



BURKE SHIRE COUNCIL

ORDINARY MEETING MINUTES

21 February 2008

Minutes of the Ordinary Meeting of the Burke Shire Council held in the Council Chamber, Burketown Thursday 21 February 2008.

Present:- Cr Annie Clarke (Mayor), Cr Ernie Camp (Deputy Mayor), Cr Ken Booth, Cr Irene Marshall, Cr Bill Olive, Cr Murrandoo Yanner, Mr Craig Turnour (Chief Executive Officer)

The meeting opened at 9:08am.

1.0 PRAYER

Cr Camp led Council in Prayer.

2.0 LEAVE OF ABSENCE/CONDOLENCES

No leave of absence/condolences were provided.

3.0 MAYOR'S REPORT

Cr Yanner entered the Chamber at 9:10am.

Cr Clarke provided a verbal report. Items raised/discussed included:- contact with the new Zinifex Community Relations Officer, energy matters, meeting with Peter Lindsay and alcohol management restrictions issues.

4.0 COUNCILLORS' REPORTS

There were no formal Councillor reports provided.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council meeting of 24 January 2008

Moved: Cr Camp	Seconded: Cr Marshall
That the minutes of the Ordinary Council meeting of 24 January 2008 be confirmed.	
CARRIED 01.080221	

5.2 Special Council meeting of 12 February 2008

Moved: Cr Booth	Seconded: Cr Yanner
That the minutes of the Special Council meeting of 12 February 2008 be confirmed.	
CARRIED 02.080221	

5.3 Matters arising from the minutes

The Chief Executive Officer took Council through the action sheet from the 24 January 2008 and 12 February 2008 meetings.

6.0 DEPUTATIONS

UNCONFIRMED

The Chief Executive Officer advised As newcomers to Burketown, the following have been invited to lunch with Council:- Sergeant Tim Feckner & Constable Chris Mastorgio (Burketown Police); Eric Gubesch (new Principal) & his partner, Jessica Gray; and Geoff Wade (Ergon Power Station). Additionally it is expected that the Australian Citizenship Ceremony for Barbara Jansen will be performed.

7.0 ITEMS DEFERRED FROM PREVIOUS MEETINGS

No report provided.

8.0 BUILDING REPORT

8.1 Council Building Works

BUI03

Attached is a status report on Council related building work being undertaken.

Noted by Council.

8.2 Tender 07/16 – Transportable Accommodation Units

TEN01.07/16

The attached correspondence from Ausco Building Systems of 25 January 2008 and 12 February 2008 provide the current status in respect of this matter. Working in conjunction with their timeframe, all the Council supplied items will be progressed as much as possible.

Council Policy

Resolution 09.071219 applies.

Financial Implications

The funding for this project will be funded from the extra investment interest income to budget being generated in 2007/08.

Include low lip in shower access for ease of access.

Noted by Council.

9.0 DEVELOPMENT REPORT

9.1 Development Applications

DAP01

The attached report provides the current status of building development applications received by Council.

Follow-up (letters, approvals and final certificates) is still being actioned following the visit by the contract Building Surveyor in October 2007. The firm used (GMA) is also assessing applications that are still to be assessed.

Council Policy

To resolve offences by explanation/assistance rather than by prosecution.

Legal Implications

Development work without a permit is an offence under the *Integrated Planning Act 1997*.

Noted by Council.

10.0 HEALTH REPORT

10.1 Environmental Health Report HEA02; LIC05; WAS11

⇒ Environmental relevant activities – Burketown WTP, Burketown STP, refuse tips and Workshop

The matters raised in the Environment Protection Agency's (Mount Isa) report from their visit to Burketown in October 2007 to undertake an annual inspection of these facilities as part of the annual renewal of the licences, is in the process of being addressed. As previously reported, there were no substantial items raised or identified during the visit.

⇒ Waste Management Plan

A report on this matter will hopefully be provided in the Late Items Report.

⇒ 2007/08 conduct of food business licences and requirement to have a Food Safety Supervisor

There are still two food premises in the Shire that have yet to register their food premises/businesses for a licence to conduct a food business in 2007/08 (as required by the *Food Act 2006* and the *Food Regulations 2006*). Reminder letters are to be sent.

Noted by Council.

10.2 Burketown Home and Community Care (HACC) Program Report FAM06

Attached [as attachment item 10.2 (a)] is the latest HACC Coordinator's report. Also attached [as attachment item 10.2 (b)] is a copy of correspondence of 31 January 2008 from North & West Queensland Primary Health Care in respect of a Community Consultative Panel meeting on 4 March 2008 in Mount Isa. As a representative on this panel, the HACC Coordinator will be attending this meeting.

Financial Implications

Expenditure YTD 31 January 2008 is \$18,917 of the total 2007/08 budget allocation of \$119,178, being the 2007/08 allocation of \$73,133 plus unexpended from 2006/07 of \$46,045, which is funded by a Federal/State Government grant.

It is noted that the program is funded for 15 clients (i.e. the approved funding of \$119,178 is for expenditure on 15 clients). Given the average attendance YTD has only been 3 clients, the actual expenditure on a pro-rata basis (3/15 clients) is running 31% above the approved funding (\$18,917 versus \$13,904).

