended this funding be directed to concrete floodway's needed between the MMG Mine road turnoff and Big Archie creek.</p> <p>From the 2009-2010 TIDS allocations to this road a survey and design was conducted and delivered identifying the need for 5 flood-ways within the proposed specific project.</p>	<p>That Council endorse the proposal to construct "up to" five flood-ways on Gregory Lawn Hill Road between the MMG Mine Road Turnoff and Big Archie Creek from 2010-2011 TIDS allocations to Gregory Lawn Hill Road.</p> <p>Carried 23.100721</p>	<p>March Update Unchanged</p> <p>February 2011-Wet season closure delaying further works</p> <p>December 2010 - Tenders have been developed for construction.</p> <p>November 2010 - Unchanged</p> <p>September 2010 - Unchanged</p> <p>August 2010 - Specification for Tendering will now be let.</p>
Total Management Plan Water and Sewerage (TMP) July 2010	<p>Council, and particularly a previous CEO, spent considerable effort trying to finalise a Total Management Plan (TMP) in 2006 and 2007, but it never reached a stage of completion satisfactory to DERM. Because much has changed since then, this TMP has been prepared by Wide Bay Water from the new information that is required to be addressed in this current document.</p> <p>With an adopted and approved TMP Council's ability to obtain external funding for Water and Sewerage projects would be considerably enhanced. State government subsidies were suspended a year ago but the government has advised that they will accept applications for new projects on a needs-based subsidy scheme from 1 July 2011.</p>	<p>That Council adopt the Total Management Plan for Water and Sewerage (TMP) as presented</p> <p>Carried 26.100721</p>	<p>March Update DERM has advised the TMP & SAMP have been approved.</p> <p>Part of this approval requires Council to provide drinking water customers with a service standard.</p> <p>February 2011 - DERM is currently reviewing the TMP component, the SAMP component has been approved.</p> <p>An annual report has to be submitted to DERM to demonstrate how the TMP & SAMP are being utilised for the operation of Water & Sewerage. DES will request to DERM that due to the time frame of approval the balance of current year be integrated into the 2012 report.</p> <p>December 2010 - DERM has reviewed the TMP</p>

			<p>and has requested some changes in relation to where a TMP & SAMP are combined.</p> <p>The changes are to satisfy the guidelines produced by LGAQ in developing a SAMP.</p> <p>Wide Bay Water Corporation has committed to address the short fall during Dec/Jan.</p> <p>November 2010 - Document sent to DERM no response to date.</p> <p>Document Completed</p> <p>September 2010 - Unchanged</p> <p>August 2010 - TMP has now been signed off by Councils CEO and WBW Chief Engineer Peter Robbins, and then will be submitted straight to DERM from WBW.</p>
<p>Truganini Road Bitumen Extension</p>	<p>Truganini Road is a highly utilised road in Burke Shire.</p> <p>With the new guidelines with “Flood Damage Restoration” some upgrading works can be achieved where it is historically damaged year after year and by some means this can be reduced by a one off expenditure that will reduce future maintenance expenditure.</p> <p>The NDRRA restoration and an upgrade to bitumen seal standard combined costs would be approximately \$110K</p>	<p>Council resolves to extend the Bitumen Seal on Truganini Road to seal standard for approximately 1.1 km combining approved NDRRA flood damage funds and some addition Council road maintenance funds to approximately \$110k to restore existing pavement to seal standard with an upgrade to Bitumen seal finish.</p> <p>Carried 28.100721</p>	<p>March Update</p> <p>Unchanged</p> <p>February 2011-1km completed with primer seal the balance 0.1km will be completed as weather conditions allow.</p> <p>December 2010 - Construction works to practical completion & final seals to be programmed.</p> <p>November 2010 - Works currently underway</p> <p>September 2010 - Unchanged</p> <p>August 2010 - This project will be actioned as soon as the approvals for 2010 Event FD restoration is forthcoming.</p>

