BURKE SHIRE COUNCIL
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Unconfirmed Minutes
Burke Shire Council Ordinary General Meeting
Wednesday 12 December 2011
9.00am Council Chamber

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01. Opening of Meeting

The Chair declared the Meeting open at 9.07am

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02. Present

Cr Annie Clarke, Mayor - Chair
Cr Ernie Camp, Deputy Mayor
Cr Tracy Forshaw
Cr Bill Olive
Cr Tonya Murray

John Page, Acting Chief Executive Officer
Jenny Williams, Executive Assistant

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03. Prayer

Cr Olive led Council in Prayer.

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04. Consideration of applications for leave of absence

That Council notes that no consideration of applications for leave of absence were received.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 01.111214 5/0

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05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting 16 November 2011

That the Minutes of the General Meeting of Council held on 16 November 2011 as presented be confirmed by Council.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 02.111214 5/0 FILE: BCS/G/CM/Minutes

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06. Condolences

Council noted the passing of Harry Curry and Bob Gowing and expressed their condolences to their Families.

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07. Mayoral Minute and Report

07.01 Impact of Weeds on Gregory River

That Council liaise with Megan Munchenberg; Gregory Land Care President and Southern Gulf Catchments to discuss and develop a strategy on the impact of weeds on the Gregory River and the affect of the Wild Rivers Legislation.

Moved: Cr Clarke
Seconded: Cr Olive

Carried 03.111214 5/0 FILE NO: BCS/EnvirM/PM/WP

Christmas in the Park

Council would like to note a special thanks to all Staff who were involved and a special thanks to community members Jake Davis and Trinity Yanner for their help and support with the Christmas in the Park function.

Thanks to Santa for arriving on time and being a truly person.

Council would also like to thank Doug and Faye Jones for organising the Christmas Carols for this event.

Council would like to congratulate the following award recipients:-

Flood Hero Awards	Laurie Portch Gordon Shadforth James Cameron
SES Service Medals	Bob Marshall Trevor Marshall Tracy Forshaw Ian Forshaw
Appreciation Certificate	Ernie Camp Kylie Camp

Council would also like to thank Mrs Betty Kiernan MP for coming to Burketown to present the awards and bringing other department officers to Burke Shire to discuss important issues that affect our region.

List of Department who attended:-

Mrs Betty Kiernan MP
Mr Michael Hogan, Government Champion Doomadgee
Mr Michael Kinnane, Government Champion Mornington Island
Ms Nicola Jeffers, Regional Director, Department of Communities
Mr Elliott Dunn, Area Director, Emergency Management Queensland
Mr Gary Kleidon, Director Local Government Programs
Mr Paul Garrahy, Director Government Coordination Mt Isa ROC

07.02 Ghost Net Display – New Community Hub

That Council investigate the possibility of obtaining ghost net recycled artwork and appropriate information regarding ghost net program through Rikki Gunn to be displayed in the new Community Hub.

Moved: Cr Murray
Seconded: Cr Camp

Carried 04.111214 5/0 FILE NO: BCS/CP/SB/BACC

07.03 Mayoral Minute and Report

That the verbal report provided by Councillor Clarke be noted by Council.

Moved: Cr Clarke
Seconded: Cr Murray

Carried 05.111214 5/0

Adjournment

That Council adjourn the proceedings of standing orders at 10.57am for Morning Tea.

Resume Proceedings

That Council resume proceedings of standing orders at 11.21am.

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08. Councillor Reports

That the verbal reports provided by Councillors Camp, Olive, Murray and Forshaw be noted by Council.

Moved: Cr Camp
Seconded: Cr Olive

Carried 06.111214 5/0

08.01 Cr Camp Report

- School Graduations

  Attended the Burketown School Graduation. Wished those finishing year 7 and moving on, as young ambassadors for the Shire, all the best.

  Was unable to attend graduations of Gregory or MISOTA schools but wish those graduates the best also.