Noted by Council.

11.0 ENGINEERING (WORKS) REPORT

Deferred until later in the meeting.

12.0 TOURISM, RECREATION & CULTURE REPORT

12.1 Ranger's Report RAN01

Attached is the Ranger's Report as at 15 February 2008.

Noted by Council.

UNCONFIRMED

12.2 Burketown Aquatic Facility (including Tender 06/18)

SPO06; TEN01.06/18

Attached is a progress report in respect of this project.

Council Policy

Resolutions 08.051117, 11.060316, 04.060622, 10.061024, 01.061214, 02.061214; 13.070118 and 03.071018 apply.

Financial Implications

As discussed in the report.

Noted by Council.

13.0 ADMINISTRATION REPORT

13.1 Pensioner Assistance re Mr Frank Wylie

FAM05

That attached report is provided for Council's consideration in respect of this matter.

Moved: Cr Olive

Seconded: Cr Camp

That the assistance as noted in the report not be approved and he be encouraged to move into a pensioner unit.

CARRIED 03.080221

13.2 Handling confidential information – Guidelines and policy for Local Government

PCY04

That attached correspondence from the Minister for Local Government provides a copy of his Department's publication:- *Handling confidential information: Guidelines and policy for Local Governments*.

The document recommends a policy and procedure for handling confidential information for Councils to consider adopting and given its relevance it is provided to Council for their consideration and with a recommendation that it be adopted as a Council policy.

Council Policy

In the course of being developed.

Moved: Cr Marshall

Seconded: Cr Booth

That the handling confidential information policy and procedure as provided be adopted.

CARRIED 04.080221

The Works Manager, John Reeves, and the Works Coordinator, Don McEvoy, entered the Chamber at 9:38am to present the Engineering (Works) Report.

11.0 ENGINEERING (WORKS) REPORT

11.1 Works Report - General

1. Works by Council Workforce:- Works Foreman, Rural Foreman, Town Works Manager and Utilities Manager Burketown

UNCONFIRMED

(i) Roadworks/Maintenance Crews:- Works Foreman

⇒ Flood damage Repairs, Road Maintenance and Private Works

<u>Location</u>	<u>Works Carried Out</u>
Wills Developmental Road	<ul style="list-style-type: none"> • Monitor road condition. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Monitor road conditions and document problem areas. • To continue to follow up with Main Road the status of grids that are in need of major repairs or replacement - Main Roads undertook a grid inspection on 6 February 2008 • Clean three grids on WDR at Beamesbrook • Replace missing guide posts
Camooweal Road	<ul style="list-style-type: none"> • Monitor road condition. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Monitor road conditions and document problem areas. • Continue to highlight to Main Roads areas requiring attention. • Obtain direction from Main Roads as to the status/condition and their intentions concerning the grid on the Mount Isa City Council/Burke Shire boundary. • Discuss and possibly obtain commitment as to further resheeting works on the Camooweal Road. • On completion of “wet” undertake maintenance grading.
Doomadgee Road East	<ul style="list-style-type: none"> • Road is being monitored <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Further upgrade & sealing re available TIDS & Council funding. • Continue to monitor road conditions and replace missing guide posts (on going)
Doomadgee Road West	<ul style="list-style-type: none"> • Currently monitoring road condition <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Continue to monitor the condition of the road.
Floraville Road	<ul style="list-style-type: none"> • Monitor road condition. • Undertake some minor flood damage repairs to inverts by January 2008. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Undertake Capping of Harris Creek and Millar’s Creek Causeway as soon as conditions allow.
Escott Road	<ul style="list-style-type: none"> • Repairs to boggy flood ways and formation reshaping being undertaken. • Continue monitoring conditions <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Undertake flood damage repairs
Truganini Road	<ul style="list-style-type: none"> • Currently monitoring road condition. • Bill of Quantities and concept estimate for the works have been completed for China Wall repairs. <p><u>Future Intentions:-</u></p>

UNCONFIRMED

<u>Location</u>	<u>Works Carried Out</u>
Gregory - Lawn Hill Road	<ul style="list-style-type: none"> • Progress permanent repair to “China Wall” • Zinifex have been maintaining the road up to the mine access. • Currently monitoring road condition <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Seal some unsealed sections once confirmed with Zinifex. (Refer item 11.2). • Fit elastomeric pads to both grids at West Sandy Creek
Lawn Hill National Park Access Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Riversleigh (Zinc Hills Deviation) Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Punjab Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Bowthorn Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Lawn Hill-Doomadgee Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Nugaburra Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Morella Rd	<ul style="list-style-type: none"> • No further works planned for this road until after “wet”.
(ii) Roadworks, Utility Services and Town Maintenance - Works Foreman, Town Works Supervisor, Utilities Manager Burketown	

