



*Agenda and Business Papers
Burke Shire Council Ordinary General Meeting
Wednesday 19 May 2010
9.30am Council Chambers*

9.30 am	Opening of meeting
12.30 pm – 2.00 pm	Lunch

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01 Opening of Meeting

The Acting Mayor welcomed members and declared the meeting open at

02 Record of Attendance

Members Cr Ernie Camp, Acting Mayor - Chair
 Cr Tracy Forshaw, Acting Deputy Mayor
 Cr Bill Olive
 Cr Tonya Murray

Officers Leanne Mash, Chief Executive Officer
 Jenny Williams, Executive Assistant

On Leave Cr Annie Clarke

03 Prayer

Led by Cr Bill Olive

04 Consideration of applications for leave of absence

05 Confirmation of minutes of previous meeting(s)

General Meeting 23 April 2010

Recommendation

That the Minutes of the General Meeting of Council held on 23 April 2010 as presented be confirmed by Council.

06 Condolences

None received at close of agenda.

07 Acting Mayoral Minute and Report

Verbal report to be provided to meeting

08 Councillor Reports

Verbal reports to be provided to Meeting

09 Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

None received at time of agenda preparation

09.02 Petitions

None received at time of agenda preparation

10 Chief Executive Officer Reports

Recommendation

That

The Chief Executive Officer's Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.02 of the Business Papers be received by Council and noted; and

The Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.04 of the Business Papers be received for consideration.

10. Chief Executive Officer Reports

10.01 Standing Business Papers for Information

10.01.01 CEO Monthly Report

10.01.02 CEO Status Report

10.02 Business Papers for Council Consideration and Decision

10.02.01 Upcoming Meetings

10.02.02 Burke Shire RADF Report

10.02.03 Professional Development

10.02.04 Donation – Request for Change

10.02.05 Town Common

Chief Executive Officer Reports

10.01.01 CEO Monthly Report

Executive Summary

Providing Council with an update on Governance, Community Services, Development and Environmental Management Matters as at 13 May 2010.

For Council Information

Full Report

Staff Matters

Staffing Status

- New employees : Chris Fidock – Casual Works
Cheryl Fidock – Casual Works
Jason Theobald – Casual Works
Dylan Clements – casual Works

Staff attendances at Conferences and Training

CEO attended the Civic Leaders Summit with the Mayor and Deputy Mayor.

DES attended the Northern Forum, the NQ LGAQ with Councillors.

During April a number of staff from the outdoor workforce have undertaken training for a variety of operations, machinery and plant. Success rates have been high and the crew are to be congratulated for their efforts. An awards breakfast is being planned.

Enterprise Bargaining

Working with the LGAQ recommended consultant to progress. First draft document returned for consideration.

Events Calender

May 2010	
20	Royalties for Regional Queensland Framework - Brisbane
19	Council Meeting
25	GSD – General Meeting and Open Forum - Burketown
June 2010	
16	Council Meeting
26 to 27	Gregory Campdraft and Horse Sports
August 2010	
14 to 22	Seniors Week
18	Council Meeting
September 2010	
8 to 12	Gregory Mini School
28	GSD – General Meeting and AGM - Georgetown
15	Council Meeting
October 2010	
20	Council Meeting
November 2010	
1 to 2	GSD – Savannah Symposium - Doing Sustainable Business in the Bush
3 to 5	NQLGA Bi-annual Conference - Cairns
17	Council Meeting
25	GSD – General Meeting – Mornington Island
December 2010	
15	Council Meeting

Policy Development and Review

Nil

Grants Status

Applications to be lodged

None to report on

Application and Project Status

Name	Purpose	Funding	Status
Minor Tourism Infrastructure Grant in partnership with the Savannah Way Ltd and Doomadgee Council	Interpretive and Directional Signage	Grant Sought TBC Total Project TBC	Initial visit delayed due April flood event.
Low Carbon Diet	Community education and carbon emissions savings program	Grant Sought \$ 9690 Total Project \$ 9690	Underway
Seniors Program	Old and Young engagement day	Grant \$ 2170 Total Project \$ 4070	Received
Regional and Local Community Infrastructure Program	Refurbishment of the multipurpose courts	Grant \$30 000 Total Project \$ 40 000	Received

Complaints Status Reports

The Complaints Register is active and there are no complaints currently registered.

Development Matters

None

Health Matters

None

Food Licensing /Flammable & Combustible Liquids Licences/ Environmentally Relevant Activity Licences

Outstanding food licensing matters : there are three premises that are currently non compliant. Letters have been sent with a 60 day period for rectification.

Flammable and Combustible Liquids Licences : Letters and forms have been sent.100% are non compliant at this point in time. I envisage the Inspector coming back in July 2010 at which point he will be asked to assist applicants meet compliancy requirements.

Use of Reportable Delegations

Rates write off – \$10 or under in value - DEL-BSC-008 under Section 36(1) – General Powers, Local Government Act 1993 – see separate report in finance.

Emergency Service Matters

One SES Burketown activation to find a father and 15 year son in a boat who were lost with no fuel in the Salt Arm river off the Albert River. Incident was reported to Mount Isa police at approximately 2.00pm. Mount Isa police asked Council to assist. The SES Burketown unit responded. The two persons were located safe and well and returned to the boat ramp by 4.30pm.

Economic Development

Nil

Regional Development Matters

Tourism Queensland Destination Planning Officer and Regional Director meet with the CEO as part of the consultation process for the Tourism Opportunities Plan that is being developed for the Outback, Gulf and Western Downs.

A draft report will come back to Council for comment prior to publication.

Work Place Health and Safety Matters

Nil

Tourism

As of last week Frank Thomas is back at the Burketown Visitor Information Centre (VIC) and the centre is now open for the season.

HACC

HACC has purchased three sewing machines and the clients have been busy making wonderful things. These past couple of months have seen the HACC ladies producing some wonderful crafts. These include several beautiful patchwork covers that have been sewn with care also a variety of soft toys. Knitted items are now being undertaken. On completion the items will be sent as part of our project to a hospital to be used in the “special care” Children’s Ward.

The Kindy Project is complete and the ladies are looking forward to presenting our local Kindergarten with eight sets of sheets that several of the ladies have made for the beds at the centre. We hope to do this by organizing a fun morning and doing joint crafts with them.

The male clients have been helping with odd jobs as well as enjoying CBDC activities. Our cement patio at the entrance to the hall has also been given a new coat of paint.

On Wednesday May 5 there was a day trip to Sweers Island where clients spent the day fishing and enjoying “beach activities”. The seven clients that participated were very excited to be flying with Savannah Aviation over to Sweers Island. All caught loads of fish and had a wonderful day.

On 13th May Pam is attending a HACC Forum in Mt Isa where she has been asked to “Showcase” Burke Shire HACC.

At present we have thirteen clients on our books with two clients having left the Shire. The weather is still preventing our out of town clients from venturing in to CBDC.

Council Events

Anzac Day

Anzac Day commemoration was held in Burketown on Sunday 25 April. Attendance at both services had increased from previous years. Approximately 60 at Dawn Service and 100 at the Mid-morning Service.

Four representatives of Delta Company 51, Far North Queensland Regiment attended the services lending an official air to the ceremonies.

Acting Mayor Ernie Camp officiated at both services. Pastor Doug Jones read from the bible and conducted the Lords Prayer at both services.

Council have been focusing on involving children in the Anzac Ceremonies to 'keep the spirit alive'.

An Anzac display was set up in the library and this years colour-in competition had questions regarding Anzac where the answers could be found in that display, bringing more children into the library exposing them to Anzac memorabilia.

Some children made their own wreath and laid it on the day. A representative student from Burketown and Gregory Schools read the Ode at the services, while students from all three schools, Burketown, Gregory and School of the Air participated in the parade and wreath laying.

Winners of the Anzac Day Colour In competitions are as follows:
Prep to Year Three : *Shakiah Douglas (Burketown School)*
Grade 4 to Grade 7 - *Erin Gaff (Lawn Hill Station)*

Thanks goes to Cheryl Portch for her organisation leading up to and on the day. Also acknowledged are the many volunteers who cooked on the day, cleaned and generally lent a hand.

Order of the Outback Community Ball 2010

Two advisory group meetings have been held to date. Expressions of interest for provision of catering and bar services have been called. The date of July 3 2010 is being publicised to Shire residents.

Author: Leanne Mash
Date: 13 May 2010

Chief Executive Officer Reports

10.01.02 CEO Status report

Executive Summary

Providing Council with the status of actions previously sought by Council for action

For council information

Full Report

The status of matters previously resolved is as follows:

April 2010		
Order of the Outback Ball	That Council endorses the Order of the Outback Community Ball date to be held on Saturday 3 July 2010 03.100423	Ball coordinator and advisory group told. Publication of date in latest Council Newsletter. Closed
Westpac List Pay	That Council endorse and sign the Deed Poll from Westpac as it relates to the disputed list pay. 05.100423	Monies received from Westpac. Closed
Signatory	That Council resolve to add Deborah Glyde as a signatory to Council's bank authorities and signing approval for accounts payments in her capacity of an employee of Council. 06.100423	Done Closed
March 2010		
Donations	That Council fund the following cash and/or in-kind donations to these organisations and specific projects as indicated in the following table. (see minutes) 08.100302	Letters being written to advise the groups of Council's decision.
After School Care Program Request – Burketown	That Council enter into an arrangement with Burketown School to provide a human resource for the provision of After School Care, given that this can be achieved at no financial expense to Council, nor loss of services to core Council duties and further subject to the development of a suitable Letter of Agreement between both parties, being Council and Burketown School being signed off on. 10.100302	May Update Advised by the now departed principal that the funds were not made available and the program would not proceed until maybe later in the year.