  Perhaps Council could consider adopting a young ambassador programme that supports and promotes the children and our Shire e.g. stationery with BSC logo or a backpack with similar.

- Upcoming Election Workshop

  Attended workshop for intending candidates for upcoming local elections. Just wish to thank those who took the time to attend and it is good to see members of the community taking an interest in local government.

- I Have been away attending yr 7 graduation this past week. Missed prior meeting as I was attending MLA meetings in Longreach.

  While sorry to have missed the meeting, the beef industry is a major component of our Shire and I felt it important to attend that meeting. The live export debacle highlighted a definite need for restructure and reinvigoration at all levels of industry representation. Even though there is a mood for change it is going to be hard to achieve as the current setup is very undemocratic and no one party wants to assume ownership.

  Grassroots level industry participants are far removed from the process and, in many instances, it is only through membership of State based industry organisations such as Agforce, that an individual can hope to gain entry onto committees or indirectly try to make their issues heard. These State industry organisations represent at best 30% of producers, which means that 70% have no voice in our National peak industry bodies.

In great appreciation - Cr Annie Clarke Mayor

Each community is made up of people, however, in each community there are some people who enjoy doing more for the community purely and simply because they enjoy giving. Their thanks to themselves are seeing that their gestures make a difference in the lives of those around them.

On behalf of the Burke Shire Council, I have the privilege of thanking the Camp family for your selfless generosity that brings so much pleasure and sometimes amazement into our lives.

08.02 Cr Olive Report

- I would like to thank Ernie and his family for all they do for the community; I find it hard to travel to events being so far away from town. The kids of the town appreciate all that you do for them.

- Roads have improved up Hells Gate way, standing up with rain.

08.03 Cr Murray Report

- Century – Donga (Frank Wylie and Rodeo Committee) and rocks (town signage) – sent an email –following up.

- Community Trust Fund – require confirmation from Councils who are reps on the committee.

- SGC AGM

- Christmas in the Park – Fireworks were great; the community is keen to see the two Christmas events joined together.

08.04 Cr Forshaw Report

- Grants commission – FAGS – attended the information session.
- 17th Nov – Attended the Gregory School Christmas Break-up Evening. It was well attended by local people. BS Council was thanked for their continued support and donations including the oval, fishing competition and trivia night.
- 2nd Dec – Community Hub Workshop – attended with Cr Murray, Acting Corporate Service Officer, Tony Jarvis and CO: Stephanie Wade – we had a look at the revised drawing that also incorporated the existing building. We made suggestion which tony has passed on to the architects. – I believe we should be chasing extra dollars from MMG and grants and make it a bigger building than revised plans.
- 12th Dec – I attended Regional Development Australia (RDA) AGM & General Meeting in Julia Creek. The RDA also had to evaluate the EOI for the RDA Fund.
- Christmas in the park – received wonderful stories about it all, congratulations to everyone that was there and was part of it.

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09. Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

That the motion 08.111116 10.01.04 (4) – "Moved Cr Olive seconded Cr Forshaw that Council receives and adopts the audited financial report for the year 2010 to 2011 as presented be repealed.

Moved: Cr Clarke
Seconded: Cr Murray

Carried 07.111214 5/0 FILE: BCS/FM/AE/2011-12

09.02 Petitions

That Council notes that no Petitions were received.

Moved: Cr Murray
Seconded: Cr Camp

Carried 08.111214 5/0

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10. Chief Executive Officers Reports

10.01.01 Chief Executive Officer Monthly Update Report

That council notes the contents of the Acting Chief Executive Officer December 2011 Monthly Update Report.