November 26 2009			
<p>Officer Housing</p>	<p>At the September 2009 meeting a position was resolved (09.090916) to seek a cash payment from Council's insurers for House number 4, Gregory Street that was damaged by fire. The funds were then to be redirected to houses two and three in Sloman Street and the Gregory Caretakers house to rectify outstanding maintenance issues.</p> <p>Since then Council have been in negotiation with our insurers. It has become apparent that the insurances will not make the full amount available to Council as a payout.</p> <p>In light of this new information an alternate position is now presented for Council's consideration.</p>	<p>1) That Council accept the proposed insurance position as initially presented by Suncorp to repair the Gregory Street house.</p> <p>2) That Council reallocate the budget item \$300 000 from the establishment of an executive residence to the renovation of the Sloman Street houses two and three.</p> <p>3) That Council address the Gregory Caretaker house maintenance issues with the balance of funds after the renovations of the two Sloman Street houses are complete.</p> <p>Carried 21.091125</p>	<p>March Update</p> <p>Specification and scope of works is being prepared for Gregory house.</p> <p>February Update-</p> <p>All the funds were utilised in restoration of house 2 & 3 Council has budgeted further funds for the Gregory House, a specification is being developed for tendering the renovations to the Gregory House</p> <p>December 2010 - Specification and Tender specifications are being compiled; this is in parallel with an inspection carried out for budgeting.</p> <p>November Update - Specification being developed for tendering</p> <p>September 2010 - Gregory House renovations being planned.</p> <p>August 2010 - Burketown houses two and three renovations are complete and house four rebuild is completed.</p> <p>Gregory Works Assistants House renovations planning is currently being developed, it is expected that the works should be completed during Sept/Oct</p> <p>July 2010 - Completed - Finalised</p> <p>June 2010 - Budget considerations are being sought for 2010-2011</p> <p>May 2010 - The late wet delayed materials being able to be sourced</p>

			<p>hence completion has been delay it is expected now prior to end of May</p> <p>March 2010 - Handover of completed renovations to House 2, 3 & 4 is expected by mid April</p> <p>February 2010 - Rehabilitation works are progressing with EWS building contractor's actioning the works.</p> <p>January 2010 - Unchanged</p> <p>December 2009 - All 3 houses have had 3 quotes sourced 2 companies submitted quotations and a 3rd declined (Burketown builder)</p> <p>The successful quotation was from EWS currently renovating the Ergon house in Anthony Street.</p> <p>Contracts are being prepared and work will commence immediately. With completion expected to be March 2010.</p>
October 13 2009			
<p>2009 TC Charlotte NDRAA relief rehabilitation works</p>	<p>Road works rehabilitation commencement</p>	<p>That commencement of prioritised NDRAA relief rehabilitation works for the 2009 Flooding Event as soon as resources are available and that claims be prepared in parallel with the works so reimbursement is guaranteed as soon as submission approvals are granted</p>	<p>March Update-</p> <p>These events activities will be finalised by the closing period June 2011.</p> <p>February Update-</p> <p>Currently approximately \$1m yet to be expended</p> <p>December 2010 - DTMR allocations are now fully claimed & Council local roads allocation is on track for completion by June 2011</p> <p>November 2010 - 99% DTMR allocation expended and 70% of DIP Local Roads allocation expended.</p>

			<p>September 2010 - Approximately 50% expended.</p> <p>August 2010 - 2009 Event Rehabilitation /Restoration Works are progressing following 2010 Emergent works completion.</p> <p>July 2010 - Unchanged</p> <p>June 2010 - Unchanged</p> <p>May 2010 - All 2009 TC Charlotte submissions have now been approved and works are in full swing.</p> <p>March 2010 - Approval of the Emergent works payment has been received</p> <p>February 2010 - Emergent works claim payment is expected any day.</p> <p>January 2010 - Unchanged</p> <p>December 2009 - Emergent works are now complete in readiness for the coming Wet Season.</p> <p>November 2009 - Works have commenced on areas that are a high safety risk and are being addressed as urgent.</p>
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<p>July 15 2009</p>		
<p>Contract Claim – Gregory Water Treatment Plant</p>	<p>That a report be prepared for Council's consideration on the claims made before any further payments are made on this contract.</p> <p>Carried 47. 090715</p>	<p>March Update</p> <p>CEO will advise on status</p> <p>February 2011 - CEO will advise on status</p> <p>December 2010 - Council's CEO is seeking legal advice and reporting to Council</p> <p>November 2010 - CEO is procuring advice to finalise this impasse</p> <p>September 2010 - Unchanged</p> <p>August 2010 - The Contractor has not</p>

