

BURKE SHIRE COUNCIL



***AGENDA &
BUSINESS PAPERS
Ordinary General Meeting
19 August 2009***



Burke Shire Council

AGENDA
Ordinary General Meeting
19 August 2009

AGENDA

01. Opening of Meeting
02. Record of Attendance
03. Prayer
04. Consideration of Applications for Leave of Absence None received at time of agenda preparation.
05. Confirmation of Minutes of previous Meeting General Meeting 15 July 2009
06. Mayoral Minute and Report
07. Councillor Reports
08. Consideration of Notice(s) of Motion and/or Petitions None at time of Agenda Preparation
09. Chief Executive Officer Reports 09.01. <u>Standing Business Papers for Information</u> 09.01.01 General Matters 09.01.02 Status Report 09.02. <u>Business Papers for Council Consideration and Decision</u> 09.02.01 Upcoming Meetings 09.02.02 Councillor Expenses Reimbursement Policy 09.02.03 Request for Property Rating Categories 09.02.04 Exposure Draft Local Government (Beneficial Enterprises and Business Activities) Regulation 09.02.05 Ergon Energy – Use of part of land adjoining Power Station - Burketown 09.02.06 Federal Government Rural Infrastructure Program 09.02.07 Minor Tourism Infrastructure Grants 09.02.08 Insurance – Swimming Pool 09.02.09 Woodslake Restoration Project Update 09.02.10 Request for Service of Rural Fire Truck – Burketown 09.02.11 Membership of Savannah Way Limited
10. Director Engineering Services Reports 10.01. <u>Standing Business Papers for Information</u> 10.01.01 Works Program Updates 10.01.03 Status Report



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- 10.02. Business Papers for Council Consideration and Decision
- 10.02. Burketown Water Quality
- 11.02. Waste Management – Burketown

11. Director Finance & Community Services Reports

- 11.01. Standing Business Papers for Information
- 11.01.01 Monthly Financial Report
- 11.01.02 Status Report

- 11.02. Business Papers for Council Consideration and Decision
- 11.02.01 Budget 2009/2010
- 11.02.02 Bridge Opening – State Governor Visit to Region

12. Consideration of Committee Recommendations

None

13. Closed Session Reports

- 13.01 Waanyi Draft Determination
- 13.02 Depot Incident
- 13.03 Workplace Incidents
- 13.04 Complaint Regarding Council carrying out Plumbing Work
- 13.05 Legal Opinions Sought
- 13.06 Update on CMC Matters
- 13.07 Century Zinc disposal of waste water

14. New Business of an Urgent Nature admitted by Council.

15. Closure of Meeting

Deputations and Presentations scheduled for Meeting:

None



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01. OPENING OF MEETING

02. RECORD OF ATTENDANCE

Members: Cr Annie Clarke Mayor
Cr Ernie Camp, Deputy Mayor
Cr Tracy Forshaw
Cr Bill Olive
Cr Tonya Murray

Staff: Leanne Mash, Chief Executive Officer
Jenny Williams, Executive Assistant Records Officer

03. PRAYER

04. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

None received at time of agenda preparation

05. CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)

General Meeting 15th July 2009

Recommendation:

That the Minutes of the General Meeting of Council held on 15th July 2009 as presented be confirmed by Council.

06. MAYORAL MINUTE AND REPORT

Verbal Report to be provided to Meeting

07. COUNCILLOR REPORTS

Verbal Reports to be provided to Meeting



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08. CONSIDERATION OF NOTICE(S) OF MOTION & PETITIONS

08.01 Notices of Motion

None received at time of agenda preparation

08.02 Petitions

None received at time of agenda preparation



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09. CHIEF EXECUTIVE OFFICER REPORTS

Recommendation:

That

- A) the Chief Executive Officers Standing Business Papers for Information as presented in Reports 09.01.01 to 09.01.02 of the Business Papers be received by Council and noted; and**
- B) the Chief Executive Officers Business Papers for Council Consideration and Decision as presented in Reports 09.02.01 to 09.02.11 of the Business Papers be received for consideration.**

09. Chief Executive Officer Reports

09.01. Standing Business Papers for Information

09.01.01 General Matters

09.01.02 Status Report

09.02. Business Papers for Council Consideration and Decision

09.02.01 Upcoming Meetings

09.02.02 Councillor Expenses Reimbursement Policy

09.02.03 Request for Property Rating Categories

09.02.04 Exposure Draft Local Government (Beneficial Enterprises and Business Activities) Regulation

09.02.05 Ergon Energy – Use of part of land adjoining Power Station - Burketown

09.02.06 Federal Government Rural Infrastructure Program

09.02.07 Minor Tourism Infrastructure Grants

09.02.08 Insurance – Swimming Pool

09.02.09 Woodslake Restoration Project Update

09.02.10 Request for Service of Rural Fire Truck – Burketown

09.02.11 Membership of Savannah Way Limited



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09.01.01 CEO Monthly Report

File: NA	Date: 15 August 2009
CEO Reports	Author: Fred de Waard
Attachments: None	

1. EXECUTIVE SUMMARY

Providing Council with an update on Governance, Development and Environmental Management Matters as at 15 August 2009.

2. FOR COUNCIL INFORMATION

3. FULL REPORT

3.1 Staff Matters

3.1.1 Staffing Levels Status

Current staff and their status appears to be as follows:

Corporate Services

1. CEO – Chief Executive Officer – Leanne Mash
2. EAR – Executive Assistant Records – Jenny Williams
3. RWHSO – Ranger/Workplace Health & Safety Officer – Russell Cunningham
- T1. Temporary Project Officer - Fred de Waard – finishes 28 August 2009

Engineering Services

4. DES – Director Engineering Services – Dennis Kerr – on leave from 20th August to 28th August
- T2. SPO – Special Projects Officer – Phil Sheely – currently covering position of Works Overseer and will cover for Dennis Kerr whilst Dennis is on leave to get his household items for transport to Burketown. Dennis will be back on deck on the 2nd September. Phil has a three month engagement through LO-GO appointments to a) relieve b) prepare specifications for, get quotations and program the myriad of smaller projects in the Works Program
5. TAO – Technical Administration Officer – Norm Gowdy
6. WO – Works Overseer – - Kevin Ramsey will commence on 2nd September on the return of Dennis Kerr
7. RWF – Rural Works Foreman – John Yanner
8. Grader Operator 1 – Boyd Keogh
9. Grader Operator 2 – Alan Kumsing
- S1. Grader Operator 3 (Seasonal .6) – VACANT to be filled from temp list
10. Water Truck Driver 1 – Noel Henderson
11. Water Truck Driver 2 – Phil Haggarty commenced 18/06/2009 – relocated to Prime Mover Driver 10/07/09. VACANT



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- 12. Roller Driver 1 – Ivan Doomadgee
- S2. Roller Driver 2 (Seasonal .6) – VACANT - to be filled from temp list
- 13. Prime Mover Driver – Robert Burry commenced 18/06/09 – Resigned 10/07/09 – Phil Haggarty relocated to this position.
- 14. Mtce Plant Operator – Raymond Beauchamp commenced 29/06/2009
- S3. Labourer 1 (Seasonal) – Being covered presently by temporary labourer as required – Jason Dick engaged temporarily

- 15. TWMPF – Town Works & Minor Projects Foreman – Colin Baker
- 16. Slasher Driver – Wayne Douse
- 17. General Hand – Brian Gaunt
- 18. Labourer – Jaidine Bligh – Seconded to Customer Services Officer.
- 19. Cleaner – Joanne Baker
- 20. Rubbish Truck Driver & Labourer – Trevor Marshall
- 21. Gregory Caretaker – Elvee Portch – On Leave – Position covered by local Gregory Contractor.

- 22. WFM – Workshop & Fleet Manager – Brett Harris
- 23. Boilermaker – Robert Sinclair (Contractor)
- 24. Trades Assistant – Norm Welsh
- 25. Apprentice – VACANT – to be advertised

- 26. UM – Utilities Manager – Robert Marshall
- 27. WSO – Water Sewerage Officer – David Marshall

Finance & Community Services

- 28. DFCS – Director Finance & Community Services – Zoe Belz
- 29. FPO – Finance Payroll Officer – Rosita Wade
- 30. CSO – Customer Services Officer – VACANT – to be advertised
- Jaidine Bligh - temporary secondment from Town Works)
- 31. RCDO – Rating/Creditors/Debtors/ Clerical Officer – VACANT – to be advertised
- 32. PSO – Purchasing Stores Officer – Jane Dibble
- 33. ACT – Administrative Clerical Trainee – VACANT – advertised – no result
- 34. CHE – Community Housing Events Officer – Cheryl Portch
- 35. HACCTL – HACC Team Leader – Pam de Joux
- 36. HACCA – HACC Assistant (Part Time .25) – Amanda Douglas



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Summary

Area	Established #’s	Currently Employed	Temps (Non Established) & Secondments	Total Employed	Current Vacancies
Corporate Services	3 Permanent	3 Permanent	1 Temp	3 Permanent 1 Temp	0
Engineering Services	23 Permanent 1 Trainee/App 3 Seasonal 1 Temp	22 Permanent 1 Seasonal 1 Temp	-1 Permanent	21 Permanent 1 Seasonal 1 Temp	1 Permanent 1 Trainee/App 2 Seasonal
Finance & Community Services	8.25 Permanent 1 Trainee/App	5.25 Permanent	1 Permanent	6.25 Permanent	3 Permanent 1 Trainee/App
Total	34.25 Permanent 2 Trainee/App 3 Seasonal 1 Temp	30.25 Permanent 1 Seasonal 1 Temp	1 Temp	30.25 Permanent 1 Seasonal 2 Temp	4 Permanent 2 Trainee/App 2 Seasonal
	40.25	32.25	1	32.25	8

3.1.2 Staff attendances at Conferences and Training

Russell Cunningham – Stage 2 of WHSO Training - Townsville

3.1.3 Enterprise Bargaining

With the commencement of the Chief Executive Officer Council now has its management team in place. The implementation of an enterprise bargaining process can now get underway utilising facilitators from the LGAQ as previously endorsed by Council.

3.2 Events Calender

August 2009	
19	Council Meeting
24-27	LGAQ Annual Conference – Brisbane – Mayor, Cr Forshaw
29	Arts & Craft Show
September 2009	
8-12	Gregory Mini School
16	Council Meeting
19	School Holidays Commence
20	Gregory CWA Horse Sports
October 2009	
4	School Holidays End
14	Council Meeting
21-22 October	Economic Development Conference – Townsville - Mayor & Cr Murray attending
November 2009	
3	Melbourne Cup (Show Holiday in Burke Shire)



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18	Council Meeting
December 2009	
5	School Holidays Commence
16	Council Meeting
25	Christmas Day
28	Boxing Day

3.3 Policy Development and Review

None due for review at this time.

Revised Councillor Expenses policy for development presented later in this agenda.