<p>Community Plan – Long Term and the Community Engagement Policy</p>	<p>That Council engage the services of a suitably qualified person/s to develop the Burke Shire Community Engagement Policy.</p> <p>10.100302</p>	<p>May Update In discussion now, quote sought.</p>
<p>Native Title Group Representation</p>	<p>That Council write to the LGAQ seeking clarification as to how a decision of this magnitude is made without consultation with affected members, and further to seek advice as to what arrangements will be in place post February 26 2010.</p> <p>11.100302</p>	
<p>January 2010</p>		
<p>Subdivision – K Booth</p>	<p>That Council issue a Development Permit for the Material Change of Use Application for Reconfiguration (1 Lot into 2 Lots) on land described as Lot 504 on SP 166309, located at Gregory Street, Burketown, to create:</p> <p style="padding-left: 40px;">Proposed Lot 1 on SP 232028 – with an area of 2023 m²; and Proposed Lot 2 on SP 232028 – with an area of 2023 m²,</p> <p>as shown on the Survey Plan prepared by Charles O'Neill Surveyors Pty Ltd dated 09 December, 2009, subject to the following conditions:</p> <p>1 Each proposed Lot is provided with separate sewer (house jump up) and electricity connections, to the satisfaction of Council and prior to the signing and sealing of the Plan of Survey.</p> <p>2 In regard to proposed Lot 1 which contains a Single Residential dwelling and a Secondary Residential dwelling, each existing dwelling is provided with a vehicular access to the satisfaction of Council and prior to the signing and sealing of the Plan of Survey.</p> <p>3 Each proposed Lot is required to drain to a lawful point of discharge, being Gregory Street for proposed Lot 1 and Bowen Street for proposed Lot 2, to the satisfaction of Council and prior to the signing and sealing of the Plan of Survey.</p> <p>4 The floor area of the Secondary Residential dwelling existing on proposed Lot 1 is limited to a maximum of 70m² in accordance with the requirements of the Planning Scheme.</p> <p>5 The signing and sealing of the Survey Plan lodged with the application, creating Lot 1 and Lot 2 on SP 232028, will be forwarded to the applicant upon the actioning of Conditions 1, 2 and 3 above, to the satisfaction of Council.</p> <p>04.100120</p>	<p>May Update</p> <p>Further clarification sought by applicant. Council sought advice from consultant town planner and send such advice back to the applicant's planner.</p> <p>Applicant notified of the decision – awaiting response.</p>

November 26 2009		
Barramundi Grow Out Facility	That Council investigate further options for the sustainable operation of the Burketown Barramundi Grow Out Facility and report such findings back to Council Meeting prior to the next breeding season. 05.091125	For action in 2010
October 13 2009		
Telstra	That Council write to Telstra highlighting the lack of engagement from Senior Officers regarding requests from community groups relating to phone services for Gregory. Further that Telstra is requested to provide Council with an update regarding their current plans for service provision at Gregory. 05.091013	Letter written.
Gregory Downs Name Change	That Council write to the Department of Environment and Natural Resource Management requesting that under the Q150 Celebrations Program and after due opportunity for and consideration of comments from residents that Burke Shire Council request that the township of Gregory Downs be renamed as Gregory. Carried 09.091013	March Update Response received – the State are assessing the request and will advise Council in due course. February Update Letter written. Await outcome.
Trusteeship Transfer	That Council communicate with the Department of Communities and express its 'in principle' support for the transfer of the trusteeship from the Department to Council of the ten identified building reserve lots of land. 11.091013	May Update Department has been back to Council to clarify the position. Council seeking external advice. Letter written – await response.
Burke Shire Energy Conservation Project	That Council communicate with the Office of Clean Energy and express it's willingness to re-commit to the Burke Shire Energy Conservation Project subject to the confirmation of the support required being limited to the following components and at no cost to Council 1. Nomination of an existing Council officer to be trained as an energy auditor in addition to the existing duties of that officer, that is as a role complimentary to the officer's current role. 2. Publicise the project to the community, encouraging participation by households and businesses. 3. The identification of suitable individuals to be suggested as possible trainee energy auditors. 4. Comment on the selection and appointment of a suitable contractor to oversee the development and implementation of the	May Update Project underway, in region training to take place mid May. March Update The project has been awarded to the successful tenderer. The first site visit to Burketown is planned for March 18 2010. December Update Selection process for consultants

	<p>Project.</p> <p>12.091013</p>	<p>underway.</p> <p>Advice sent – await next step in process.</p>
<p>Recreational Activity Facilities for Children</p>	<p>That Council seek to establish who the point of contact is for this matter and communicate with that person once an identity can be established. If and when an identity can be established that Council communicate, once again, its willingness to partner with established community groups to see these kinds of developments come to fruition.</p> <p>2. Further that when communicating with this individual Council advise that a hitting wall is provided for in the 2009 –10 budget.</p> <p>3. That Council extend an invitation to Shire community groups to make representation to Council at the February planning meeting.</p> <p>13.091013</p>	<p>January Update Meeting held with the CEO and Laurie Portch. Will convene a group of residents for input into long term planning for the Community Plan.</p> <p>December Update Letter Written</p> <p>Have established who the letter writer is. Response to now be written</p>
<p>September 16 2009</p>		
<p>Burketown Nursing Scholarship</p>	<p>That Council instruct the CEO to further investigate the proposed scholarship concept and report back to Council with regards implications for Council.</p> <p>05.090916</p>	<p>Letter written – await response.</p>
<p>August 19 2009</p>		
<p>Minor Tourism Infrastructure Grants</p>	<p>That Council utilise Savannah Way Ltd to lodge and application for the following projects in order of priority:</p> <p>A Making safe the old Albert River Bridge for pedestrian/recreational use traffic (drop down railings etc) and the provision of solar lighting for the area</p> <p>B Update interpretive signage</p> <p>C Caravan dump spots – Adels Grove/Lawn Hill</p> <p>D Directional Signage – Tourist ventures</p> <p>10. 090819</p>	<p>May Update Site visit postponed due to April flood event.</p> <p>March Update MOU developed and signed off on. First site visit planned for early in April 2010.</p> <p>February Update Successful – MOU is being developed and signed off on – site visit planned for March.</p> <p>Grant submitted, applied to items B and D. Savannah Way informed Council that A and C were not applicable under grant criteria.</p>

		Await outcome from grant source, will be reported on in future CEO status reports – grants section.
Ergon Energy – Use of part of land adjoining Power Station - Burketown	<p>That Council advise Ergon Energy that, given the essential nature of power supply to the area, Council supports their request to utilise part of the land described as Lot 19 on CP B13620 for fuel storage and ancillary storage for the adjoining power station subject to:</p> <p>a) Ergon Energy obtaining the appropriate Development approvals (MCU, ERA, BA, Reconfiguring a lot etc) and securing appropriate tenure (Freehold) of the land for Council to allow this to proceed;</p> <p>b) Council obtaining Ministerial Approval to dispense with the tendering requirements for the lease or licensing of this part of the land or, in the absence of such approval, tendering out the lease or licence of that part of the land for the purpose sought once appropriate tenure is obtained for the land;</p> <p>c) an appropriate negotiated lease or licence agreement being entered into between Council and Ergon Energy for the part of the site required by Ergon Energy.</p> <p>08.090819</p>	<p>Phone conversation and email confirmation sent 03/09/09.</p> <p>The matter is now with Ergon to meet the three requirements as set by Council. Council assisting with information where applicable, eg aerial photographs and historic data.</p>
Insurance – Swimming Pool	<p>That Council have cost estimates obtained for its consideration for the preparation of a detailed and documented risk assessment undertaken of the current method of operation of Council's swimming pool in Burketown.</p> <p>11.090819</p>	<p>March Update Waiting for the ground water to subside and installation to commence in due course.</p> <p>December Update Blue phone purchased, awaiting installation.</p> <p>November Update Council taking measures to reduce the risk exposure. See update in CEO Monthly Report.</p> <p>Initial internal risk assessment undertaken by Council's own officer. CEO and DES to review and proceed as per this resolution.</p>

<p>Woodslake Restoration Project</p>	<p>That Council ask the CLCAC to advise on the status of the establishment of a joint steering committee and the general status of the project reminding them that Council's offer of assistance was conditional on these matters.</p> <p>12.090819</p>	<p>December Update Letter written</p> <p>Meeting to be requested.</p>
<p>July 15 2009</p>		
<p>LGAQ establishment of a "fighting fund"</p>	<p>That Council express its concern that the establishment of a fighting fund, as announced by the President of the LGAQ on the 5th of June 2009, has not been referred to the member local governments of the LGAQ for consideration.</p> <p>08. 090715</p>	<p>Letter to be written</p>
<p>Camping at Gregory River</p>	<p>1) That the writer be advised</p> <p>a) That Council is deeply concerned that there appears to be a person harassing tourists to the region seeking to stay at Gregory;</p> <p>b) That Council has no officers instructing tourists to move from the Gregory River;</p> <p>c) That any person purporting to have authority to move tourists from such area should be asked to produce their identification and cite their authority to issue instructions and, if they are unable to do so, the matter should be referred to the Local Police for their attention;</p> <p>d) That, while Council's preference is that campers do not camp in the river bed (As indicated in the signage in the area), Council has no intention of undertaking any enforcement actions at this time and Council currently has no powers to do so; and</p> <p>e) Council's preference is that campers stay in approved Camping areas however there are no such approved camping areas in Gregory at this time because:</p> <p>a) Council is unable to obtain appropriate tenure over its preferred camping area; and</p> <p>b) No business in the town has obtained any town planning approval at this time to run a caravan park or camping area.</p> <p>2) That the Queensland Police be asked to investigate the matter of a person:</p> <p>a) seeking to act with an unidentified authority to move people on in the township of Gregory; and</p> <p>b) Relocating Council rubbish bins without approval of Council.</p> <p>09. 090715</p>	<p>Letter to be written to writer.</p> <p>Police have been advised</p>
<p>Camping Local Law Review</p>	<p>That the Chief Executive Officer be instructed to include a Caravan Park and Camping Local Law in the next review of Local Laws</p> <p>10. 090715</p>	<p>Noted and will be included in the next review</p>

<p>State Budget Impacts on Council</p>	<p>That Council seek urgent assurances from the State Government that the outstanding subsidies payable on the Gregory Water Supply Upgrade, Burketown Water Supply Upgrade and the Burketown Sewerage Upgrade amounting to \$234,813 will be paid on the submittal of an approved Total Management Plan by Council.</p> <p>15. 090715</p>	<p>Submission to be made. Department has been advised that Council will be disputing this decision.</p>
<p>Application for Placement of Signs on Council Road Reserve</p>	<p>That the application for the placement of the sign be approved subject to the following conditions:-</p> <p>a) The location of the placement of the sign being agreed to by Council's Director Engineering Services having regard to Council's maintenance requirements on its roads and traffic safety issues;</p> <p>b) Compliance with the following conditions:</p> <p style="padding-left: 20px;">a) Location – Lateral Placement – The sign should be located so that a Clear zone is maintained between the sign and the edge of the bitumen road of at least 9 metres;</p> <p style="padding-left: 20px;">b) Location - The sign should not be placed on a curve;</p> <p style="padding-left: 20px;">c) Indemnity - The applicant will need to indemnify, and keep indemnified, Council against all actions, proceedings, claims, demands, costs, losses, damages and expenses that may be brought against Council which arise as a result of the installation of the sign including any trimming /clearing of vegetation undertaken to install the sign;</p> <p style="padding-left: 20px;">d) Insurance – The applicant will be required to provide Council with evidence of public liability insurance of not less than \$10M for the sign including confirmation that Council is listed on the policy as a co- insured with respect to such sign. The applicant will need to ensure that such insurance cover is maintained whilst the sign remains installed on the road;</p> <p style="padding-left: 20px;">e) The applicant will need to acknowledge the right of Council to direct the removal of the sign at any time and applicant will need to acknowledge and accept the responsibility for the costs of such removal by Council in the event that the applicant does not enact the removal within 30 days of being requested to do so by Council.</p> <p>17. 090715</p>	<p>Letter to be written</p>
<p>Roads Local Law & Advertising Signs Local Law</p>	<p>That the Chief Executive Officer be instructed to include a Roads Local Law an Advertising Local Law in the next review of Local Laws.</p> <p>18. 090715</p>	<p>Noted and will be included in the review.</p>
<p>Community Infrastructure Funding – Additional \$220M</p>	<p>That Council allocate the expected \$30,000 guaranteed component of this funding towards the upgrade of the Burketown Tennis Courts lighting and review the funding guidelines for the competitive bid part of this grant scheme once the details are released with a view to having a professional bid prepared for submission by Council.</p> <p>22. 090715</p>	<p>March Update Application has been approved.</p> <p>January Update An officer has asked Council for further details, these have been</p>

