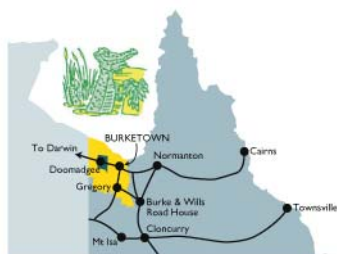




*Unconfirmed Minutes
Burke Shire Council Ordinary General Meeting
Tuesday 22nd March 2011
9.00am Council Chamber*

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01. Opening of Meeting

The Chair declared the Meeting open at 11.13am

02. Present

Cr Annie Clarke, Mayor - Chair
Cr Ernie Camp, Deputy Mayor
Cr Tracy Forshaw

Teleconference

Cr Bill Olive
Cr Tonya Murray

Gary Letts, Chief Executive Officer
Jenny Williams, Executive Assistant
Debbie Prosperus, Regional Partnership Officer

Gary Jefferies; Burketown Barramundi Grow out Facility - Presentation

03. Prayer

Cr Forshaw led Council in Prayer.

17. Deputations and presentation scheduled for meeting

Growout Facility Report – Garry Jeffries



Growout Facility
Status Report 110331

Attendance

Gary Jeffries left the meeting at 11.42am.

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting 9th February 2011

FILE: BCS/G/CM/M

Moved: Cr Forshaw
Seconded: Cr Camp

That the Minutes of the General Meeting of Council held on Wednesday 9th February 2011 as presented be confirmed by Council.

Carried 01.110322

08. Councillor Reports

Cr Ernie Camp

- An executive management meeting with the Mayor, CEO, DES and FM.
- Next morning Mayor, DES and I flew to Cloncurry and attended the following meetings
 - Met with DTMR staff re projected works Burke Shire
 - Attended RRG Technical Meeting
 - Had further talks with Peter Trim DTMR
- Attended Burketown P&C Meeting with CEO and Kylie – revitalise relationship with school. Discussed teacher's accommodation, oval and developing a reciprocal relationship.
- Attended RRG Meeting by teleconference, as did CEO. Discussed potential RRG Mayoral delegation to Canberra, possible Federal Government Funding Prospectus - nominated Savannah Way as a vital link for business, tourism, bio-security, defense as well as social connection for communities, NDRAA.
- Doing research into dates to commemorate Burke and Wills and the associated search expeditions and their influence on the development of Burke Shire (and the region in general)

08.01 Grants in Regional Tourism Funds

FILE: BCS/GAS/T

Moved Cr Camp
Seconded Cr Forshaw

That Council seek suitable grants identified in regional tourism funds for researching our history of explorers and settlements to develop a self-driver or promotional trail suitable for tourism ventures.

Carried 02.110322

08.02 Skytrans Stakeholders Group

FILE: BCS/TT/SP/S

Moved Cr Camp
Seconded Cr Forshaw

That Council forward the letter by Cr Ernie Camp written on Council letterhead to the Skytrans stakeholders group requesting additional flights from Dec-Mar during the Wet Season when access is compromised and that letters of support be sought from Carpentaria, Doomadgee, Mornington Shire Councils, GSD and Local Member Betty Kiernan.

Carried 03.110322

Cr Tracy Forshaw

- Whilst on holidays in Canberra I was able to catch up with Bob Katter & Tony Windsor and we had general discussion about Burke Shire including power & telephone issues and Wild Rivers.

- Gregory Landcare has been successful in their grant applications for:-
 - A Native Garden & Bush Tucker Project for the Gregory Community Oval.
 - Weed spraying along the Gregory River
 - Dump Ezy at Adel's Grove
- Re-supply – I believe this was handled very professionally by Burke Shire staff (well done) and I have had good feedback from business and stations regarding contact with them and the handling of the whole process. This is especially so as a majority of the Stations had lost phone connections due to snakes.
- Sheldon from Yeldham thanked Council for keeping in contact.
- Peter & Annie from Nardoo also thanked Council for the use of Council's sat phone.
- Gregory SES have been active in providing assistance for people to get from the airstrip across to town, as well has delivering supplies to Nardoo Station.
- I was able to attend Councillor training in Mt Isa with Cr Ernie Camp & CEO Gary Letts – I found this training very informative and helpful.
- Gregory Races – The races are on Saturday 30th April (May Day weekend) with a very exciting programme of horse races, fun activities, live music, bar and tea stall facilities.
- I would also like to congratulate Tonya & Clinton on their beautiful baby girl.
- My condolences to Barry Kubala's family. Barry worked in the Council offices in the 1980's and then was in the partnership that started up Adel's Grove as a tourist venture.