Moved Cr Murray
Seconded Cr Forshaw

Carried 09.111214 5/0 FILE NO:BCS/G/CM/R/CEO

10.01.02 Proposed Council Meeting date for 2012

That the dates for the Council meetings for 2012 be adopted as follows:

January	Wednesday 18
February	Wednesday 15
March	Wednesday 21
April	Wednesday 18
May	Wednesday 16
June	Wednesday 20
July	Wednesday 18
August	Wednesday 15
September	Wednesday 19
October	Wednesday 17
November	Wednesday 21
December	Wednesday 12

Moved Cr Clarke
Seconded Cr Murray

Carried 10.111214 5/0 FILE NO: BCS/G/CM/N

10.01.03 Agforce Membership

That Council

a) continues to support the movement by Agforce in relation to unfair and unsustainable proposed leasehold land rental increases.

b) engages in discussions with Agforce regarding membership.

Moved Cr Camp
Seconded Cr Murray

Carried 11.111214 5/0 FILENO: BCS/ED/Ass/Agforce

10.01.04 Outback, Gulf and Western Downs Tourism Opportunity Plan - Draft

That Council undertake a review of the draft document and that the Acting CEO forward Councils and tourist operators and other parties comments to Tourism Queensland.

Moved Cr Forshaw
Seconded Cr Olive

Carried 12.111214 5/0 FILE NO: BCS/ED/A/TQ

10.01.05 Works and Services Monthly Update Report

That Council notes the contents of the Works and Services December Update Report.

Moved Cr Forshaw
Seconded Cr Murray

Carried 13.111214 5/0 FILE NO: BCS/G/CM/R/DES

Adjournment

That Council adjourn the proceedings of standing orders at 12.58pm for Lunch.

Resume Proceedings

That Council resume proceedings of standing orders at 1.58pm.

10.01.06 Waste Strategy Burketown and Gregory

That council notes the contents of the Waste Strategy Burketown and Gregory Report and refers the matter for further discussion by the Plant and Works Committee.

Moved Cr Murray
Seconded Cr Olive

Carried 14.111214 5/0 FILENO: BCS/WasteMan/B/RC and BCS/WasteMan/G/RC

10.01.07 Plant and Works Committee

That Council

a) establish a Plant and Works Committee comprising of Mayor or delegate, two Councillors, Chief Executive Officer, Works manager and Workshop Manager (Plant matters);

b) appoint Cr Forshaw and Cr Olive as members of the Plant and Works Committee;

c) delegate authority to the Committee to review, develop plans and programs in the Plant and Works areas and submit such plans and programs to Council for approval.

Moved Cr Murray
Seconded Cr Camp

Carried 15.111214 5/0 FILE NO: BCS/G/Coun/CA

10.01.07 Plant and Works Committee

That Council writes to Carpentaria Shire Council seeking their views on:-

a) a proposal that Burke Shire Council maintaining the Floraville/Augustus/Donors Hill Road on behalf of Carpentaria Shire Council in a MOU; or

b) alternatively apply for a boundary realignment of the Burke Shire to include the Floraville/Augustus/Nardoo Roads of Carpentaria Shire Council.

Moved Cr Camp
Seconded Cr Olive

Carried 16.111214 5/0 FILE NO: BCS/G/Coun/CA

Note – Attach Councillor Camp letter to correspondence

10.02.01 Re-organisation of Depot Office and Administration Centre

That council notes the contents of report 10.02.01 Re-organisation of Depot Office and Administration Centre.

Moved Cr Clarke
Seconded Cr Murray

Carried 17.111214 5/0 FILE NO:BCS/Per/Restructure

10.02.02 ICT Upgrade

That council notes the contents of report 10.02.02 ICT Upgrade.

Moved Cr Forshaw
Seconded Cr Camp

Carried 18.111214 5/0 FILE NO: BCS/IT/Plan/ITSP

10.02.03 Records Storage

That council notes the contents of report 10.02.03 Records Storage.

Moved Cr Murray
Seconded Cr Forshaw

Carried 19.111214 5/0 FILE NO: BCS/IM/RM/A

10.02.04 Update Tender 11-26 Salvage and Demolition of House 1

That Council calls Expressions of Interests for the sale by removal or demolition of the House 1, Musgrave Street Burketown allowing 21 days for the calling of the Expressions of Interest.