		<p>provided – awaiting an outcome.</p> <p>November Update Submission has been made. Await outcome.</p> <p>The allocations have been announced on the website only, Burke Shire is listed as \$30 000.</p> <p>Council is awaiting formal notification of the allocation.</p> <p>All councils will be informed when Guidelines are available and the opening date for applications has been determined. Scheduled for late 2009.</p>
June 17 2009		
Corporate Plan	<p>That the Chief Executive Officer report back to Council on options for Council to update its Corporate Plan in conjunction with the preparation of the new Community Plan that is to be required under the new Local Government Act that is to take effect later this year</p> <p>09. 090617</p>	<p>Noted and will be actioned once training in the new Community Planning requirement has been undertaken.</p>
April 15 2009		
Wild Rivers Designation	<p>That a discussion paper on Wild Rivers designation and possible Council responses, taking note of local community concerns, be prepared for Councils consideration</p> <p>03. 090415</p>	<p>CEO to have report prepared for Council consideration.</p>
March 18 2009		
Fencing Near Albert River Bridge	<p>That Council amend it 2008/2009 budget to make provision for expenditure of \$20,000 for the provision of two 4m x 2.1m grids and concrete bases delivered to site to facilitate the public access through any fence at the northern side of the Albert River Bridge and that these grids be provided to the lessee of the land on which the fence and grids is to be erected on the proviso that the lessee undertake to erect the fencing required to keep stock from the road and install the grids to Council's specifications at their own cost upon receipt of the grids.</p> <p>22. 090318</p>	<p>Letter of offer to be prepared to proposed lessee by CEO.</p> <p>CEO needs to ascertain status of proposed lease with DNR and Solicitor before writing to Lessee.</p>

<p>Enterprise Bargaining Process</p>	<p>That the Chief Executive Officer negotiate with and engage the LGAQ to commence and facilitate an enterprise bargaining process between Council and its employees.</p> <p>42. 090318</p>	<p>March Update First draft of EBA received from the Consultant</p> <p>January Update Communicating with EB facilitator. Workplace meeting with union held with outdoor staff mid December.</p> <p>November Update CEO communicating with LGAQ with regards first meeting day being December 14 2009.</p> <p>CEO to engage LGAQ</p> <p>LGAQ engagement held over pending election of EB Team by staff and possible commencement of new CEO.</p>
<p>February 24 and 25 2009</p>		
<p>Commercial Land</p>	<p>That the writer be advised that land is not currently available and the Acting Chief Executive Officer investigate and report back to Council on how Council can accelerate the release of land under Native Title.</p> <p>10.090224</p>	<p>Letter sent.</p> <p>Report to be prepared by CEO</p>
<p>Land availability</p>	<p>That the Acting Chief Executive Officer prepare a report on the land available for disposal in Burketown and Gregory and the writer be advised that Council is unable to sell the block to him at this time.</p> <p>12.090224</p>	<p>May 2010 Update Quote received, project scope to be developed.</p> <p>January Update Brief sent to Town Planners for costing.</p> <p>Letter sent.</p> <p>Report to be prepared by CEO</p>
<p>Energy Audit for future funding opportunities</p>	<p>That the Acting Chief Executive Officer provide Council with an update of the status of this matter at a later meeting.</p> <p>21.090224</p>	<p>Report to be prepared by CEO.</p> <p>Approach has been made to Council by relevant department- formal written proposal has been sought.</p>

December 18 2008		
<p>Industrial Land</p>	<p>CEO to identify industrial area at Gregory & Burketown and report back to Council at next meeting with a proposal to acquire available land.</p> <p>8.081218</p>	<p>May 2010 Update Quote received, project scope to be developed</p> <p>March Update Costings received.</p> <p>January Update Brief sent to Town Planners for costing.</p> <p>Report to be prepared by CEO</p>
<p>Unallocated State Land</p>	<p>The DNR&W recently made a commitment to Burke Shire Council to undertake an evaluation of all unallocated State Land in Burketown & Gregory Downs to identify lots suitable for residential development.</p> <p>Resolved that an investigation be made into the State owned lands and a report be brought back to Council.</p>	<p>Report to be prepared by CEO</p> <p>Land has been identified by DNR but is awaiting assessment by Works Manager with respect to suitability for residential development and provision of services.</p>

Author: Leanne Mash
Date: 13 May 2010

Chief Executive Officer Reports

10.02.01 Upcoming Meetings

Executive Summary

A summary of meeting and conference opportunities

For council decision

Recommendation

That the

Full Report

Background

National General Assembly of Local Government : 14 – 17 June 2010 Canberra

\$960 delegate registration + accommodation + travel + meals



NGA2010 -
Canberra.pdf

Australian Council of Local Government (ACLG : 18 June 2010 Canberra

No event cost + accommodation + travel + meals



ACLG Meeting - 18
June 2010.mht

Disaster Management Conference : 2-4 June 2010 Home Hill

\$880 delegate registration + accommodation + travel + meals



Disaster
Management Confere

Statutory Environment
Policy Implications
Financial Implications
Strategic Implications
Officers Comment
Consulted With

File: COU/05
Author: Leanne Mash
Date: 13 May 2010

Chief Executive Officer Reports

10.02.02 Burke Shire RADF Report

Executive Summary

On May 5 a RADF committee meeting was held to establish the committee, to discuss proposed activities and other business.

For Council Resolution

Council endorse the change of membership to the RADF Committee and thank outgoing members and welcome new members.

Further that Council endorse the proposed Mosaic Workshop and use of remaining 2009-10 funds for this purpose.

Full Report

At the May 5 meeting of the RADF committee two resignations were received, being the Chairperson Annie Clarke and Jenny Williams. These were reluctantly accepted as they were both diligent members and will be missed. A third committee member has now permanently left the Shire and the Committee accept this as a resignation in lieu of notice. The CEO chaired the meeting in the absence of an established Chair.

Previous to the meeting Council called for expressions of interest and this generated three new nominations. The nominations were accepted by the committee and the membership of the RADF committee is now as follows:

Debbie Glyde
Courtney Forshaw
Kylie Camp
Jane Dibble
Di Dillon
Pam de Joux
Frank Thomas

The Committee called for nominations for Chair and from that a vote was conducted with Kylie Camp being elected as Chairperson.

From General Business

The Stained Glass and Copper Foil workshop targeted for Gregory is being activated with all arrangements underway.

A Notice calling for submissions for Round 1 for \$3,000 closed in February and no applications were received.

A discussion took place about conducting Mosaic Workshop for Burketown. Given that the teacher would be Dermott Clifford and he could run the workshop directly after the Gregory Workshop, thus saving travel costs it was agreed that the remaining monies left from 2009/2010 be utilised in the Mosaic workshop. From this Mosaic Workshop RADF Committee hopes the skills learnt will be utilised to flow onto a bigger community project.

Submission for \$5,500 was submitted for Burketown RADF 2010/2011 Annual Bid. Results of this won't be known till around July.

File: RAD/16
Author: Cheryl Portch
Date: 12/05/2010

Chief Executive Officer Reports

10.02.03 Professional Development

Executive Summary

As part of the CEO remuneration package there is a professional development component to the value of \$5000 per annum.

Under this arrangement I would like to attend the Fourth Annual Women's Leadership Symposium in Brisbane on 24th and 25th August.

For Council Resolution

Council endorse the CEO's attendance at the Fourth Annual Women's Leadership Symposium in Brisbane.

Full Report

As a professional development activity I would like to attend the Fourth Annual Women's Leadership Symposium in Brisbane on 24th and 25th August.

The Regional Attendee rate is \$898 plus accommodation, meals and airfares. Total expenditure would not exceed the remuneration allowance.

Every year the Australian Women's Leadership Symposium provides an unparalleled opportunity for hundreds of Australian women to gather together to explore contemporary leadership theory and observe current 'best practice' examples.

Through participation in the two-day program, female leaders from all sectors and industries are exposed to state-of-the-art leadership thinking, delivered first-hand by Australia's most inspirational leaders, trainers and academics.

The past four years have seen the Symposium grow into the most highly attended women's leadership program in the country, with annual attendance levels exceeding 1,000 participants. Throughout this period the Symposium has become synonymous with excellence and achievement at all levels of Australian society.

For further information please click here

http://www.wla.com.au/events/dm/10/awls/Brisb_2010_AWLS_Reg_Qld.pdf

File: STA/11.79
Author: Leanne Mash
Date: 14/05/2010

Chief Executive Officer Reports

10.02.04 Donation – Request for Change

Executive Summary

At the March Ordinary Meeting Council resolved to fund Gregory Downs District Sporting Association with in-kind support up to \$2,500 for various works. Circumstances have now changed and the Gregory District Sporting Association are requesting that Council's support be in cash instead on in-kind.

For Council Resolution

Council endorse the change from in-kind support to cash donation for the Gregory District Sporting Association.

Full Report

Gregory District Sporting Association has requested cash support instead on in-kind support due to losing a couple of major sponsors for their event.

When they submitted the Donation Request Form last year they did so in good faith not knowing that they wouldn't receive the same sponsor support as they had received in the previous year. Due to losing those sponsors they would now like Council to be one of the Major Sponsors and put their donation towards prize money for the Junior Draft which will then in turn be named "Burke Shire Council Junior Draft.

File: DON/01
Author: Cheryl Portch
Date: 17/05/2010

Chief Executive Officer Reports

10.02.05 Town Common

Executive Summary

A draft policy for use of the Town Common is being developed. The draft is presented to Council now for discussion and direction.

For Council Information and Discussion



Draft Policy for use
of the Town Common

Full Report

Council has had a request from a resident to place cattle on the Town Common.