<u>Location</u>	<u>Works Carried Out</u>
Burketown Streets	<ul style="list-style-type: none"> • Continue to monitor and inspect the condition of the town streets. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Prepare a full report of the entire short to medium term roadworks requirements for Council’s endorsement. • Undertake edge break repairs. • Investigate drainage problems at Beames St/Firefly St intersection.
Burketown Water Supply Reticulation, Water Treatment Plant, Nicholson River Pump Station and Rising Main	<ul style="list-style-type: none"> • Routine monitoring and maintenance continues • the “Burketown Water Consumption” report is provided as attachment 11.1 (a) • Routine maintenance & operations of system continue <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Desludge the eastern pond • Completing upgrade works including:- Refurbish switchboards including integrated flow meters at Water Treatment Plant. Rectify auto start of backup generator and remove obsolete wiring. • Nicholson River Pump station and remove obsolete wiring. • Undertake the preparatory works for the new WTP.
Burketown Refuse Tip	<ul style="list-style-type: none"> • Routine weekly maintenance continues. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Implement plan to improve management of the tip

UNCONFIRMED

<u>Location</u>	<u>Works Carried Out</u>
Truganini Wharf and Boat Ramp	<ul style="list-style-type: none"> No works carried out. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Remove old steelwork (when excavator available) and undertake jetty works for Queensland Transport This work will commence after the “wet” Bringing the current boat ramp and jetty structure “up to scratch”. Queensland Transport is currently working on the upgrades to the boat ramp.
Burketown Airport Access Road	<p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> No specific works planned
Drainage	<p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Monitor this drainage system and assess road damage. Prepare report on improvements to drainage around town for Council’s consideration
Burketown Airport	<ul style="list-style-type: none"> Regular checks of the runway. Routine maintenance. Water Tower has been lowered to comply with height required for Certification. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Develop the scope of works and estimate for long term mitigation of the scouring at the western end of the airfield. Upgrade the windsock lights and install additional runway light to comply with the Safety Inspection Adapt the switchboard to allow for the connection of a 3 phase generator to run the airport light in the event of a power failure.
Parks and Gardens	<ul style="list-style-type: none"> General daily/weekly maintenance and mowing to parks and Council building lawns including nature strips and approaches to town. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Routine maintenance
Sewerage System and Lagoon	<ul style="list-style-type: none"> Daily/weekly inspections and cleaning to sewer pump stations, Blivet BL4000 and sewer lagoon <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Complete the STP upgrading (refer item 11.4) A visit is planned by the installers to check the operation of the system and carry out some minor repairs. This visit is planned for 25 February 2008.
Burketown Cemetery	<ul style="list-style-type: none"> General maintenance, vegetation control & fence check

(iii) Workshop – Workshop Supervisor:

Overall performance of plant has been good over the last month. Annual wet season maintenance has been undertaken on many items of plant. The Western Star was sent to Primemovers in Townsville for replacement of the jack shaft and adjustments to be made to the engine performance controls.

UNCONFIRMED

<u>Plant Item</u>	<u>Works Carried Out</u>
Plant #20 Ingersoll Rand Roller	⇒ Repair bonnet
Plant #22 Multipac Roller	⇒ Replace muffler
Plant #71 Kubota ride on	⇒ Repair worn deck
Plant #479 Mitsubishi Water truck	⇒ Replace wheel studs L/H/R
Plant #428 Sidetipper	⇒ Replace brake shoes, hydraulic hoses & springs
Plant #486 Sidetipper	⇒ Wheel bearings and brakes etc
Plant #480 Western Star	⇒ Send to Townsville for repairs- jackshaft
Plant #430 Freightliner	⇒ Torque rod bushes and PTO fault
Gregory Gensets	⇒ Service and repairs
Plant #457 10 tonne Truck	⇒ Repair gearbox
Plant #487 Dolly	⇒ Replace brake shoes, repack wheel bearings etc
Plant #481 Tristar Water Tank	⇒ Replaced wheel bearings & repair oscillating plate
Plant #490 LandCruiser Ute	⇒ 40,000 km Service
Plant #493 Kubota Ride On Mower	⇒ Major Service
Plant #483 Isuzu	⇒ 35,000 km Service
Plant #497 Hilux Ute	⇒ 10,000 km Service
Plant #422 New Holland Tractor	⇒ 1,700 hour Service

2. Gregory Report - Gregory Caretaker and Works Manager

<u>Location/Item</u>	<u>Works Carried Out</u>
Tourism	<ul style="list-style-type: none"> • Level of tourism has decreased during the last month
Water	<ul style="list-style-type: none"> • The “Gregory Water Consumption” report is provided as attachment 11.1 (b) <p><u>Future Intentions</u></p> <ul style="list-style-type: none"> • Contractors to complete outstanding items around the shed at the treatment plant. They are now expected to complete this work in late February. • Commence a mains flushing and quality testing program to eliminate odour and colour problems
Animal and Stock Control	<ul style="list-style-type: none"> • The new boundary fence has been completed <p><u>Future Intention</u></p> <ul style="list-style-type: none"> • Monitor all fence lines to ensure that there are no areas for stock to enter the town area.
Airport	<ul style="list-style-type: none"> • Seat and tables have been installed in shelter <p><u>Future Intentions.</u></p> <ul style="list-style-type: none"> • Monitor strip and fences
Parks and Gardens	<ul style="list-style-type: none"> • Routine maintenance is continuing. <p><u>Future Intentions</u></p> <ul style="list-style-type: none"> • Installation of simple reticulation watering system for trees.
Rubbish Dump and Collection	<ul style="list-style-type: none"> • Works continue as scheduled.