		<p>fulfilled the agreed activities. On unannounced visit in November 2009 the Contractor project manager made arrangements with DES to be on site with Surveyors to provide surveyors with locations as to where the infrastructure is so he would then have the data to finalise the “as constructed drawings” at that time according to previous CEO correspondence thought was this would finalise the project.</p> <p>Council supplied the Surveyors however the Contractor was unable to attend the site as he was going overseas. The Surveyors was in Burke Shire doing other projects for Council however the data was picked as best we could without the Contractor.</p> <p>However the contractor has not contact Councils DES directly since the initial meeting and failed site arrangement.</p> <p>DES has also discovered since that there are some very serious shortfalls in the GWTP as constructed and some components leave Council in quite vulnerable situation, e.g. Safety Ladders and railings for the holding tanks access (where a builders ladder is currently used for access to the top of tanks)</p> <p>It also appears there was one component chamber component left of the raw water well at the river this making the chamber very vulnerable to ingress of flood water silt.</p> <p>It is recommended that Council write to the Contractor expressing the dissatisfaction of certain aspects of the contracted as constructed works and place a rectification and finalisation date on the matter.</p> <p>July 2010 - Unchanged</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Unchanged</p> <p>February 2010 - Survey documents are now to hand for drafting of the works as constructed document that is still outstanding.</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - DES has had a meeting with Lemura’s project manager and has established were the impasse</p>
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		<p>occurred and now has negotiated the finalisation of the project where by a works as executed plan of the Gregory Water Supply will be submitted to Council and in turn payment for the unpaid orders that have been fulfilled will be paid, this is expected to completed by March 2010.</p> <p>November 2009 - A realistic agreement has been established to bring this project to a appropriate finalisation and a report with recommendation will come before council</p> <p>October 2009 - Unchanged.</p> <p>September 2009 – Unchanged</p> <p>DES will generate a report as to the origins and validity of the claims including liaison with the Project Manager from G & MA Lemura Pty Ltd to seek a satisfactory resolve and outcome for Council. This information gathering is expected to be finalised for a report to the November meeting, following the project manager’s visit to Burke Shire in October.</p>
<p>May 27 2009</p>		
<p>Gregory/Lawn Hill Road – Proposed Haulage of Gravel along this Road</p>	<p>That Council enter into discussions with Oz Minerals Century Mine to draft a formalised Level of Service specification and documented agreement for the Specific section of Gregory to Lawn Hill Road that Oz Minerals Century Mine utilises.</p> <p>Carried 19. 090527</p>	<p>March Update</p> <p>Wet season flood damage emergent works and maintenance continue</p> <p>February 2011 - An alliance between Council and the Mine has brought about a good working relationship</p> <p>December 2010 - Discussions are progressing and some limited works progress is taking place.</p> <p>November 2010 - Discussions are scheduled with mine management to form an agreement</p> <p>September 2010 - It is recommended that once Council Asset Management Plan is in place a level of service this road can be determined.</p> <p>August 2010 - With the Mine having changed owners it is recommended that the old agreement and level of service for this arrangement be reviewed by entering into new discussions where by a level of service agreement maybe developed and Council and MMG can move forward with appropriate management of the road.</p>

		<p>July 2010 - Quad Road Trains Haulage Contractors requesting permissions to haul on Council local Roads</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Unchanged</p> <p>February 2010 - Unchanged</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - DES has had discussions with the Mines Operations Manager and it seems a previous officer had made promises that were not according to LG act requirements hence with new management in BSC administrate sections this expectation had to be defused therefore any urgency on the Mines behalf has now abated.</p> <p>November 2009 - DES and Oz Minerals manager have finalised an arrangement to have the NDRRA funding when approved carried out with the mine providing some machinery to assist Council crews at no cost to Council.</p> <p>October 2009 - Exchange of expectations from Chris Potter Oz Minerals (not very happy) & response from DES that nothing will happen until NDRRA approvals come through for Flood Damage.</p> <p>September 2009 - Unchanged.</p> <p>It seems that once Council took a stand on the level of service standard being revised and obligations of stakeholders the issue has gone.</p> <p>July 2009 - no further action to date.</p> <p>Letter has been sent to Oz Minerals conveying Councils requirement for further discussions regarding the drafting of an agreed Level of Service agreement.</p>
<p>Burketown Wastewater Treatment Plan</p>	<p>That consideration by way of investigations into the needs for further maintenance to the WWTP (Waste Water Treatment Plant) Infrastructure is undertaken as a matter of urgency with cost estimates provided for consideration in the 2009-2010 budget deliberations.</p> <p>That minor recommended electrical</p>	<p>March Update</p> <p>Some small concreting and maintenance activates are yet to be completed once weather conditions allow.</p> <p>February 2011 - A commitment to enhanced maintenance to plant &</p>