In order to establish a position regarding use of the Town Common and respond to this request Council is seeking to develop a Town Common Usage Policy.

A draft of the policy is attached. Further discussion and direction from Council is now sort. In addition to the policy a fees and charges regime will be required should Council decide to allow use of the Town Common for agistment of animals.

File: DON/01
Author: Leanne Mash
Date: 18/05/2010

11 Finance Services Officer Reports

Recommendation

That

The Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Report 11.02.01 of the Business Papers be received for consideration.

11. Finance Services Officer Reports

11.01. Standing Business Papers for Information

11.01.01 Monthly Financial Report

11.01.02 Status Report

11.02. Business Papers for Council Consideration and Decision

11.02.01 Rates Write Off

Finance Services Officer Reports

11.01.01 Monthly Financial Report

Executive Summary

The Financial Reports for the month ended 30 April 2010 are attached.

For Council Information

Full Report

Background

Reports are provided in the attachments below



Cash and
Investments - 30 Apr



Debtors & Rates
Owing - 30 April 2010



Revenue &
Expenditure April 201



Grants.pdf



Capital Expend
Budget -amended.pdf



Plant April 2010.pdf

Items of note

Cash and investments – The closing balance of the QTC cash fund for April was \$ 5,634,575.73 which is \$1.254k lower than last years. It is also \$379k lower than last month's balance due to payment for contractors and wages.

Debtors and Rates Owing – Debtors decreased by almost \$67k due to receipts for private works while rates was further reduced by \$133k from March balance due to the payment by MOUNGIBI and Gebeela.

Revenue and Expenditure – 84% of the year elapsed but Council has only spent 43% of the total budget as the continuous rain prevented some road maintenance projects to be done.

Capital Expenditure - Capital expenditure is still ongoing and has maintained 42% of its budget.

Grants - Council has already received 63% of its Grants budgets. This was due to the F.A.G.S. and Roads to Recovery grants received in February.

Statutory Environment

Section 528 of Part 6, Chapter 7 of the Local Government Act 1993 and the Local Government Finance Standard 2005 apply.

Policy Implications
Financial Implications
Strategic Implications
Officers Comment

Author: Debbie Glyde
Date: 12/05/2010

Finance Services Officer Reports

11.01.02 Status Report

Executive Summary

Providing Council with the status of actions previously sought by Council for action as at April 2010.

For Council Information

Full Report

Background

The status of matters previously resolved is as follows:

November 26 2009		
DERM Annual Valuations for 30/06/2010	That Council correspond with DERM and ask for a firm commitment as to the timeframe for the valuation of land in Burke Shire. 11.091125	Letter to be written
September 16 2009		
Trust Fund Investigation	<p>B) The request to transfer the Senior Citizens Fund Raising amount of \$793.30 to HACC funding be approved;</p> <p>D) The Trustees of the Burke Shire Emergency Trust Fund be requested to transfer the balance of the trust funds held to Burke Shire Council for the provision of appropriate resources to provide emergency assistance to people affected by emergency situations and natural disasters (such as floods) within the Shire of Burke or any other area as determined by the Burke Shire Council and be advised that, once approval to have the funds transferred to Burke Shire is given by a majority of Trustees Council will:</p> <ol style="list-style-type: none"> 1) Transfer the funds from the Trust Fund to General Revenue 2) Establish a Recurrent Reserve for Emergency Services Purposes. Further that interest generated from these funds is returned to this reserve. <p>And that once these funds have been transferred the trust can be "wound up".</p> <p>E) It be noted that the balance of monies</p>	<p>To be processed Completed Feb 2010 Closed</p> <p>Meeting of Trustees to be held</p>

	<p>from airflight ticket sales will be transferred to General Funds for airport improvements as allowed by the State Government; and</p> <p>F) Council</p> <p>1) top up the J. McCalman trust amount so that it holds a balance of \$2,000 (i.e. transfer \$51.11 to the Trust)</p> <p>2) continue an annual disbursement of \$200 until the trust is fully utilised</p> <p>19.090916</p>	<p>To be processed</p> <p>To be processed Closed</p> <p>Noted</p>
July 15 2009		
Council Policy regarding bonds	<p>That a policy for exemptions from payment of hire fees and/or bond be prepared for Council's consideration.</p> <p>41. 090527</p>	Policy to be prepared.
December 01 2008		
Fuel Services	<p>That Council invite tenders for the supply of fuel services in early 2009</p> <p>05.081201</p>	Report to be prepared by DES/DFCS in conjunction with depot redevelopment plan.
October 15 2008		
Account Dispute	<p>That Council delegate the CEO to negotiate with Mr. John Bishop about the outstanding invoice.</p> <p>06.081015</p>	Report to be prepared by DFCS

File: ACC/01
 Author: Debbie Glyde
 Date: 13 May 2010

Finance Services Officer Reports

11.02.01 Rates Write Off

Executive Summary

Rates levy and Interest write off as part of the 2009-10 annual rates levy.

For Council Resolution

That Council endorse the interest write- off as presented that have been approved by the CEO under delegation DEL-BSC-008.

Full Report

Background

The rates levies for each assessment have been paid in full. The amounts written off are outstanding levy and interest. All assessments have been approved administratively under delegation DEL-BSC-008 which authorises the CEO to write of interest amounts less than \$50 where the outstanding account is paid in full.

Assessment No	Reason	Amount
00011-00000-000	Interest levied after pmt of rates	\$2.58
00016-00000-000	Interest levied after pmt of rates	\$1.99
00062-01000-000	Interest levied after pmt of rates	\$1.55
00063-10000-000	Interest levied after pmt of rates	\$1.55
00076-00000-000	Interest levied after pmt of rates	\$1.55
00101-10000-000	Interest levied after pmt of rates	\$1.55
00103-20000-000	Interest levied after pmt of rates	\$2.58
00131-10000-00	Interest levied after pmt of rates	\$2.58
00132-00000-000	Interest levied after pmt of rates	\$1.33
00133-00000-000	Interest levied after pmt of rates	\$1.55
00151-00000-000	Interest levied after pmt of rates	\$1.03
00152-00000-000	Interest levied after pmt of rates	\$1.33
00157-10000-000	Interest levied after pmt of rates	\$1.55
00160-05000-000	Interest levied after pmt of rates	\$1.55
00179-10000-000	Interest levied after pmt of rates	\$3.39
00180-20000-000	Interest levied after pmt of rates	\$1.47
00414-00000-000	Interest levied after pmt of rates	\$0.74
00414-10000-000	Interest levied after pmt of rates	\$0.01
	Total	\$29.88

Statutory Environment

DEL-BSC-008 under Section 36(1) – General Powers, Local Government Act 1993.

File: RAT/01
 Author: Debbie Glyde
 Date: 13 May 2010

12 Director Engineering Services Reports

Recommendation

That

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.02 of the Business Papers be received by Council and noted.

12. Director of Engineering Services officer reports

- 12.01 Standing Business Papers for Information
 - 12.01.01 Director Engineering Services Works and Services Update Report
 - 12.01.02 Director Engineering Services Status Report
- 12.02 Business Papers for Council Consideration and Decision

Director Engineering Services Reports

12.01.01 Director Engineering Services Works and Services Program Update report

Executive Summary

This period Council's engineering section has been focused on Flood Damage Emergent Works and Restoration activities, the majority being on opening grades where access is possible which included rehabilitating NDRRA Storm Damage and Flood Damage Emergent Works.

Again following TC Paul the Emergent opening grading of Main Roads - WDR 78A, Camooweal 6801 and currently Escott, Doomadgee East and West Roads, limited work west of Doomadgee to date.

Further opening grades are expected to continue on Bowthorn and Nugaburra Roads, Riversleigh and the Gregory Lawn Hill Roads have had extensive work completed along with some works on Truganini Road, all other roads will be monitored for access as conditions allow.

Base TIDS works have \$10K to complete and claim with DTMR. Wet subgrades are causing considerable anxiety with major rutting trying to commence works.

Town Water Supplies - Gregory Water Treatment Plant is still operating manually while a PLC computer is being developed. Capital works for extended storage is expected to be completed this month.

Burketown raw water intake infrastructure has experienced major damage from the recent flooding and the emergency pump has been installed.

A completely new controller board and 2 new pumps and a rebuild of the emergency generator are currently being developed

A NDRRA submission for the pump station damage is being prepared.

All parks and gardens mowing are to acceptable maintenance standards, brush cutting and whipper snipping is being maintained for both Burketown and Gregory.

Sewerage Utilities are operating normal there are some unscheduled maintenance activities to take place during May.

Gregory and Burketown Aerodromes grounds runway surfaces are being maintained according to required standards. Flood Damaged lighting has been assessed and restoration costing is being sought.

Emergency lighting is being sought while the permanent lighting is restored the restoration is expected to take several months.

The Aquatic Facility (Swimming Pool) is operating at satisfactory levels of service and hand rails for the pools are now to hand.

Waste services are running to expectations, external collection sites (camping & fishing sites) are now operational and being serviced.

Housing renovations is coming to a close with the 3 houses two, three & four ready for hand over by end of May. Other housing maintenance is progressing on a priority basis with rusted and decaying stumps completed. Some maintenance of buildings and power cabling are programmed for Gregory Camp and caretaker's house during May and June.

A construction season Works Program is being developed to allow planning for the projects in the coming dry season works, 2009 TC Charlotte Flood restoration works have ramped up on DTMR's State controlled roads expecting to complete \$800K by June.

The 8km Black Soil section from Mosquito Yards to Beams Brooke is programmed for June.

A "Preferred Supplier Tender Document" is being developed for tendering this was delayed with the need for resources targeting the emergent flood issues.

As previously mentioned a number of Councils Works employees have achieved certification in Plant Operator tickets, Traffic Controller Certification, White Card (replaces Blue Card), and Advanced Fatigue Management for Council employees (drivers & schedulers) to present the certificates a formal process to enrich the recognition took place.

With the AFM further training will take place for Council drivers and schedulers and contractor drivers once the Preferred Supplier list is finalised possibly during June.

Workshop and Fleet is reasonably busy ramping up for a major operation start to the dry season, this has necessitated the Workshop to be proactive with major plant preparation for the coming dry season.

Tenders were called and received for Tyres and Batteries and Graders assessments have not been finalised.