Noted by Council.

11.2 & 18.2 Burke Shire Council/Zinifex Century Mine “Roads Partnership”

PAS01

A meeting with representatives from Zinifex was held in Burketown on Tuesday 19 February 2008 to discuss the proposed upgrade of the road and a new Roads Agreement. A report on this meeting is

UNCONFIRMED

attached for Council's information.

Council Policy

Resolution 02.070321 applies.

Legal Implications

n/a

Financial Implications

The 2007/08 budget incorporates \$1,150,000 (\$660,000 Council funds and \$490,000 TIDS funds) allocated to the sealing of the first sections of the road between Gregory and the Mine Access Road. This funding is to be used for the bitumen seal whilst the gravel works are to be done by Zinifex.

Noted by Council.

18.1 Reconstruction of Concrete Invert at Burke and Musgrave Streets

BUR09

The concrete invert on the northern side of the Musgrave and Burke Streets intersection is collapsing and requires reconstruction. The invert has cracked and deteriorated over time and with the heavy vehicles using this intersection (mainly to deliver fuel to the Ergon Power Station). The concrete is in a very poor condition and water is passing through the cracks in the concrete into the sand bedding below and this is weakening the bitumen roadway on either side of the invert.

Attached are photos of the invert and also a cost estimate to rectify it. If endorsed this project will be included in an upcoming tender for concrete works.

Council is requested to consider and approve this.

Financial Implications

The works can be funded from an allocation from the 2007/08 budget for "Improved Drainage around Burketown" – the estimated cost of \$20,904 is well within the \$170,691 allocated in the budget.

Moved: Cr Yanner

Seconded: Cr Marshall

That the reconstruction of the concrete invert on the northern side of the Musgrave and Burke Streets intersection be approved.

CARRIED 05.080221

11.3 Gregory Water Supply and Tender 02/14 – Gregory Water Supply and Reticulation

WAT30; TEN01.02/14

Some problems have occurred with the odour and colour of the water and staff have flushed the mains in the town to attempt to have this rectified. Bidunggu has also had water that has had an unpleasant odour and Council staff have flushed mains within the community in an attempt to eradicate this problem. Council staff are investigating both the problem and the best possible solution. The mains will be regular flushed over the next few months and the quality monitored.

Some minor works around the building are still to be completed by the contractor. It is now anticipated that the contractor will be returning in late February 2008. A quote is also being sourced from Lemura to do the connections on Council's behalf – if they cannot then the works will be undertaken by Council staff.

Attached for Council's information is a copy of correspondence of 29 January 2008 from L A Evans

UNCONFIRMED

Solicitor in respect of the current status of the main easement on AACo's property.

Council Policy

Resolutions 14.020718, 02.030527 and 13.050217 apply.

Legal Implications

The works are to be carried out in accordance with Contract 02/14.

Financial Implications

As previously reported.

Noted by Council.

11.4 Burketown Sewerage Treatments Plant Upgrade

SEW11

During the past month there has been no progress in completing those outstanding items of this project as previously reported to Council. These include:-

- ⇒ Pond modification
- ⇒ Finalise procedures & checklists
- ⇒ Most of the onsite works will be actioned once the excavator
- ⇒ Complete outlet pipe work

A visit is planned by Kelvin Fahey of Water Recycle Group to undertake an inspection of the unit and undertake some maintenance repairs as well as finalise the design of the pond works. The visit is due 25 February 2008.

Council Policy

Resolutions 08.041216 and 05.050317 apply.

Financial Implications

As previously reported.

Noted by Council.

11.5 Main Roads (MRD), RoadTek & Burke Shire "Partnership"; North West Queensland Regional Road Group (NWQRRG); & works on Wills Development Road (WDR) & Camooweal Road
ROA96; ROA14; ROA71

Some accessibility grading was undertaken on the Wills Development Rd – to ensure that traffic would be able to access Burketown after heavy rain in mid January.

The technical committee of the NWQRRG met in Cloncurry on 12 & 13 February 2008 to finalise the proposed special and safety TIDS funding programs up to 2012-2013 (a copy of the agenda for this meeting is attached). The Works Manager and Works Coordinator attended this meeting on our behalf. Subject to ratification by the NWQRRG, Burke Shire will receive \$250,000 for "Safety" TIDS projects for 2009/2010, 2010/2011 and 2011/2012 and \$157,000 in 2012/2013. The funds have been allocated for the continued upgrading to seal standard of the Gregory - Lawn Hill Road.

Noted by Council.

11.6 Proposed replacement of the Albert River Bridge

BRI08; TEN01.07/08

UNCONFIRMED

Following the resolution (02.080124) from the January 2008 meeting in respect of the revised design, revised tender and funding of the new bridge, this has been communicated to Nelmac. We are now waiting on them to provide their construction timetable/program, including specific details for the timing of the earthworks.

