



# BURKE SHIRE COUNCIL

## ORDINARY MEETING MINUTES

### 23 September 2008

*Minutes of the Ordinary Meeting of the Burke Shire Council held in the Council Chamber, Burketown Tuesday 23 September 2008.*

**Present:-** Cr Annie Clarke (Mayor), Cr Ernie Camp (Deputy Mayor), Cr Tonya Murray, Cr Bill Olive, Cr Tracy Forshaw, Mr Ray Geraghty (Acting Chief Executive Officer), Cheryl Portch (Minutes Clerk)

*The meeting opened at 9.05 am.*

#### **1.0 PRAYER**

*Cr Clarke led Council in Prayer.*

#### **2.0 LEAVE OF ABSENCE/CONDOLENCES**

*Condolences were expressed to the Shadforth family on the recent death of Morris Shadforth*

#### **3.0 MAYOR'S REPORT**

*Cr Clarke to do at a later time*

#### **4.0 COUNCILLORS' REPORTS**

*Cr Camp:-*

*Cr Olive:-*

*Cr Forshaw:-.Conference in Cairns*

*Cr Murray:- .*

#### **5.0 CONFIRMATION OF MINUTES**

5.1 Ordinary Council meeting of 20 August 2008

5.2 Special Meeting of 28 August 2008

<b>Moved: Cr Olive</b>	<b>Seconded: Cr Murray</b>
<b>That the minutes of the Ordinary Council meeting of 20 August 2008 be confirmed.</b>	
<b>CARRIED 01.080923</b>	

<b>Moved: Cr Forshaw</b>	<b>Seconded: Cr Olive</b>
<b>That the minutes of the Special meeting of 28 August 2008 be confirmed.</b>	
<b>CARRIED 02.080923</b>	

#### **5.3 Matters arising from the minutes**

*No action sheet was done for September meeting.*

#### **5.4 COUNCILLORS INFORMATION BULLETIN**

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_  
MIN080923 Confirmed

Report

As attached & emailed 22 September 2008

Council Policy

n/a

Legal Implications

Financial Implications

n/a

Recommendation

*For Councils information & discussion*

**That the CIB be received  
Moved Cr Camp  
CARRIED 3.080823**

**Seconded: Cr Murray**

**7.0 ITEMS DEFERRED FROM PREVIOUS MEETINGS**

*No report provided*

**8.0 BUILDING REPORT**

*No report provided*

**9.0 DEVELOPMENT REPORT**

*No report provided*

**10.0 HEALTH REPORT**

*No report provided*

**12.0 TOURISM, RECREATION & CULTURE REPORT**

12.1 Ranger's Report

RAN01

Reporting Officer: Ranger

Report

Attached is the Ranger's report as of September 08

Council Policy

n/a

Legal Implications

n/a

Financial Implications

n/a

Recommendation*For Council's information.**Dog control to be enforced.**Note that Council to investigate Dog registrations at rural properties as well as Urban*Attachment Item 12.1Ranger's Report as at 16 September 2008**1. Litter management**

Tourist season is starting to slow down, has been a full on year. This year a lot more tourists are roughing it and are seen to be camping along the river

Good to see most are doing the right thing with their rubbish. All bins have been placed at the more popular fishing / camping spots, those areas with no bins are normally kept pretty clean and tidy by users.

All dumping points are being fully utilized and are being maintained.