Other budgeted minor works being actioned and approximate values are:-

1. Burketown Foot Paths extensions \$45K
2. Gregory Foot Paths extensions \$30K
3. Gregory Street Sealing \$ 125K
4. R2R Resealing Doomadgee Road \$273K
5. Drainage Improvements Musgrave Street \$20K
6. Gregory Camp maintenance
7. Aerodrome Office Burketown
8. Hit-Up Walls Burketown and Gregory \$30K
9. Morning Glory Park Water Feature \$20K
10. Aquatic Centre
11. Burketown Hall Veranda, Railings & Steps
12. Several other small jobs

For Council Information

A detailed report for each area of Works and Services will be addressed verbally at the meeting

Full Report

Burketown: Streets - Parks and Reserves

As per executive report above and in meeting details

Utilities – Services

Sewerage Utilities

The Aquatic Facility (Swimming Pool) Ladders/Steps and Handrails a ready for installation

Waste services as per Executive summary

Burketown Utilities

Water Operations as mention in the executive summary

Monthly sampling and testing is continuing as required by the Water Regulator (DERM).

Aerodrome has a Notam for lighting failure in place.

Gregory Utilities

Town Water Supplies - Gregory Water Treatment Plant as per executive summary

Shire Roads

Flood Damage according to the above executive summary

TIDS

Final Claim and Invoice for Programmed works to be prepared to complete current year allocations is being developed for mid June.

- \$300K Doomadgee East Road Special Safety Funding
- \$10,502 Gregory Lawn Hill segment

NWQRRG (North West Qld Regional Road Group) Technical Committee

- Net Risk road lists and profile data has been supplied to Roadtek for condition data capture.
- Revised SOI (Statements of Intent) are to be submitted by June.
- Traffic counts on all LRRS roads to be actioned.
- Develop NWQRRG Asset Management Plan on the back of Councils Local Raods Plan
- Submit a resource list with indicators showing what resources would be available to share with neighbouring Councils for TIDS projects.

Main Roads

Emergent opening grading of Main Roads - WDR 78A, Camooweal 6801 are now ramping up, follow up grading will be monitored and actioned on an as needs basis as Emergent Works will close by 25th May and to be then claimed.

A RMPC quarterly meeting for Main Roads Engineers at Burketown has taken place satisfactory outcomes was achieved with the 8km Black Soil section gravel sheeting expected to be finalised/completed by Mid July.

A new contract of 2010/2011 is being developed with revised unit rates being negotiated.

Workshop & Fleet (Vehicles, Machinery and Plant)

New Motor Grader tenders have been received along with Tyres and Battery tenders assessment is expected to be completed by May 30.

Strategic Engineering Activities

Works Program

A draft Works Program is being prepared for the balance of the financial year 2009-2010 along with a program for the coming Construction Season July to Dec 2010.

The Supervisors meetings will now recommence with the ramping up of Works/Construction activities.

Preferred Suppliers List

A Preferred Suppliers List specification is being prepared for all works activities for the Construction Period April 2010 to June 2011 for Councils consideration. It is proposed to call for expressions of interest and quotations for hire and supply to Council during June 2010.

SPO (Special Projects Officer)

Activities have been with Flood Damage restoration projects and new event submissions preparation along with gathering data information for the coming revaluation of Council assets and the NetRisk data for the RRG LRRS roads. There has also been a major focus on data collection for the developing GIS asset management tool.

SPM (Special Projects Manager)

This manager is targeting the programming, allocation and monitoring resources and materials of the Major Flood Damage projects specifically State Controlled Roads.

WO (Works Overseer)

Targeting RMPC and the Minor Works items listed in the Executive Summary.

GIS & Asset Management

The data collection and system development by May 30 to be operational is proposed to have a GIS system advanced to the point that it will be a valuable tool in assisting with ground truthing assets to allow accurate valuations during May/June and annually from there forward. This tool will allow for effective and efficient asset management

Author: Dennis Kerr
Date: 19 May 2010

Director Engineering Services Reports

12.01.02 Director Engineering Services Status Report

Executive Summary

Providing Council with the status of actions previously sought by Council for action.
The status of matters previously resolved and or arising since the previous meeting is as follows:

April 17 2010			
<p>12.02.01 Tenders for Batteries and Tyres, and Graders Assessment and Tenderer Decision Delegation File: TEN/01.10/01</p>	<p>Tenders were called and received for Tyres and Batteries, and Graders. There was an excellent response to both Tenders, however assessment has been delayed with resources prioritised with targeting the flooding event salvage activities.</p> <p>The assessments are expected to be completed during the next two weeks and the Director of Engineering Services request that Councils CEO be delegated to certifying the successful tenders in liaison with Councillors and a formal Agenda Item then be endorsement at the May meeting.</p> <p>The need for this is to allow ordering of the associated goods, this will allow the Tyres and Batteries to be in stock for the commencement of the current works season and to allow the Grader supply if accepted to be compliant with the current years major plant budget hence fulfilling the endorsed annual budget.</p>	<p>That Councils CEO be delegated to certifying the successful tenders in liaison with Councillors and be endorsement at the May 2010 meeting</p> <p>Carried 09.100423</p>	<p>*(May 2010) Unchanged</p>

February 17 2010

<p>12.02.01 Doomadgee East Road and Funding Offer from North West Qld Regional Roads Group</p>	<p>The Project is from on Doomadgee East Road from Gregory River crossing to Little Oakey Creek approximately 5kms of upgrade to Sealed standard.</p> <p>The project involves \$250,000 of NDRRA Flood Damage restoration funding along with \$300,000 unallocated TIDS Safety funding and matching funding from Council of \$300,000 making a total project value of \$850,000</p> <p>This project has considerable regional benefits to be gained for the NWQRRG as well as the Communities and Service providers of the Shire.</p>	<p>That Council accept the offer of \$300,000 unallocated TIDS Safety Funding and match the offer with a further \$300,000 to be utilised to upgrade the Doomadgee East Road from Gregory River Crossing to Little Oakey Creek to a sealed pavement standard.</p> <p>Carried 13.100302</p>	<p>*(May 2010)</p> <p>Construction commenced expected completion mid June.</p> <p>*(March 2010)</p> <p>Planning has commenced with Flood Damage emergent works also being executed on this project site.</p>
<p>12.02.02 Proposal for Innovative Housing Design and Burketown</p>	<p>A Construction Company that is establishing a new innovative design of building for Northern Australian Communities has contacted DES with a proposal to build a display home in Burketown.</p>	<p>That Council's CEO liaise with the proprietor of MEDC Excavations and Construction Pty Ltd with a view to arranging a meeting for discussions regarding the proposed new house design and the possible agreement for a house specifically designed for Remote Areas and Cyclonic Regions to be constructed in Burketown initially for exhibition purposes by the builder and ultimately at an agreed time for ownership to be transferred to Council at a cost of construction price.</p> <p>Carried 13.100302</p>	<p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>MEDC representative is to visit Burketown for discussions with Council management 15th and 16th March 2010</p>

November 26 2009			
<p>Lawn Hill Station request to Install Four Grids</p>	<p>Lawn Hill Station wishes to subdivide Elizabeth Paddock with four fences and four grids for improved grazing and stock management this paddock has the Doomadgee to Lawn Hill Road (Alternative Savannah Way) connection pass through it, and to this end request Council to allow the installation of four grids on this road for stock management and transport convenience.</p>	<p>That Council permit Lawn Hill Station to install four grids on Doomadgee Lawn Hill Road (Alternative Savannah Way) at Elizabeth paddock with in Lawn Hill Station and that the four Grids construction specifications and installation standards must be to the satisfaction of Councils Director Engineering Services.</p> <p>18.091125</p>	<p>*(May 2010) Unchanged *(March 2010) Unchanged *(February 2010) Unchanged *(January 2010) Unchanged. *(December 2009) Lawn Hill station Manager has been verbally advised of Councils consideration and a formal letter will be forwarded in due course.</p>
<p>Exception to Tender</p>	<p>Expenditure of NDRRA for the 2009 flood damage event TC Charlotte has commenced.</p> <p>The projects that fall into this category are:</p> <ol style="list-style-type: none"> 1. Gregory Lawn Hill Road Flood Damage Rehabilitation works 2. Wills Development Road Rehabilitation works 3. Floraville Road Flood Damage Rehabilitation Works 4. Doomadgee Roads East and West Flood Damage Rehabilitation Works 5. Morella Road Flood Damage Rehabilitation Works <p>The sixth project, while related to flood mitigation is part of the capital works program.</p> <ol style="list-style-type: none"> 6. Burketown Waste Facility Flood Mitigation Works 	<p>That Council endorse the urgent engagement of appropriate resources for these works.</p> <p>Further, this is done under section 486, part 1a) of the Local Government Act 1993, meaning that there is only one supplier reasonably available to Council, in the timeframes under which this work must be completed.</p> <p>That Council delegate the execution of expenditure associated with these six projects to the Chief Executive Officer with appropriate assessment of sole invitee quotations/tenders being made.</p> <p>19.091125</p>	<p>*(May 2010) Unchanged *(March 2010) A preferred supplier tender document for tendering is being developed and expected to be out for tendering within 10 days *(February 2010) Unchanged *(January 2010) Unchanged *(December 2009) With this action taken and all possible current works complete makes for a reasonably accessible shire road network for the 09-10 wet season.</p>

<p>Asset Management Policy</p>	<p>The Commonwealth have set a target for all infrastructure asset classes managed by Councils to be covered by asset management plans by 2010. Councils are required to complete core plans by 2010.</p> <p>The first step in doing this is the development and adoption of an asset management policy. That policy is now presented for endorsement of Council. The target date for adoption a draft policy, as set by the Department, is December 31 2009.</p>	<p>That Council adopt the Asset and Services Management Policy as presented.</p> <p>20.091125</p>	<p>*(May 2010)</p> <p>Now with the 1st Stage of the GIS management tool being completed the development of the asset management plans will ramp up.</p> <p>*(March 2010)</p> <p>Currently Asset data is being developed into usable information</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged</p> <p>*(December 2009)</p> <p>A plan has now been put in place for continuing Data collection of all assets, the Data will once collected and collated for reviewed for conversion to fit for purpose information to be introduced into the Strategic AMP.</p>
<p>Officer Housing</p>	<p>At the September 2009 meeting a position was resolved (09.090916) to seek a cash payment from Council's insurers for House number 4, Gregory Street, that was damaged by fire. The funds were then to be redirected to houses two and three in Sloman Street and the Gregory Caretakers house to rectify outstanding maintenance issues.</p> <p>Since then Council have been in negotiation with our insurers. It has become apparent that the insurances will not make the full amount available to Council as a payout.</p> <p>In light of this new information an alternate position is now presented for Council's consideration.</p>	<p>1) That Council accept the proposed insurance position as initially presented by Suncorp to repair the Gregory Street house.</p> <p>2) That Council reallocate the budget item \$300 000 from the establishment of an executive residence to the renovation of the Sloman Street houses two and three.</p> <p>3) That Council address the Gregory Caretaker house maintenance issues with the balance of funds after the renovations of the two Sloman Street houses are</p>	<p>*(May 2010)</p> <p>The late wet delayed materials being able to be sourced hence completion has been delay it is expected now prior to end of May</p> <p>*(March 2010)</p> <p>Handover of completed renovations to House 2, 3 & 4 is expected by mid April</p> <p>*(February 2010)</p> <p>Rehabilitation works are progressing with EWS building contractor's actioning the works.</p> <p>*(January 2010)</p> <p>Unchanged</p> <p>*(December 2009)</p> <p>All 3 houses have had 3 quotes sourced 2 companies submitted quotations and a</p>

