



BURKE SHIRE COUNCIL

ORDINARY MEETING MINUTES

23 April 2008

Minutes of the Ordinary Meeting of the Burke Shire Council held in the Council Chamber, Burketown Wednesday 23 April 2008.

Present:- Cr Annie Clarke (Mayor), Cr Ernie Camp (Deputy Mayor), Cr Tonya Murray, Cr Bill Olive, Cr Tracy Forshaw, Mr Oliver Pring (Acting Chief Executive Officer)

The meeting opened at 9:35am.

1.0 PRAYER

Cr Olive led Council in Prayer.

2.0 LEAVE OF ABSENCE/CONDOLENCES

*Condolences were expressed to the Philips family on the recent death of Sam Philips
Councillors expressed best wishes to the family of Sergeant Tim Feckner and wishes for a speedy recovery to his wife*

3.0 MAYOR'S REPORT

Cr Clarke asked that the Mayor's report be held over till next meeting

4.0 COUNCILLORS' REPORTS

Cr Camp reiterated his concerns regarding MacAir and their service levels. He also raised the question whether Council could enter into discussions with the owners of the 'town loop island' with a view to its future potential – possibly as a nature reserve

Cr Olive explained his meeting with CLC representatives and tabled the request for assistance by CLC in the use of a grader for their fire prevention activities Item 11.14.

Cr Forshaw reported on her attendance at the Ministerial Regional Community Forum North QLD held at Richmond. Presented a report from the NQACC gulf board meeting at Zinifex Century Mine.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council meeting of 11 March 2008

Moved: Cr Camp	Seconded: Cr Olive
That the minutes of the Ordinary Council meeting of 11 March 2008 be confirmed.	
CARRIED 01.080423	

5.2 Matters arising from the minutes

The Acting Chief Executive Officer took Council through the action sheet from the 11 March 2008 meeting.

6.0 DEPUTATIONS

The Acting Chief Executive Officer advised that Country Week's Peter Bailey would be giving a presentation (via teleconference) about the upcoming Country Week show in Brisbane.

7.0 ITEMS DEFERRED FROM PREVIOUS MEETINGS

No report provided.

8.0 BUILDING REPORT

8.1 Council Building Works

BUI03

Attached is a status report on Council related building work being undertaken.

Noted by Council.

8.2a Tender 07/16 – Transportable Accommodation Units

TEN01.07/16

The 3 new units are expected to be delivered and installed around 13 May 2008. These units will be bare and there were no provisions for verandas or ramps being supplied in this tender.

The units supplied previously were also supplied without the verandas and carports. The verandas and carports were fabricated on site by Rob Baker and Robert Sinclair from materials supplied by Council. After considering the amount of work that council has for Robert Baker over the next few months and the other works he has for other clients in town it was decided to request Ausco to provide a quote for the supply and installation of the veranda's and ramps for the 3 new units.

Ausco have quoted \$92,815 to supply and erect verandas and ramps to match those that have already been installed. The previous costs associated with the installation of the (4) verandas and ramps that were fabricated and installed by Council are in the vicinity of \$90,000.

Considering the workload of Rob Baker, it would be expedient for Council to accept the quote from Ausco and order the verandas and ramps together so that they can be installed with the buildings. If Council were to attempt to undertake the construction of the verandas and ramps themselves there would be a delay until possibly July before any works can be accomplished. It is also very probable that Council would not be able to supply and install the veranda's and ramps with any appreciable savings.

Council Policy

Resolution 09.071219 applies.

Financial Implications

This project will be funded from the extra investment interest income to budget being generated in 2007/08.

Moved: Cr Forshaw	Seconded: Cr Murray
That the supply and installation of the verandahs and ramps be added to the order to Ausco.	
CARRIED 02.080423	

9.0 DEVELOPMENT REPORT

9.1 Development Applications

DAP01

The attached report provides the current status of building development applications received by Council. A further two building applications were received and have been sent to the assessor for approval.

Council Policy

To resolve offences by explanation/assistance rather than by prosecution.

Legal Implications

Development work without a permit is an offence under the *Integrated Planning Act 1997*.

Noted by Council.

10.0 HEALTH REPORT

10.1 Environmental Health Report

LIC05

⇒ 2007/08 conduct of food business licences and requirement to have a Food Safety Supervisor

There are still two food premises in the Shire that have yet to register their food premises/businesses for a licence to conduct a food business in 2007/08 (as required by the *Food Act 2006* and the *Food Regulations 2006*). Follow up to the reminder letters.