3.4 Grants Status

3.4.1 Applications to be lodged

NDRA Flood Damage – 2009 Flood Event	Shire Roads Damage	Amount to be determined	Flood Damage Estimates yet to be finalised
NDRA Flood Damage – 2009 Flood Event	Main Roads Flood Damage	Amount to be determined	Flood Damage Estimates yet to be finalised
NDRA Flood Damage – 2009 Flood Event	Emergency Flood Relief Work		Claim to be made from EMQ

3.5.2 Applications Lodged

Remote Aerodrome Safety Program (RASP)	Fencing replacement – Burketown	Grant Sought \$57,525 Total Project \$115,050	Awaiting advice as to result.
Do the Right Thing Litter & Resource Recovery Signage 2009/10	Anti- Litter Signage Installation	40 Stickers and 4 signs Council to install in Burketown and Gregory.	Application not successful

3.5.3 Current approved projects awaiting commencement

R2R	Road Works	Annual Grant \$272,950	Total Program announced \$1,364,749 over 5 years - Council has resolved to apply these funds annually to reseal of roads previously upgraded.
TIDS	Gregory/Lawn Hill Road 23/LGSC/001	TOTAL \$969,600 Council \$484,800 2009/10 TIDS \$242,400 Prior Years TIDS \$242,400	
TIDS	Gregory/Lawn Hill Road 23/LGSC/002	TOTAL \$814,950 Council \$407,475 2009/10 TIDS \$250,000 Prior Years TIDS \$157,475	
TIDS	Doomadgee East Road 23/LGSF/011	TOTAL \$200,000 Prior Years TIDS \$200,000	
TIDS	Doomadgee Road East 23/LGSF/013	TOTAL \$400,000 2009/10 TIDS \$200,000 Prior Years TIDS \$200,000	



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3.5.4 Current projects underway

Regional Airport Development Scheme (RADS)	Reseal Burketown Runway and extend apron	\$170,000 Grant \$200,000 Council	Line marking to be completed and minor sealing to be completed before final claim.
Regional and Local Community Infrastructure Program (RLCIP)	Albert River Park Improvements	Grant Allocated \$100,000	Funding received Works Underway

3.5.5 Projects completed awaiting final acquittal/payment

Smaller Communities Assistance Program (SCAP)	Gregory Water Upgrade		Completed Final Claim Lodged 16/06/2003 \$100,000.00 unpaid – awaiting lodgement of SAMP/TMP. State Government advises that this funding has now been withdrawn. This is being disputed by Council.
Smaller Communities Assistance Program (SCAP)	Burketown Sewerage Treatment Plant Upgrade	Grant Allocated \$358,109 Council \$18,891	Completed Final Claim Lodged 26/06/2007 \$27,662.90 unpaid – awaiting lodgement of SAMP/TMP State Government advises that this funding has now been withdrawn. This is being disputed by Council.
Smaller Communities Assistance Program (SCAP)	Burketown Water Upgrade		Completed Final Claim Lodged 26/06/2007 \$107,150.00 unpaid – awaiting lodgement of SAMP/TMP State Government advises that this funding has now been withdrawn. This is being disputed by Council.
North West Community Benefits Scheme (NWCBS)	a) Burke Shire Heritage Focal Point (hot baths and boardwalk) b) Gregory Downs	a) Grant of \$294,000 (\$ for \$) b) Grant of \$192,000 (\$ for \$)	\$147,000 claimed November 2000. No funds expended to date. Full amount of \$147,000 to be refunded. \$96,000 claimed in 2000 and \$121,208 spent in 2001/2002 out of a required expenditure of \$384,000 for the construction of the Caretakers cottage at Gregory Balance of \$35,396 to be refunded.
Federal Regional Airports Security Program (RASP)	Security Lighting – Burketown Airport		Final Certification completed and claim paid.

3.6 Complaints Status Reports

Council is required to register and handle complaints in accord with an established Complaints Policy. This register is to be prepared.

3.7 Development Matters:

The current status of Development Applications lodged with Council is under development. The attached file gives details of the 2009 lodgements and their status:



PDF



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3.8 Health Matters:

3.8.1 Food Licensing /Flammable & Combustible Liquids Licences/ Environmentally Relevant Activity Licences

George Hapgood, EHO, has been engaged through LO-GO to undertake the renewal inspections for the above in the week commencing 7th September. I suspect that a further visit will be required to tidy up Flammable & Combustible Liquids Licensing and then some other resources required to tidy up ERA licensing.

Known Food Premises are:

- Burketown Caravan Park – previously licensed 2008/2009
- Burketown Hotel – previously licensed 2008/2009
- Savannah Lodge – previously licensed 2008/2009
- Tirrana Roadhouse – previously licensed 2008/2009
- Adel Grove Camping Ground – previously licensed 2008/2009
- Century Mine – previously licensed 2008/2009
- Gregory Downs Hotel – not licensed for the last 2 years
- Debbie Harris – previously licensed 2008/2009
- Burketown Kindergarten - yet to be licensed
- ? Hells Gate Roadhouse – Not licensed since 2006/2007

In addition I understand there is a seafood supplier in Burketown who is also now required to be licensed.

Known premises that require a Flammable and Combustible Liquids Licence are:

- Ergon Energy – Burketown
- Nowlands
- Tirrana Roadhouse
- Gregory Downs Hotel
- Century Mine
- ?Forshaw Contractors
- ? Burke Shire – Gregory Camp

A Licence was issued to B & D Harris on application earlier this financial year.

Advice is sought on any other known premises.

I note that the 2005 return of Council stated 5 minor and one major premises.

I cannot find files of licence inspections, issues and renewals.

I can find no record of annual licensing and inspections of ERA's (Environmentally Relevant Activities). Known Sites are:

Nowland Engineering (Workshop)

Burke Shire Council (Note these cannot be issued by Council and are handled by the EPA)

- Burketown Workshop,
- Burketown Water Treatment Plant,
- Burketown Sewerage Treatment Plant
- Burketown Refuse Tip



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Gregory Downs Water Treatment Plant – not sure that this is licensed
Gregory Tip
Forshaw Contracting – Workshop – Gregory
Forshaw Contracting – Gravel Extraction
IES Resources – Sand Extraction Leichhardt River
Century Mine (May be handled by EPA because of size but will need checking with EPA)

3.8.2 Dog Registration

Registration renewals with the new forms required by the State Government have been sent out to previously registered dog owners. No active house to house inspections is planned at this time however it is noted that there is a rising dog population in Burketown and this has been commented on locally though there have been no actual complaints lodged at this time.

A soft approach to determining if a dog is entire is being utilised at this time allowing dog owners who register dogs to simply state if their dog is entire or not and accepting that statement on the application at face value. Normally evidence by way of a veterinary certificate is required. Given the difficulty of accessing vets in the area for such certificates this is considered reasonable.

3.9 Use of Reportable Delegations

The following use of reportable delegations has occurred since the last meeting:-

Signing of the RMPC Contract for the 2009/10 Year. Total contract value \$428,000.

3.10 Tourism Matters

Frank Thomas is back after some time away for an operation. Frank will be leaving earlier this year compared to other years (leaving in September). Di Dillon and Carol Cunningham are to be congratulated on their initiative and community spirit in volunteering to keep the centre open in Frank's absence. Council will need to investigate alternative options for the future of the centre.

3.11 Pest Management Matters

The relevant officer from the DPI for the area will be assisting Russel Cunningham with the preparation of a Pest Management Plan Review later this year. The review of the plan will be the catalyst for the preparation of a Pest Management Program for the Shire overseen by the Ranger within the available budgeted resources available.



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3.12 Emergency Service Matters

Council has taken up the offer of EMQ to assist with the preparation of a new Disaster Management Plan. This will be a good opportunity for the membership and functioning of the Local Disaster Management Committee to be examined and clarified.

3.13 Regional Development Matters

Council has undertaken an ambitious re-engagement in regional bodies particularly Gulf Savannah Development (Rejoined earlier this year) and MITEZ (Yet to be implemented). In addition the State Government has indicated an upcoming review of the Gulf Savannah Regional Development Plan.

Given the upcoming need for the preparation of Asset Management Plans and Community Plans under the new Local Government Act and Council's need for a new Corporate Plan now is the time that Council needs to work with its regional partner local governments to seek a combined approach to the preparation of these plans so that there is consistency across the region, communities are engaged once and not multiple times and the information obtained is collated regionally to provide a strong case with State and Federal bodies for the investments in infrastructure that this region desperately needs.

3.14 Work Place Health & Safety Matters

Russel Cunningham has successfully completed the first phase of his Work Place Health & Safety Officers accreditation and is now on the second phase of his accreditation. Russell has commenced more active involvement in Workplace Safety in consultation with Dennis Kerr. Particular emphasis has been placed on road works signage to comply with the MUTCD (Manual of Uniform Traffic Control Devices) as required under Council's contract with the Department of Main Roads. Lessons learned from this by the workforce will also translate into improved signage and safety on Council's road works generally.

A number of documents are being prepared by Russell for the Work Place Health and Safety System using Safeplan2. These are administrative documents that are not formally presented to Council and signed off by the Chief Executive Officer and reviewed by the Workplace Health and Safety Committee which consists of staff elected from the workforce workgroups.

Training of the staff Workplace Health & Safety Representatives will also be conducted later this year prior to the committee commencing.

Leanne Mash
Chief Executive Officer



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09.01.02 CEO Status Report

File:	Date: 12 August 2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Providing Council with the status of actions previously sought by Council for action

2. FOR COUNCIL INFORMATION

3. FULL REPORT

The status of matters previously resolved is as follows:

15-07-2009		
1. Australian Local Government Association Conference	That the Mayor write to the ALGA expressing Council's concern over aspects of the recent ALGA conference. 02. 090715	Letter Written CLOSED
2. Regional Development Australia	That Council express its concern to the relevant Minister at the delays in finalising the structure of Regional Development Australia and the detrimental effect this delay will have on regional Australia and the loss of experienced staff from the organisation. 03. 090715	Letter Written CLOSED
3. Southern Gulf Catchments	That Southern Gulf Catchments be advised that Cr Tonya Murray will be Council's representative on the organisation in lieu of the Mayor, Cr Annie Clarke. 04. 090715	Letter Written CLOSED
4. Change of October Council Meeting date	That Council change the October Council meeting date to the 14 th October in lieu of the 21 st of October. 06. 090715	Revised Meeting Notice Issued and distributed CLOSED
5. Preparation of a Priority Infrastructure Plan for Council	That A) Council decline the offer from BNC Planning for the preparation of a Priority Infrastructure Plan for Council (PIP); B) Council write to the Department of Infrastructure and Planning seeking their assistance with the preparation of the PIP; and C) Council make submissions through the relevant Minister seeking an extension of time for town planning reviews after 8 years for low growth remote rural local governments given the extensive costs that are involved in such reviews for little discernable return to the community OR an undertaking that the review process for low growth area would be appropriately set to minimise the costs to Council for such a review. 07. 090715	Email to BNC Planning on parts A Part A CLOSED Email to Department on Part B Part B CLOSED Letter to be written on Part C



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6. LGAQ establishment of a "fighting fund"	That Council express its concern that the establishment of a fighting fund, as announced by the President of the LGAQ on the 5 th of June 2009, has not been referred to the member local governments of the LGAQ for consideration. 08. 090715	Letter to be written
7. Camping at Gregory River	1) That the writer be advised a) That Council is deeply concerned that there appears to be a person harassing tourists to the region seeking to stay at Gregory; b) That Council has no officers instructing tourists to move from the Gregory River; c) That any person purporting to have authority to move tourists from such area should be asked to produce their identification and cite their authority to issue instructions and, if they are unable to do so, the matter should be referred to the Local Police for their attention; d) That, while Council's preference is that campers do not camp in the river bed (As indicated in the signage in the area), Council has no intention of undertaking any enforcement actions at this time and Council currently has no powers to do so; and e) Council's preference is that campers stay in approved Camping areas however there are no such approved camping areas in Gregory at this time because: a) Council is unable to obtain appropriate tenure over its preferred camping area; and b) No business in the town has obtained any town planning approval at this time to run a caravan park or camping area. 2) That the Queensland Police be asked to investigate the matter of a person: a) seeking to act with an unidentified authority to move people on in the township of Gregory; and b) Relocating Council rubbish bins without approval of Council. 09. 090715	Letter to be written to writer. Police have been advised
8. Camping Local Law Review	That the Chief Executive Officer be instructed to include a Caravan Park and Camping Local Law in the next review of Local Laws 10. 090715	
9. Place Names Act 1994	That Council seek community input into a proposal to rename the township of "Gregory Downs" to the township of "Gregory". 11. 090715	Public consultation to be undertaken in next Council newsletter.
10. Holidays Act 1983	That Council seek to have a special holiday gazetted in the Shire for Melbourne Cup Day 2010 in accord with past practice. 12. 090715	Application to be made



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<p>11. Valuation of Land Act 1994</p>	<p>That Council advise the Department that Council is of the view that:</p> <p>a) as it has been some four years since the last valuation of Shire properties; and</p> <p>b) Council is of the view that the last valuation undertaken incorporated some serious flaws</p> <p>a valuation should be undertaken effective in July 2010 provided Council receives details of the proposed valuation promptly and well before June 2010.</p> <p>AND</p> <p>That the Department be advised that its request for Council's advice appeared to be substantially delayed in the mail (11 days) thus delaying Council's ability to respond to their request by the 13th of July.</p> <p>13. 090715</p>	<p>Letter to be written</p>
<p>12. State Budget Impacts on Council</p>	<p>That Council seek urgent assurances from the State Government that the outstanding subsidies payable on the Gregory Water Supply Upgrade, Burketown Water Supply Upgrade and the Burketown Sewerage Upgrade amounting to \$234,813 will be paid on the submittal of an approved Total Management Plan by Council.</p> <p>15. 090715</p>	<p>Submission to be made. Department has been advised be email that Council will be disputing this decision.</p>
<p>13. Expression of Interest in Land</p>	<p>That the writers be advised that Council is not anticipating selling the lot at this time as it may be required for Council purposes however, if the lot is to be sold by Council in the future, it will be sold by a public auction or tender process and Council is not able to give preference to people who may have lodged an expression of interest in the land.</p> <p>16. 090715</p>	<p>Letter to be written. Verbal advice provided</p>
<p>14. Application for Placement of Signs on Council Road Reserve</p>	<p>That the application for the placement of the sign be approved subject to the following conditions:-</p> <p>a) The location of the placement of the sign being agreed to by Council's Director Engineering Services having regard to Council's maintenance requirements on its roads and traffic safety issues;</p> <p>b) Compliance with the following conditions:</p> <p>a) Location – Lateral Placement – The sign s sign and the edge of the bitumen road of at least 9 metres;</p> <p>b) Location - The sign should not be placed on a curve;</p> <p>c) Indemnity - The applicant will need to indemnify, and keep indemnified, Council against all actions, proceedings, claims, demands, costs, losses, damages and expenses that may be brought against Council which arise as a result of the installation of the sign including any trimming /clearing of vegetation undertaken to install the sign;</p> <p>d) Insurance – The applicant will be required to provide Council with evidence of public liability insurance of not less than \$10M for the sign including confirmation that Council is listed on the policy as a co- insured with</p>	<p>Letter to be written</p>