	<p>maintenance be actioned and training for operators at the WWTP be provided for in the coming 2009-2010 budget considerations.</p> <p>Carried 20. 090527</p>	<p>grounds is taking place with positive outcomes.</p> <p>December 2010 - Finalisation of uncompleted works during previous upgrades have been identified and action be taken to complete shortfalls.</p> <p>November 2010 - Upgrades and repairs are now finalised, some monitoring equipment is required to overcome power failures and pump mal functions in the way of alarms.</p> <p>September 2010 - Hard copy being sent to DERM for review.</p> <p>August 2010 - Burketown's TMP for the Waste Water Infrastructure is now the asset management and maintenance plan which will allow preeminent procedures for operations, maintenance, replacement and renewal planning plus well timed and adequate budgeting.</p> <p>July 2010 - TMP is presented to July meeting for Council consideration.</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Unchanged</p> <p>February 2010 - Unchanged</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - Blivet Rota Drum has been ordered and will be manufactured during the wet season in readiness for installation April May 2010 it is planned the annual service will also be conducted at that time also.</p> <p>November 2009 - Further programmed maintenance on the waste processing rota drum is now planned as soon as a new drum is available.</p> <p>October 2009 - Some Maintenance works are being actioned with the Blivet & Fibreglass Repairs</p> <p>September 2009 - A repair program will now be constructed according to budgetary constraints.</p> <p>Once a budget is adopted repairs will be actioned.</p> <p>July 2009 - a budget bid according to the technical report received will be</p>
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		<p>presented for deliberations</p> <p>Assessment, estimates and priority of needs are being finalised for budget consideration.</p>
<p>Fatigue Management Regulations</p>	<p>That Council endorse the continuance with the Alliance of Gulf Councils by means of LGAQ who are making a combined submission for an exemption to the requirements of the Fatigue Management Regulations to effect a more realistic process for Council Works operations drivers as opposed to long haul driver fatigue management.</p> <p>Carried 21. 090527</p>	<p>March Update</p> <p>Unchanged</p> <p>February 2011 - Unchanged</p> <p>December 2010 - Unchanged</p> <p>November 2010 - Unchanged</p> <p>September 2010 - Unchanged</p> <p>August 2010 - Unchanged</p> <p>July 2010 - Council is nearing being qualified for the AFM operations.</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Advanced Fatigue Management Training (AFM) of some Council employees (schedulers & drivers) has been actioned with further training for the balance of Council schedulers, drivers and contractors that are part of the “preferred supplier list” to follow prior to commencement of the construction season.</p> <p>February 2010 - Following dialogue with QT & the specialist trainer it seems the only efficient process is to use the Advanced Fatigue Management Certification. DES is proposing that the wet season be utilised to complete this driver training certification for QT.</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - It is planned to have a trainer visit to arrange certification of all drivers including contractors that conduct business with Council to allow Council’s protection to nonfeasance of liability to Fatigue Management Legislation. This exercise is being programmed for during the wet season and to be complying for the next construction year. The organisation that will conduct the program is Driver Training & Education Kingaroy they are accredited by QDTMR for fatigue management certification.</p> <p>November 2009 - Fatigue Management consultant is being sourced to address all stakeholders so</p>