Noted by Council.

10.2 Burketown Home and Community Care (HACC) Program Report

FAM06

There is no HACC Coordinator's report available for the past month.

Financial Implications

Expenditure YTD 31 March 2008 is \$27,649 of the total 2007/08 budget allocation of \$119,178, being the 2007/08 allocation of \$73,133 plus unexpended from 2006/07 of \$46,045, which is funded by a Federal/State Government grant.

It is noted that the program is funded for 15 clients (i.e. the approved funding of \$119,178 is for expenditure on 15 clients). Given the average attendance YTD has only been 3 clients, the actual expenditure on a pro-rata basis (3/15 clients) is running 16% above the approved funding (\$27,649 versus \$23,835).

Noted by Council.

12.0 TOURISM, RECREATION & CULTURE REPORT

12.1 Ranger's Report

RAN01

Attached is the Ranger's Report as at 7 April 2008.

Noted by Council.

12.2 Burketown Aquatic Facility (including Tender 06/18)

SPO06; TEN01.06/18

With the Aquatic Centre fully up and running negotiations are in place to invite the minister for the official opening. At this stage the department have advised that there is a possibility that a date in late May or June 2008 may be available. Further communications required to obtain a firm date.

A follow on from this includes the request from the Contractors, *Barrier Reef Pools* to enter the Burketown Aquatic Facility into the Master Builders awards for 2008. This included permission from Council and also a letter of support.

Council Policy

Resolutions 08.051117, 11.060316, 04.060622, 10.061024, 01.061214, 02.061214; 13.070118; 03.071018 and 11.080221 apply.

Noted by Council.

12.3 Proposed Order of the Outback Community Ball

EVE/19

Report provided by Council's Administration & Community Development Officer, Cheryl Portch on the outcome of the meeting of the ball community. It was decided that the ball be held this year and the theme is to be 'masquerade'.

Financial Implications

The 2007/08 budget has an allocation of \$10,000 for the 2008 Community Ball

Moved: Cr Camp **Seconded: Cr Murray**
That council continues to support the Order of the Outback Ball to be held again in 2008 and that appropriate in-kind support is provided.
CARRIED 05.080423

Moved: Cr Forshaw **Seconded: Cr Camp**
Council endorses the ball committee's recommendation in regards to the choice of recipient of the Order of the Outback award.
CARRIED 06.080423

Moved: Cr Camp **Seconded: Cr Clarke**
That Governor General (elect) Her Excellency Ms Quentin Bryce is approached as the official guest of the ball.
CARRIED 07.080423

Moved: Cr Camp **Seconded: Cr Murray**
That a shield showcasing the past recipients of the Order of the Outback award be purchased
CARRIED 08.080423

12.3 Burke Shire Arts & Craft Show 2008

EVE/20

Due to apparent lack of interest this year's Arts & Craft show may not be held. Interest will be sought from schools and a meeting to be held to seek possible organisers.

Noted by Council.

13.0 ADMINISTRATION REPORT

13.1 2008 ANZAC Day Function

ANZ01

Reporting Officer: Administration & Community Development Officer

Report

This year Burke Shire's ANZAC function will commence with the Dawn Service (followed by a breakfast). The march will form at the Morning Glory Park at 10:00am progressing to the Cenotaph where the official service will be conducted. Council will provide a BBQ lunch (with licensed bar)

*Noted by Council.*13.2 New Burke Shire Council Employees

STA18

Officially welcomed both Ms Jessica Gray and Ms Rosita Wade, both have started employment in the Council working in the main office.

*Noted by Council.*13.3 Vacant Department of Housing land in Burketown

PRO02; COH02

The reply from Department of Housing was tabled in regards to the Vacant Blocks in Burketown. Five of the seven blocks belong to Department of Communities, also Department of Housing is willing to sell the two blocks to Council.

*Noted by Council.*13.4 Burke Shire Council Housing Policy

COH10

A report was provide by Council's Administration Officer, Jenny Williams (who attended the Greater Gundii Group meeting for North West Queensland in Winton) the report highlighted breaches that Council have incurred and possible remedies. Also it was determined that a review of the Housing Policy be performed to incorporate a formal rental agreement between Council and occupants of Council owned houses.