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	<p>respect to such sign. The applicant will need to ensure that such insurance cover is maintained whilst the sign remains installed on the road;</p> <p>e) The applicant will need to acknowledge the right of Council to direct the removal of the sign at any time and applicant will need to acknowledge and accept the responsibility for the costs of such removal by Council in the event that the applicant does not enact the removal within 30 days of being requested to do so by Council.</p> <p>17. 090715</p>	
15. Roads Local Law & Advertising Signs Local Law	<p>That the Chief Executive Officer be instructed to include a Roads Local Law an Advertising Local Law in the next review of Local Laws.</p> <p>18. 090715</p>	
16. Use of Land at Gregory Downs	<p>That the Department be advised as follows:-</p> <p>a) With respect to Lot 1 on AP13658 the existing town plan and the strategic town plan is at odds with the current use. This is because Council is hoping to have the industrial activities relocated to the North eastern part of the community adjacent to the highway. It is connected to water. It would be retrograde for the existing permit to occupy over this block for the current pre-existing non-conforming use to be cancelled when there is no land currently available in Gregory for such industrial uses to relocate to. Until such time as alternative industrial use land is available in the town of Gregory this permit to occupy should be retained. Transfer of tenancy under the Aboriginal Land Act should not occur at this time.</p> <p>b) With respect to Lot 11 on AP13658 the existing town plan and the strategic town plan are seeking this land to be Community/Recreational. Given the existing adjacent subdivision it would not seem that this block lends itself to housing development at this time however it does lend itself to the Community/Recreational use proposed under the town plan. Any transfer of tenancy under the Aboriginal Land Act should be restricted to conforming uses under the existing town plan.</p> <p>c) With respect to Lot 17 on AP11667 Council's existing application to utilise this area for recreational purposes should already adequately describe Council's intent for this land. Transfer of tenancy under the Aboriginal Land Act should not occur and Council's application should take precedence.</p> <p>19. 090715</p>	<p>Department advised</p> <p style="text-align: right;">CLOSED</p>
17. SES Matters	<p>That Council</p> <p>a) participate in the regional approach for the preparation of a Gulf Catchments Disaster Management Mitigation Plan;</p> <p>b) Formally nominate the following people to the positions indicated:</p> <p style="padding-left: 20px;">a) David Marshall – Local Controller, Burke Shire</p> <p style="padding-left: 20px;">b) Ian Forshaw – Deputy Local Controller, Burke Shire</p> <p>c) Accept the offer from Emergency Management Queensland Mt Isa Office for the rewrite of Council's Local Disaster Management Plan.</p> <p>20. 090715</p>	<p>Email sent regarding item (b)</p> <p style="text-align: right;">Item (b) CLOSED</p>



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18. Enquiry into Chronic Diseases	That Council advise the inquiry that Council believes it is positively contributing to the mitigation of chronic disease in its community through the installation and ongoing maintenance of community support infrastructure such as parks, gardens, swimming pools, sporting facilities and the like however Council is of the view that the State Government has a responsibility to maintain adequate funding to organisations such as the Gulf Sports and Recreation Association, Home and Community Care and Regional Arts and Development to ensure the continuation of these vital programs in the region as it is these types of programs which actively engage the members of the community to utilise the existing underutilised facilities provided by Council rather than funding programs to install newer and more facilities. 21. 090715	Letter to be written
19. Community Infrastructure Funding – Additional \$220M	That Council allocate the expected \$30,000 guaranteed component of this funding towards the upgrade of the Burketown Tennis Courts lighting and review the funding guidelines for the competitive bid part of this grant scheme once the details are released with a view to having a professional bid prepared for submission by Council. 22. 090715	Awaiting announcement of next round.
20. Local Government Capacity Building Questionnaire	That Council endorse the responses made and have the questionnaire submitted to the LGAQ. 23. 090715	Questionnaire responses submitted. CLOSED
21. Skytrans offer of Agency agreement	That Council enter into the agreement with Skytrans until such time its long term contract for the services is secured at which time a review be done of the agreement. 25. 090715	Agreement signed and submitted. CLOSED
17-06-2009		
22. Local Government Disaster Management Conference	That Council write to the Local Government Association of Queensland suggesting that the next Local Government Disaster Management Conference be held in the Gulf region given the extent of flooding that occurred in the region earlier this year. 02. 090617	Letter to be written
23. Ministerial Visits to Region	That Council write to the Member for Mt Isa, Betty Kiernan, advising that Council has noticed that a number of State Ministers have been attending the region recently without prior notification to Councils and seeking the Member for Mt Isa's advice as to how Council's can be notified of such visits in advance to facilitate access to such Ministers by Councils whilst the Ministers are in the region. 03. 090617	Letter to be written
24. Agforce Membership	That Council cancel its membership of Agforce as at 30 th June 2009 04. 090617	Membership not renewed CLOSED



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25. Country Race Course Meetings	That Council seek advice from the relevant Minister as to whether there are any legislative or administrative impediments with regard to children under 18 years of age attending Country Race Course Meetings 06. 090617	Letter to be written
26. Corporate Plan	That the Chief Executive Officer report back to Council on options for Council to update its Corporate Plan in conjunction with the preparation of the new Community Plan that is to be required under the new Local Government Act that is to take effect later this year 09. 090617	
27. Membership of Regional Bodies	That Council a) rejoin Gulf Savannah Development for the 2009/2010 year and review its ongoing membership in May 2010; b) maintain its membership of the North West Regional Roads Group; and c) seek an associate (non-corridor) membership of MITEZ for Council for 2009/2010 14. 090617	Membership of GSD obtained Membership of NWRRG maintained Items (a) and (b) CLOSED MITEZ membership application to be made
28. Councillor Expenses Reimbursement Policy Review	That Council propose to make the revised Expenses Reimbursement Policy as presented and modified and forward same to the Department of Infrastructure and Planning for approval before considering same for adoption in accord with the procedures of the Local Government Act 1993 17. 090617	Referred to Department 1 st July 2009. Departmental Response received 13 th August 2009, Matter referred back to Council 19 th August 2009 CLOSED
27-05-2009		
1. Weed and Pest Animal Management Plan Update	The Southern Gulf Catchments be approached to assist with the Pest Management Plan review for the Shire with a view to updating the Pest Management Plan and identifying relevant strategies for Council to concentrate on in its region for the next five Years. 17. 090527	Southern Gulf Catchments asked to advise if they have the capacity to assist with this matter. Response provided and referred to Ranger/WHSO to implement CLOSED
2. Resealing of Airport and completion of Albert Bridge approaches sealing	That the Chief Executive Officer be delegated authority to approve entering into a contract for the resealing of the Burketown Airport and the sealing of the approaches to the Albert River Bridge. 28. 090527	Awaiting quotations at time of agenda preparation. Delegation not required as tenders were decided by Council. CLOSED
3. Council Enterprise Bargaining Agreement Process	That the Chief Executive Officer establish a Local Government Employment Group (LGEG) for the Enterprise Bargaining process 55. 090527	Sought employee nominations. Training of committee members to be implemented in conjunction with commencement of bargaining process now new CEO has commenced. See Also 18/03/2009 item 2
15-04-2009		
1. Wild Rivers Designation	That a discussion paper on Wild Rivers designation and possible Council responses, taking note of local community concerns, be prepared for Councils consideration 03. 090415	CEO to have report prepared for Council consideration.



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18-03-2009		
1. Fencing Near Albert River Bridge	That Council amend it 2008/2009 budget to make provision for expenditure of \$20,000 for the provision of two 4m x 2.1m grids and concrete bases delivered to site to facilitate the public access through any fence at the northern side of the Albert River Bridge and that these grids be provided to the lessee of the land on which the fence and grids is to be erected on the proviso that the lessee undertake to erect the fencing required to keep stock from the road and install the grids to Council's specifications at their own cost upon receipt of the grids. 22. 090318	Letter of offer to be prepared to proposed lessee by CEO. CEO needs to ascertain status of proposed lease with DNR and Solicitor before writing to Lessee.
2. Enterprise Bargaining Process	That the Chief Executive Officer negotiate with and engage the LGAQ to commence and facilitate an enterprise bargaining process between Council and its employees. 42. 090318	CEO to engage LGAQ LGAQ engagement held over pending election of EB Team by staff and possible commencement of new CEO.
24/25-02-2009		
1. Commercial Land	That the writer be advised that land is not currently available and the Acting Chief Executive Officer investigate and report back to Council on how Council can accelerate the release of land under Native Title. 10.090224	Letter sent. Report to be prepared by CEO
2. Land availability	That the Acting Chief Executive Officer prepare a report on the land available for disposal in Burketown and Gregory and the writer be advised that Council is unable to sell the block to him at this time. 12.090224	Letter sent. Report to be prepared by CEO
3. Energy Audit for future funding opportunities	That the Acting Chief Executive Officer provide Council with an update of the status of this matter at a later meeting. 21.090224	Report to be prepared by CEO Approach has been made to Council by relevant department- formal written proposal has been sought.
18/12/2008		
1. Cattle on Town Common - Burketown	That the Chief Executive Officer take necessary legal action to effect the removal of cattle from town common as soon as possible 7.081218	Report to be prepared by CEO Presented to April meeting Local Law adopted by Council at April Meeting. Budget to allow for funding for Town Common roundup.
2. Industrial Land	CEO to identify industrial area at Gregory & Burketown and report back to Council at next meeting with a proposal to acquire available land. 8.081218	Report to be prepared by CEO



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3. Unallocated State Land	The DNR&W recently made a commitment to Burke Shire Council to undertake an evaluation of all unallocated State Land in Burketown & Gregory Downs to identify lots suitable for residential development. Resolved that an investigation be made into the State owned lands and a report be brought back to Council.	Report to be prepared by CEO Land has been identified by DNR but is awaiting assessment by Works Manager with respect to suitability for residential development and provision of services.
4. Ingenro Meeting	Meeting with Ingenro to be scheduled around 15 January 2009 and Cr Murray and CEO to attend. January Ordinary Meeting is set for 15 January 2009.	Have contacted Ingenro in March who are now to reschedule visit in April/May to coincide with Council meeting. CEO to Follow Up



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09.02.01 Upcoming Meetings

File:	Date: 15/07/2009
<i>CEO Reports</i>	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Council has been invited to attend a number of upcoming meetings.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council attend the following:

Northern Australia Land & Water Taskforce Sustainable Water Forum: Mayor and CEO

EMQ Pre-Season Workshop: CEO or Delegate

Gulf Future Visions Workshop: All Available Councillors and CEO

3. FULL REPORT

Background:

Statutory Environment: Councillor Expenses Reimbursement Policy, Local Government Act 1993

Policy Implications: None

Financial Implications: See details for each function

Strategic Implications: None

Officers Comment:



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A. Northern Australia Land & Water Taskforce

Sustainable Water Forum Cairns 3rd September 2009 9:00 am to 2:30 pm

Registration Fee: Nil Registration Closes: 26th/08/2009

Travel and associated cost estimate (Per person): \$2,750 estimate – two people (Car Travel 2,000km , Accommodation -2 Nights)

Program Details:



Brochure

B. Emergency Management Queensland and Queensland Tropical Cyclone Committee

Pre-Season Workshop Normanton 8th October 2009 10:00 am to 3:00 pm

Registration Fee: Nil Registration Closes: 26/09/2009

Travel and associated cost estimate (Per person): \$500 – one person Car Travel same day no overnight

Program Details:



Emergency Services

C. Gulf Future Visions Workshop

Future Visions Normanton 14th October 2009

Registration Fee: Nil Registration Closes: Not Stated

Travel and associated cost estimate (Per person): Car Travel – per car \$750 – one night accommodation per person \$150

Program Details:

Brochure previously distributed to Councillors by email



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09.02.02 Councillor Expense Policy

File:	Date: 14/08/2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Council previously adopted a draft Councillor Expenses Reimbursement Policy which was forwarded to the Department of Infrastructure and Planning for approval prior to consideration for adoption. The Department has since advised that Council may adopt the revised policy.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That, in accord with Section 250AS of the Local Government Act 1993, Council adopt the Revised Councillor Expenses Reimbursement Policy as set out in pages 12 to 16 of the Minutes of Council meeting held on 17th June 2009;

That, in accord with Section 236B of the Local Government Act 1993, Council authorise the payment of reasonable expenses incurred and the provision of facilities to its councillors according to the adopted Councillor Expenses Reimbursement Policy;

That, in accord with Section 250AT of the Local Government Act 1993, the Chief Executive Officer issue a public notice regarding Council's approval of the Councillor Expenses Reimbursement Policy.