Moved Cr Camp
Seconded Cr Forshaw

Carried 20.111214 5/0 FILE NO: BCS/TAQ/2011/11-26

Attendance

Pam deJoux – HACC Team Leader entered the meeting at 2.54pm.

Attendance

Russell Cunningham – R/WHSO entered the meeting at 2.58pm.
John Page left the meeting from 2.58pm to 3.08pm.
Pam deJoux – HACC Team Leader left the meeting at 3.07pm.
Russell Cunningham – R/WHSO left the meeting at 3.35pm.
Cr Ernie Camp left the meeting from 3.37pm to 3.39pm.

10.02.05 Home and Community Care Monthly Update Report

That Council notes the contents of the Home and Community Care Team Leader Officers November 2011 Monthly Update Report.

Moved Cr Forshaw
Seconded Cr Murray

Carried 21.111214 5/0 FILE NO: BCS/CommS/HACC/CR

10.02.06 Rangers Monthly Status Report

That council notes the contents of the Rangers Monthly Status Report.

Moved Cr Olive
Seconded Cr Camp

Carried 22.111214 5/0 FILE NO: BCS/G/CM/R/RWHSO

Attendance

Cr Murray left the meeting at 3.43pm.
Cr Olive left the meeting from 3.44pm to 3.47pm.

10.02.07 Staff Training

Council defer consideration of the matter and the Acting CEO be requested to furnish additional information on Study plans and Study days for staff.

Moved Cr Forshaw
Seconded Cr Olive

Carried 23.111214 4/0 FILE NO: BCS/Per/TAD/P

10.02.08 Staff Training

Consideration of this be held in closed committee.

Attendance

Cr Murray entered the meeting at 3.50pm.

10.02.09 Tenders 11-26 to 11-31

That Council defers the matter of the Tenders 11-26, 11-28, 11-29, 11-30 and 11-31 to January Council meeting.

Moved Cr Clarke
Seconded Cr Forshaw

Carried 24.111214 5/0 FILE NO: BCS/TAQ/2011/11-26, BCS/TAQ/2011/11-27, BCS/TAQ/2011/11-28, BCS/TAQ/2011/11-29, BCS/TAQ/2011/11-30, BCS/TAQ/2011/11-31

10.02.10 Community Officer Monthly Council Report

That Council notes the contents of the Community Officers December Monthly Update Report

Moved Cr Murray
Seconded Cr Camp

Carried 24.111214 5/0 FILE NO: BCS/G/CM/R/CO

10.02.11 Regional Partnership Officer Monthly Update Report

1) That the Acting CEO furnish additional information in regards to the RPO monthly update report.

Moved Cr Clarke
Seconded Cr Forshaw

Carried 25.111214 5/0 FILE NO: BCS/G/CM/R/RPO

Adjournment

That Council adjourn the proceedings of standing orders at 4.18pm for a break.

Resume Proceedings

That Council resume proceedings of standing orders at 4.35pm.
Deborah Glyde – FM entered the meeting at 4.35pm.

10.02.12 Audio Loop

That Council purchases the audio loop at a cost of $3,237.00.

Moved Cr Olive
Seconded Cr Forshaw

Carried 26.111214 5/0 FILE NO: BCS/IT/Plan/ITSP

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11. Finance Manager Reports

11.01.01 Finance Manager Monthly Update Report

That Council adopts November monthly financial reports as presented by the Finance Manager.

Moved Cr Forshaw
Seconded Cr Camp

Carried 27.111214 5/0 FILE NO: BCS/G/CM/R/FM

11.01.02 Rates Write-Off

Council writes off the outstanding amount of $454.91 owed on rates assessment 00041-00000-000 due to Council error.

Moved Cr Clarke
Seconded Cr Murray

Carried 28.111214 5/0 FILE NO: PF/00041-00000-000

11.01.03 Long-term Financial Forecast

Council adopt the Long-term Financial Forecast as required under s. 104 of the *Local Government* Act 2009 and s. 104 Local Government (Financial Plans and Reporting) Regulation 2010.