*Noted by Council.***16.0 IN COMMITTEE MATTERS****Moved: Cr Olive****Seconded: Cr Forshaw****That Council move into Committee.****CARRIED 03.080423**

Council moved into Committee at 3:10pm to discuss item 16.1.

16.1 Recruitment of new Chief Executive Officer/Appointment of Acting Chief Executive Officer
STA11.70*Noted by Council.***Moved: Cr Camp****Seconded: Cr Clarke****That Council move out of Committee.****CARRIED 04.080423**

Council moved out of Committee at 3:35pm

The Works Manager, John Reeves entered the Chamber at 3:36pm to provide the Engineering (Works) report.

11.0 ENGINEERING (WORKS) REPORT11.1 Works Report - GeneralReporting Officer: Works ManagerReport

1. Works by Council Workforce:- Works Foreman, Rural Foreman, Town Works Manager and Utilities Manager Burketown

(i) Roadworks/Maintenance Crews:- Works Foreman

⇒ Flood damage Repairs, Road Maintenance and Private Works

<u>Location</u>	<u>Works Carried Out</u>
Wills Developmental Road	<ul style="list-style-type: none"> • Monitor road condition. • Accessibility Grading completed prior to Easter. • Heavy Grading commenced on the gravel sections north of Brookdale. • Approximately 2km of Resheeting has commenced (Flood Damage) in the vicinity of Jacks Gully. • Grids cleaned on Beames Brook. • Replaced the vandalised signs and guideposts on the new Running Creek bitumen section. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Monitor road conditions and document problem areas. • Undertake shoulder grading on the narrow sections of bitumen between Gregory and the Leichhardt Bridge. • Replace missing guide posts • Monitor section between Gregory and Planet with possible grade if required in June/July.
Camooweal Road	<ul style="list-style-type: none"> • Monitor road condition. • Light grading completed on the black soil section. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Monitor road conditions and document problem areas. • Continue to highlight to Main Roads areas requiring attention. • Discuss and possibly obtain commitment as to further resheeting works on the Camooweal Road (by June2008) • Undertake heavy grading and resheeting (Flood Damage).
Doomadgee Road East	<ul style="list-style-type: none"> • Road is being monitored <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Further upgrade & sealing re available TIDS & Council funding. • Continue to monitor road conditions and replace missing guide posts (on going). • Undertake heavy grading as soon if condition of road deteriorates. • Determine scope of works for 7.8 km section 27-35 k and secure funding. For the May Meeting.

<u>Location</u>	<u>Works Carried Out</u>
Doomadgee Road West	<ul style="list-style-type: none"> • Currently monitoring road condition. • Negotiations on going with DASC re them grading from Walford Creek to the Northern Territory Border <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Undertake upgrade for 5 km's from Walford Jump Up west 5km (Subject to Council's endorsement) • Undertake the scour repairs at Walford Creek as soon as conditions allow. • Heavy grading commencing when Council endorse engagement of DASC to undertake the works...
Floraville Road	<ul style="list-style-type: none"> • Monitor road condition. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Undertake Capping of Harris Creek and Millar's Creek Causeway as soon as conditions allow. • Undertake the clearing works at Millars Creek causeway as soon as conditions allow.
Escott Road	<ul style="list-style-type: none"> • Continue monitoring conditions <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Undertake heavy grade in between other works as a training project.
Truganini Road	<ul style="list-style-type: none"> • Currently monitoring road condition. • Materials sources and orders placed for most of materials <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Progress permanent repair to "China Wall" as part of the Concrete Works Tender to be released in May.
Gregory - Lawn Hill Road	<ul style="list-style-type: none"> • Zinifex have been maintaining the road up to the mine access • Side tracks installed and works are waiting for final approval from CZL Head Office... • Currently monitoring road condition <p><u>Future Intentions:-</u></p> <p>Review section from Mine Turnoff and Lawn Hill National Park Road.</p>
Lawn Hill National Park Access Road	<ul style="list-style-type: none"> • Currently monitoring road condition <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Undertake a maintenance grade as soon as practical • To review Adel's Grove section with view to using chemical stabiliser to reduce or minimise dust.
Riversleigh (Zinc Hills Deviation) Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Punjab Road	<ul style="list-style-type: none"> • Currently monitoring road condition <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Monitor conditions.
Bowthorn Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Lawn Hill-Doomadgee Road	<ul style="list-style-type: none"> • Currently monitoring road condition
Nugaburra Road	<ul style="list-style-type: none"> • Currently monitoring road condition