		complete. 21.091125	3rd declined (Burketown builder) The successful quotation was from EWS currently renovating the Ergon house in Anthony Street. Contracts are being prepared and work will commence immediately. With completion expected to be March 2010.
October 13 2009			
2009 TC Charlotte NDRAA relief rehabilitation works	Road works rehabilitation commencement	That commencement of prioritised NDRAA relief rehabilitation works for the 2009 Flooding Event as soon as resources are available and that claims be prepared in parallel with the works so reimbursement is guaranteed as soon as submission approvals are granted	<p>*(May 2010) All 2009 TC Charlotte submissions have now been approved and works are in full swing.</p> <p>*(March 2010) Approval of the Emergent works payment has been received</p> <p>*(February 2010) Emergent works claim payment is expected any day.</p> <p>*(January 2010) Unchanged</p> <p>*(December 2009) Emergent works are now complete in readiness for the coming Wet Season.</p> <p>*(November 2009) Works have commenced on areas that are a high safety risk and are being addressed as urgent.</p>
TIDS Projects 2009-2010	4 specific sites on Gregory Lawn Hill road and 1 site on Doomadgee east road, these projects include carry out underspend s backlogs	Council delegate powers to the CEO to approve commencement of appropriately prioritised contractors to commence construction of approved TIDS	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Payment of Councils Claim is awaiting site inspections by DTMR roads inspector</p>

		<p>projects within the Burke Shire and submit the recommendations to Council at its November 2009</p>	<p>*(February 2010) Complete *(January 2010) Claim & Allocations ambiguities are being negotiated. *(December 2009) Council was advised of the successful Contractors engaged in the projects The construction activities are now virtually completed. *(November 2009) Quotations were requested and those tender submissions assessed and recommendations made to the CEO, tenderers were notified and Councillors advised of outcomes.</p>
<p>Drought Management Plan</p>	<p>Submission of document revised to reflect irrigation of yards and gardens to no sprinklers for 9.00 am to 4.00pm during times of water restrictions other than when an emergency is in place,</p>	<p>Council endorse the DMP acknowledging that as a revisable document ongoing monitoring and changes may be required from time to time</p>	<p>*(May 2010) Unchanged *(March 2010) Unchanged *(February 2010) Unchanged *(January 2010) Unchanged. *(December 2009) DERM officers have advised they are currently reviewing Councils DMP and requested information regarded number of current connections to Councils reticulated water. *(November 2009) Plan document revised and signed off by CEO and document now submitted to DERM.</p>

September 16 2009

<p>Smaller Communities Assistance Program (SCAP)</p>	<p>Gregory Water Upgrade</p>		<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged</p> <p>*(December 2009) Unchanged, the only avenue is to leave this item open until the TMP for W&S is completed in Feb 2010 to see weather DIP are prepared to talk.</p> <p>As currently the DIP door is closed until the TMP is complete once the DMP is signed off by DERM the TMP is expected to be completed by Feb 2010.</p> <p>As this funding ceased prior to June 09 and finalisation was several years overdue it is possibly going to have a negative result anyway.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Practical Completion Final Claim Lodged 16/06/2003 \$100,000.00 unpaid – awaiting lodgement of SAMP/TMP. State Government advises that this funding has now been withdrawn. This is being disputed by Council.</p>
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<p>Smaller Communities Assistance Program (SCAP)</p>	<p>Burketown Sewerage Treatment Plant Upgrade</p>	<p>Grant Allocated \$358,109 Council \$18,891</p>	<p>*(May 2010) Unchanged *(March 2010) Unchanged *(February 2010) Unchanged *(January 2010) Unchanged. *(December 2009) This Item is a similar issue to the previous and is unlikely to be reviewable, certainly until the TMP is in place and is unlikely to be considered then either. Following is the report from the previous item. <i>“Unchanged, the only avenue is to leave this item open until the TMP for W&S is completed in Feb 2010 to see weather DIP are prepared to talk.</i> <i>As currently the DIP door is closed until the TMP is complete once the DMP is signed off by DERM the TMP is expected to be completed by Feb 2010.</i> <i>As this funding ceased prior to June 09 and finalisation was several years overdue it is possibly going to have a negative result anyway.”</i> *(November 2009) Unchanged *(October 2009) Practical Completion Final Claim Lodged 26/06/2007 \$27,662.90 unpaid – awaiting lodgement of SAMP/TMP State Government advises that this funding has now been withdrawn. This is being disputed by Council.</p>
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<p>Smaller Communities Assistance Program (SCAP)</p>	<p>Burketown Water Upgrade</p>	<p>*(May 2010) Unchanged *(March 2010) Unchanged *(February 2010) Unchanged *(January 2010) Unchanged *(December 2009) This Item is similar issue to the previous 2 and is unlikely to be reviewable, certainly until the TMP is in place and is unlikely to be considered then either. Following is the report from the 1st previous item that will apply to all 3 activities. <i>“Unchanged, the only avenue is to leave this item open until the TMP for W&S is completed in Feb 2010 to see weather DIP are prepared to talk.</i> <i>As current the DIP door is closed until the TMP is complete once the DMP is signed off by DERM the TMP is expected to be completed by Feb 2010.</i> <i>As this funding ceased prior to June 09 and finalisation was several years overdue it is possibly going to have a negative result anyway.”</i> *(November 2009) Unchanged *(October 2009) Practical Completion Final Claim Lodged 26/06/2007 \$107,150.00 unpaid – awaiting lodgement of SAMP/TMP State Government advises that this funding has now been withdrawn. This is being disputed by Council.</p>
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R2R	Road Works	Annual Grant \$272,950	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Sealing program identified reseals have been committed and awaiting suitable weather conditions</p> <p>*(February 2010) Planned reseal on sections of Doomadgee Road approximately 5kms</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) It has been confirmed that to date Council has acquitted all R2R funding and the only available funding is the current years grant of \$ 272,950 which will only be available providing the 08-09 auditors report is submitted as a matter of urgency.</p> <p>*(November 2009) Reseal locations now identified and Quotations being sought for a full bitumen service</p> <p>* (October 2009)Total Program announced \$1,364,749 over 5 years - Council has resolved to apply these funds annually to reseal of roads previously upgraded. The reseal program/activities are currently being put together with a prioritised reseal program.</p>
TIDS	<p>Gregory/Lawn Hill Road 23/LGSC/001</p> <p>1. Survey Planning and Design Immediately West of the Century Mine Road turnoff (\$39,000)</p>	TOTAL \$1 184 000	<p>*(May 2010) DTMR subsidy Paid \$1.263m</p> <p>*(March 2010) Unchanged</p>

	<p>2. Immediately West of Big Archie Creek Upgrade Pavement to Sealed Standard (\$750,000)</p> <p>3. Invert Upgrade at Little Archie Creek to have a concrete overlay (\$147,500)</p> <p>4. 1km section fronting Adel's Grove Tourist facility (\$247,500)</p> <p>Gregory/Lawn Hill Road 23/LGSC/001</p> <p>1. Survey Planning and Design Immediately West of the Century Mine Road turnoff (\$39,000)</p> <p>2. Immediately West of Big Archie Creek Upgrade Pavement to Sealed Standard (\$750,000)</p> <p>3. Invert Upgrade at Little Archie Creek to have a concrete overlay (\$147,500)</p> <p>4. 1km section fronting Adel's Grove Tourist facility (\$247,500)</p>		<p>*(February 2010)</p> <p>Allocations including BSC matching funding have now been finalised with the current year being \$2,110,184 plus a new allocation on 05.02.2010 of \$300k to be matched by BSC of \$300k bring the total project value to \$2,710,184 (the later to be yet endorsed by Council)</p> <p>Note: subsidy varies according to project some 100% some 66.67% some 58.33% some 50%</p> <p>Of the above total projects completed costs \$1,249,693 plus gst is "subsidy" that has now had a claim submitted.</p> <p>A further \$300k plus a small carry over yet to be claimed when the current projects are complete and the new project is underway and/or completed.</p> <p>It is indicated by DTMR that the remaining amount to claim of "subsidy" on current completed expenditure is approximately \$17k.</p> <p>Further Note; this Summary also includes a transfer of subsidy funds from Mt Isa in December 09 of \$100k to be matched by BSC of \$100k. This project has not yet been allocated a project number by DTMR.</p> <p>*(January 2010)</p> <p>Claim & Allocations ambiguities are being negotiated.</p> <p>*(December 2009)</p> <p>All TIDS Projects are now virtually complete however following submission of the 1st progress claim DTMR has indicated that it doesn't agree with the earlier (July 2009) agreed information</p>
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			<p>regarding available funding for previous years carry-overs and current year allocations to this end DES is working with the NWQ RRG Technical Coordinator to sort out what the figure actually is and why the July established amount between DTMR & ACEO & DES in July 09 is now changed. If the new advise is correct this will have quite an impact on the budget review of some \$500K</p> <p>*(November 2009) Survey works complete planning underway.</p> <p>*(November 2009) Project 50% complete. *(November 2009) Commenced expect completion of concrete works in 2 weeks</p> <p>*(November 2009) Project complete</p> <p>* (October 2009) Planning of the projects and resources is currently being organised. The sealing on these projects is anticipated to be done in conjunction with the reseal program above. Quotations are currently be sought for Council consideration.</p>
TIDS	Doomadgee East Road 23/LGSF/011	TOTAL \$200,000 Prior Years TIDs \$200,000	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) See Item above for detailed status.</p> <p>*(January 2010) Claim & Allocations ambiguities are being negotiated.</p>

			<p>*(December 2009)</p> <p>Project is now completed however there is some doubt to this allocation of TIDS in a similar vein to the RRG TIDS allocations.</p> <p>*(November 2009) Project 50% complete</p> <p>*(October 2009) This work is planned for the next three months. An Agenda item recommending the location will be presented prior to works commencing.</p>
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July 15 2009		
<p>Contract Claim – Gregory Water Treatment Plant</p>	<p>That a report be prepared for Council's consideration on the claims made before any further payments are made on this contract.</p> <p>47. 090715</p>	<p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Survey documents are now to hand for drafting of the works as constructed document that is still outstanding.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES has had a meeting with Lemura's project manager and has established were the impasse occurred and now has negotiated the finalisation of the project where by a works as executed plan of the Gregory Water Supply will be submitted to Council and inturn payment for the unpaid orders that have been fulfilled will be paid, this is expected to completed by March 2010.</p> <p>*(November 2009) A realistic agreement has been established to bring this project to a appropriate finalisation and a report with recommendation will come before</p>