This leaves cultural heritage as the only major outstanding matter to be addressed before formal approval in the form of a purchase order can be given. This process has begun with the Carpentaria Land Council Aboriginal Corporation.

We have also instructed our solicitors to draft a contract in accordance with AS 4000 – 1997, General Conditions of Contract and AS 4902 – 2000, Design and Construct.

Council Policy

Resolutions 18.050915, 04.050721, 06.060216, 03.060817, 05.070215 and 02.080124 apply.

Financial Implications

Council has allocated funding of \$4,200,000 (excl. GST) towards this project.

Noted by Council.

The Works Coordinator left the Chamber at 10:23am.

11.7 Barramundi Fingerling Growout Facility

FIS09

Council at their January 2008 meeting resolved to proceed with the construction of the barramundi fingerling growout facility in Burketown (resolution 16.080124). Quotes are currently being sourced for the materials. Additionally arrangements are being made to visit the Tablelands Fish Restocking Group's facility in Atherton again for final information gathering and design purposes.

It is anticipated that the earthworks for the shed will be undertaken concurrently with the earthworks for the Water Treatment Plant.

Council Policy

Resolution 16.080124 applies.

Financial Implications

The total cost of this project is estimated at \$75,000. This is being funded through a \$50,000 grant from the Federal Government's Recreational Fishing Community Grants Program and \$25,000 in Council funds. Expenditure to date totals \$378. The 2007/08 budget includes an allocation of \$74,622.

Noted by Council.

11.8 Repair of "China Wall" on Truganini Road

CAU11

At the September 2007 Council meeting it was noted that the repair/rehabilitation works on the China Wall Causeway will not be undertaken until after the upcoming wet season. The Bill of Quantities and a concept estimate have been completed for this project. It is now anticipated that Council will include this project in the tender for concrete works to be called in February 2008.

Council Policy

Resolutions 09.060316, 03.060720 and 03.070620 apply.

Financial Implications

An allocation of \$225,000 has been approved in the funding provided for flood damage repairs arising from the 2006 flooding events. \$13,658 of this has been spent to date on the temporary repair undertaken in August 2006.

Noted by Council.

11.9 2008 Construction Programme

STA23

A works program for the 2008 season is currently being put together and this will be provided at the March 2008 Council meeting.

Noted by Council.

11.10 Tender 07/14 - New Packaged Water Treatment Plant Burketown

TEN01.07/14

Following the letting of the tender at the December 2007 meeting, Council at their January 2008 resolved to allocate funding for this project (resolution 15.080124).

The successful tenderer (T. D. Hatrick and Co) has advised that they anticipate that the treatment plant will be installed prior to or during the early phases of the erection of the tank to ensure that the hydrostatic testing of the tank is undertaken using clean water.

Council Policy

Resolutions 03.071219 and 15.080124 apply.

Financial Implications

Council has allocated funding of \$600,000 (excl. GST) towards this project.

Noted by Council.

11.11 Annual Airport Inspection and Recertification of Burketown Airport for MacAir SAAB Aircraft AIR02

Progress on the recertification of the airport is proceeding with the water tower now being lowered as required. Further works that need to be accomplished prior to recertification include:-

- Preparation of the updated Airport Manual;
- Installation of an AFRU unit;
- Line marking on the apron and taxiway; and
- Electrical works including the installation of 200 watt lights on the windsock and installation of a flush mount light on the taxi way.

These works are currently being progressed.

The attached copy of an email of 29 January 2008 from Queensland Airport Consultants advises of an approach being made to CASA for a ruling in respect of the displacement recommendation. The good news is that CASA have replied (this is yet to be provided in writing) that the displacement is not required.

Noted by Council.

11.12 Construction of Concrete Footpaths in Burketown (Stage 5) and Gregory (Stage 3)

BUR08; GRE04

UNCONFIRMED

The 2007/08 budget allocates \$45,000 for Footpaths (Stage 5) Burketown and \$30,000 for Footpaths (Stage 3) in Gregory. So that these works can be included in an upcoming concrete works tender, Council are requested to endorse the locations of the new footpaths as follows:-

- ⇒ Burketown:- It is proposed to construct a footpath on the eastern (Church Hall) side of Burke St between Musgrave St and Sloman St and then link this up with the extension of the footpath on the southern side of Musgrave St from the western end of the multipurpose courts to the intersection with Burke St. The footpath then to be extended on the southern side of Musgrave St, from the Burke St intersection west to the last house. This footpath construction will complete the link in Musgrave St and allow access by the residents in the “pensioner” units to the HACC facility and the town. The southern side of Musgrave St is being recommended as the northern side has too many services under the ground (including the water main). The attached plan provides an indication of the proposed route of the new pathing.
- ⇒ Gregory:- It is proposed to extend the current path outside the public toilets around to the Gregory School.

Financial Implications

As discussed in the report.

Moved: Cr Camp

Seconded: Cr Booth

That the footpath works as proposed in the report be endorsed.