<u>Location</u>	<u>Works Carried Out</u>
Morella Rd	<ul style="list-style-type: none"> No further works planned.
(ii) Roadworks, Utility Services and Town Maintenance - Works Foreman, Town Works Supervisor, Utilities Manager Burketown	

<u>Location</u>	<u>Works Carried Out</u>
Burketown Streets	<ul style="list-style-type: none"> Continue to monitor and inspect the condition of the town streets. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Prepare a full report of the entire short to medium term roadworks requirements for Council's endorsement. Undertake edge break repairs. Investigate drainage problems at Beames St/Firefly St intersection.
Burketown Water Supply Reticulation, Water Treatment Plant, Nicholson River Pump Station and Rising Main	<ul style="list-style-type: none"> Routine monitoring and maintenance continues the "Burketown Water Consumption" report is provided as attachment 11.1 (a) Routine maintenance & operations of system continue. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Desludge the eastern pond Completing upgrade works including: - Refurbish switchboards including integrated flow meters at Water Treatment Plant. Undertake the preparatory works for the new WTP.
Burketown Refuse Tip	<ul style="list-style-type: none"> Routine weekly maintenance continues. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Implement plan to improve management of the tip
Truganini Wharf and Boat Ramp	<ul style="list-style-type: none"> Balustrades, tactile strips, and solar powered light have been installed on behalf of Main Roads. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Negotiate with Main Roads for the engagement of clearance dive team to remove old steel substructure. Queensland Transport is currently working on the upgrades to the boat ramp. Negotiate with Main Roads for 2 solar lights to be installed at the boat ramp.
Burketown Airport Access Road	<p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> No specific works planned
Drainage	<p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> Monitor this drainage system and assess road damage. Prepare report on improvements to drainage around town for Council's consideration
Burketown Airport	<ul style="list-style-type: none"> Regular checks of the runway. Routine maintenance. Upgrading of the lights on the runway and Illuminated Wind Indicator and installation of the AFRU unit has been completed.

<u>Location</u>	<u>Works Carried Out</u>
	<ul style="list-style-type: none"> • Apron Line Marking has been completed • Funding applications under new RASP (Regional Airport Safety Program) have been submitted for 50/50 funding for Airport reseal and /or apron extensions <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Develop the scope of works and estimate for long term mitigation of the scouring at the western end of the airport.
Parks and Gardens	<ul style="list-style-type: none"> • General daily/weekly maintenance and mowing to parks and Council building lawns including nature strips and approaches to town. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Routine maintenance
Sewerage System and Lagoon	<ul style="list-style-type: none"> • Daily/weekly inspections and cleaning to sewer pump stations, Blivet BL4000, and sewer lagoon. • Malfunctioning of the Blivet Unit occurred and staff are working on rectifying. <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> • Complete the STP upgrading (refer item 11.4) • Add 100mm pipe to the discharge line of the Blivet Unit. • Clean out the existing lagoon and modify to allow the “clean” discharge water to be stored for future use, whilst allowing an overflow from the anaerobic chamber in event of a failure in the Blivet unit.
Burketown Cemetery	<ul style="list-style-type: none"> • General maintenance, vegetation control & fence check

(iii) Workshop – Workshop Supervisor:

Overall performance of plant has been good over the last month. Annual wet season maintenance is still outstanding on the Freightliner and the Multipac roller. Additionally we have received two expressions of interest for the position of Apprentice Diesel Fitter/Mechanic.

<u>Plant Item</u>	<u>Works Carried Out</u>
Plant #22 Multipac Roller	⇒ Service and air conditioner.
Plant #71 Kubota ride on	⇒ Repairing PTO clutch
Plant # 480 Western Star	⇒ Replace airbag
Plant # 430 Freightliner	⇒ Replace PTO, spring bushes, rear suspension
Gregory Gensets	⇒ Service and repairs
Plant # 459 John Deere Ride on	⇒ Repair mower deck and steering
Plant # 481 Tri-Star Water Tank	⇒ Repair ring feeder
Plant #493 Kubota Ride On Mower	⇒ Repairing PTO clutch
Plant #496 Landcruiser ute (RF)	⇒ 30,000 km Service
Plant #499 Hilux Ute (WM)	⇒ 15,000 km Service, adjust bullbar

2. Gregory Report - Gregory Caretaker and Works Manager

<u>Location/Item</u>	<u>Works Carried Out</u>
Tourism	<ul style="list-style-type: none"> • Level of tourism has increased during the last month
Water	<ul style="list-style-type: none"> • The “Gregory Water Consumption” report is provided