08.03 Counter Disaster Operations

FILE: BCS/EmergM/Program

Moved Cr Camp
Seconded Cr Forshaw

That Council approach media outlets to develop a documentary depicting the operational efforts by Burke Shire Council staff and community in Counter Disaster operations and resupply.

Carried 04.110322

08.04 Invitation to Federal Minister

FILE: BCS/GR/FL

Moved Cr Forshaw
Seconded Cr Clarke

That council invite Federal Independent Mr Tony Windsor and John Clemments to visit Burke Shire to discuss local issues.

Carried 05.110322

08.05 Contacts with Telstra

FILE: BCS/T/LLP/T

Moved Cr Clarke
Seconded Cr Camp

That Council send a letter to Telstra regional team thanking them for re-establishing communications within the Shire in a timely fashion during the March 2011 flood event; and

That Council seek to establish a round of maintenance on their equipment by Telstra prior to our wet season events; and

That Council seek to have satellite phones designated for our region exclusively; and

That Council enquire as to the availability and capability of transportable mobile telephone towers to be located within our shire over the wet seasons.

Carried 06.110322

08.06 Internet Phone Costs

FILE: BCS/T/Internet

Moved Cr Forshaw
Seconded Cr Camp

That Council investigate the costing of internet phones for the Shire as a backup for phone disruptions.

Carried 07.110322

Cr Bill Olive

Verbal report received from Councillor Bill Olive

Cr Tonya Murray

Verbal report received from Councillor Tonya Murray

Adjournment

Meeting adjourned for lunch from 12.40pm to 1.43pm.

Upon resumption, all were present at the time of adjournment.

10. Chief Executive Officers Reports

Moved Cr Camp
Seconded Cr Forshaw

That

The Chief Executive Officer's Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.03 of the Business Papers be received by Council and noted; and

The Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.04 of the Business Papers be received for consideration.

Carried 08.110322

Attendance

Stephanie Wade; Community Officer entered the meeting at 2.16pm to discuss upcoming events.

Attendance

Gary Letts; Chief Executive Officer left the meeting from 3.16pm to 3.19pm.

Attendance

Stephanie Wade; Community Officer left the meeting at 3.21pm.

Adjournment

Meeting adjourned for afternoon tea from 4.01pm to 4.25pm.
Upon resumption, all were present at the time of adjournment.

10.02.02 Burke Shire Local Disaster Management Plan 2010

Council is presented with the updated Burke Shire Disaster Management Plan 2010.

FILE: BCS/EmergM/LDMG

Moved Cr Camp
Seconded Cr Forshaw

That Council agree and accept the Burke Shire Council Disaster Management Plan 2010 as presented and to be endorsed by the chair of the Local Disaster Management Group Mayor; Cr Annie Clarke as per the Disaster Management Act 2003 Section 57 (1).



Burke Shire Local
DisasterManagement

Carried 09.110322

10.02.03 Sub agreement for NDRRA 100350-07-025

Natural Disaster Relief and Recovery Arrangements 100350-07-025 -- Queensland Monsoonal Flooding and Tropical Cyclones Olga, Neville, Ului and Paul January to April 2010.

FILE: BCS/EmergM/NDRRA/2009

Moved Cr Clarke
Seconded Cr Forshaw

That council will fund their financial contribution being \$50,000 the trigger point to the sub agreement NDRRA 100350-07-025, and the Approved Project is ready to proceed, and;

That council will provide a copy of the council resolution indicating the Approved Project has been considered by council.

Carried 10.110322

Note - Council is in receipt of 20% of the project grant funds which is now held in investment deposits with a planned strategic drawn down facilities to meet capital works as required.

10.02.04 Updated Housing Policy

The housing policy has been updated to reflect the procedure changes that incorporate the role of Building Maintenance Officer.

