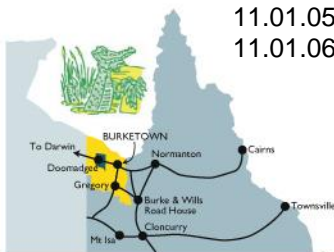




Unconfirmed Minutes
Burke Shire Council Ordinary General Meeting
18th May 2011
9.00am Council Chamber

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01. Opening of Meeting

The Chair declared the Meeting open at 9.00am

02. Present

Cr Ernie Camp, Chair, Acting Mayor
Cr Tracy Forshaw
Cr Bill Olive

Cr Annie Clarke, Mayor - Teleconference
Cr Tonya Murray - Absent

Gary Letts, Chief Executive Officer
Deborah Prosperus, Minutes Clerk
Darren Foster, Project Officer

03. Prayer

Cr Forshaw led Council in Prayer.

04. Consideration of applications for leave of absence

No applications received.

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting

FILE: BCS/G/CMM

Moved: Cr Forshaw
Seconded: Cr Camp



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Minutes April.doc

Carried 3/0

06. Condolences

Council noted the passing of Mr Herbie Watson of Cloncurry, expressed their condolences to the Family.

07. Mayoral Minute and Report

07.01.01 Mayor's report May 2011



May 2011.doc

07.02.01 Reconstruction Authority Local Plan

That Council accept the invitation of the Regional Director of the Department of Local Government and Planning for her officers to assist with the finalisation the Reconstruction Authority Local Plan for the Burke Shire Council by way of a workshop in either June or July 2011 and also invite the Department of Environment and Resource Management to attend.

FILE: BCS/EM/NDRRA

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

07.02.02 Training Workshops/DDMG Meeting

1. That in relation to the training workshops offered by EMQ, Army Reserve, and the Department of Communities be held over for consideration by Council at the next Ordinary Meeting to be held on the 15th June 2011.
2. That the Chief Executive Officer be requested to circulate to Councillors the minutes and agenda of the DDMG meeting held in Mount Isa on the 11th May 2011.

FILE: BCS/EM/DDMG

Moved Cr Camp
Seconded Cr Forshaw

Carried 3/0

07.02.03 NBN Project

That the Chief Executive Officer be requested to discuss with the consultant conducting our telephone system issues regarding the Council's NBN Project, which needs to have a proper assessment of the needs and best practice for the Shire in relation to the delivery of this project, and position itself to provide as accurate a plan as possible so that the delivery of this service fits the scope of what is needed, otherwise we will be given what the provider suggests we need of the NBN project and costs to the Burke Shire; and that a report to be brought back to Council.

FILE: BCS/IT/PLAN

Moved Cr Olive
Seconded Cr Forshaw

Carried 3/0

07.02.04 Digital Television

That Council advises the Department of Communications that Council is unable to rebroadcast the new digital television due to the lack of funding from Federal Government to Regional and Remote Communities. This will allow the residents of Burketown to access the subsidy under the VAST program

FILE: BCS/IT/PLAN

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

That Council adjourn the proceedings of standing orders at 10.50am for morning tea.

Moved Cr Olive
Seconded Cr Camp

Carried 3/0

That Council resume proceedings of standing orders at 11.50am.

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

That Council note a phone link with Cr Annie Clarke was established at 11.51am

07.02.05 Sustainable Resource Communities

That consideration of the Sustainable Resource Communities study addressing Community Infrastructure, Social Services and Housing be distributed to Councillors' for discussion at Councils next ordinary meeting to be held 15th June 2011.

FILE: BCS/ED/PLAN

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

07.02.06 Myuma Traineeship Graduation Ceremony

That council endorse the attendance of the Mayor Cr A Clarke to Myuma Traineeship Graduation Ceremony at Camooweal on the 9th June 2011.

FILE: BCS/CR/C

Moved Cr Camp
Seconded Cr Olive

Carried 3/0

08. Councillor Reports

Cr Camp Report

FILE: BCS/G/CM/R

1. That the report provided by Councillor Camp be noted by Council and
2. That the verbal reports provided by Councillors Olive and Forshaw be noted by Council.

Moved Cr Camp
Seconded Cr Olive

Carried 3/0

09. Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

None received

09.02 Petitions

None received

10. Chief Executive Officers Reports

That the Chief Executive Officer's Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.05 of the Business Papers be received by Council and noted; and

The Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.02 of the Business Papers be received for consideration.