<u>Location/Item</u>	<u>Works Carried Out</u>
	<ul style="list-style-type: none"> as attachment 11.1 (b) • Contractors have completed the outstanding work. • Contract Plumber has completed the installation of all house connections • Mains flushing continue.
	<p><u>Future Intentions</u></p> <ul style="list-style-type: none"> • Continue a mains flushing and quality testing program to eliminate odour and colour problems. • Complete the extensions to the shed and associated site works.
Animal and Stock Control	<ul style="list-style-type: none"> • Monitoring fence line and public areas. <p><u>Future Intention</u></p> <ul style="list-style-type: none"> • Monitor all fence lines to ensure that there are no areas for stock to enter the town area.
Airport	<ul style="list-style-type: none"> • Slashing of the airstrip has been undertaken. <p><u>Future Intentions.</u></p> <ul style="list-style-type: none"> • Monitor strip and fences. • Contractor has been engaged to touch up the line marking on the strip and apron.
Parks and Gardens	<ul style="list-style-type: none"> • Routine maintenance is continuing. <p><u>Future Intentions</u></p> <ul style="list-style-type: none"> • Installation of simple reticulation watering system for trees.
Rubbish Dump and Collection	<ul style="list-style-type: none"> • Works continue as scheduled.

Noted by Council.11.3 Burke Shire Council/Zinifex Century Mine “Roads Partnership”

PAS01

Reporting Officer: Works ManagerReport

Chris Potter from Zinifex Century advised that all their paper work has been finally signed off on 17th April 2008. Unfortunately the paving contractors it was planned to undertake the work have been engaged by other clients and are not available.

Zinifex have requested assistance from council in undertaking the laying out of the 200mm thick 40mm road base. The works will take approximately 50 days and will increase councils plant hire earnings.

This work should be treated as cost recovery work.

The table below indicate the hourly rates that would be applicable for the plant required by Zinifex.

item	Description	Rate Inc Accommodation and Travel
1	Grader	\$ 164.52
2	Roller Smooth Drum Vibrating	\$ 113.52
3	Roller Multi Tyre	\$ 123.52
4	Water Truck Semi	\$ 178.52
5	Water Truck Body	\$ 144.52

Council Policy

Resolution 02.070321 applies.

Legal Implications

n/a

Financial Implications

The 2007/08 budget incorporates \$1,150,000 (\$660,000 Council funds and \$490,000 TIDS funds) allocated to the sealing of the first sections of the road between Gregory and the Mine Access Road. This funding is to be used for the bitumen seal whilst the gravel works are to be done by Zinifex.

Recommendation

To be held over pending further information from Zinifex.

11.4 Main Roads (MRD), RoadTek & Burke Shire “Partnership”; North West Queensland Regional Road Group (NWQRRG); & works on Wills Development Road (WDR) & Camooweal Road ROA96; ROA14; ROA71

Reporting Officer: Works Manager

Report

1. RMPC: mid contract meeting was held in Burketown on 1/4/08 and it appears that Council is performing well in this year’s contract.
2. Upgrade works – Wills Development Rd Pre-start meeting was held 9/4/08 in Cloncurry no one from BSC attended due to prior commitments of both the Mayor and Works Manager . A site meeting is being requested with the land holders and Council operations staff as soon as possible to address construction issues including placement of inverts, depth of table drains, the treatment of the Punjab Rd intersection, and possible use of Council plant and staff.
3. Regional Roads Group. There have been no further developments from the February meeting to report to Council.
4. An onsite meeting at Brinawa (Barkley Creek) is tentatively planned for Monday 21st April 2008. Information on this meeting will be presented at the meeting.

Noted by Council.

11.5 Barramundi Fingerling Grow out Facility

FIS09

Reporting Officer: Works Manager

Report

Tanks have arrived from Cairns and work is underway to have these set up and installed.

Noted by Council.

11.6 Repair of “China Wall” on Truganini Road

CAU11

Reporting Officer: Works Manager; Works Coordinator

Report

1. Structural drawings are being prepared for the inclusion in the Concrete Tender.
2. The geotextile materials have been ordered for delivery with the bulk freight orders from Townsville.

Noted by Council.

11.7 2008 Construction Programme

STA23

Reporting Officer: Works Manager

Report

Works program highlighting schedule of events

Noted by Council.