FILE: BCS/Policies/Policy

Moved Cr Forshaw
Seconded Cr Camp

That Council adopts the updated housing policy dated March 2011.

Carried 11.110322

16. Closure of Meeting

Council meeting has been adjourned and to be held over to Wednesday 23rd March 2011 starting at 8.00am.

The Chair declared the Meeting closed at 5.03pm.

01. Opening of Meeting

The Chair declared the Meeting open at 8.04am on Wednesday 23rd March 2011.

02. Present

Cr Annie Clarke, Mayor - Chair
Cr Ernie Camp, Deputy Mayor
Cr Tracy Forshaw

Gary Letts, Chief Executive Officer
Debbie Glyde, Finance Manager
Jenny Williams, Executive Assistant
Debbie Prosperus, Regional Partnership Officer

Note - Cr Tonya Murray and Cr Bill Olive attending training in Townsville.

11. Finance Manager Reports

Moved Cr Forshaw
Seconded Cr Camp

The Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Reports 11.02.01 to 11.02.04 of the Business Papers be received for consideration.

Carried 01.110323

Attendance

Gary Letts; Chief Executive Officer left the meeting from 8.35am to 8.50am.

11.02.01 Tender for Accounting Package

Burke Shire Council uses the accounting software package which was developed and implemented by Practical Computing Services Pty Ltd. That system proved satisfactory in meeting Council's needs because it was quite robust, relatively simple to operate, and had a good support network that proved indispensable to this and similar Councils throughout Queensland and (later) New South Wales.

Council therefore need to put to tender a replacement for the current accounting package Civica.

FILE: BCS/G/CM/A

Moved Cr Forshaw
Seconded Cr Camp

Council endorse that tender documents be published for Business Software Replacement and Support System.



Tender Software
Replacement revised.

Carried 02.110323

11.02.02 Revised Budget and Plant Hire Rates

Council has reviewed its budget for 2010 - 2011 and made the necessary changes. This budget review is to ensure that Council is operating within its financial capabilities.

A review of the Plant Hire rates was also undertaken to ensure that Council is recovering costs on its plant.

FILE: BCS/G/CM/M

Moved Cr Forshaw
Seconded Cr Clarke

That Council adopts the revised budget for 2010-2011; and

That Council adopts the revised Plant Hire rates for 2010-2011.



Revised budget
110301.xls



NCP Plant Rates
2011.xls

Carried 03.110323

11.02.03 Bank Upload Limit

Part of the audit issues raised from the 2009/10 audit was that there was no upper financial limit to the online transfer or payments.

FILE: BCS/G/CM/M

Moved Cr Camp
Seconded Cr Forshaw

Council approves the upper financial limit for daily online transactions are set at \$500,000.00.

Carried 04.110323

11.02.04 Delegations Register

Delegations register has been updated for reflect the new Local Government Act 2009, Local Government (Finance, Plans and Reporting) Regulations 2010, Local Government (Operations) Regulations 2010 and Animal Management (Cats and Dogs) Act 2008.

FILE: BCS/G/CM/M

Moved Cr Clarke
Seconded Cr Forshaw

Council adopts the revised Delegations Register as per Local Government Act 2009, Local Government (Finance, Plans and Reporting) Regulations 2010, Local Government (Operations) Regulations 2010 and Animal Management (Cats and Dogs) Act 2008.



Delegations &
Appointments register

Carried 05.110323

Adjournment

Meeting adjourned for a break from 10.00am to 10.20am.

Upon resumption, all were present at the time of adjournment except Jenny Williams and Deborah Prosperus.

14 Closed session reports

Moved Cr Clarke
Seconded Cr Camp

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (a) and (f)*. Council moved into closed session at 10.20am.

Carried 06.110323

Declaration: Conflict of Interest

Cr Tracy Forshaw declared a conflict of interest, as she has an interest in a Development application sent to Council.

Move into Open Session

Moved Cr Forshaw
Seconded Cr Camp

That the meeting resume in open session to consider recommendations arising out of the closed session. Council resumed open session at 11.35am.

Carried 07.110323

Attendance

Ms Jenny Williams; Minutes Clerk and Ms Deborah Smith-Prosperus; Regional Partnership Officer, entered the meeting at 11.37am.