3. FULL REPORT

3.1 Background: Council sought to review its Councillor Expenses Reimbursement Policy and forwarded a draft to the Director of Local Government for approval as required under the Local Government Act 1993. Written advice that Council may adopt that policy (as required under the Act) was received on the 13th August 2009.

Statutory Environment: Councillor Expenses Reimbursement Policy, Local Government Act 1993

Policy Implications: Revised Policy

Financial Implications: Allowed for in Budget Estimates

Strategic Implications: None



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Officers Comment:

The adoption of this policy must be undertaken in open meeting. Only minor amendments, such as spelling or grammatical errors, may be made to the policy by Council. Should any other amendments be required the policy would need to be referred back to the Department for review and approval for adoption.

The policy to be adopted is provided below:



Councillor Expenses
Reimbursement Policy



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09.02.03 Request for Property Rating Categories

File:	Date: 14/08/2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

A request has been received for details of rating categories applying to specific properties in the Shire by a person other than the property owner (or agent) of those properties.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That the writer be advised that Council is seeking legal advice as to what property rating data information it may legally release to persons other than the property owner (or their agent) with respect to the request made and Council will be in a position to respond once such legal advice is available.

3. FULL REPORT

3.1 Background: An email request has been received from Mr Michael Crisp from Lorraine Station seeking, amongst other things, “the rating categories which apply to our near and adjoining neighboring properties for their lease area within the Burke Shire, Nardoo, Morella, Augustus Downs, Armraynald and Gregory Downs.”

Statutory Environment: Local Government Act 1993, Section 995 (Land Record open to inspection); Freedom of Information Act 1992

Policy Implications: Council has no policy on this matter. Council does have a fee for service arrangement whereby copies of prior year rates notices are available at a fee (This would provide the information sought for prior years) and a fee for service arrangement whereby a rates search can be obtained for a property for the current year which would also provide the information sought.

Financial Implications: None

Strategic Implications: None



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Officers Comment:

Council may choose to make the information sought by the writer available however, at this time, there is no clarity as to whether the release of individualised property rating data is definitely allowable under the Local Government Act. The King & Co commentary on the Act is silent on this issue.

Council has set fees and charges which allow access to individual property rating data on a fee for service basis however I doubt the enquirer would want to pay the fees involved of a rates search for each of the properties in his enquiry. A rates Search costs \$90 per assessment whilst copies of prior years rates notices cost \$11 per assessment per year.

An application could be made under the FOI Act however that Act does not apply when the information sought is available by way of the payment of an administrative fee (As with the rates search and copy of rates notice fee).

I have asked the LGAQ to get King and Co under the LGAQ legal retainer arrangements (No cost to Council) to get an opinion on this matter for Council as it applies across all local governments and could benefit from some clarification.

It would be prudent for Council to await this advice before responding to the request.



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09.02.04 Exposure Draft Local Government (Beneficial Enterprises and Business Activities) Regulation

File:	Date: 14/08/2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

The Department will be releasing a series of exposure drafts on regulations for comment from local governments over the next few months as part of the implementation of the new Local Government Act. These regulations replace sections of the 1993 Local Government Act which have been removed from the new Local Government Act.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council make no submission on the Draft Local Government (Beneficial Enterprises and Business Activities) Regulation as it will have little relevance to Burke Shire Council.

3. FULL REPORT

3.1 Background: The new Local Government Act which takes effect later this year is having a series of regulations prepared that will replace aspects of the current Local Government Act that are not in the new Act.

This is the first of three proposed regulations under the Local Government Act 2009. The regulation provides more detail on requirements for local government beneficial enterprises and competitive business activities.

The regulation includes

- approval process for certain beneficial enterprises
- National Competition Policy application to local government significant business activities, including water and sewerage
- process for complaints about competitive neutrality, including referral to and accreditation by the Queensland Competition Authority.

The due date for submissions is Monday 14 September 2009.



draft-local-gov-regulation-2009.pdf



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Statutory Environment: None

Policy Implications: None

Financial Implications: None

Strategic Implications: None

Officers Comment:

Council does not carry out any *beneficial enterprises* under the current Act nor is it likely to do so in the foreseeable future. Accordingly any interest in this regulation would be academic only for Council and not warranted given Council's limited resources.



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09.02.05 Ergon Energy – Use of part of land adjoining Power Station - Burketown

File:	Date: 14/08/2009
<i>CEO Reports</i>	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Ergon Energy have again approached Council to determine if they can utilise part of the Council controlled land next their power station in Burketown for the storage of additional fuel for the power station to better “flood proof” the power stations fuel supply over the wet season. A proposed draft licence to allow this to happen was presented.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council advise Ergon Energy that, given the essential nature of power supply to the area, Council supports their request to utilise part of the land described as Lot 19 on CP B13620 for fuel storage and ancillary storage for the adjoining power station subject to:

- a) Ergon Energy obtaining the appropriate Development approvals (MCU, ERA, BA, Reconfiguring a lot etc) and securing appropriate tenure (Freehold) of the land for Council to allow this to proceed;**
- b) Council obtaining Ministerial Approval to dispense with the tendering requirements for the lease or licensing of this part of the land or, in the absence of such approval, tendering out the lease or licence of that part of the land for the purpose sought once appropriate tenure is obtained for the land;**
- c) an appropriate negotiated lease or licence agreement being entered into between Council and Ergon Energy for the part of the site required by Ergon Energy.**

3. FULL REPORT

3.1 Background:

There have been prior discussions with Council and/or Council officers on the possibility of Ergon using part of the land adjoining the powers station for additional storage of fuel for the power station. The comment from Ergon is that in the last wet their fuel supplies just lasted the road closure and they need to look at a larger supply for future years particularly in prolonged wet events.



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The site is a Reserve for Local Government (Water Supply) purposes and is no longer used for that purpose as the gravity feed water tank has been removed and the other water tanks on the site are no longer required for water operation purposes.

Statutory Environment: Local Government Act 1993 (Disposal of land or interest in land), Native Title Act (Land Tenure issues)

Policy Implications: None

Financial Implications: None

Strategic Implications: The change of tenure of this land to freehold is in Council's interest as this would allow Council to ratify the current use of the land.

Officers Comment:

Interim discussions have been held with Ergon Energy Officers however as the land is a reserve there is a need for the tenure issue to be dealt with so that the land can be released to allow its use for the maintenance of the power supply for the area as well as to ratify the ongoing use of the area for TV retransmission.

Some initial comments have been made to Ergon with respect to their proposal as outlined in the attached document as follows:

Can the 6m driveway be on the Eastern side of the site so that vehicles will not have to drive over the underground pipe – this would also allow the Ergon Energy part to be fully separated from the Council access use part so that there is no “common” area to be concerned about.

You indicate that you would like to use more of the site for storage purposes other than the fuel tanks – can the plan show the area proposed to be used so this area can be separately fenced – the driveway can be a common area if that is needed to access these areas.



burketown tanks
prop dual skinned.pdf

In order to allow Ergon Energy to proceed with their examination of this issue a clear direction from Council is needed on their proposal.



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09.02.06 Federal Government Rural Infrastructure Program

File:	Date: 14/08/2009
<i>CEO Reports</i>	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Correspondence has been received from the West Wimmera Shire Council attaching a copy of a letter to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government. West Wimmera Shire Council believes the allocation of the Federal Government Rural Infrastructure Program disadvantages Councils with populations under 5,000 unfairly. It believes the small Councils that need the funding given they often have significant infrastructure that needs maintaining.

They have written to the Minister and our State Association and the Federal Association pointing out the inequalities and whilst they believe it would be unlikely the Government would make good the past shortfall, they are seeking assurances that if there are future programs the distribution of funds would recognise the needs of smaller population shires.



Concerns over grant
received by west wir

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council support the stance adopted by West Wimmera Shire Council and write a letter of support on this stance to the relevant Minister pointing out also that it is the smaller remote local governments, such as Burke Shire, which are often in need of grants for basic infrastructure such as roads for community access, power for communities etc that are taken for granted in the more developed areas of the larger local government areas.

3. FULL REPORT

3.1 Background:

Statutory Environment: None

Policy Implications: Council has previously supported similar stances adopted by remote local governments and has itself commented on the sparsity of grants coming out of the Federal Government Rural Infrastructure Program for remote rural local governments.



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Financial Implications: None

Strategic Implications: Council continues to support and lobby for any avenue that may lead to increased funding for its area in the area of meeting basics infrastructure needs.

Officers Comment:



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09.02.07 Minor Tourism Infrastructure Grants

File:	Date: 14/08/2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Advice has been received from Russell Boswell, Manager Savannah Way Ltd, of the details of the new Minor Tourism Infrastructure Grants for up to \$50,000. Russell has advised that Savannah Way Limited could make applications on Council's behalf or work with Council to develop proposals, provide letters of support for accessing the grant. Applications close 3rd September.



Final Guidelines -
Minor Tourism Grants.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council utilise Savannah Way Ltd to lodge and application for the following projects in order of priority:

- a) **Making safe the old Albert River Bridge for pedestrian/recreational use traffic (drop down railings etc) and the provision of solar lighting for the area**
- b) **Update interpretive signage**
- c) **Caravan dump spots – Adels Grove/Lawn Hill**
- d) **Directional Signage – Tourist ventures**

3. FULL REPORT

3.1 Background:

Statutory Environment: None

Policy Implications: None

Financial Implications: None – any Council contributions, if required, would come from existing budgeted funding sources.

Strategic Implications:



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Officers Comment:

Suggestions for applying the funding are as follows:

- a) Making safe the old Albert River Bridge for pedestrian/recreational use traffic (drop down railings etc) and the provision of solar lighting for the area
- b) Update interpretive signage
- c) Caravan dump spots – Adels Grove/Lawn Hill
- d) Directional Signage – Tourist ventures



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09.02.08 Insurance – Swimming Pool

File:	Date: 14/08/2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Advice has received from Council's insurers that, whilst Council's insurance cover for the swimming pool remains in place, Council would be best advised to undertake a risk analysis on the operation of the swimming pool in the current unsupervised manner.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council have cost estimates obtained for its consideration for the preparation of a detailed and documented risk assessment undertaken of the current method of operation of Council's swimming pool in Burketown.

3. FULL REPORT

3.1 Background:

There has been ongoing discussion with Council's insurers on the swimming pool operation. Whilst there has been an agreement to disagree the latest advice from our insurers is that: "Our purpose in recommending Council undertake a detailed and documented risk assessment was to ensure Council had evidence, if necessary, to present to a court to demonstrate that Council had acted reasonably in taking to decision not to supervise the pool, and therefore Council had satisfied its duty of care. Establishing that this was reasonable action would put Council in a more defensible position. Without documentation of that type, Council is in a more vulnerable position in defending a claim."

Statutory Environment: None

Policy Implications: None

Financial Implications: Costs of such an assessment are not readily assessable and estimates would need to be obtained.

Strategic Implications: None



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Officers Comment:

The full detail of the 'discussion' with Council's insurers are attached.



Swimming Pool
insurance.pdf

I do not believe that Council needs to justify its stance in not supervising the swimming pool however I do believe that it would be prudent for Council to have a detailed and documented risk assessment carried out of the current method of operation to ensure that all reasonable avenues of ensuring the safety of the use of the pool have been investigated and, where feasible, implemented.

Such a risk assessment could also detail the costs and difficulty in providing supervision of the current multi-pool complex and the severely reduced amenity (in terms of opening hours) that this would afford the members of the public who have few safe places to swim in the area.



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09.02.09 Woodslake Restoration Project

File:	Date: 14/08/2009
CEO Reports	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Reviewing Council's involvement in the Woodslake Restoration Project following an enquiry from a member of the public with respect to the works being undertaken.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council ask the CLCAC to advise on the status of the establishment of a joint steering committee and the general status of the project reminding them that Council's offer of assistance was conditional on these matters.

3. FULL REPORT

3.1 Background:

In March 2007 Council supported the Woodslake Restoration project proposal with up to \$50,000 in kind assistance subject to Council being kept informed with the progress of the project and being actively involved with the project. In addition Council asked that relevant property owners be consulted, an engineering firm look at the design of any proposed works and that there be the establishment of a proposed joint project team to drive the project.