FILE: BCS/G/CM/R/CEO

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

1.01.03 Project Officer Monthly Report – May 2011 Council Meeting

That Council note the contents of the Project Officer's Monthly Report for the May 2011 Council Meeting.

FILE: BCS/G/CM/R/PO

Moved Cr Camp
Seconded Cr Forshaw

Carried 3/0

10.01.04 Development of Long Term Community Plan

1. That the actions undertaken to date with respect to the Long Term Community Plan be noted and endorsed by Council;
2. That the Project Officer prioritise the development a project milestone map for the Long Term Community Plan Project giving regard to the proposed staged process outlined in this report;
3. That the Project Officer prioritise the development of a Community Planning overview presentation to inform stakeholder and interest groups of the impending Community Plan process for Burke Shire;
4. That in consultation with the Project Officer and the Chief Executive Officer, the Community Officer include a feature in the next edition of the Burke Shire Council Newsletter introducing the Community Plan Project; and
5. That the Mayor with the Chief Executive Officer be jointly delegated authority by Council to make emergent decisions where required concerning the Long Term Community Plan project.

FILE: BCS/G/CM/R/PO

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

Cr Clarke left Meeting at 1.30pm

That Council adjourn the proceedings of standing orders at 1.38pm for lunch.

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

That Council resume proceedings of standing orders at 2.20 pm.

Moved Cr Olive
Seconded Cr Forshaw

Carried 3/0

That Council note that Mrs Kylie Camp entered the meeting at 2.23pm to address council regarding the 2010/2011 RADF Project

10.01.0 RADF

That the large birdbath with barra be placed in front of tourist information centre and the small bowl be placed at Gregory, adjacent to public amenities. The third piece be placed in front of the Burke Shire Chambers and the present signage be relocated.

Council outdoor staff will install all three features according to the manufacturers guidelines and incorporation with the RADF committee before end of financial year with official unveiling be done over the Arts and Craft Show weekend.

FILE: BCS/ED/ASSOC

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

That it be noted Mrs Kylie Camp stayed at the meeting following her presentation. Mrs Kylie Camp left the meeting at 2.48pm

10.02.01 Upcoming Meetings

1. That Council endorse the attendance of two delegates to be nominated at next council meeting 15th June 2011, to attend the LGAQ - 115th LGAQ Annual Conference in the Gold Coast – 3 to 6 October 2011.
2. That Council resolved not to attend the 2011 Future of Local Government Summit in Melbourne – 29th and 30th June 2011.

That Council resolved not to attend the Women, Management and Work Conference in Sydney – 28th and 29th July 2011..

File: BCS/G/CON/2011

Moved Cr Olive
Seconded Cr Camp

Carried 3/0

10.02.02 Anzac Day 2011

That Council increase the budget allocation by an additional \$500 to the annual event budget to help cover the addition of stations packs and programme guides to the Anzac Day budget.

File: BCS/CR/E/AD

Moved Cr Olive
Seconded Cr Forshaw

Carried 3/0

10.02.03 Upgrade Adel's Grove Airstrip

That the GAMBLR Ltd be advised as follows:

1. That Council is unfortunately not in a position to partner the upgrade at the Adel Grove Airstrip to CASA Standards at this point in time.
2. That Council would be willing to assist with a letter of support when GAMBLR Ltd apply for any funding applications.

File: BCS/TAT/Plan

Moved Cr Olive
Seconded Cr Camp

Carried 3/0

10.02.04 Pre-employment Medical Assessment

That Council adopt the Pre-Employment Medical Assessment Policy for new staff, and Council will only be responsible for the cost of the Medical Examination.

File: BCS/PAPA/Policies

Moved Cr Olive
Seconded Cr Forshaw

Carried 3/0

10.02.05 Application to increase Councillor numbers for Burke Shire Council

FILE: BCS/G/CM/PRO

10.02.06 MITEZ Membership 2011/12

That Council defer consideration of this item until 15th June 2011

FILE: BCS/ED/ASSOC/MITEZ

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

10.02.07 Burke Shire Natural Disaster Risk Management Study

That Council adopt Phase 3 of the Burke Shire Natural Disaster Risk Management Study as presented.

File: BCS/GAS/FM/P2010/BSNDRMS

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

10.02.08 ALGWA Member's Bursary Award 2011

That Council decline the opportunity to apply for the Bursary.

File: BCS/GR/LARL/ALGWA

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

Finance Manager and Rates Determination Consultant entered the meeting at 4.50pm

11. Finance Manager Reports

That the Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.06 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Reports 11.02.01 to 11.02.03 of the Business Papers be received for consideration.