14.01 Handball Courts Burketown

FILE: BCS/TAQ/2011/Tender 11-04

Moved Cr Clarke
Seconded Cr Forshaw

That Council does not award the tender work to the Handball Courts in Burketown, as it is to be completed by Council staff before Easter 2011.

Carried 08.110323

14.02 Council Donations

Council annual round of donations to community organisation for the 2010/2011 budget.

Following advice from Gary Jeffries President of the Burketown Barramundi Fishing Organisation, that the competition is to proceed in 2011 subject to weather, therefore could Council forward the approved donation of \$5000.00.

FILE: BCS/CR/S/D

Moved Cr Camp
Seconded Cr Forshaw

That council donates \$5,000.00 from their annual round of donations for 2010/11 to the Burketown Barramundi Fishing Organisation to support the 2011 Burketown Barramundi Fishing Competition as considered.

Carried 09.110323

14.03 Interim approval for Laundromat in Burketown

An approach has been made to Council by a property owner wanting to establish a Laundromat and public access internet business on a residential block in Burketown.

FILE: DA/2011/P

Moved Cr Forshaw
Seconded Cr Camp

That Council write and request, prior to the lodgement of a formal application, the proponent should provide the following information:

- How and where the proposal will be operated on the land;
- Details of any mechanical equipment;
- Details of the expected floor area required and if the proposal is to be established in stages ,details of the floor area required for each stage;
- Hours/days of operation;
- Any signage proposed – size and type;
- Number and type of vehicles/trucks required to operate the use;
- Any area for car parking on the land; and
- The number of staff, other than the proponent, if any.

Carried 10.110323

14.04 Development Application

Council received an email on the 2nd of March in regards to a Building development engaged by Project Services on behalf of the QPWS to construct a New Ranger Station and Information Shelter in Lawn Hill National Park.

FILE: DA/2011/PR

Moved Cr Forshaw
Seconded Cr Camp

That Council accept the development application as presented by QPWS.

Carried 11.110323

Adjournment

Meeting adjourned for lunch from 1.15pm to 1.40pm.

Upon resumption, all were present at the time of adjournment except Debbie Glyde; Finance Manager.

15. New business of an urgent nature admitted by Council

15.01 Increase Councillor Numbers

FILE: BCS/Gov/CM/Pro

Moved Cr Forshaw
Seconded Cr Camp

That Council approach DIP and seek to increase Councillor numbers to Mayor and five Councillors as from Local Government elections 2012.

Carried 12.110323

Attendance

Dennis Kerr; Director of Engineering entered the meeting at 1.45pm.

12. Director Engineering Services Reports

Moved Cr Forshaw
Seconded Cr Camp

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.02 of the Business Papers be received by Council and noted.

Carried 13.110323

16. Closure of Meeting

Council meeting has been adjourned and to be held over to Tuesday 29th March 2011 starting at 10.00am.

The Chair declared the Meeting closed at 2.13pm.

01. Opening of Meeting

The Chair declared the Meeting open at 11.40am on Tuesday 29th March 2011.

02. Present

Cr Annie Clarke, Mayor - Chair
Cr Ernie Camp, Deputy Mayor
Cr Tracy Forshaw

Gary Letts, Chief Executive Officer
Jenny Williams, Executive Assistant

Teleconference

Cr Bill Olive

Away - Cr Tonya Murray

07. Mayoral Minute and Report

Arts and Craft Show meetings

Teleconference up-dated program, Burke and Wills theme developing opportunities with the schools and doing things early to give people time to join in. Full report and minutes available.

SGC meeting

Legend presentation – concerns about catchments and tailings dams, further reporting will be provided.

For consideration

Regional NRM Bodies across Queensland have a consensus-driven Regional NRM Plan that sets targets that encourage a wide variety of improved land management activities across the landscape.

Many of these activities deliver significant sequestration and abatement of greenhouse gas emissions. These activities also have measurable (and tradable) biodiversity, water quality and social benefits. Combined with the regional monitoring of resource condition trends, the regional NRM framework presents an ideal conceptual and institutional foundation for the pooling of a broad range of ecosystem services.