<u>Sites Visited</u>	<u>Report</u>
Below Albert Bridge and river road	<ul style="list-style-type: none"> <li>• 2 Bins in the area, Rock bar area usually a mess.</li> <li>• 1 Bin at the bridge site for contractors</li> </ul>
Bottle Heap	<ul style="list-style-type: none"> <li>• 1 Bin in the area, usually area left in a mess by day visitors.</li> </ul>
2 Mile	<ul style="list-style-type: none"> <li>• 1 Bin in the area, usually area left in a mess by day visitors.</li> </ul>
Gregory Crossing	<ul style="list-style-type: none"> <li>• 2 Bins at the crossing, area always needs attention, Bin also on Island fishing/ camping spot – area always needs attention.</li> <li>• Dumping point up on the hill being utilised.</li> </ul>
Beams Brook	<ul style="list-style-type: none"> <li>• 1 Bin at the crossing, area normally pretty good, dumping point at Doomadgee turnoff being utilized.</li> </ul>
Eight Mile	<ul style="list-style-type: none"> <li>• No bin in the area.</li> </ul>
Escott causeway	<ul style="list-style-type: none"> <li>• No Bin in the area.</li> </ul>
Nicholson access	<ul style="list-style-type: none"> <li>• Dumping point getting some use now limited Nicholson access has been established.</li> </ul>
Brim hole - Nicholson	<ul style="list-style-type: none"> <li>• Bin still not replaced from the wet – limited access for a heavy vehicle.</li> </ul>
Meat Works area	<ul style="list-style-type: none"> <li>• Dumping point being fully utilised, 4 bins in the area, always a popular camping area.</li> </ul>
Truganini/Jetty	<ul style="list-style-type: none"> <li>• 1 Bin each at China Wall and Truganini Creek, dumping point at the jetty had to be redug after it collapsed, and has started to collapse again.</li> </ul>
Around Town	<p>Conduct a daily early morning deadie run on town and entrance roads to remove nightly road kills before residents/visitors get about (7 during this period), At the same time do a general emu parade of town streets and weekly do an emu parade for rubbish along the road from the</p>

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

Bore to the bridge and from the grid at the WTP to the dump turnout.  
Cleaned turkey feathers from bore head area.

## 2. Animal Control

- Several complaints received from residents and businesses for dogs being at large and causing a nuisance at night with noise, letters have been sent to the offending residents.
- 1 unregistered dog disposed of and currently two other unregistered dogs in death row.
- Dog trap currently at the Caravan Park.

## 3. Pest Management

⇒ Weed control:-

- Very little spraying undertaken due to windy conditions.
  - Updated MSDS sheets for all chemicals stored.-
  - Obtained satellite maps of all Burke Shire individual properties for the purpose on comprehensive weed mapping.

⇒ Pest Control:-

- 1080 monthly stock sheets and indemnity forms to DNR&M
- Second annual 1080 baiting campaign to commence Monday 13th October
- New stock of 1080 mixture delivered by DNR&M

## 4. Tourism

- Tourist traffic slowed down during this period.
- Looking at installing Savannah Way Alt Route signs to direct traffic past the Lawn hills station yard complex, a new bypass road was put in last year and there is no proper signage, and is this is causing traffic to follow the cattle lane to a set of yards 47k on the wrong side of Lawn Hill creek, appropriate signs “Savannah way alt route” are already in stock, just need organizing to get them put up.
- Located site of old soft drink factory on eastern side of Albert river.
- Ordered missing creek crossing signs on the Floraville road – need to devise a way to make them tamper proof.

## 5. General

- Moth traps (bucket traps) supplied by the Dept Agriculture, Fisheries & Forestry to see if the “Summer Fruit Tortrix Moth” species of moths or their Australian relatives are endemic to our area – been out for 6 months, 4 lots of moths have been now sent for identification – but no feedback whatsoever.
- Pick up bulky rubbish and old guide posts beside roadways during my travels.
- Barramundi growout facility - Shed should hopefully-finally be completed by this meeting (started on 14<sup>th</sup> July) , save 4 lengths of guttering that has gone astray?, once shed is complete it will be under our control and we can hurry the project up. Have received an extension of time until the end of October to get the project No R1163 completed so we can still receive the funding, apparently the project was to be completed end of July 2007.
- List of electricity requirements drawn up for electrical contractor – 4 x Power points, 6 x Fluro lights, Connect power to 3 phase bora air pump, connect power to Hurlcon LX 300 pool pump.
- Some more work to be done on the cemetery register – some names missing from the official register.
- Metro count road traffic counters, ordered spare parts and coordinating installation.
- Assisted Kate Massey Griffiths university survey on Rifle Fish stocks.
- Went over Barra shed with Neil Byrne electrical contractor tendering on electrical installation.
- Ordered spares and tools for Metro road counters.
- Call from EPA requesting information on the perished cattle in Don Booths paddock.
- Attended EPA Southern Gulf Water bodies and Wetland mapping review in Mount Isa.