In November 2008 CLCAC asked Council for a list of the property owners so that consultation could take place, advised that the location for the placement of any removed sediment could be considered by a joint steering committee and advised of the upcoming public meeting to be held and that it was anticipated that a joint steering Committee could be established after the public meeting.

In December 2008 Council provided the list of the property owners and again sought to be represented on any committee established for this project.

Public consultation meetings were held by the CLCAC in Burketown earlier this year but at this time there is no record of the CLCAC establishing a joint steering committee nor has there been any further updates provided to Council on the project to date

Statutory Environment: None

Policy Implications: None



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Financial Implications: Council's involvement in the project has been set at \$50,000 in kind subject to conditions.

Strategic Implications: None

Officers Comment:



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09.02.09 Request for service of Fire Truck – Burketown Rural Fire Brigade

File:	Date: 14/08/2009
<i>CEO Reports</i>	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

A request has been received for Council to service the Burketown Rural Fire Brigade vehicle.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council provide the assistance sought provided the cost of same is recorded as a Council donation and the Burketown Rural Fire Brigade acknowledge Council's assistance to the brigade.

3. FULL REPORT

3.1 Background:

A letter has been received from Mr David Marshall, First Officer, Burketown Rural Fire Brigade for Council to service the Burketown Rural Fire Truck.

Statutory Environment: None

Policy Implications: No stated policy in place

Financial Implications: Costs are not known until the truck is examined however if it is a simple service (Oil Change etc) the cost is expected to be minimal.

Strategic Implications: None

Officers Comment:



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09.02.11 Membership of Savannah Way Ltd

File:	Date: 14/08/2009
<i>CEO Reports</i>	Author: Fred de Waard
Attachments:	

1. EXECUTIVE SUMMARY

Advice has been received as to the subscription levels for membership of the Savannah Way Ltd.

2. FOR COUNCIL DECISION

RECOMMENDATION:

That Council take out a Gold Member membership of Savannah Way Ltd at a cost of \$990 per annum.

3. FULL REPORT

3.1 Background:

Savannah Way Ltd is now a separate organisation focused on the development and promotion of the Savannah Way across the top of Australia.

Statutory Environment: None

Policy Implications: No stated policy in place

Financial Implications: Membership options from \$77 per annum to \$5,500 per annum exist.

Strategic Implications: None

Officers Comment:

The level of memberships available have differing levels of services attached to them.

From the services being offered the Gold Membership level seems to provide the right level of coverage for Council.



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10. DIRECTOR ENGINEERING SERVICES REPORTS

Recommendation:

That

- A) the Director Engineering Services Standing Business Papers for Information as presented in Reports 10.01.01 to 10.01.02 of the Business Papers be received by Council and noted; and**
- B) the Director Engineering Services Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.02 of the Business Papers be received for consideration.**

10. Director Engineering Services Reports

10.01. Standing Business Papers for Information

10.01.01 Works Program Updates

10.01.03 Status Report

10.02. Business Papers for Council Consideration and Decision

10.02. Burketown Water Quality

11.02. Waste Management – Burketown



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10.01.01 Director Engineering Services Works Program Update Report

File:	Date: 14/08/2009
<i>Engineering (Works & Services)</i>	Author: Dennis Kerr
Attachments:	

1. EXECUTIVE SUMMARY

Providing a detailed report follows it contains specific details of all sections of Engineering Works & Services.

2. FOR COUNCIL INFORMATION

3. FULL REPORT

Council's Engineering section is operating to capacity, Graders are working on Maintenance M/R's RMPC on WDR 78A, have completed obliteration of Corrugations on Lawn Hill to Riversleigh and Lawn Hill to Gregory Road junction at Lawn Hill.

Some Minor sections on Lawn Hill to Doomadgee Road unravelled gravel mixing and relaying, an extreme sandy section on the Doomadgee end of the Bowthorn Road and commenced a medium Grade on the Doomadgee Road West.

New Albert River Bridge Guardrail is proposed to be installed by early September and the proposed Old Albert Bridge Park layout has been completed a submission for Cultural Clearance was submitted and Steel for Mobile slides, Pipe for Handrails have been ordered along with quotations have been sort for the Benches, Seats, Shade Shelters and the Unisex Toilet Block. The quotation also includes a Unisex Toilet Block for the Wharf Park at the Boat Ramp on the River off Truganini Road

TIDS project West of Century Mine Turnoff is recommended to be shifted to West of (Big) Archie Creek as following investigation of the current proposed site no planning or design has been done and with extensive flood ways on this specific section upgrading this without appropriate planning and design would only lead to Infrastructure with unsatisfactory service levels.

A separate report has been prepared recommending that the current years proposed works be shifted further West approximately 5 km to Western side of Archie Creek as this section has minimal Floodway needs and what ones there are small and can be appropriately designed in-house with out extensive survey data pickup for floodway capacity.



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Town Water Supplies are operational albeit with some Technical difficulties particularly Gregory Raw Water pumping once the power issue is resolved stakeholders can expect a more reliable level of Service. The WTP itself is reliant on a consistent input of Raw Source Water and once this fails then the rest of the plant goes hay wire which is very understandable.

Some trials will prove the hypothesis, and that is the current pump motors are beginning to ground out due to the regularity of mini brown outs due to cable that is designed for a system that has to pump at least 50% less water than the current plant has to do to sustain user usage. The current consistent user usage is approximately double Burketown usage which is also extreme. Burketown for instance uses approximately 4,000 litres per household per day where Gregory is using 8,000 litres per day.

The Pumps at Gregory Raw Water Intake are pumping very efficiently with extremely good gains on supply when operational, it is the amount of pumping that is a major problem where the longer the pumps are running the motors are getting excessively hot as the power leakage in the less duty cycle cable continues to lower and then the overload switching takes over and drops out to protect the motors from a complete burn-out

In discussions with the Electrician it is felt that even with new Pumping Units installed this will not overcome the problem and that when new pumps and motors are installed that the power supply will need to be upgraded to support longevity of the pump motors. The motors and pumps are an integrated unit being a submergible so replacing the motors on the existing pumps is a time factor hence the need to commission new motors and pumps.

Burketown Water Supply is operations are work at acceptable levels however there has been some queries from users of mineral contaminates, there is a harmless white powdery residue on areas when the ground or plants has dried back after watering this is caused by an increase in the concentration of natural occurring limestone from the upper catchment area in a specific section of Lawn Hill.

Whilst natural water flows are high earlier in the season the supply has adequate capacity to water down the limestone water that is being fed to the catchment as the natural flows begin to subside the amount of limestone concentrate increases as the source of this water stays consistent hence an increase in the calcium content of the water at the Nicolson Pump Station. The down side to this is the current WTP is unable to effectively dissolve the amount of calcium concentrate there fore there are residues that are visible not only at the householder end of the supply but in the Nicolson Weir as well.

Aerodromes are operating satisfactorily and the line marking following the reseals at Burketown facility is programmed for late August / early September.

Other Town Services at both Gregory and Burketown are operating at satisfactory levels, and Town Streets Parks and Gardens seem to be holding at acceptable standards for this time of year. Some Parks watering systems are being systematically revised and upgraded to best utilise water usage.



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3.1 Town Services – Parks - Reserves – Waste Services (Household & Business Waste & Garbage Tips)

Burketown:

- 3.1.1 Park/Picnic Area Old Albert River Bridge – A Layout Plan is now completed also Hardware has been ordered (To be mounted on platforms for quick hitch/removal and re-siting by Council's tilt tray truck) (Tables-Seats-Overhead sun/rain Shelter), Detachable Toilet & Septic Tank, Large for Erosion Protection, and Drop Down Hand Rails for Old Bridge this is expected to be completed by end of September and ready for installation once Cultural Clearance is agreed to
- 3.1.2 Tumbled River Rock is about to be placed in the Morning Glory Park Water Feature
- 3.1.4 On Street Car Parking at Burketown Information Centre is being programmed with Street reseal preparation works, This is planned to actioned when the reseal program is being done during October.
- 3.1.5 It is understood that the participation and cooperation with HAAC to facilitate some Landscape Gardening type activities on the visit by Inverell Accommodation Services Community was very successful
- 3.1.6 All other Town Services are running normally (Mowing, Parks & Garden watering, Waste collections)
- 3.1.7 The Ambiguous Signage at the Junction of Beams Street and Musgrave Street indicating Gregory/Doomadgee and so on has been ordered
- 3.1.8 Burketown Rubbish Tip Wire Netting enclosure was re-installed. Following investigations into practical, cost effective alternatives for handling the Shires waste it has evolved that there is a mulching unit that handles all household waste including steel and the like. A full report and a recommended proposal for Council to consider is being prepared.

Gregory:

- 3.1.8.1 Audits of Operations of Plant & Equipment: Further investigations utilising the Technical information gathered from the recent audit at Gregory has produced some beneficial information to be able to properly address some of the shortfalls with infrastructure at Gregory. A detailed report and recommendation is attached to this report.



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- 3.1.9 Gregory Caretaker is on leave at this stage to mid September, temporary staff are covering at this stage.
- 3.1.10 The abusive behaviour by non Council officers toward the river campers seems to have abated now
- 3.1.11 Council's Landcruiser Ute Plant # 491 Gregory Caretakers vehicle ranger sign on side has been removed and the standard Burke Shire Council sign fixed.
- 3.1.12 Water Plant Report is in the Utilities section of this report
- 3.1.13 The Wire Netting enclosure at the Gregory Tip is being monitored for effectiveness and any revision of installation. The report on the all purpose mulching machine is a separate report and will include similar recommendations to Burketown's waste handling.

3.2 Town & Shire Utilities (Water, Sewerage, & Aerodromes)

Burketown Utilities:

- 3.2.1 Water level at the Weir is running over the wall approximately 2-5 cm deep
- 3.2.2 Water Usage currently is approximately 800 kilo litres (1/2 Mega litre) per day)
- 3.2.3 Aerodrome Operations are currently running normally, new line marking is expected to be in progress or finished by the 3rd week of August

Gregory Utilities:

- 3.2.4 Town Water Supplies are operational albeit with some Technical difficulties particularly Gregory Raw Water pumping once the power issue is resolved stakeholders can expect a more reliable level of Service. The WTP itself is reliant on a consistent input of Raw Source Water and once this fails then the rest of the plant goes hay wire and needs to be reset which is very understandable.

The plant really needs to have a SCADA (Supervisory Control and Data Acquisition) system attached which was to be originally installed but from what is understood some overriding of its installation occurred hence a labour intensive operation for maintenance procedures for system monitoring and automated restarts.



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Some trials with alternative power supply would/will prove the hypothesis, and that is the current pump motors are beginning to ground out due to the regularity of mini brown outs, this is due to cable that is designed for a system that has to pump at least 50% less water than the current plant has to do to sustain user usage. The current consistent user usage is approximately double Burketown usage which is also extreme. Burketown for instance uses approximately 4,000 litres per household per day where Gregory is using 8,000 litres per household per day.

The Pumps at Gregory Raw Water Intake are pumping very efficiently with extremely good gains on supply when operational, it is the amount of pumping that is a major problem where the longer the pumps are running the motors are getting excessively hot as the power leakage in the smaller duty cycle cable continues to lower and then the overload switching takes over and drops out to protect the motors from a complete burn-out, A soft start mechanism may assist with this issue too.

A motor soft starter is a device used with AC electric motors to temporarily reduce the load and torque in the powertrain of the motor during startup. This reduces the mechanical stress on the motor and shaft, as well as the electrodynamic stresses on the attached power cables and electrical distribution network, extending the lifespan of the system.

In discussions with the Electrician it is felt that even with new Pumping Units installed this will not overcome the problem and that when new pumps and motors are installed that the power supply will need to be upgraded to support longevity of the pump motors. The motors and pumps are an integrated unit being a submergible so replacing the motors on the existing pumps is a time factor hence the need to commission new motors and pumps.

3.3 Projects & Road Works

Shire Roads:

- 3.3.1 Riversleigh to Lawn Hill Road has had a grade
- 3.3.2 Lawn Hill to Gregory Road Junction near past Adel's Grove grading
- 3.3.3 Lawn Hill to Doomadgee Road specific sections grading
- 3.3.4 Doomadgee to Bowthorn Road specific sections grading



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3.3.5 Doomadgee Road West.

Main Roads:

- 3.3.6 RMPC & WDR 79A Heavy Grading and Gravel and Soil blending is currently being performed on various sections
- 3.3.7 Monthly Backlog and Forward list of Works for August RMPC is being prepared and Measure-Ups of Works completed for Claim 2-09/10 is being collected

3.4 Workshop & Fleet (Vehicles, Machinery and Plant)

All the major Toyota recalls that was discussed in last months report have all been actioned , the 3 relay recalls that was required by Toyota was revised as the Bull bars were not genuine products thus no work on the Bull Bars is required.