		<p>everyone is clear on their obligations to the system</p> <p>October 2009 - Unchanged and business as usual</p> <p>September 2009 - Geographically Isolated Councils have an opportunity to be allocated “Advanced Fatigue Management” status this would allow greater flexibility with operation timeframes.</p> <p>July 2009 - a proposal was submitted to LGAQ in conjunction with 3 other Gulf region Councils for exemptions according to the processes and procedures currently being maintained, Burke Shires submission was successful with some minor conditions, LGAQ will advise in due course.</p> <p>A letter is being drafted to LGAQ</p> <p>Expressing that Council be assured of its inclusion in any outcomes from negotiations with QT on Fatigue Management exemptions.</p>
April 15 2009		
<p>Roads Alliance Board – Participation in Net Risk Assessment and asset data collection</p>	<p>That Council participate in the state-wide NetRisk and asset data collection project by nominating all Council roads that Council has designated as Local Roads of Regional Significance in the project at an estimated cost of \$22,220 (Subject to confirmation once contracts are let by the Roads Alliance).</p> <p>Carried 17. 090415</p>	<p>March Update</p> <p>Unchanged</p> <p>February 2011 - Unchanged</p> <p>December 2010 - ARRB assessments are expected by February 2011</p> <p>November 2010 - Data has been picked up and ARRB are now assessing.</p> <p>September 2010 - RoadTek is currently collecting data for this project from RRG LRRS roads in the regions 9 Shires</p> <p>August 2010 - RoadTek has been engaged by the NWQRRG and the activity is proposed to be completed by November 2010</p> <p>July 2010 - Carried over to proposed year (2010-2011) as Roadtek data collection is unable to be finalized before November 2010.</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Delayed to 2010/2011 as Roadtek is unable to carry out the data pickup until approximately November</p> <p>March 2010 - Unchanged</p>

		<p>February 2010 - Unchanged</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - NWQRRG will conduct this data collection following the coming wet season. March April is the expected commencement date in the dryer Shires of the region.</p> <p>November 2009 - NWQRRG is progressing the collection of data by a bureau service and expected to commence the 9 shires around end of March 2010</p> <p>October 2009 - Unchanged</p> <p>This activity has been fairly silent from the group until a Technical Coordinator is engaged.</p> <p>July 2009 - no further information is available this month.</p> <p>Letter to be written to Road Alliance and form completed for lodgement.</p> <p>A report is contained in the RRG Technical Committee meeting report from Thursday 12th June 09</p>
<p>March 18 2009</p>		
<p>Fencing Near Albert River Bridge</p>	<p>That Council amend it 2008/2009 budget to make provision for expenditure of \$20,000 for the provision of two 4m x 2.1m grids and concrete bases delivered to site to facilitate the public access through any fence at the northern side of the Albert River Bridge and that these grids be provided to the lessee of the land on which the fence and grids is to be erected on the proviso that the lessee undertake to erect the fencing required to keep stock from the road and install the grids to Council's specifications at their own cost upon receipt of the grids.</p> <p>Carried 22. 090318</p>	<p>March Update</p> <p>This activity could be proposed as a budget item for 2011-2012</p> <p>February 2011 The current cost of complying grid is approximately \$56K and to install and construct sealed complying grid approaches to this road would cost \$30K the proposed fencing to support the grids would need to be moved back beyond the Albert River Park access</p> <p>December 2010 Await DES report</p> <p>November 2010 Needs to go back to December meeting for discussion</p> <p>October 2010 Still in progress</p> <p>September 2010 Letter of offer to be prepared to proposed lessee by CEO.</p>

		<p>CEO needs to ascertain status of proposed lease with DNR and Solicitor before writing to Lessee.</p>
<p>Swimming Pool entry rails – Burketown Pool Complex</p>	<p>That costs be obtained to allow for elderly /disabled access to the pools at the Burketown Pool Complex and such estimates be referred to Council at its 2009/10 budget deliberations.</p> <p>Carried 26. 090318</p>	<p>March Update</p> <p>Entry Rails are now installed and testing of the earth for compliance has been completed.</p> <p>Completed</p> <p>February 2011 - Installation is expected early February</p> <p>December 2010 - Unchanged</p> <p>November 2010 - Entry rails are being custom modified to fit the pools for installation.</p> <p>September 2010 - Unchanged</p> <p>August 2010 - Earth cabling has been laid, design for concrete footings to mount the rails to are underway.</p> <p>July 2010 - Currently being installed</p> <p>June 2010 - Currently being installed</p> <p>May 2010 - Rails ready to be installed</p> <p>March 2010 - Rails and Steps have been ordered. Installation is quite involved as an earth lead has to be attached to each rail & step and placed under the pavers back to the meter box</p> <p>February 2010 - Unchanged</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - Rails have been measured and materials ordered.</p> <p>November 2009 - entry rails are being sought for all pools as its been identified as a justified need.</p> <p>October 2009 - Unchanged</p> <p>September 2009 - DES is sourcing Pool Entry Rails along with alternatives for Entry access to the facility.</p> <p>A costing and Plan will be sourced for Councils consideration.</p> <p>July 09- No further information is</p>