11.8 Tender 07/14 - New Packaged Water Treatment Plant Burketown

TEN01.07/14

Reporting Officer: Works Manager

Report

1. T. D Hatrick and Co is manufacturing components in Townsville and they plan to be on site mid May.
2. Concrete works are planned to be completed by the end of April

Council Policy

Resolutions 03.071219 and 15.080124 apply.

Legal Implications

n/a

Financial Implications

Council has allocated funding of \$600,000 (excl. GST) towards this project.

Recommendation

Noted by Council.

11.9 Annual Airport Inspection and Recertification of Burketown Airport for MacAir SAAB Aircraft
AIR02

Reporting Officer: Works Manager

Report

1. The airport manual has been completed and has been sent to CASA for approval.
2. Lighting and AFRU units have been installed and the line marking on the apron is due to commence week beginning 16 April 2008.
3. Inspection by the CASA Airport Inspector is due by the end of April.

Noted by Council.

11.10 Tender 08/01 New Self Propelled Vibrating Roller

TEN01/08.01

Reporting Officer: Works ManagerReport*Held over till next meeting.*11.11 Doomadgee Road West - Maintenance and Upgrading

ROA/46

Reporting Officer: Works ManagerReport

1. The current state of the road west of Hell's Gate is poor as there has been little if any heavy grading undertaken on this road over the past few years.
2. Doomadgee Aboriginal Shire Council was asked to provide a quotation to undertake this work on Council's behalf. DASC has the capacity to undertake these works, its planned to commence work at the Northern Territory Border and work back to the Walford Creek Jump Up. Further the DASC crew will grade the last 5km's in such a manner as to leave it ready for a final layer of gravel and sealing. (Saving Council the need to prepare the subgrade). It is anticipated that Council's road crew will be able to move onto this as soon as they have completed this section.
3. Council for the last few years continued to upgrade the road west from the DASC boundary. It is proposed to continue this program of upgrading and seal a further 5 km's from 19.7 to 25 km west of the DASC boundary.
4. The sealing of the 5km's is proposed to be a two coat seal (this way it is completed) in this year and there is no requirements for funds to be set aside in 2008/09 financial year for a final seal. This sealing would be tendered in June along with any other sealing projects that are approved in the 2008/09 Budget.

Council Policy

Council's Purchasing Policy applies.

Legal Implications

Nil

Financial Implications

DASC have quoted \$4,200 (Incl GST) per km to undertake the 76km's of grading. The table below outlines the projects, source of funding and estimated cost of projects

Moved: Cr Murray **Seconded: Cr Forshaw**
That Doomadgee Aboriginal Shire Council be engaged to undertake the maintenance grading works from the Northern Territory border to the DASC boundary
CARRIED 09.080423

Moved: Cr Olive **Seconded: Cr Camp**
That Council endorse the upgrading of the next 5km of Doomadgee West Road between Ch19.7 and CH24.7 with a 2 coat seal.
CARRIED 10.080423

11.12 Tender 08/01 Bitumen Sealing Gregory –Lawn Hill Rd

TEN01/08.04

Reporting Officer: Works Manager

Report

As part of the Lawn Hill Upgrade Council agreed to provide the bitumen surfacing for the 23km's of upgraded road prepared by Century Zinifex Ltd.

Tenders were called closing 7 April 2008 for this work and four companies supplied tenders.

Cr Forshaw exited the Chamber at 4:05pm declaring conflict of interest.

Council Policy

Council's Purchasing Policy applies.

Resolution 02.070321 applies.

Legal Implications

Chapter 6 Part 3 Contracts & Tendering of the Local Government Act 1993 applies.

Recommendation

Held over till next meeting pending outcome of Item 11.3

11.13 Replacement Kubota Mower

PLA02

Reporting Officer: Works Manager

Report

Held over till next meeting

11.14. Provision of Graders to CLC for Fire Break Grading on Westmorland and Cliffdale Stations

EME/10

Reporting Officer: Works Manager

Report

Held over till next meeting

The Works Coordinator entered the Chamber at 4:38pm.

11.15 Caravan Dump Point Installation

LAN/06.01

Reporting Officer: Works Manager

Report

Dump Ezy systems have arrived and are ready for installation.

Council Policy

Council's Purchasing Policy applies.

Resolution 09.071219 applies to the purchase of the 3 new units

Legal Implications

Chapter 6 Part 3 Contracts & Tendering of the Local Government Act 1993 applies.