3.4 Engineering Activities:

- 3.4.1 External supervision has improved with the Director of Engineering Services having improved access to Works staff
- 3.4.2 Flood Damage Submissions are moving along with the assistance of the Temporary Overseer
- 3.4.3 RMPC Contract documents have been formally signed and returned to Main Roads
- 3.4.4 RMPC Management Plans are being forwarded to Main Roads for certification, one document has been returned for some amendments
- 3.4.5 TMP/SAMP (Total Management Plan / Strategic Asset Management Plan) - CSA (Customer Service Agreement) – DMP (Drought Management Plan) for Water and Sewerage. First cut of the DMP is due this week and will require some input of some local figures, it will be recommended that the TMP follow on from the DMP finalisation the TMP is expected to take approximately 2 months to complete.
- 3.4.6 Fatigue Management Exemption, Council did not receive an individual letter from LGAQ regarding the outcome of the submission. On enquiry to the LGAQ representative advised that the outcome was posted on LG online.

Dennis Kerr
Director Engineering Services



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10.01.02 Director Engineering Services Status Report

File:	Date: 12/08/.2009
<i>DES Reports</i>	Author: Dennis Kerr
Attachments:	

1. EXECUTIVE SUMMARY

Providing Council with the status of actions previously sought by Council for action.

2. FOR COUNCIL INFORMATION

3. FULL REPORT

The status of matters previously resolved is as follows:

15-07-2009		
1. Contract Claim – Gregory Water Treatment Plant	That a report be prepared for Council’s consideration on the claims made before any further payments are made on this contract. 47. 090715	*DES will generate a report as to the origins and validity of the claims including liaison with the Project Manager from G & MA Lemura Pty Ltd to seek a satisfactory resolve and outcome for Council. This information gathering is expected to be finalised for a report to the November meeting, following the project managers visit to Burke Shire in October.
17-06-2009		
2. RMPC Contract Negotiations 2009-2010	That Council delegate the authority to negotiate and enter into annual Road Maintenance Performance Contract with the Department of Main Roads to the Chief Executive Officer subject to the following provisions: a) The Chief Executive Officer is to consult with the Director Engineering Services and Director Finance and Community Services prior to entering into such contracts; and b) The Council is to be advised of any contracts entered into at the next general meeting after any such contract is signed. 19. 090617	A revised schedule of rates has been submitted to Main Roads and a contract is currently being drafted by Main Roads <ul style="list-style-type: none"> The Contract has now been signed and returned to Main Roads <p style="text-align: right;">CLOSED</p>



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<p>3. <i>Bitumen Tenders – Airstrip and Albert River Approaches</i></p>	<p>That Council accept CEC's tender of \$280,889.00 (plus GST) for the utilisation of CEC's Bitumen Spray Sealing Services to seal the approaches to the New Albert River Bridge, Aerodrome Hard Stand Area Extension, along with Resealing the existing Runway, Taxiway and existing Hard Stand area and that Council note that tenders for this work was obtained from a number of suppliers as a matter of emergency (Dispensing with full tendering requirements) to allow the works to be undertaken before 30th June 2009 to preserve grant entitlements.</p> <p>33. 090527</p>	<p>Primer Seals were spray during the last week of June and the Seal to the hardstand extension and Runway reseal is programmed for Tuesday 14th July to 16th July 09</p> <p>* Line marking is expected to be completed in September there is a small section of reseal at the Terminal to be competed this will not compromise the current works in anyway. The funding allocation has been paid to Council.</p>
<p>27-05-2009</p>		
<p>4. Gregory/Lawn Hill Road – Proposed Haulage of Gravel along this Road</p>	<p>That Council enter into discussions with Ozminerals Century Mine to draft a formalised Level of Service specification and documented agreement for the Specific section of Gregory to Lawn Hill Road that Ozminerals Century Mine utilises.</p> <p>19. 090527</p>	<p>Letter has been sent to Oz Minerals conveying Councils requirement for further discussions regarding the drafting of an agreed Level of Service agreement.</p> <p>July 09- no further action to date.</p> <p>* It seems that once Council took a stand on the level of service standard being revised and obligations of stakeholders the issue has gone.</p>
<p>5. Burketown Wastewater Treatment Plan</p>	<p>That consideration by way of investigations into the needs for further maintenance to the WWTP (Waste Water Treatment Plant) Infrastructure be undertaken as a matter of urgency with cost estimates provided for consideration in the 2009-2010 budget deliberations.</p> <p>That minor recommended electrical maintenance be actioned and training for operators at the WWTP be provided for in the coming 2009-2010 budget considerations.</p> <p>20. 090527</p>	<p>Assessment, estimates and priority of needs are being finalised for budget consideration.</p> <p>July 09- a budget bid according to the technical report received will be presented for deliberations</p> <p>* Once a budget is adopted repairs will be actioned.</p>
<p>6. Fatigue Management Regulations</p>	<p>That Council endorse the continuance with the Alliance of Gulf Councils by means of LGAQ who are making a combined submission for an exemption to the requirements of the Fatigue Management Regulations to effect a more realistic process for Council Works operations drivers as opposed to long haul driver fatigue management.</p> <p>21. 090527</p>	<p>A letter is being drafted to LGAQ expressing that Council be assured of it's inclusion in any outcomes from negotiations with QT on Fatigue Management exemptions.</p> <p>July 09- a proposal was submitted to LGAQ in conjunction with 3 other Gulf region Councils for exemptions according to the processes and procedures currently being maintained, Burke Shires submission was successful with some minor conditions, LGAQ will advise in due course.</p>
<p>7. Oz -Minerals Proposal for Upgrading Sections of Gregory-Lawn Hill Road</p>	<p>That Council respond to Oz-Minerals Superintendent of Site Services stating that Council has considered the Oz-Minerals proposal for provision of a Mine contractor to assist with maintenance and upgrade works on specific sections of the Gregory-Lawn Hill Road and, pending further investigations into the allocation of funds for this project, they be advised that Council is unable to concur with Oz-Minerals proposal.</p> <p>22. 090527</p>	<p>Please note this Item has been addressed in the correspondence in item 1 immediately above.</p> <p>July 09- See Item 1 immediately above.</p>



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		CLOSED
<p>8. NDRA Preliminary Flood Damage Assessment Update</p>	<p>That Council respond to the NWQRRG Chair advising that Council has the NDRA Flood Damage submissions well advanced and thanking the Chair for LG Infrastructure's offer of services and further advise that future submissions may require the services offered.</p> <p>23. 090527</p>	<p>A letter has been drafted the Chair of NWQRRG acknowledging LGIS's availability for Flood Damage submission compilation.</p> <p>July 09- Council's submission is progressing competing against priorities, some finer details of matching photos and double ups have delayed finalising the submission preparation, a report on quantities and status will be available for Council.</p> <p>*Temporary Overseer is now pushing this activity along.</p>
<p>9. RMPC Contract Outstanding Management Plans & Associated Documents</p>	<p>That Council receive this report and note that the RMPC contract documents required will be treated as urgent and delivered to Main Roads as soon as completed and that Main Roads will be kept informed of the documents preparation and development.</p> <p>25. 090527</p>	<p>Management Plan Draft Documents has been supplied by consultant and following some editing will be submitted to Main Roads for consideration.</p> <p>July 09- DES will be pushing to complete this documentation for the 09-10 contract implementations.</p> <p>* Documents are now being fed to Main Roads for auditing and certification, 1 document has been returned for amendment.</p>
<p>10. CASA (Civil Aviation Safety Authority) and Aerodrome Drug and Alcohol Management Plan</p>	<p>That Council receive this report along with an assurance that the Acting Works Manager will follow through to getting the appropriate DAMP (Drug & Alcohol Management Plan) drafted to satisfy Councils obligations to CASA (Civil Aviation Safety Authority) and in due course present the proposed Plan to Council with a recommendation for consideration and possible Council endorsement.</p> <p>26. 090527</p>	<p>A Draft DAMP has been composed and some minor editing is being carried out with a view to submission within 2 weeks.</p> <p>July 09- The document is now complete and a registration application is now to be submitted to CASA.</p> <p>* Registration: The document of the DAMP has been forwarded to CASA</p> <p style="text-align: right;">CLOSED</p>
<p>15-04-2009</p>		
<p>1. Policy on Replacement of Water Filters</p>	<p>3. any filters installed in Council facilities by removed forthwith as their use is not warranted given that Council delivers a palatable and potable water supply to its communities.</p> <p>11. 090415</p>	<p>Filters to be removed from all Council facilities at which filters are installed (Depot, Office, Hall, HACC/Church building etc).</p> <p>DES will follow this activity up and advise of current standing of the activity.</p>



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		<p>July 09- DES has directed Water Utilities Manager that these Filter Units are to be removed.</p> <p>* DES has directed Councils wish on the removal or otherwise of these units.</p> <p style="text-align: right;">CLOSED</p>
2. Gregory Park - Naming	That Council name Gregory Park as "Elvee's Park" 14. 090415	<p>Name sign for the park to be obtained and installed. A sign has been ordered the "Elvee's Park".</p> <p>July 09- no further information is available this month. A location for erection at the Park is also needed .</p> <p>* DES will liaise with appropriate Community stakeholders & Council Representatives to determine the structure of the Sign.</p>
3. Roads Alliance Board – Participation in Net Risk Assessment and asset data collection	That Council participate in the state-wide NetRisk and asset data collection project by nominating all Council roads that Council has designated as Local Roads of Regional Significance in the project at an estimated cost of \$22,220 (Subject to confirmation once contracts are let by the Roads Alliance). 17. 090415	<p>Letter to be written to Road Alliance and form completed for lodgement.</p> <p>A report is contained in the RRG Technical Committee meeting report from Thursday 12th June 09.</p> <p>July 09- no further information is available this month.</p> <p>* This activity has been fairly silent from the group until a Technical Coordinator is engaged.</p> <p style="text-align: right;">CLOSED</p>
4. Roads to Recovery (R2R) Program July 2009 to June 2014	That Council allocate its annual Roads to Recovery allocation under the new Roads to Recovery Program to commencing the resealing of roads within the Shire with priority to be allocated to: a) Road sections on Local Roads of Regional Significance; b) Other Council sealed roads (including urban roads). 18. 090415	<p>Roads to be resealed in 2009/2010 to be identified for budget meeting and inclusion and consideration, and accordingly works programming from any positive deliberations. Report to be prepared by DES for Budget Meeting.</p> <p>July 09- Finance Section has indicated that the R2R funds have placed as a bid towards reseals, an up to date resealing program will be drafted and presented to Council as a priority.</p> <p>*A Reseal program is being structured and programmed along with tenders for supply of Bitumen and stone chip. Once finalised a recommendation will be present to Council for consideration.</p>



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18-03-2009		
5. Gregory Hall	That cost estimates for upgrading the air-conditioning at the Gregory Hall on the Racecourse reserve be obtained for Council's consideration during its 2009/10 budget deliberations. 21. 090318	Report to be prepared by A/WM for Budget Meeting. Estimates for Upgrades are being sought. July 09- A budget estimate will be presented. * Budget estimates have been included in the Budget preparation for Councils consideration. CLOSED
6. Access to Grow Out Facility for Fish Restocking	That estimates of cost to provide a public access to the grow out facility for fish restocking be prepared for consideration in Council's 2009/10 budget. 23. 090318	Report to be prepared by A/WM for Budget Meeting. Needs analysis and cost estimates being undertaken for information and consideration. July 09- discussions only to date. *When the upgrade of office and shed areas are engaged the grow facility access can be addressed then, this would be the most efficient way to improve access.
7. Swimming Pool entry rails – Burketown Pool Complex	That costs be obtained to allow for elderly /disabled access to the pools at the Burketown Pool Complex and such estimates be referred to Council at its 2009/10 budget deliberations. CARRIED 26. 090318	Report to be prepared by A/WM for Budget Meeting. DES is gathering options and estimates for consideration. July 09- No further information is available this month. *A costing and Plan will be sourced for Councils consideration.
24/25-02-2009		
8. Waste Disposal in Burketown and Gregory	That the Acting Chief Executive Officer prepare a report with further options and costings for Council's consideration. 15.090224	Report to be prepared by A/WM. Information and options including innovative alternatives have been sought by DES and a report is being drafted with components for Council consideration and prioritisation. July 09- DES has made inspections of these facilities and has had to prioritise other activities currently however a comprehensive report will be drafted. * Councils DES has source a shredding mulching proposal for Councils long term waste solution, a detailed report will be included in the Works & Services report.