Moved Cr Forshaw
Seconded Cr Olive

Carried 29.111214 5/0 FILE NO: BCS/FM/B/2011-12

11.02.01 Payroll HR Monthly Update Report

That Council notes the contents of the Payroll HR Officer's December 2011 Monthly Update Report.

Moved Cr Camp
Seconded Cr Forshaw

Carried 30.111214 5/0 FILE NO: BCS/G/CM/R/PHR

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12 Closed session reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (a and h).*

Council moved into closed session at 5.01pm.

Moved Cr Olive
Seconded Cr Forshaw

Carried 31.111214 5/0

Attendance

Jenny Williams left the meeting from 5.43pm to 6.30pm.
Deborah Glyde left the meeting from 6.00pm to 6.30pm

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 6.54pm.

Moved Cr Murray
Seconded Cr Olive

Carried 32.111214 5/0

12.01 Native Title Update

That Council notes the contents of the Native Title Update Report.

Moved Cr Clarke
Seconded Cr Olive

Carried 33.111214 5/0 FILE NO: BCS/NT/QUD84

12.02 Workplace Health and Safety Officers Monthly Status Report

That Council notes the contents of the Ranger/WHSO Officer December 2011 Monthly Update Report.

Moved Cr Murray
Seconded Cr Olive

Carried 34.111214 5/0 FILE NO: BCS/G/CM/R/RWHSO

10.02.08 Staff Training

That Ms J.Williams be encouraged to study for Diploma in Local Government Administration conducted by LGAQ and that Council grants up to $10,000 towards the course, accommodation and travel to enable her successful study programme.

Moved Cr Murray
Seconded Cr Camp

Carried 35.111214 5/0 FILE NO: BCS/TAD/C/EA

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13. Late Item Reports

No late items reports were received

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14 New business of an urgent nature admitted by Council

14.01 Land Acquisition

Council directs the A/CEO to progress with land acquisitions within Burke Shire Council area.

Moved: Cr Murray
Seconded: Cr Forshaw

Carried 36.111214 5/0 FILE NO: BCS/LUAP/Plan/AOL

14.02 Graphic Software

Council asks the A/CEO to source quotes for graphic software.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 37.111214 5/0 FILE NO: BCS/IT/Soft/O

14.03 Young Ambassador Program

That Council present a young ambassador pack to all students graduating from primary school within the Burke Shire and the A/CEO to develop an ambassador package.

Moved: Cr Camp
Seconded: Cr Murray

Carried 38.111214 5/0 FILE NO: BCS/ComR/S/YAP

14.04 Australia Day Selection Committee

That Council appoint Cr Forshaw as Councils representative on the Australia Day selection committee.

Moved: Cr Camp
Seconded: Cr Olive

Carried 39.111214 5/0 FILE NO: BCS/ComR/AD

14.05 HACC Funding

That Council directs the A/CEO to access funding for the employment of an HACC assistant.

Moved: Cr Clarke
Seconded: Cr Camp

Carried 40.111214 5/0 FILE NO: BCS/ComS/HACC/PD

14.06 Road Reconstruction in North Queensland

That Council authorise the Mayor to forward an appropriate worded response to the Premier of Queensland regarding cultural heritage considerations on road reconstruction in North West Queensland.

Moved: Cr Olive
Seconded: Cr Camp

Carried 41.111214 5/0 FILE NO: BCS/R/P

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15. Deputations and presentation scheduled for meeting

No deputations and presentations scheduled

The CEO on behalf of the staff extended a Merry Christmas to all the Councillors and safe travels whilst visiting family and friends over the holidays. From the staff point of view thank you for your support in 2011 and we look forward to 2012.

The Councillors also thanked A/CEO John Page and staff for their support in 2011 and would like to wish everyone a Merry Christmas and Happy New Year.

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16. Closure of Meeting

The Chair declared the Meeting closed at 7.31pm.