Resolution 07.071219 applies – *That the application for funding to Southern Gulf Catchments for a “Dump Ezy” facility in Gregory and Burketown be endorsed*

Financial Implications

Council’s 2007/08 budget incorporates an allocation of \$10,000 for a facility in Burketown and \$10,000 for a facility in Gregory. Should the funding application be successful then it is expected that only \$6,000 of this total \$20,000 budget allocation will be required.

Recommendation:

Moved: Cr Camp **Seconded: Cr Forshaw**
That the Dump Ezy systems be installed near the Morning Glory park public toilets in Burketown and also near the public toilets in Gregory.
CARRIED 11.080423

18.0 LATE ITEMS REPORT

18.1 Replacement of the Albert River Bridge

BRI08; TEN01.07/08

Reporting Officer: Works Coordinator

Report

1. CLC have undertaken a cultural survey and the report and associated paper work has been signed off by Council and been returned to CLC for their signatures.
2. Major Project Coordinator has visited Nelmac to inspect the works in progress and will be providing a presentation to the meeting.
3. Council’s civil works are planned to commence once the EPA permits have been approved (3 – 6 weeks)
4. Change to design of 4 piles sets in the middle of the river to ensure the integrity of the construction. The drawing and email are attached for Councils information.
5. Additional cost has yet to be advised as Nelmac will seek some cost recovery of this additional cost. This item is covered in contingency funding for the bridge.

Council Policy

Resolutions 18.050915, 04.050721, 06.060216, 03.060817, 05.070215 and 02.080124 apply.

Legal Implications

n/a

Financial Implications

Council has allocated funding of \$4,200,000 (excl. GST) towards this project.

Recommendation

Noted by Council.

18.2 K & G Booth, 18 April 2008 – Lease of Town Common

RES03

Reporting Officer: Chief Executive Officer

Report

Application for the lease of the town common has been received from K & G Booth. The prior matter relating to the Town Common will have to be resolved.

Noted by Council.- Council would like the prior matter resolved, LA Evans to be contacted and asked to prepare a letter.

18.3 Councillor Remuneration

COU01

Reporting Officer: Chief Executive Officer

Report

Council's existing policy for the Remuneration of Councillors is now invalid due to the Local Government Reform Process.

The Local Government Remuneration Tribunal Determination 2007 for Burke Shire Councillor remuneration is as follows:

Mayor \$44,300 - \$56,950

Deputy Mayor \$18,980 - \$25,310

Councillor \$12,660 - \$18,980

(No amalgamation loading payable)

[Note: this does not include reimbursement of out of pocket expenses]

Moved: Cr Forshaw

Seconded: Cr Murray

That Councillors remuneration is set at the upper limit of pay scale recommended by the Local Government Remuneration Tribunal Determination 2007.

CARRIED 12.080423

Councillor Reimbursement Policy to be presented at next meeting

14.0 FINANCE REPORT

14.1 Schedule of Payments – March 2008

ACC01

The schedule of payments to be noted cover operating fund account cheques and direct debits as per the attached cheque & direct debits register, totaling \$529,636.32, for the period 1 March 2008 to 31 March 2008.

Moved: Cr Olive

Seconded: Cr Camp

That the payments as listed on the cheque & direct debits register for the period 1 March 2008 to 31 March 2008 be noted.

CARRIED 13.080423

14.2 Financial Reports to 31 March 2008

ACC01

The following financial reports for the nine months ended 31 March 2008 are attached under separate cover:-

1. Income Statement
2. Balance Sheet
3. Revenue and Expenditure Statement (Operating) - Summary
4. Revenue and Expenditure Statement (Operating) - Detail
5. Capital Expenditure – Detail
6. Significant Variances

7. Plant Operating Costs (year & life to date)
8. Summary of Cash Receipts (for the month of March 2008)

Legal Implications

Section 528 of Part 6, Chapter 7 of the *Local Government Act 1993* and the *Local Government Finance Standard 2005* apply.

Moved: Cr Olive **Seconded: Cr Camp**
That the financial reports for the nine months ended 31 March 2008 as provided be received.
CARRIED 14.080423

14.3 Financial Matters Report as at 31 March 2008 ACC01

The attached report summarises some main financial matters as at 31 March 2008.

Financial Implications

As discussed in the report.

Noted by Council.