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18/12/2008		
5.	Resolved that the Chief Executive Officer contact LAWMAC regarding advice on the relocation of the Burketown tip.	<p>Report to be prepared by A/WM</p> <p>DES has requested information regarding available options of locations and methodology of waste handling.</p> <p>July 09- A comprehensive report will be drafted.</p> <p>* The Shredding / Mulching proposal that the DES has sourced in used in some other shires particularly Island communities and is extremely successful, it is mobile, reasonably simple, and produces reusable compost. Contamination and leachate issues are non existent, as is site issues as being fully transportable can be sifted to were the mulch can be utilised.</p>
6.	Resolved that the Acting Works Manager arrange for wire netting to be placed around the Gregory tip to assist with tidiness.	<p>Report to be prepared by A/WM</p> <p>Materials have been ordered and programming works has been discussed with works supervisors.</p> <p>July 09- This activity is being actioned .</p> <p>* Netting in place and being monitored for improvements that may be needed.</p> <p>CLOSED</p>
7.	Meeting to be arranged in early 2009 with Kath Logan regarding road maintenance.	<p>Meeting held – awaiting advice from Zinifex</p> <p>A/WM to Follow Up</p> <p>DES requires clarification of the activity.</p> <p>July 09- no further to report this month.</p> <p>* The road is being maintained with a reasonable surface however dust is a major problem for traffic.</p>
21/10/2008		
1.	The CEO investigate the provision of handball courts in Burketown	<p>Report to be prepared by A/WM for Budget Meeting</p> <p>DES will provide some ball park estimates for Budget consideration.</p> <p>July 09- an estimate will be provided for budget consideration.</p> <p>* Costs are being sourced however it will only be an approximate for the meeting</p>



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<p>2. Boating Infrastructure Capital and Maintenance Program</p>	<p>That Council apply for funding under the Boating Infrastructure and Maintenance program for a boat ramp with a small pontoon in the vicinity of the Albert River Bridge.</p> <p>07.081021</p>	<p>A/WM to action and prepare a report for Budget Meeting of Council</p> <p>DES will prepare an estimate of cost for Councils consideration, along any funding avenues available for the near future.</p> <p>July 09- QT Boating Infrastructure has indicated funding is available as a follow on from current projects that have been constructed, Council will be notified when these opportunities arise.</p> <p>* Further dialogue with QT will be followed up on to make QT aware Council would be keen to see further funding allocations.</p>
<p>3.</p>	<p>Council refers pedestrian access across the middle section of the old Albert River Bridge to Major Projects Manager, Don McEvoy for a report</p>	<p>Report to be prepared by A/WM</p> <p>Further clarity of this activity is required by DES?</p> <p>July 09- no further information this month.</p> <p>* Councils Park up grade at the Old Albert Bridge site has a bid in it to upgrade the Old Bridge as a safe fishing facility.</p>
<p>15/10/2008</p>		
<p>1.</p>	<p>Council requested the following items be actioned: An open day once Barra Facility is completed.</p>	<p>Report to be prepared by A/WM regarding public access issues.</p> <p>July 09- no further information to report this month.</p> <p>* Once the new sheds are finished at the WTP and the general area is landscaped of unfinished construction with the access upgrade to the grow out facility completed an open day could be organised, in it's current environment it is not socially appealing.</p>



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10.02.01



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10.02.02 TIDS Allocations

(Roads Alliance Funding – M/R's TIDS & Council & Job Relocation)

File:	Date: 15/08/2009
<i>Engineering (Works & Services)</i>	Author: Dennis Kerr
Attachments:	

1. EXECUTIVE SUMMARY

Providing a proposed reallocation proposal for the TIDS funding.

2. FOR COUNCIL DECISION

OFFICER RECOMMENDATION:

That Council endorse the allocation of part of the 2009-2010 allocation of TIDS category C funding totalling \$1,184,000 to include the following four (4) specific projects on the Roads Alliance LRRS (Local Roads of Regional Significance) Gregory-Lawn Hill Road as follows:

- 1. Survey Planning and Design Immediately West of the Century Mine Road turnoff (\$39,000)**
- 2. Immediately West of Big Archie Creek Upgrade Pavement to Sealed Standard (\$750,000)**
- 3. Invert Upgrade at Little Archie Creek to have a concrete overlay (\$147,500)**
- 4. 1km section fronting Adel's Grove Tourist facility (\$247,500)**

3. FULL REPORT

3.1 Background: During April early May the Works Crew had commenced road reconstruction (without authorisation or consultation with the ACEO) of what was supposed to be a Drainage and Formation Upgrade to the Gregory Lawn Hill Road immediately West of Century Mine Road turnoff.

On becoming aware of the activities the ACEO realising that the work being carried out was not Drainage and Formation Improvements closed the job down and directed Works Staff to move to alternate RMPC work that was very much running behind.

On inspection and assessment along with sourcing planning and design of the proposed Gregory - Lawn Hill there has been no catchment or any vertical alignment survey hence no planning or design. Due to this section of Road being very undulating with large gullies it is essential that the survey & design of this project is done for the success of the project be a cost and user benefit.



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The survey, planning and design that is required for this specific section of road will require the balance of the current year to appropriately design and plan the work, so being that it is recommended the current TIDS funding along with the binding Council component be allocated and or relocated to 4 projects to be completed in 2009-2010 fiscal year.

- (a) Survey Planning and Design Immediately West of the Century Mine Road turnoff (\$39,000)

Survey, Planning and Design of the currently closed down Project be commenced immediately so the project is ready of the 2010-2011 TIDS allocation. These design activities should utilise funds from the current 2009-2010 TIDS funding allocations, these Projects are funded from the Roads Alliance equally between Main Roads TIDS & Burke Shire Council.

- (b) Immediately West of Big Archie Creek Upgrade Pavement to Sealed Standard (\$750,000)

This section of Road is a basic formation, the existing pavement is of extremely rough cobble stone type surface that is extremely harsh on general vehicles and stock carrying fleet trucks and trailers.

- (c) Invert Upgrade at Little Archie Creek to have a concrete overlay (\$147,500)

Local history indicates that the Mine placed 5 small pipes in this creek, this creek continually runs water the 5 pipes are exposed and are like a corduroy effect when driven across with the numbers of tourist traffic and road train to properties and the effects of running water across the floodway for most of the year the edges on the traffic approach and departure erode and cause considerable damage to vehicles and caravans

- (d) 1km section fronting Adel's Grove Tourist facility (\$247,500)

This section of road has been maintained daily by the tourist facility for many years, including the daily watering of the Council road to suppress dust. To allocate this TIDS funding (Cat *C) to this small project would be keeping within what these funds were designed for

This section of Road is a basic formation, the existing pavement is of extremely rough cobble stone type surface that is extremely harsh on general vehicles and stock carrying fleet trucks and trailers. The drainage on this section is good with any flood ways needed would be of long bitumen surface types needing only to have the pavement layer cement powder stabilised, the alignment both horizontal and vertical is acceptable for upgrading the pavement by resheeting and bitumen sealing.

By taking this course of action in relocating the Project to the section immediately West of Big Archie Creek this would allow for specifications and contract for works to be immediately drafted/prepared, tenders called, and works programmed for virtually immediately that Council endorsed the contactors bids.



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Council's current workforce has more work than it can cope with RMPC (\$400,000), Main Roads Flood Damage(2,000,000), Council Road Maintenance (\$500,000) and Category **F TIDS (\$600,000) (**fully funded by M/R's specifically for Aboriginal Access Roads) on Doomadgee Road East. Councils Crews are capable of spending \$150,000 to \$200,000 per month, these jobs have an approximate total is in excess of \$3,500,000 and the TIDS Category C (Gregory-Lawn Hill Road) amount to be spent preferably by December on this Project is \$1,784,550.

It is recommended that the Survey, Planning and Design for the Project that was closed down (Immediately West of Century Mine Road turnoff) be funded from the current TIDS Category C allocation, it is expected that this activity would cost approximately \$39,000.

3.2 Statutory Environment: Can only improve all safety, fits to all local government requirements and has positive outcomes for state and commonwealth legislation.

3.3 Policy Implications: As Council thrives to be a leading service provider these projects also thrive to satisfy Council commitment to service levels and best practice infrastructure planning and procurement.

3.4 Financial Implications: For Council to have these projects completed this current financial year would place Council in an excellent position as far as funding for future projects from M/R's TIDS and the NWQRRG.

Total TIDS funding for 2009/2010 is:

TIDS	Gregory/Lawn Hill Road 23/LGSC/001	TOTAL \$969,600 Council \$484,800 2009/10 TIDS \$242,400 Prior Years TIDS \$242,400
TIDS	Gregory/Lawn Hill Road 23/LGSC/002	TOTAL \$814,950 Council \$407,475 2009/10 TIDS \$250,000 Prior Years TIDS \$157,475
TIDS	Doomadgee East Road 23/LGSF/011	TOTAL \$200,000 Prior Years TIDS \$200,000
TIDS	Doomadgee Road East 23/LGSF/013	TOTAL \$400,000 2009/10 TIDS \$200,000 Prior Years TIDS \$200,000

3.5 Strategic Implications: To be able to deliver this program on time would place Council in a leading position within the Regional Road Groups eyes as an Organisation that can deliver.



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3.6 Officers Comment:

The 5 year plan in the M/R's RIP (Main Roads, Roads Implementation Program) for TIDS allocations and Burke Shire Council commitments to the same program indicated that the 2008-2009 allocations was for Category *C TIDS Funds "Formation and Drainage Improvements" on Gregory-Lawn Hill Road. The current DES and ACEO has exhaustively completed a comprehensive assessment of the current position of funding, along with survey planning and design searches, it is apparent no survey planning or design had been prepared for the current project nor was there a clear understanding of what funding was available, Council and Officers now have a clear picture of what is and where to go from here.

On assessing the current non existent survey planning and design it is recommended that Council consider the relocation of the current LRRS (Local Roads of Regional Significance) Road Funding on the Gregory-Lawn Hill Road immediately West of the Century Mine Road turnoff due to non existent design and planning to include 4 separate projects for the 2009-2010 works program.

- (a) Being the current Project design
- (b) Upgrade pavement to Seal standard immediately West of Big Archie Creek
- (c) Overlay a Floodway at Little Archie Creek with Concrete
- (d) Upgrade pavement to Seal standard fronting Adel's Grove 1km

These are extremely needy projects that will give greatest value for cost to benefits achievement.

- (* Category C: Access Roads to National Parks and other Recreational areas)
- (** Category F: Aboriginal and Torres Straight Islander Community Assistance)

The project proposals in this recommendation if completed would set BSC works program back on track with no underspend on TIDS allocations.

3.7 Consulted With: Council's ACEO, Works Supervisors, NWQ RRG technical personnel, and M/R's officers.



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11. DIRECTOR FINANCE & COMMUNITY SERVICES REPORTS

Recommendation:

That

- A) the Director Finance & Community Services Standing Business Papers for Information as presented in Reports 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and**

- B) the Director Finance & Community Services Business Papers for Council Consideration and Decision as presented in reports 11.02.01 to 11.02.02 of the Business Papers be received for consideration.**

11. Director Finance & Community Services Reports

11.01. Standing Business Papers for Information

11.01.01 Monthly Financial Report

11.01.02 Status Report

11.02. Business Papers for Council Consideration and Decision

11.02.01 Budget 2009/2010

11.02.02 Bridge Opening – State Governor Visit to Region



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11.01.01 Monthly Financial Report

File: ACC/01	Date: 15/08/09
DFCS Reports	Author: Zoe Belz
Attachments:	

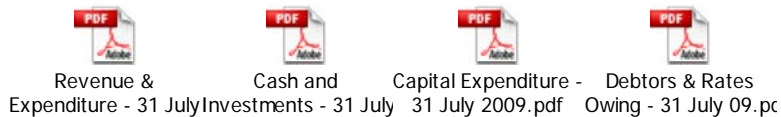
1. EXECUTIVE SUMMARY

The Financial Reports for the month ended 31 July 2009 are attached.

2. FOR COUNCIL INFORMATION

3. FULL REPORT

3.1 Background: Reports are provided in the attachments below: (Double click on icons to access)



3.2 Statutory Environment: Section 528 of Part 6, Chapter 7 of the *Local Government Act 1993* and the *Local Government Finance Standard 2005* apply.

3.3 Policy Implications: NA

3.4 Financial Implications: NA

3.5 Strategic Implications: NA

3.6 Officers Comment:

Accruals and opening balances are yet to be finalised for 2008/09, therefore there may be a slight variance between the figures contained above and the actual amounts. No items of plant have been purchased to date. There are no major variances or anomalies to report at this stage.