		<p>available this month.</p> <p>DES is gathering options and estimates for consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p>
February 24 and 25 2009		
<p>Waste Disposal in Burketown and Gregory</p>	<p>That the Acting Chief Executive Officer prepares a report with further options and costings for Council's consideration.</p> <p>Carried 15.090224</p>	<p>March Update</p> <p>Development of complying designs for transfer stations are being actioned.</p> <p>February 2011 - Unchanged</p> <p>December 2010 - Unchanged</p> <p>November 2010 - Transfer Station Development is being proposed in design works.</p> <p>September 2010 - Unchanged</p> <p>August 2010 - Surveys are underway and designs for the next stage of the Burketown Pad is proposed and initial Survey and design is being pickup for the Gregory facility.</p> <p>A full report of design, proposed operational procedures, including estimate of costs to construct will be brought to Council.</p> <p>July 2010 - Planning and Design works are progressing it is proposed to have a complying design proposal for both facilities within 3 months.</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Continued upgrading within budgetary constraints are planned to be actioned as weather conditions allow</p> <p>February 2010 - A wet season area has been prepared and is operational for Burketown.</p> <p>A proposed similar arrangement for Gregory is planed over the next 2 to 3 reporting periods.</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - Burketown's Tip has been action 1st of the 2 locations due to the impacts of flooding in the wet season. An elevated pad is nearing completion; a purpose built cell will be</p>

		<p>constructed to accommodate general waste with fencing providing some secure means of retaining windblown debris.</p> <p>November 2009 - General tidy up and an elevated pad is being constructed with fencing the compound will have waste cells for sorting where some materials can be identified for mulching and reuse to reduce the amount needing to go to a landfill site.</p> <p>October 2009 - A general tidy up of the facilities are being planned with the pre wet season cleanup and further planning for handling facilities are being sought and in turn recommendations will be made available to Council</p> <p>September 2009 - Unchanged, further details will be available for the October meeting.</p> <p>Councils DES has source a shredding mulching proposal for Councils long term waste solution, a detailed report will be included in the Works & Services report.</p> <p>July 2009 - DES has made inspections of these facilities and has had to prioritise other activities currently however a comprehensive report will be drafted.</p> <p>Information and options including innovative alternatives have been sought by DES and a report is being drafted with components for Council consideration and prioritisation. Report to be prepared by A/WM.</p>
<p>December 18 2008</p>		
<p>Burketown Rubbish Tip</p>	<p>Resolved that the Chief Executive Officer contact LAWMAC regarding advice on the relocation of the Burketown tip.</p>	<p>March Update</p> <p>Development of complying designs are being actioned.</p> <p>February 2011 - Unchanged</p> <p>December 2010 - Unchanged</p> <p>November 2010 - Transfer Station development is being proposed in design works</p> <p>September 2010 - Unchanged</p> <p>August 2010 - Surveys are underway and a design for the next stage of the Burketown Pad is proposed.</p>