14.4 Queensland Treasury Corporation Cash Fund Account Statement February 2008 QTC01

Attached is a copy of the March 2008 statement of Council's QTC Cash Fund Account. The statement provides a summary of transactions for the month plus details of the interest rate earned.

As at 31 March 2008 Council had \$8,943,861 in investments with the QTC. Of this, \$4,926,558 relates to Reserves funds for 2007/08 and future capital works, \$315,214 relates to fully funded employee entitlements and \$121,356 relates to creditors owing as at 31 March 2008.

Net interest income from the QTC Cash Fund Account for the nine months ended 31 March 2008 is \$424,711, which compares favourably with the budget of \$225,000 for the same period.

Financial Implications

As discussed in the report.

Noted by Council.

15.0 CORRESPONDENCE REPORT

15.1 Inward Correspondence – March 2008 n/a

The attached schedule lists items of inward correspondence that have not been addressed elsewhere. Councillors are requested to review this list and note any items they wish to peruse.

Noted by Council.

15.2 Outward Correspondence – March 2008 n/a

The attached schedule lists items of outward correspondence that have not been addressed elsewhere. Councillors are requested to review this list and note any items they wish to peruse.

Noted by Council.

15.3 Local Government Workcare (LGW), 12 March 2008 – 2008/09 LGW Contribution INS05

Reporting Officer: Chief Executive Officer

Report

Advising that our workers' compensation insurance contribution rate for 2008/09 will be 0.849% (this is a 10.9% decrease in the 2007/08 rate of 0.953%).

Noted by Council.

15.4 Daco Milk Bars, 27 March 2008 - Application for Trading at Gregory Races/Canoe Race
COO06 EVE08

Reporting Officer: Chief Executive Officer

Report

Requesting approval to operate milk bar at Gregory over the May Day Weekend. Granted approval subject to compliance with organizers requests.

Noted by Council.

15.5 Southern Gulf Catchment 14 March 2008 – Board Meeting Burketown 28 May 2008 LAN06

Reporting Officer: Chief Executive Officer

Report

Advised that SGC will have a board meeting in Burketown and request to have meeting with Councillors.

Noted by Council.

15.6 Heart Foundation Queensland 26 November 2007 – Local Government Initiatives I/C

Reporting Officer: Chief Executive Officer

Report

Entries are called for the Heart Foundation Kellogg Local Government Awards 2008 recognising programs that build community connections, encouraging people to be physically active, smoke free and make healthy food choices.

Noted by Council. – Possibility of entering the Aquatic Facility?

15.7 EPA 16 March 2008 – Application to list the Old Westmoreland Homestead into the Queensland Heritage register TOW07

Reporting Officer: Chief Executive Officer

Report

Advising recent changes to the *Queensland Heritage Act 1992*, the application will now be subject to these changes.

Noted by Council.

15.8 Gregory Downs Jockey Club, 7 April 2008 – Photocopying services COO06

Reporting Officer: Chief Executive Officer

Report

Request from organizers to carry out printing of the program

Noted by Council.

15.9 Ringrose Transport 4 April 2008 – Land at Gregory PRO03

Reporting Officer: Chief Executive Officer

Report

Seeking industrial land at Gregory.

Noted by Council.

15.10 QAO 6 March 2008 – Change in Auditor AUD05

Reporting Officer: Chief Executive Officer

Report

Advising that Burke Shire will have a change in the contract auditor arrangements for the financial years ending 30 June 2008, 2009 and 2010.

Noted by Council.

15.11 Federal Courts of Australia, 3 March 2008 – Relisting of the Hearing Dates NAT29 NAT30

Reporting Officer: Chief Executive Officer

Report

Advise that Native Title Determination Applications QUD84/04 and QUD66/05 scheduled for 12 March 2008 have been relisted for 18 April 2008.

Noted by Council.

15.12 Queensland Government 29 February 2008 – Q150 Community Funding Programs EVE21

Reporting Officer: Chief Executive Officer

Report

Funding application package highlighting available funding to help celebrate Queensland celebrate its 150th year in 2009.

Noted by Council.

15.13 National Native Title Tribunal, 29 February 2008 – Mediation Progress Report NAT29 NAT30

Reporting Officer: Chief Executive Officer

Report

Provided Mediation Progress Report on Native Title Determination Applications QUD84/04 and QUD66/05

Noted by Council.

17.0 GENERAL BUSINESS

No matters raised at the time

The meeting finished at 7:38pm.