CARRIED 06.080221

The following Engineering (Works) general business items were raised:-

- ⇒ Cr Marshall – water laying between school and pool – needs loads of sand to fill in and improve drainage; where graded in Landsborough Street hasn't make allowance for water to get away so water now ponds;
- ⇒ Cr Olive – Walford jump up – wash out at end of bitumen;
- ⇒ Cr Booth – water ponding at end of Musgrave Street northern end – may not need drain just grade off level so water gets away;
- ⇒ Cr Camp – Millars Creek – water changing route and needs rectification;
- ⇒ Cr Clarke – slashing needed along WDR near Brookdale bitumen re the pea bush.

The Works Manager left the Chamber at 10:37am.

14.0 FINANCE REPORT

Deferred until later in the meeting.

15.0 CORRESPONDENCE REPORT

15.1 Inward Correspondence – January 2008

n/a

The attached schedule lists items of inward correspondence that have not been addressed elsewhere. Councillors are requested to review this list and note any items they wish to peruse.

Noted by Council.

15.2 Outward Correspondence – January 2008

n/a

The attached schedule lists items of outward correspondence that have not been addressed elsewhere. Councillors are requested to review this list and note any items they wish to peruse.

UNCONFIRMED

Noted by Council.15.3 Mr B Thomas, 11 February 2008 – Accommodation in Burketown

COH04

Advising of issues associated with securing appropriate accommodation in Burketown.

Write back to Mr Thomas re Council's general support of his issues but note that Council has no suitable accommodation.

Noted by Council.15.4 MacAir Airlines, 8 February 2008 – Community Support Program

AIR17

Advising of their Community Support Program and providing two Burketown/Cairns/Burketown flight certificates under this program for Council to use in 2008 as part of this.

Macair should be thanked for this gesture. As to the use of the certificates Council may wish to give some thought over the next few months to this (the only condition is that they are valid until 31 December 2008).

Moved: Cr Camp**Seconded: Cr Olive****That MacAir Airlines be thanked for the gift of two flight certificates as part of their Community Support Program in 2008.****CARRIED 07.080221**15.5 Environmental Protection Agency, 11 February 2008 – Instrument of Delegation new litter laws

WAS01

Providing an Instrument of Delegation in respect of their new litter laws that commenced on 11 February 2008. This provides the authority for Council authorised officers to enforce provisions of the noted sections of the *Environmental Protection Act 1994*.

Legal Implications

The *Environmental Protection Act 1994* applies.

Noted by Council.15.6 Jessie Doomadgee, 12 February 2008 – Tenancy of pensioner unit

COH08.05

Advising that she wishes to accept the offer of one of the pensioner units and seeking permission to keep he small dog.

Moved: Cr Yanner**Seconded: Cr Booth****That Jessie Doomadgee not be permitted to keep her small dog at the pensioner unit.****CARRIED 08.080221**15.7 Queensland Fire & Rescue Services, 4 February 2008 – Remote airport and aircraft fire fighting training

EME10

Providing details of their remote airport and aircraft fire fighting training that will be undertaken in the Gulf communities during April 2008, with Burketown scheduled to be done on 4 April 2008.

Noted by Council.

UNCONFIRMED

15.8 Gregory Downs Jockey Club, 3 February 2008 – Sponsorship of 2008 horse races COO06

Thanking Council for the sponsorship and agreeing to the conditions. The payment of the \$5,000 has now been made.

Council Policy

Resolution 13.080124 applies:- “*That Council offers sponsorship of \$5,000 for the 2008 races.*”

Financial Implications

The sponsorship is being funded from a/c 5950/2220.

Noted by Council.15.9 Department of Employment & Industrial Relations, 1 February 2008 – District public holiday for 2008 EVE01

Advising that pursuant to our application of 29 November 2007, the Minister has appointed Tuesday 4 November 2008 a holiday of the Shire of Burke for the purpose of Melbourne Cup Day festivities.

Council Policy

Resolution 11.071115 applies:- “*That an application be made for the 2008 Melbourne Cup Day (Tuesday 4 November 2008) to be a declared a district public holiday for the Burke Shire in 2008.*”

Legal Implications

The *Holidays Act 1983* applies.

Financial Implications

For Council and businesses in the Shire, direct cost of the providing the public holiday to employees and indirect cost of lost production for the day.

Noted by Council.15.10 Department of Local Government, 23 January 2008 - Certificate of Recognition 2006/07 AUD16

Providing a certificate of recognition for being the first local Government in the Far North Queensland to complete our audited financial statement for 2006/07.

Council may recall that at its December 2007 meeting, a certificate of recognition was provided acknowledging that Council were the first local government in Queensland to complete their audited financial statement for 2006/07. This also noted that the completion date of 27 July 2007 bet the previous record for a local government in Queensland (this was 30 July 2004 achieved by Waggamba Shire Council for their 2003/04 financial statements).

Noted by Council.15.11 Queensland Police Service, February 2008 – Crime Prevention POL01

Providing a copy of their *Crime Prevention through Environmental Design Guidelines for Queensland*.

The original of this correspondence will be tabled at the meeting for Council’s information.

UNCONFIRMED

Noted by Council.