		<p>A full report of design, proposed operational procedures, including estimate of costs to construct will be brought to Council.</p> <p>July 2010 - Planning and Design works are progressing it is proposed to have a complying design proposal for both facilities within 3 months</p> <p>June 2010 - Unchanged</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Further upgrades are planned within budgetary constraints as weather conditions allow</p> <p>February 2010 - Further investigations are continuing into current sites be transfer stations resulting in a regional landfill being used for the residual waste product.</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - DES was to attend the LAWMAC Forum in July however it was cancelled due LAWMAC cancelling the Agenda to an evening get together of members. ACEO of the day advised LAWMAC's management it was not worth Councils while to send a senior Officer to the Forum.</p> <p>Advice has been sourced from other identities to allow the planning and improvements to continue prior to the coming wet season onset.</p> <p>November 2009 - Data pickup through surveys has been sourced to allow for appropriate facility development allowing good planning and design processes and ultimately procurement of appropriate handling equipment and procedures of operations to follow through.</p> <p>October 2009 - Further investigations and information is being produced for consideration.</p> <p>September 2009 - See September item above.</p> <p>* The Shredding / Mulching proposal that the DES has sourced in used in some other shires particularly Island communities and is extremely successful, it is mobile, reasonably simple, and produces reusable compost. Contamination and leachate issues are nonexistent, as is site issues as being</p>
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		<p>fully transportable can be shifted to were the mulch can be utilised.</p> <p>July 2009 - A comprehensive report will be drafted.</p> <p>DES has requested information regarding available options of locations and methodology of waste handling.</p> <p>Report to be prepared by A/WM</p>
<p>October 21 2008</p>		
<p>Handball Courts in Burketown</p>	<p>The CEO investigate the provision of handball courts in Burketown</p>	<p>March Update</p> <p>Three invitations to tender for construction were called on the 18.02.2011 and closing 04.03.2011 with 2 local contractors placing submissions.</p> <p>The tenders were assessed using the Local Buy Procurement assessment template.</p> <p>Male Plumbing Services was the successful submission.</p> <p>Current Budget is \$15,000</p> <p>February 2011 - Unchanged</p> <p>December 2010 - Construction is planned when a building construction crew is available</p> <p>November 2010 - Hit Up Walls are being developed.</p> <p>September 2010 - Unchanged</p> <p>August 2010 - A Hand-Ball/Hit-Up wall is programmed for construction during September/October</p> <p>July 2010 - An engineered design has been quoted on and is ready for construction</p> <p>June 2010 - Hit-Up Wall currently being programmed for installation.</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Unchanged</p> <p>February 2010 - Unchanged</p> <p>January 2010 - Unchanged.</p> <p>December 2009 - DES will investigate the proposal and any preliminary planning that has been actioned previously.</p>

		<p>November 2009 - Unchanged</p> <p>October 2009 - Resources are now becoming available to assist with investigation and sourcing information.</p> <p>September 2009 - Unchanged</p> <p>Costs are being sourced however it will only be an approximate for the meeting</p> <p>July 2009 - an estimate will be provided for budget consideration.</p> <p>DES will provide some ball park estimates for Budget consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting</p>
<p>Boating Infrastructure Capital and Maintenance Program</p>	<p>That Council apply for funding under the Boating Infrastructure and Maintenance program for a boat ramp with a small pontoon in the vicinity of the Albert River Bridge.</p> <p>Carried 07.081021</p>	<p>March Update</p> <p>A letter from Marine Safety Qld has been received an update will be available in the April report.</p> <p>February 2011 - Funding is being sought for this project at the old Albert River Bridge</p> <p>December 2010 - Council is in the line up as funding is prioritised</p> <p>November 2010 - Unchanged</p> <p>September 2010 A proposal has been submitted to Qld Marine Safety for progression of funding for further development of a pontoon/jetty for Truganini Road Wharf & Boat Ramp.</p> <p>August 2010 - Further technical discussions with QT's Boating Infrastructure Manager from the Cairns office of the Department are planned.</p> <p>July 2010 - QT has been advised of Councils wish to progress the feasibility of expanding maintenance and jetty facilities within the Shire.</p> <p>June 2010 - Further investigations with QT are being sought through a planning and needs analysis.</p> <p>May 2010 - Unchanged</p> <p>March 2010 - Unchanged</p> <p>February 2010 – Unchanged.</p> <p>January 2010 - Unchanged.</p>

		<p>December 2009 - Unchanged.</p> <p>November 2009 - Unchanged</p> <p>October 2009 - Dialogue will be taken up with QT for possibilities & request a wish list from Council to place in parallel with QT's wish list.</p> <p>September 2009 - Unchanged</p> <p>Further dialogue with QT will be followed up on to make QT aware Council would be keen to see further funding allocations.</p> <p>July 2009 - QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed; Council will be notified when these opportunities arise.</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>A/WM to action and prepare a report for Budget Meeting of Council</p>
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File: BCS/G/CM/R/DES
 Author: Dennis Kerr
 Date: 9th March 2011

13 Consideration of committee recommendations

None at time of agenda preparation

14 Closed session reports

- 14.01 In Committee - General Information
- 14.02 Fishing Competition
- 14.03 Interim approval for Laundromat in Burketown
- 14.04 Development Application

15 New business of an urgent nature admitted by Council

Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

16 Closure of meeting

The next Ordinary Meeting of Burke Shire Council is 'date'

17 Deputations and presentation scheduled for meeting

None at time of agenda preparation