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11.01.02 DFCS Status Report

File:	Date: 12/08/2009
DFCS Reports	Author: Zoe Belz
Attachments:	

1. EXECUTIVE SUMMARY

Providing Council with the status of actions previously sought by Council for action

2. FOR COUNCIL INFORMATION

3. FULL REPORT

The status of matters previously resolved is as follows:

15-07-2009		
1. Albert River Bridge Opening Ceremony	That Council hold a "PICNIC ON THE BRIDGE" twilight opening on the evening of the 15th of October and invite the Premier and the Governor General to make a joint opening; And That Council seek to have the bridge jointly named as the "Gumbummunda (Albert River) Bridge" for unveiling at the opening. 27. 090715	Invitations Sent
2. Use of Council Bus by Schools	That Council allow Schools within the Burke Shire to hire the Council bus as follows: * reasonable usage (Within 1,100km of the Shire and maximum of 7 days at a time) for local School students only is provided at no charge; * fuel is to be paid for by the school (the bus is full upon collection and is to be returned that way); * the bus is to be returned clean to Councils satisfaction (i.e. the same condition that it was when collected); and * any damage incurred is to be paid for. AND Council resolve that a bond is payable by Schools for the hire of the Council bus. 30. 090715	Letter to be written
3. Request for in-kind contribution – Mount Isa School of the Air	That the hall hire fee be waived for the Mount Isa School of the Air for Wednesday, 7 th October, 2009. 31. 090715	Letter to be written
4. HACC Extension of Service Agreement to 30 June 2010	That Council enter into the HACC Extension of Service Agreement. 32. 090715	Signed agreement returned

CLOSED



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5. Community BBQ hosted by Burke Shire HACC	That Council contribute up to \$500 towards a Community BBQ to be hosted by Burke Shire HACC on Wednesday, 19 th August 2009. 33. 090715	Included in events budget CLOSED
6. Arts & Craft Show – purchase of wine	That Council not approve the purchase of wine by Council for the Arts & Craft Show 2009 and each Councillor be encouraged to donate wine for the event; and The Hall (Internal part only) be designated as a Designated Drinking area for the consumption of alcohol under the Liquor Act for the event. 34. 090715	Arts and Craft VAG informed CLOSED
7. IAS – Visit to Burketown 8th – 24th August	That Council endorse the proposals of IAS and approve the assistance proposed to be provided by Council. 36. 090715	Assistance provided CLOSED
8. Membership QPLA	That Council do not be a member of the Queensland Public Library Association. 37. 090715	Letter to be written
9. Barcaldine Regional Council – 2009 Angel Flight Fundraising function	That Council decline offer to participate in the 2009 Angel Flight Fundraising function. 38. 090715	Letter to be written
10. Bank Account Signatures - Update	That the approved signatories on Council's Bank Accounts with Westpac be any two of the following: Councillors Chief Executive Officer Director Finance & Community Services Director Engineering Services 39. 090715	Letter to be written
11. Seniors Week	That the Burke Shire Seniors week function be postponed to Wednesday 30 th September. 41. 090715	To be held on original date CLOSED
12. <u>Radf Community Committee Recommendations</u>	1) That Council investigate the opportunity of liaising with other Councils to bring a live show into the community; 2) That Council to write letter to Kylie Camp thanking her for her services with RADF over the years and reiterating that she is welcome to rejoin the Committee at her discretion; 3) That Council endorse the 'Leadlighting Workshop' application and that, subject to approval, Council write a letter to the presidents of Gregory Race Club, CWA, & Gregory Sporting Club for use of the Gregory Hall free of charge for the purpose of using the Hall for the leadlighting workshop and that Council approve the use of the Burketown Hall, cleaning of Hall & photocopying for the leadlighting workshop; and 4) That Council appoint Di Dillon to the Burke Shire RADF Community Advisory Committee. 42. 090715	CHE to investigate and report back to Council Letter to be written Letter to be written



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17-06-2009		
1. VIC Standards	That Council write to the relevant body expressing its strong concerns at the new Visitor Information Standards which will ensure that no remote area will be able to achieve accreditation as a Visitor Information Centre 22. 090617	Letter to be written
2. Swimming Pool Access Issues	That, because of the extended breakdown of the access gate at the swimming pool, existing cards holders be given a 3 month extension to the expiry dates on their access cards. 25. 090617	Extension to be processed
27-05-2009		
1. Request for purchase of old wheelie bins	That the writer be advised that wheelie bins are not currently available for sale and that the community will be notified once the date is set for the next Council auction. 30. 090527	Letter to be written
2. Rating of Bidunggu Aboriginal Land Trust for services	That Council include charges for services provided to Bidunggu Aboriginal Land Trust in the Revenue Statement and Revenue Policy for the year ending 30 June 2010. 37. 090527	Included in 2009/2010 Budget Papers. CLOSED
3. Productivity Placements Program 2010/11 Year – LGAQ	That Council submit a bid for the Productivity Placements Program for the 2010/11 year 38. 090527	Bid to be made Jan/Feb 2010 once program calls for bids.
4. Jobs Fund Program	That Council express its disappointment that this scheme does not provide for the development of the region. 39. 090527	Letter to be written
5. Council Policy regarding bonds	That a policy for exemptions from payment of hire fees and/or bond be prepared for Council's consideration. 41. 090527	Policy to be prepared by MCS
6. Council policy on in-kind assistance to community organisations	That Council invite community organisations to submit requests for monetary or additional in-kind assistance for Council's consideration for the 2009/10 budget. 43. 090527	Verbal invitations issued. Letters to be written
7. Request for assistance – GSRA – Vacation Care	That GSRA be advised that Council is supportive of the program and can provide in-kind assistance to the Vacation Care Program run by GSRA ... 47. 090527	Email sent CLOSED
15-04-2009		
1. RADF Funding – Council Project – Photographic book of Burke Shire	That Council roll over the \$6,000 Arts Queensland RADF Contribution to the 2009/2010 financial year; AND That alternative proposals for use of the funding be investigated and reported back to Council as part of the 2009/2010 budget process. 20. 090415	Budget modified MCS to prepare a report to the budget meeting of Council.



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<p>2. North & West Queensland Primary Health Care – Request for Assistance</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. waive the fee and bond for the use of the Shire Hall on 25 May 2009 by North & West Queensland Primary Health Care, provided that the hall is clean and tidy following the clinic; 2. not contribute financially towards the clinic at this time and they be encouraged to submit an application for annual financial assistance when applications are next called by Council from community organisations; and 3. not make available a Council vehicle for free use by the North & West Queensland Primary Health Care for regular clinics however they be advised that private hire may be available. <p>21. 090415</p>	<p>Letter sent.</p> <p>Hire rate for suitable vehicles and policy for such use to be prepared by MCS.</p>
<p>18-03-2009</p>		
<p>1. Provision of Councillor Uniforms</p>	<p>That the Chief Executive Officer be asked to prepare a revised Councillor Expenses Reimbursement Policy for Council's consideration.</p> <p>14. 090318</p>	<p>Report to be prepared by MCS CEO has prepared and presented a revised Councillor policy.</p> <p>This has been submitted to the Department for approval.</p> <p>Awaiting Departmental response.</p> <p>Revised Policy presented for adoption August 2009</p> <p style="text-align: right;">CLOSED</p>
<p>2. EFTPOS Facilities at Administration Centre</p>	<p>That Council install an EFTPOS facility at the Administration Centre.</p> <p>29. 090318</p>	<p>EFTPOS terminal received and to be installed.</p>
<p>01/12/2008</p>		
<p>1. Fuel Services</p>	<p>That Council invite tenders for the supply of fuel services in early 2009</p> <p>05.081201</p>	<p>Report to be prepared by MCS</p>
<p>15/10/2008</p>		
<p>1. Account Dispute</p>	<p>That Council delegate the CEO to negotiate with Mr. John Bishop about the outstanding invoice.</p> <p>06.081015</p>	<p>Report to be prepared by MCS</p>
<p>2. Reward Packs</p>	<p>Council requested the following items be actioned:</p> <p>An Environmental Reward Pack be produced.</p> <p>A Junior Ranger shirt be provided for the children.</p>	<p>To be incorporated with Local Government Week.</p> <p>CHE to prepare further report for Council.</p>



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11.02.01 Budget 2009/2010

File: BUD/15	Date: 15/08/09
DFCS Reports	Author: Zoe Belz
Attachments:	

1. EXECUTIVE SUMMARY

Presenting the Budget papers for 2009/2010.

2. FOR COUNCIL DECISION

OFFICER RECOMMENDATION:

That

1. **The Borrowing Policy for 2009/2010 as presented be adopted by Council;**
2. **The Revenue Policy for 2009/2010 as presented be adopted by Council;**
3. **The Revenue Statement for 2009/2010 as presented be adopted by Council;**
4. **The Schedule of Rates and Charges for 2009/2010 as presented be adopted by Council;**
5. **The Budget as set out in the Income Statement, Balance Sheet, Cashflow Statement, Statement of Changes in Equity, Allocation of Surpluses and Reserves Movement statements as presented for the 2009/20010 year and subsequent indicative amounts for the following five(5) years as presented be adopted by Council;**
6. **That the National Competition Statement for 2009/2010 as presented by adopted by Council;**
7. **That the detailed Revenue and Expenditure Notes, Proposed Capital Expenditure Notes and Plant Replacement Program Notes as presented be adopted by Council;**
8. **That the Rating Outcome report as presented be noted by Council.**
9. **That the Operational Plan for 2009/2010 as presented be adopted by Council (To be presented separately)**



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3. FULL REPORT

3.1 Background:

3.2 Statutory Environment: Local Government Act 1993

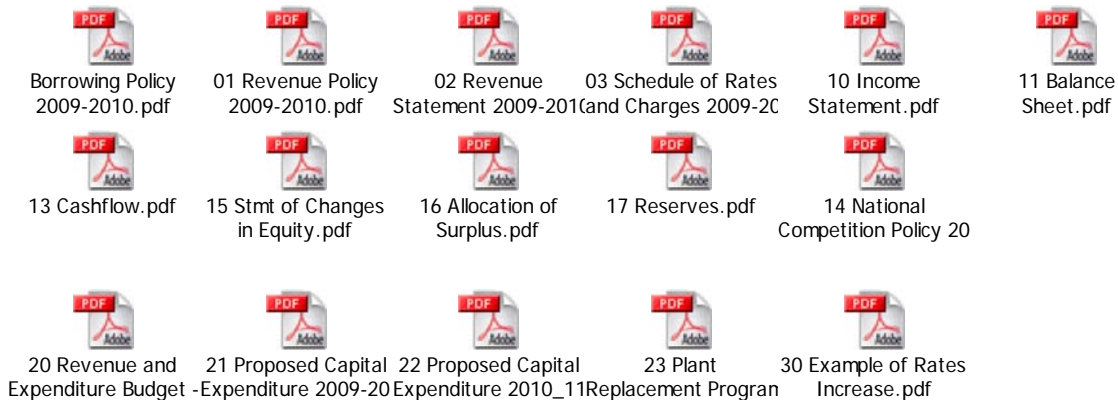
3.3 Policy Implications:

3.4 Financial Implications: Adoption of 2009/2010 Budget

3.5 Strategic Implications:

3.6 Officers Comment:

The budget papers are attached:



The budget for 2009/2010 centres around completion of outstanding capital projects and asset maintenance while attempting to identify core business expenditure. Council does not have any current debt, nor does it intend to borrow in the future, and while it is in a strong position, the 5 year forecast aims to maintain cash backed reserves and attempt to build up funded accumulated depreciation.

The rate increase of 5.30% is comparable to the increase in the Queensland Council Cost Index. The average increase in residential rates after discount for Burketown serviced properties is \$102.04 and \$74.50 for Gregory.



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12. CONSIDERATION OF COMMITTEE RECOMMENDATIONS

None at time of agenda preparation



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13. CLOSED SESSION REPORTS

13. Closed Session Reports

- 13.01 Waanyi Draft Determination
- 13.02 Depot Incident
- 13.03 Workplace Incidents
- 13.04 Complaint Regarding Council carrying out Plumbing Work
- 13.05 Legal Opinions Sought
- 13.06 Update on CMC Matters
- 13.07 Century Zinc disposal of waste water

Recommendation

That Council move into closed session to discuss Confidential Items 13.01 to 13.07 under Sections 463(a), (b) and (h) of the Local Government Act 1993.

[**NOTE:** Closed Session Reports are confidential and are provided via a separate document. Council is unable to make decisions on Closed Session matters whilst the meeting is in Closed Session.]

Recommendation

That the Meeting resume in open session to consider any recommendations arising out of the Closed Session.

14. NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

Recommendation (If Required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

15. CLOSURE OF MEETING