15.12 AUS-MEAT, 6 February 2008 – Livestock Production Assurance SGD13.05

Providing details of their Livestock Production Assurance program.

Noted by Council.

15.13 Belyando Shire Council, 8 February 2008 – 2008 Annual ALGWA conference LGA13

Advising that the 2008 annual ALGWA (QLD branch) conference will be held in Moranbah on 30 July to 1 August 2008.

Noted by Council.

15.14 Minister for Local Government, 25 January 2008 – Caretaker arrangements COU01

Providing details of the caretaker arrangements that are to apply during the 2008 Local Government election period, 2 February 2008 to 15 March 2008. These have previously been reported to Council at their January 2008 meeting.

Legal Implications

Section 441 of the *Local Government Act 1993* applies.

Noted by Council.

15.15 Minister for Sustainability, Climate Change & Innovation, 17 December 2007 – Nature Conservation (Estuarine Crocodile) Conservation Plan 2007 ENV05

Providing a copy of their *Nature Conservation (Estuarine Crocodile) Conservation Plan 2007*. The original of this correspondence will be tabled at the meeting for Council's information.

Noted by Council.

15.16 Betty Kiernan MP (Member for Mount Isa), 21 January 2008 – 2008 Australia Day celebrations MOP01

Wishing all the best for our Australia Day celebrations.

Noted by Council.

15.17 LGAQ, 1 February 2008 – LGW and LGM 2006/07 annual report INS03; INS05

Providing a copy of the joint 2005/06 annual report for Local Government Workcare (LGW) and the Local Government Mutual Liability Pool (LGM). The original of this report will be tabled at the meeting for Council's information.

Noted by Council.

15.18 Minister for Sustainability, Climate Change & Innovation, 21 January 2008 – State Coastal Management Plan Review ENV09

Advising that the State Coastal Management Plan – Queensland's Coastal Policy 2001 is due to be reviewed and that this review will commence shortly with a public notice seeking submissions and that the submission period will be open until 31 March 2008.

Legal Implications

The *Coastal Protection and Management Act 1995* applies.

Noted by Council.

15.19 Queensland Transport, 29 January 2008 – Air service contracts AIR17

Providing details of the new air service contracts for rural and remote Queensland.

Noted by Council.

15.20 Electoral Commission of Queensland Transport, 24 January 2008 – 2008 Local Government election arrangements ELE10

Providing details of some arrangements that have been made for the 2008 Local Government elections.

Noted by Council.

15.21 Disaster Management Alliance, 14 January 2008 – “Red Alert” EME01

Providing details and a copy of their “Red Alert” CD. The original of this correspondence will be tabled at the meeting for Council’s information.

Noted by Council.

15.22 Department of Immigration, 6 February 2008 – Client for citizenship ceremony CIT01

Providing details of a client for a citizenship ceremony. This ceremony is being arranged for 12:30pm during the Council meeting on Thursday 21 February 2008.

Noted by Council.

15.23 Freedom of Information Queensland, February 2008 – FOI review FOI01

Providing details of the review of the *Freedom of Information Act 1992*. The original of this correspondence will be tabled at the meeting for Council’s information.

Noted by Council.

15.24 Tony McGrady/Lagoon Creek Resources, January 2008/February 2008 – Community Concert EVE01

Advising that Lagoon Creek Resources are planning to hold a community concert in Burketown on Thursday 26 June 2008 and seeking assistance for this. The artist this year will be Sean Choolburra.

Moved: Cr Camp	Seconded: Cr Yanner
That Council provide in-kind support as required for the proposed concert, including free use of the hall, transport around Burketown and hosting of a morning tea.	
CARRIED 09.080221	

15.25 North Queensland Sports Foundation, 16 & 29 January 2008 – Update & 2008 North Queensland Games SPO09

Providing an update of their activities and also an invite to the 2008 North Queensland Games.

Noted by Council.

15.26 Keep Australia Beautiful Queensland, 16 January 2008 – 2008 Tidy Towns competition

TID01

Calling for nominations to their 2008 Tidy Towns competition. This year the entry fee is free. As in previous years we have entered Burketown and Gregory.

Noted by Council.

16.0 IN COMMITTEE MATTERS

No report provided.

18.0 LATE ITEMS REPORT

18.3 Tenancy of Unit 3 Lot 171 Musgrave Street Burketown

COH06.03; COH04

Following repairs undertaken after the previous tenant vacated the unit, single Unit 3 Lot 171 Musgrave Street Burketown is now available for tenancy. Attached is a copy of the latest accommodation waiting list.

It is recommended that tenancy of the unit be offered to David Booth.

Check with Allan Marshall re pensioner units.

Moved: Cr Yanner

Seconded: Cr Olive

That the tenancy of Unit 3 Lot 171 Musgrave Street Burketown be offered to David Booth.

CARRIED 10.080221

18.4 Burketown Aquatic Facility Operation Plan & Guidelines

SPO06

The attached draft *Burketown Aquatic Facility Operation Plan & Guidelines* is provided for Council's review and endorsement.

As items within it are addressed, the plan will be added to.