		<p>council</p> <p>* (October 2009) unchanged.</p> <p>*(Sept 09) unchanged</p> <p>*DES will generate a report as to the origins and validity of the claims including liaison with the Project Manager from G & MA Lemura Pty Ltd to seek a satisfactory resolve and outcome for Council. This information gathering is expected to be finalised for a report to the November meeting, following the project managers visit to Burke Shire in October.</p> <p>.</p>
May 27 2009		
<p>Gregory/Lawn Hill Road – Proposed Haulage of Gravel along this Road</p>	<p>That Council enter into discussions with Ozminerals Century Mine to draft a formalised Level of Service specification and documented agreement for the Specific section of Gregory to Lawn Hill Road that Ozminerals Century Mine utilises.</p> <p>19. 090527</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009)</p> <p>DES has had discussions with the Mines Operations Manager and it seems a previous officer had made promises that was not according to LG act requirements hence with new management in BSC administrate sections this expectation had to be defused therefore any urgency on the Mines behalf has now abated.</p> <p>*(November 2009) DES and Oz Minerals manager have finalised an arrangement to have the NDRRA funding when approved carried out with the mine providing some machinery to assist Council crews at no cost to Council.</p> <p>* (October 2009) Exchange of</p>

		<p>expectations from Chris Potter Oz Minerals (not very happy) & response from DES that nothing will happen until NDRRA approvals come through for Flood Damage.</p> <p>*(Sept 2009) Unchanged.</p> <p>* It seems that once Council took a stand on the level of service standard being revised and obligations of stakeholders the issue has gone.</p> <p>July 09- no further action to date.</p> <p>Letter has been sent to Oz Minerals conveying Councils requirement for further discussions regarding the drafting of an agreed Level of Service agreement.</p>
<p>Burketown Wastewater Treatment Plan</p>	<p>That consideration by way of investigations into the needs for further maintenance to the WWTP (Waste Water Treatment Plant) Infrastructure be undertaken as a matter of urgency with cost estimates provided for consideration in the 2009-2010 budget deliberations.</p> <p>That minor recommended electrical maintenance be actioned and training for operators at the WWTP be provided for in the coming 2009-2010 budget considerations.</p> <p>20. 090527</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>* (December 2009) Blivet Rota Drum has been ordered and will be manufactured during the wet season in readiness for installation April May 2010 it is planned the annual service will also be conducted at that time also.</p> <p>*(November 2009) Further programmed maintenance on the waste processing rota drum is now planned as soon as a new drum is available.</p> <p>*(October 2009) Some Maintenance works are being actioned with the Blivet & Fibreglass Repairs</p> <p>*(Sept 2009) A repair program will now be constructed according to budgetary constraints.</p> <p>* Once a budget is adopted repairs will be actioned.</p>

		<p>July 09- a budget bid according to the technical report received will be presented for deliberations</p> <p>Assessment, estimates and priority of needs are being finalised for budget consideration.</p>
<p>Fatigue Management Regulations</p>	<p>That Council endorse the continuance with the Alliance of Gulf Councils by means of LGAQ who are making a combined submission for an exemption to the requirements of the Fatigue Management Regulations to effect a more realistic process for Council Works operations drivers as opposed to long haul driver fatigue management.</p> <p>21. 090527</p>	<p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Advanced Fatigue Management Training (AFM) of some Council employees (schedulers & drivers) has been actioned with further training for the balance of Council schedulers, drivers and contractors that are part of the “preferred supplier list” to follow prior to commencement of the construction season.</p> <p>*(February 2010)</p> <p>Following dialogue with QT & the specialist trainer it seems the only efficient process is to use the Advanced Fatigue Management Certification. DES is proposing that the wet season be utilised to complete this driver training certification for QT.</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>It is planned to have a trainer visit to arrange certification of all drivers including contractors that conduct business with Council to allow Council's protection to nonfeasance of liability to Fatigue Management Legislation. This exercise is being programmed for during the wet season and to be complying for the next construction year. The organisation that will conduct the program is Driver Training & Education Kingaroy they are accredited by QDTMR for fatigue management certification.</p> <p>*(November 2009) Fatigue Management consultant is being sourced to address all stakeholders so everyone is clear on their obligations to the system</p>

		<p>* October 2009) Unchanged and business as usual</p> <p>* (Sept 2009) Geographically Isolated Councils have an opportunity to be allocated “Advanced Fatigue Management” status this would allow greater flexibility with operation timeframes.</p> <p>July 09- a proposal was submitted to LGAQ in conjunction with 3 other Gulf region Councils for exemptions according to the processes and procedures currently being maintained, Burke Shires submission was successful with some minor conditions, LGAQ will advise in due course.</p> <p>A letter is being drafted to LGAQ</p> <p>expressing that Council be assured of it's inclusion in any outcomes from negotiations with QT on Fatigue Management exemptions.</p>
<p>Oz -Minerals Proposal for Upgrading Sections of Gregory-Lawn Hill Road</p>	<p>That Council respond to Oz-Minerals Superintendent of Site Services stating that Council has considered the Oz-Minerals proposal for provision of a Mine contractor to assist with maintenance and upgrade works on specific sections of the Gregory-Lawn Hill Road and, pending further investigations into the allocation of funds for this project, they be advised that Council is unable to concur with Oz-Minerals proposal.</p> <p>22. 090527</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged</p> <p>*(December 2009) The Mines Manager has been informed of Council's inability to concur with the Mines request and that Councils contractors & staff will execute the proposed flood damage works on Gregory Lawn Hill Road.</p> <p>*(November 2009) Discussion have taken place with a proposal for NDRRA funded works to be activated by Council.</p> <p>*(October 2009) Further discussions</p>

		<p>will be arranged.</p> <p>July 09- See Item 1 immediately above.</p> <p>Please note this Item has been addressed in the correspondence in item 1 immediately above.</p>
<p>RMPC Contract Outstanding Management Plans & Associated Documents</p>	<p>That Council receive this report and note that the RMPC contract documents required will be treated as urgent and delivered to Main Roads as soon as completed and that Main Roads will be kept informed of the documents preparation and development.</p> <p>25. 090527</p>	<p>*(May 2010)</p> <p>One Plan to be completed waiting on neighbouring Shire to complete and use as a template.</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>(*February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>Environmental Plan document is being prepared a policy statement is be drafted for inclusion this will be followed by the Quality Management Plan. Safety Plan is also to be completed, DTMR has prepared a generic CHMP for all LG's to comply with.</p> <p>*(November 2009)</p> <p>TMP (Traffic Management Plan) is completed and the other 3 plans will be action in priority as resources allow.</p> <p>*(October 2009)</p> <p>Traffic Management Plan is nearing completion being through it's 2 nd audit, now with 3 plans to go Safety, Environmental & Quality.</p> <p>*(Sept 2009)</p> <p>Contract Negotiations and Documentation is now completed with Management Plans being actioned.</p> <p>* Documents are now being fed to Main Roads for auditing and certification, 1 document has been returned for amendment.</p>

		<p>July 09- DES will be pushing to complete this documentation for the 09-10 contract implementations.</p> <p>Management Plan Draft Documents has been supplied by consultant and following some editing will be submitted to Main Roads for consideration.</p>
<p>CASA (Civil Aviation Safety Authority) and Aerodrome Drug and Alcohol Management Plan</p>	<p>That Council receive this report along with an assurance that the Acting Works Manager will follow through to getting the appropriate DAMP (Drug & Alcohol Management Plan) drafted to satisfy Councils obligations to CASA (Civil Aviation Safety Authority) and in due course present the proposed Plan to Council with a recommendation for consideration and possible Council endorsement.</p> <p>26. 090527</p>	<p>*(May 2010) Implemented Completed</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>* (December 2009) Waiting on Document Review from CASA.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Unchanged</p> <p>* Registration: The document of the DAMP has been forwarded to CASA</p> <p>July 09- The document is now complete and a registration application is now to be submitted to CASA.</p> <p>A Draft DAMP has been composed and some minor editing is being carried out with a view to submission within 2 weeks.</p>

April 15 2009

<p>Roads Alliance Board – Participation in Net Risk Assessment and asset data collection</p>	<p>That Council participate in the state-wide NetRisk and asset data collection project by nominating all Council roads that Council has designated as Local Roads of Regional Significance in the project at an estimated cost of \$22,220 (Subject to confirmation once contracts are let by the Roads Alliance).</p> <p>17. 090415</p>	<p>*(May 2010) Delayed to 2010/2011 as Roadtek is unable to carry out the data pickup until approximately November</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) NWQRRG will conduct this data collection following the coming wet season. March April is the expected commencement date in the dryer Shires of the region.</p> <p>*(November 2009) NWQRRG is progressing the collection of data by a bureau service and expected to commence the 9 shires around end of March 2010</p> <p>*(October 2009) Unchanged</p> <p>* This activity has been fairly silent from the group until a Technical Coordinator is engaged.</p> <p>July 09- no further information is available this month.</p> <p>Letter to be written to Road Alliance and form completed for lodgement.</p> <p>A report is contained in the RRG Technical Committee meeting report from Thursday 12th June 09.</p>
<p>Roads to Recovery (R2R) Program July 2009 to June 2014</p>	<p>That Council allocate its annual Roads to Recovery allocation under the new Roads to Recovery Program to commencing the resealing of roads within the Shire with priority to be allocated to:</p> <p>a. Road sections on Local Roads of Regional Significance;</p>	<p>*(May 2010) Unchanged \$ 272,000 funds paid.</p> <p>*(March 2010)</p>

	<p>b. Other Council sealed roads (including urban roads).</p> <p>18. 090415</p>	<p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>It has been confirmed that to date Council has acquitted all R2R funding and the only available funding is the current years grant of \$ 272,950 which will only be available providing the 08-09 auditors report is submitted as a matter of urgency.</p> <p>The current programmed sealing works of TIDS projects along with Flood Damage rehabilitation sealing has allowed for the utilisation of the small amount of R2R funding that could be available to be utilised on a small component of needy resealing works on Floraville and Doomadgee Roads.</p> <p>*(November 2009)</p> <p>A generic password should be considered for convenient access to this program by key Council staff, and reseals are being prepared for quotation requests.</p> <p>*(October 2009)</p> <p>Unchanged</p> <p>* (Sept 2009)</p> <p>Unchanged.</p> <p>*A Reseal program is being structured and programmed along with tenders for supply of Bitumen and stone chip. Once finalised a recommendation will be present to Council for consideration.</p> <p>July 09- Finance Section has indicated that the R2R funds have placed as a bid towards reseals, an up to date resealing program will be drafted and presented to Council as a priority.</p> <p>Roads to be resealed in 2009/2010 to be identified for budget meeting and inclusion and consideration, and accordingly works programming from any positive deliberations. Report to be prepared by DES for Budget Meeting.</p>
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March 18 2009