These services can potentially be traded under international voluntary and emerging mandated ecosystem services markets. Current institutional systems for the validation of such activities, however, require activity by activity project assessment. For most of the Australian landscape, this is an administratively prohibitive approach that delivers limited benefit to landholders.

The Impact of the CPRS

The Degree Celsius Response to National Carbon Offset Standard Paper provides a summary of the impacts of the proposed CPRS on the initiative of aggregating terrestrial carbon on a regional scale based on regional NRM plans. In summary, the CPRS replaces a more holistic approach with an assortment of disconnected approaches that potentially disempower, if not dismiss, NRM activities and ignore the growing global consensus that the agriculture, forestry and land use sector (AFOLU) is as important as the energy sector in any comprehensive approach to dealing with climate change. With Queensland Regional Bodies, we have an opportunity to secure effective payment for ecosystem services via a regional aggregation approach to greenhouse gas trading. Such an approach would provide for the first time, structured support for the NRM activities of hundreds of individual landholders and interest groups within defined NRM regions. The impact of this recognition has the

potential for further incentive interest in landholder NRM activities, including weed control and improved land conditions and developmental opportunities.

Recommendation: Find the capacity to develop a plan for opportunities with water use, land use and potentially with partnership groups.

Whilst I was unable to attend this meeting due to flooding the following is part of an action plan for your information

**SUSTAINABLE RESOURCE COMMUNITIES PARTNERSHIP LOCAL LEADERSHIP GROUP
(NORTH WEST MINERAL PROVINCE)
ACTION PLAN**

Purpose:

The Sustainable Resource Communities Local Leadership Group (LLG) (North West Mineral Province) recognises that addressing the social issues affecting resource communities requires a collaborative effort from the Queensland Government, local governments and the resources sector.

Key themes and priorities:

Key themes

The Sustainable Resource Communities Partnership Group will address existing and emerging issues affecting resource communities, which are identified in the Partnership Agreement between the Queensland Government, Queensland Resources Council and Local Government Association Queensland. These overarching themes are as follows:

- Targeted and coordinated responses to issues in the North West Mineral Province
- Regional planning and infrastructure coordination
- Social impact assessment
- Innovative solutions to the provision of affordable housing, and high quality health and education services
- Improved communication and collaboration between sectors

Key priorities

The LLG will address existing and emerging issues affecting communities in the North West Minerals Province and through the Chair, provide effective two way liaison with the Sustainable Resource Communities Partnership Group and Regional Planning Advisory Committee to ensure targeted and coordinated responses to cumulative and strategic issues.

The Local Leadership Group will identify and work on local projects in partnership with government, local government, community agencies and industry, to develop local solutions to local issues. Key priorities for the LLG have been determined as:

- Transport infrastructure - i.e. road, rail.
- Energy
- Water
- Land and housing availability
- Health services
- Community services such as childcare
- Education services
- Attraction and retention of skilled workers
- Liveability

PLEASE NOTE: as this is a working document, key themes and priorities will change over time as issues are addressed and new issues emerge.

RRG Matt Fanning, Chair of technical group leaving, need a new Chair.

Rural Women's Conference

Apply for funding for a forum in the Gulf.
Climate change thing
Development of leadership and management skills increase activity
Increased involvement
Palates

Letter Mark police
Native title matters must make decisions
Minister Mulherin
Flood matters – review of processes in Local Disaster debrief
Burke Shire residents are eligible for loss of income payments need to apply before end of March.

Gregory Jockey club meeting – big program with activities. Contact Holly Clarke with any ideas for events between races.

07.01 Works and Finance Committee Meetings

FILE: BCS/Gov/MEM

Moved Cr Clarke
Seconded Cr Forshaw

That Council establish a Works Committee and Finance Committee; and

That the Works Committee members consist of all Councillors, Chief Executive Officer, Director of Engineering Services and officers at discretion of the committee; and

That the Finance Committee members consist of all Councillors, Chief Executive Officer, Finance Manager, and officers at discretion of the committee.

Meetings to be held once a month in-between general meetings and minutes to be distributed to all on the committees.

Carried 01.110329

10.02.01 Upcoming Meetings

A summary of meeting and conference opportunities.