A copy of the *Royal Life Saving Society of Australia Guidelines for Safe Pool Operations* as mentioned in the report will be tabled at the meeting for Council's information.

Look at arranging RLSSA training.

Moved: Cr Camp

Seconded: Cr Booth

That the draft Burketown Aquatic Facility Operation Plan & Guidelines as provided be endorsed.

CARRIED 11.080221

18.5 Waste Management Plan

WAS09

The attached draft *Waste Management Plan* is provided for Council's review and endorsement.

Financial Implications

UNCONFIRMED

The 2007/08 budget provides \$50,000 for the development and implementation of a waste management plan and recycling program. If approved then a portion of this allocation will be used to implement the plan.

The 2007/08 budget also incorporates \$350,000 for tip improvements at Burketown (\$250,000) and Gregory (\$100,000) however these allocations will not be utilised in the first stage. As the waste management plan notes it is expected that once the proposed recycling starts, and if this is successful in reducing the amount of waste that ends up in the landfills, steps can then be taken to develop small scaled waste transfer stations in both the communities and then work towards the closing of the landfills completely. This step, if it is to occur, could only be assessed after the first twelve months of the recycling program. Therefore the funds allocated for the tip improvements will not be utilised and will be available for allocation in the 2008/09 budget for this purpose should the then Council elect to undertake these works then.

Look at incentives, etc. Also lobby NQLGA re rubbish recycling deposit scheme be brought in (re SA).

Moved: Cr Clarke **Seconded: Cr Yanner**
That the draft Waste Management Plan as provided be endorsed.
CARRIED 12.080221

The Finance Manager, Oliver Pring, entered the Chamber at 11:55am to provide the Finance Report.

14.0 FINANCE REPORT

14.1 Schedule of Payments – January 2008

ACC01

The schedule of payments to be noted cover operating fund account cheques and direct debits as per the attached cheque & direct debits register, totalling \$1,290,897.51, for the period 1 January 2008 to 31 January 2008.

Moved: Cr Camp **Seconded: Cr Olive**
That the payments as listed on the cheque & direct debits register for the period 1 January 2008 to 31 January 2008 be noted.
CARRIED 13.080221

14.2 Financial Reports to 31 January 2008

ACC01

The following financial reports for the seven months ended 31 January 2008 are attached under separate cover:-

1. Income Statement
2. Balance Sheet
3. Revenue and Expenditure Statement (Operating) - Summary
4. Revenue and Expenditure Statement (Operating) - Detail
5. Capital Expenditure – Detail
6. Significant Variances
7. Plant Operating Costs (year & life to date)
8. Summary of Cash Receipts (for the month of January 2008)

Legal Implications

Section 528 of Part 6, Chapter 7 of the *Local Government Act 1993* and the *Local Government Finance Standard 2005* apply.

Moved: Cr Marshall **Seconded: Cr Olive**

UNCONFIRMED

**That the financial reports for the seven months ended 31 January 2008 as provided be received.
CARRIED 14.080221**

14.3 Financial Matters Report as at 31 January 2008

ACC01

The attached report summarises some main financial matters as at 31 January 2008.

Financial Implications

As discussed in the report.

Noted by Council.

14.4 Queensland Treasury Corporation Cash Fund Account Statement January 2008

QTC01

Attached is a copy of the January 2008 statement of Council's QTC Cash Fund Account. The statement provides a summary of transactions for the month plus details of the interest rate earned.

As at 31 January 2008 Council had \$8,885,139 in investments with the QTC. Of this, \$4,926,558 relates to Reserves funds for 2007/08 and future capital works, \$316,005 relates to fully funded employee entitlements and \$152,695 relates to creditors owing as at 31 January 2008.

Net interest income from the QTC Cash Fund Account for the seven months ended 31 January 2008 is \$315,989, which compares favourably with the budget of \$175,000 for the same period.

Financial Implications

As discussed in the report.

Noted by Council.

The Finance Manager left the Chamber at 12:09pm.

17.0 GENERAL BUSINESS

17.1 Cr Booth

⇒ *Acting Chief Executive Officer arrangements/formalisation*

17.2 Cr Camp

⇒ *sewerage upgrade re use of waste water and what it could be suitable for – maybe irrigation of trees, fruit trees, irrigation, etc – need to give some thought to this; and*
⇒ *Moungibi oval maintenance (look at option & costs analysis of “tendering out” the works)*

17.3 Cr Clarke

⇒ *enter the Aquatic Facility in the Kellogg's Healthy Heart competition;*
⇒ *best wishes re the upcoming election and thanks for everyone's efforts during the current term; and*
⇒ *meet with Department of Natural Resources & Water re camping at Gregory.*

17.4 Cr Yanner

⇒ *formal opening of the aquatic facility (include a plaque)*

UNCONFIRMED

The meeting adjourned at 12:15pm and reconvened at 1:39pm with all those previously in attendance present.

During the adjournment the Australian Citizenship Ceremony for Barbara Jansen was performed and Council hosted a luncheon for some newcomers to Burketown, including Eric Gubesch (new Principal) & his partner, Jessica Gray; and Geoff Wade (Ergon Power Station).

The meeting finished at 1:40pm.