<p>Gregory Hall</p>	<p>That cost estimates for upgrading the air-conditioning at the Gregory Hall on the Racecourse reserve be obtained for Council's consideration during its 2009/10 budget deliberations.</p> <p>21. 090318</p>	<p>*(May 2010) Expected to be competed during May/ June</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Costing was provided and installation will be programmed.</p> <p>*(November 2009) A quotation was sought for AC installation.</p> <p>*(October 2009) Quotations are being sought for Air conditioner installations.</p> <p>* Budget estimates have been included in the Budget preparation for Councils consideration.</p> <p>July 09- A budget estimate will be presented.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p> <p>Estimates for Upgrades are being sought.</p>
<p>Access to Grow Out Facility for Fish Restocking</p>	<p>That estimates of cost to provide a public access to the row out facility for fish restocking be prepared for consideration in Council's 2009/10 budget.</p> <p>23. 090318</p>	<p>*(May 2010) Private Enterprise inquiring into operational status and alternative possibilities in managing the facility</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p>

		<p>*(January 2010) Unchanged.</p> <p>*(December 2009) Unchanged.</p> <p>*(November 2009) A CBR analysis is being approached for consideration.</p> <p>*(October 2009) Unchanged</p> <p>*(Sept 2009) Unchanged</p> <p>*When the upgrade of office and shed areas are engaged the grow facility access can be addressed then, this would be the most efficient way to improve access.</p> <p>July 09- discussions only to date.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p> <p>Needs analysis and cost estimates being undertaken for information and consideration.</p>
<p>Swimming Pool entry rails – Burketown Pool Complex</p>	<p>That costs be obtained to allow for elderly /disabled access to the pools at the Burketown Pool Complex and such estimates be referred to Council at its 2009/10 budget deliberations.</p> <p>CARRIED 26. 090318</p>	<p>*(May 2010) Rails ready to be installed</p> <p>*(March 2010) Rails and Steps have been ordered. Installation is quite involved as an earth lead has to be attached to each rail & step and placed under the pavers back to the meter box</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Rails have been measured and materials ordered.</p> <p>*(November 2009) entry rails are being sought for all pools as its been identified as a justified need.</p>

		<p>*(October 2009) Unchanged</p> <p>*(Sept 2009) DES is sourcing Pool Entry Rails along with alternatives for Entry access to the facility.</p> <p>*A costing and Plan will be sourced for Councils consideration.</p> <p>July 09- No further information is available this month.</p> <p>DES is gathering options and estimates for consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting.</p>
<p>February 24 and 25 2009</p>		
<p>Waste Disposal in Burketown and Gregory</p>	<p>That the Acting Chief Executive Officer prepare a report with further options and costings for Council's consideration. 15.090224</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Continued upgrading within budgetary constraints are planned to be actioned as weather conditions allow</p> <p>*(February 2010) A wet season area has been prepared and is operational for Burketown. A proposed similar arrangement for Gregory is planed over the next 2 to 3 reporting periods.</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Burketown's Tip has been action 1st of the 2 locations due to the impacts of flooding in the wet season. An elevated pad is nearing completion, a purpose built cell will be constructed to accommodate general waste with fencing providing some secure means of retaining wind blown debris.</p> <p>*(November 2009) General tidy up</p>

		<p>and an elevated pad is being constructed with fencing the compound will have waste cells for sorting where some materials can be identified for mulching and reuse to reduce the amount needing to go to a landfill site.</p> <p>(October 2009) A general tidy up of the facilities are being planned with the pre wet season cleanup and further planning for handling facilities are being sought and inturn recommendations will be made available to Council</p> <p>*(Sept 2009) Unchanged, further details will be available for the October meeting.</p> <p>* Councils DES has source a shredding mulching proposal for Councils long term waste solution, a detailed report will be included in the Works & Services report.</p> <p>July 09- DES has made inspections of these facilities and has had to prioritise other activities currently however a comprehensive report will be drafted.</p> <p>Information and options including innovative alternatives have been sought by DES and a report is being drafted with components for Council consideration and prioritisation. Report to be prepared by A/WM.</p>
December 18 2008		
Burketown Rubbish Tip	Resolved that the Chief Executive Officer contact LAWMAC regarding advice on the relocation of the Burketown tip.	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Further upgrades are planned within budgetary constraints as weather conditions allow</p> <p>*(February 2010) Further investigations are continuing into current sites be transfer stations resulting in a regional landfill being used for the residual waste product.</p>

		<p>*(January 2010)</p> <p>Unchanged.</p> <p>*(December 2009)</p> <p>DES was to attend the LAWMAC Forum in July however it was cancelled due LAWMAC cancelling the Agenda to an evening get together of members. ACEO of the day advised LAWMAC's management it was not worth Councils while to send a senior Officer to the Forum.</p> <p>Advice has been sourced from other identities to allow the planning and improvements to continue prior to the coming wet season onset.</p> <p>*(November 2009) Data pickup through surveys has been sourced to allow for appropriate facility development allowing good planning and design processes and ultimately procurement of appropriate handling equipment and procedures of operations to follow through.</p> <p>*(October 2009) Further investigations and information is being produced for consideration.</p> <p>*(Sept 2009) See Sept item above.</p> <p>* The Shredding / Mulching proposal that the DES has sourced in used in some other shires particularly Island communities and is extremely successful, it is mobile, reasonably simple, and produces reusable compost. Contamination and leachate issues are non existent, as is site issues as being fully transportable can be sifted to were the mulch can be utilised.</p> <p>July 09- A comprehensive report will be drafted.</p> <p>DES has requested information regarding available options of locations and methodology of waste handling.</p> <p>Report to be prepared by A/WM</p>
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<p>Road Maintenance</p>	<p>Meeting to be arranged in early 2009 with Kath Logan regarding road maintenance.</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged – Where does Council wish to go with this directive?</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) Unchanged.</p> <p>*(November 2009) A separate report has identified the way forward for this activity.</p> <p>* (October 2009) Similar to earlier report and Unchanged</p> <p>*(Sept 2009) Unchanged</p> <p>* The road is being maintained with a reasonable surface however dust is a major problem for traffic.</p> <p>July 09- no further to report this month.</p> <p>DES requires clarification of the activity.</p> <p>Meeting held – awaiting advice from Zinifex</p> <p>A/WM to Follow Up</p>
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October 21 2008

<p>Handball Courts in Burketown</p>	<p>The CEO investigate the provision of handball courts in Burketown</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p> <p>*(January 2010) Unchanged.</p> <p>*(December 2009) DES will investigate the proposal and any preliminary planning that has been actioned previously.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Resources are now becoming available to assist with investigation and sourcing information.</p> <p>*(Sept 2009) Unchanged</p> <p>* Costs are being sourced however it will only be an approximate for the meeting</p> <p>July 09- an estimate will be provided for budget consideration.</p> <p>DES will provide some ball park estimates for Budget consideration.</p> <p>Report to be prepared by A/WM for Budget Meeting</p>
<p>Boating Infrastructure Capital and Maintenance Program</p>	<p>That Council apply for funding under the Boating Infrastructure and Maintenance program for a boat ramp with a small pontoon in the vicinity of the Albert River Bridge.</p> <p>07.081021</p>	<p>*(May 2010) Unchanged</p> <p>*(March 2010) Unchanged</p> <p>*(February 2010) Unchanged</p>

		<p>*(January 2010) Unchanged.</p> <p>*(December 2009) Unchanged.</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) Dialogue will be taken up with QT for possibilities & request a wish list from Council to place in parallel with QT's wish list.</p> <p>*(Sept 2009) Unchanged</p> <p>* Further dialogue with QT will be followed up on to make QT aware Council would be keen to see further funding allocations.</p> <p>July 09- QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed, Council will be notified when these opportunities arise.</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>A/WM to action and prepare a report for Budget Meeting of Council</p>
<p>Old Albert River Bridge Pedestrian Access</p>	<p>Council refers pedestrian access across the middle section of the old Albert River Bridge to Major Projects Manager, Don Mcevoy for a report</p>	<p>*(May 2010) Unchanged Official Opening to complete activity</p> <p>*(March 2010) Official Opening of the Park facility is now to be planned</p> <p>*(February 2010) Portable Safety Rails and Shade Shelters with benches and seating has been provided for the dry seasons.</p> <p>*(January 2010)</p>

		<p>Unchanged.</p> <p>*(December 2009)</p> <p>The issues raised in this item will be substantially addressed when the Albert River Parks works are complete this includes hand rails for the old bridge that are collapsible during flooding. This project is expected to be completed by December 09</p> <p>*(November 2009) Unchanged</p> <p>*(October 2009) With QT considering submissions for projects it will be an opportunity to put forward a wish list.</p> <p>*(Sept 2009) If Council is comfortable with the Old Bridge Safer Access Rails this activity can be closed.</p> <p>* Councils Park up grade at the Old Albert Bridge site has a bid in it to upgrade the Old Bridge as a safe fishing facility.</p> <p>July 09- no further information this month.</p> <p>Further clarity of this activity is required by DES?</p> <p>Report to be prepared by A/WM</p>
October 15 2008		
Barra Facility Opening	<p>Council requested the following items be actioned:</p> <p>An open day once Barra Facility is completed.</p>	<p>*(May 2010)</p> <p>Unchanged</p> <p>*(March 2010)</p> <p>Unchanged</p> <p>*(February 2010)</p> <p>Unchanged</p> <p>*(January 2010)</p> <p>Unchanged.</p>

		<p>*(December 2009)</p> <p>DES is awaiting further instructions regarding the facilities operations and weather an open day is still required to be arranged.</p> <p>*(November 2009) The facility is under going a CBR analysis for it's future utilisation.</p> <p>*(October 2009) Unchanged</p> <p>*(Sept 2009) Unchanged</p> <p>* Once the new sheds are finished at the WTP and the general area is landscaped of unfinished construction with the access upgrade to the grow out facility completed an open day could be organised, in it's current environment it is not socially appealing.</p> <p>Report to be prepared by A/WM regarding public access issues.</p> <p>July 09- no further information to report this month.</p>
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Author: Dennis Kerr
Date: 19 May 2010

13 Consideration of committee recommendations

None at time of agenda preparation

14 Closed session reports

14.01 Councillors Roles and Responsibilities

15 New business of an urgent nature admitted by Council

Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

16 Closure of meeting

The next Ordinary Meeting of Burke Shire Council is 16 June 2010.

17 Deputations and presentation scheduled for meeting