FILE: BCS/Gov/Councillors/TB

Moved Cr Camp
Seconded Cr Forshaw

That Council send apologies to the NQLGA Bi Annual Conference being held in Clermont from 27th to 29th April 2011.

Carried 02.110329

10.02.02 Donations

FILE: BCS/CR/S/D/2011

Moved Cr Camp
Seconded Cr Forshaw

That the rubbish collection for established community events be requested in the donation application form as a tick box and will be classed as a Council in-kind activity at no cost to the community organisation.

Carried 03.110329

Adjournment

Meeting adjourned for lunch from 1.00pm to 1.51pm.

Upon resumption, all were present at the time of adjournment except Cr Bill Olive.

Attendance

Dennis Kerr; Director of Engineering Services entered the meeting at 2.00pm.

Attendance

Warren Christensen; Power Safe entered the meeting at 2.20pm.

09. Delegations

Warren Christensen; Director Power Safe talked to Council about solar options for Gregory and Burketown.

Attendance

Warren Christensen; Power Safe left the meeting at 3.00pm.

Attendance

Cr Ernie Camp left the meeting from 4.06pm to 4.20pm.

12. Director Engineering Services Reports

11.02.01 Tender 11-01 72 Inch Front Deck Ride on Mower

Four Tenders made offers for the purchase without trade of this mower, 3 were within the required HP and 1 having a shortfall on required power.

FILE: BCS/TAQ/2011/Tender 11-01

Moved Cr Forshaw
Seconded Cr Camp

That Council endorse the purchase of 1 John Deere 1565 Out-front Deck Mower 38hp 72" cut with factory fitted air-conditioning for \$49,610.

Carried 04.110329

11.02.02 Tender 11-02 Option 1 Medium to Large 4WD Wagon

Tenders were called for a large & medium large 4WD Wagon to analyse comparable costs.

Six Tender offers for the purchase with trade for a medium to large 4WD Executive Wagon was received, included in this was two tenders for purchase only of Council's existing 4WD Executive Wagon.

FILE: BCS/TAQ/2011/Tender 11-02

Moved Cr Camp
Seconded Cr Forshaw

That Council endorse the purchase of one medium to large Toyota Prado Executive 4WD Wagon for a change over of \$15,453.00 from Pacific Toyota of Cairns; and

Driver's seat to be trialed for comfort, if unsuitable then an upgraded driver's seat will be purchased.

Carried 05.110329

11.02.03 Change Over Policy Light Vehicles

FILE: BCS/PES/Policy

Moved Cr Camp
Seconded Cr Forshaw

That Council change over policy for light vehicle fleet be set at 40,000kms.

Carried 06.110329

Attendance

Cr Tracy Forshaw left the meeting from 5.11pm to 5.13pm.

Attendance

Mayor Cr Annie Clarke left the meeting at 5.11pm.

Attendance

Jenny Williams; Executive Assistant left the meeting from 5.13pm to 5.15pm.

Attendance

Mayor; Cr Annie Clarke returned to the meeting at 5.17pm.

11.02.04 Tender 11-03 4x4 Extra Cab Tray Back Ute

Tenders were called to for 4x4 Extra Cab Tray Back Ute to analyse comparable costs for leasing and hiring as presented to Council previously.

FILE: BCS/TAQ/2011/Tender 11-03

Moved Cr Camp
Seconded Cr Forshaw

That Council purchase a 4x4 Toyota Extra Cab Tray Back Ute for the cost of \$52,707.20 from Pacific Toyota of Cairns.

Carried 07.110329

11.02.04 Tender 11-03 4x2 Single Cab Tray Back Ute

Tenders were called to for 4x2 Single Cab Tray Back Ute to analyse comparable costs for leasing and hiring as presented to Council previously.

FILE: BCS/TAQ/2011/Tender 11-03

Moved Cr Forshaw
Seconded Cr Camp

That Council purchase a 4x2 Toyota Hilux Single Cab Tray Back Ute for the cost of \$30,435.30 from Pacific Toyota of Cairns.

Carried 08.110329

11.02.05 Fencing Near Albert River Bridge

FILE: BCS/TRoads/Bridges/G

Organise a meeting with Kenny Booth to finalise.

16. Closure of Meeting

The Chair declared the Meeting closed at 6.10pm.