File:BCS/G/CM/R/FM

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

That the Rates Determination Consultant left meeting at 5.55pm

That the IT Consultant entered the meeting entered the meeting at 5.56pm.

11.02.01 IP Telephone System

Continue to investigate the VOIP system with a minimum of 2 megabytes of internet for the Burke Shire communications systems and a comparison of PABX systems.

FILE: BCS/G/CM/R/FM

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

IT consultant left the meeting at 6.23pm

11.01.03 Capital Projects

File: BCS/G/CM/R/FM

11.01.04 Stores Reliever

File: BCS/G/CM/R/FM

11.01.06: 2011 Property Valuations and 2011-12 General Rates

File: BCS/G/CM/R/FM

11.02.02 PBF

That Council continue membership with PBF.

File: BCS/G/CM/R/FM

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

11.02.03 Rates Arrears Assessment 0168-30000

That Council continues the repayment plan with an amendment in the fortnightly repayment from \$80.00 to \$100.00 effective from the first of July 2011 subject to financial considerations.

File: BCS/G/CM/R/FM

Moved Cr Olive
Seconded Cr Camp

Carried 3/0

That Council suspend standing orders of the meeting at 7.04pm to be reconvened at 8.00am 19 May 2011.

Moved Cr Olive
Seconded Cr Camp

Carried 3/0

That Council resume proceedings of standing orders at 8.10am.

In attendance:

Cr E Camp, Cr T Forshaw, Cr B Olive. CEO – G Letts, Minutes Clerk – D Prosperus, Minutes Clerk, D Foster, Project Officer, Finance Manager D Glyde,

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

11.01.05 Tender - Business Software Replacement and Support

File: BCS/G/CM/R/FM

Finance Manager left meeting at 8.14am
Director of Engineering entered meeting at 8.17am

12. Director Engineering Services Reports

That the Director Engineering Services Works and Services Report be noted and received

File: BCS/G/CM/R/ENG

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

12.01.01 Director Engineering Services Works and Services Program Update

That the Director Engineering Services Works and Services Program Update be noted and received

File: BCS/G/CM/R/ENG

12.01.02 Director Engineering Services Status Report

1. That Council require a new revision of the Capital Works Projects of what was presented in the Finance Managers' Report which will be workshopped at the next EM meeting on Friday the 20th May 2011 with a report to be brought back to council on the 15th June 2011.
2. That in relation to the introduction of fatigue management regulations:
 - a) Council resubmit to the 2011 Local Government Association of Queensland State Conference the concerns that council has in relation to the Fatigue Management Regulations that have been brought into force.
 - b) That the Chief Executive Officer be requested to obtain information from the Director of Engineering Services and Councillor Forshaw for the submission of (a) above.
3. That the Chief Executive Officer be requested to seek legal advice concerning the ownership issues of the land adjacent to the old Albert River Bridge in order to progress the fencing project previously resolved by Council.

File: BCS/G/CM/R/ENG

Moved Cr Camp
Seconded Cr Forshaw

Carried 3/0

12.01.03 Tender Specification for Preferred Suppliers

1. That the Tender Specification for Preferred Suppliers with revisions be brought back to the Council Meeting 15th June 2011, for finalisation of formal document.
2. That the formalisation of the Tender Specification for Preferred Suppliers document be workshopped at the Works, Rates and Finance Committee Meeting on Friday 10th June 2011 with recommendations to be presented at the 15th June 2011 for acceptance by Council.

File: BCS/G/CM/R/ENG

Moved Cr Forshaw
Seconded Cr Camp

Carried 3/0

12.01.04 Council Purchasing Policy: Re-Advertising Distribution

That the Council's current Purchasing Policy be reviewed to include other distribution recipients of any public notices currently used in the current Purchasing Policy.

File: BCS/CORPM/POLICY

Moved Cr Forshaw
Seconded Cr Olive

Carried 3/0

14 Closed session reports

Not Applicable

15 New business of an urgent nature admitted by Council

Noted that the Chief Executive Officer and Director Engineering Services discuss final arrangements and commitments with Megan Munchenburg, treasurer of the Gregory Land Care Group about the installation and service of the DumpEzy System.

Be noted that the Burke Shire Council will not be liable for any damages incurred to the DumpEzy System on installation and or ongoing maintenance.

File: BCS/G/CM/R/CEO

16. Closure of Meeting

The Chair declared the Meeting closed at 11.20am