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

**6. Morning Glory Park**

- Park looking good.
- Conduct a weekly maintenance/operational check on both sprinkler systems to minimize water usage.
- Regularly walk through park to collect overnight rubbish, a new lot of kids in town are causing damage to the park and pond fittings and are ripping plants out and in general causing a mess.
- Put in some new sprinkler heads to areas that weren't being watered properly, some of the above kids are standing on the sprinkler heads and spinning around on them causing a premature failure of the sprinkler drive mechanism.

**12.2 Information Centre/Museum Operation**

TOU02.01

**Reporting Officer:** Chief Executive Officer**Report**

Attached for Council's information is Frank Thomas' report as of 31 August 2008 on the Centre's operation.

**Councils Policy**

n/a

**Legal Implications**

n/a

**Financial Implications**

n/a

**Recommendation*****For Councils information******Note to look into upgrading info centre and equipment.******Attachment 12.2***

Tourist numbers are down this month 696 compared to 971 last year, probably due to the price of fuel.

As usual we had the compliments about how neat and clean the town is even how good the roads are.

I would still like to get some "NO PARKING" signs erected to stop the tourists parking on the lawn

I priced a touch screen info TV for here but the all up costs came to \$15000, so I think a DVD player would be adequate.

I've spoken to Col about putting a small garden in front of the building to brighten the place up.

I have to leave earlier this year for medical reasons but will return earlier next year.

### **13.0 ADMINISTRATION REPORT**

13.1

Reporting Officer: Chief Executive Officer

Report

Application for registration of 5 dogs

ANI/15

Council Policy

Legal Implications

n/a

Financial Implications

n/a

Recommendation

**That Mr Cunningham be requested to formally apply in writing for permission to keep more than 2 dogs.**

**Moved: Cr Murray**

**Seconded: Cr Forshaw**

**CARRIED 04.080823**

13.2

Reporting Officer: Chief Executive Officer

TEN/01.08/04

Report

Account from CEC Bitumen Services

Council Policy

Legal Implications

Financial Implications

Recommendation

***That Council receive the report as noted.***

**Moved: Cr Camp**

**Seconded: Cr Olive**

**CARRIED 05.070823**

Note: Minutes of meetings not to be distributed until they've been confirmed

13.3

NAT/01

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

Reporting Officer: Chief Executive Officer

Report

Native Title Claims

Council Policy

Legal Implications

Recommendation

It was resolved that the matter lay on the table so that further details of the proposal be distributed to Councillors

13.4

Reporting Officer: Chief Executive Officer

RES/03

Report

Kenny booth – Lease of Common

Council Policy

Legal Implications

Financial Implications

Recommendation

**That the Mayor & CEO be directed to respond to Mr Ken Booths letter and address the issues raised and report back to Council and further the that Mr Don Booth be directed to remove his cattle from the Town Common immediately.**

**Moved: Cr Olive**

**Seconded: Cr Camp**

**CARRIED 06.080823**

**Council lobby main roads regarding the provision of fencing on departmental roads.**

**Moved: Cr Camp**

**Seconded: Cr Olive**

**CARRIED 07.080823**

## **6.0 DEPUTATIONS**

*10:11am Peter Newsome entered the chambers*

6.1 Peter Newsome -Dogs complaints at caravan park

ANI/05

Dog problem has been addressed. Thanked Council for their cooperation in handling the matter.

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

Suggested that we adopt policy from other Council that if you own more than 3 dogs you have to be registered as a breeder.

Pool access for tourists need to be addressed.

*10:30am Peter Newsome left the chambers*

*10:32am Debbie Harris entered the chambers*

6.2 Debbie Harris - Info centre

TOU/02

Debbie would like to be involved with the Information Centre. Debbie expresses a need for more involvement of aboriginal culture at the Centre.

Council suggested she prepare a proposal and submit for consideration.

*10:45am Debbie Harris left the chambers*

*10:50am. Council retired for morning tea.*

*11:00am Council resumed*

13.5

HEA/13

Reporting Officer: Chief Executive Officer

Report

Health Screening Day – Request for assistance

Council Policy

n/a

Legal Implications

Financial Implications

Recommendation

For Council's information and discussion.

<p><b>That Council contribute \$100 towards supplying lunch for health screening day</b>  <b>Moved: Cr Forshaw</b> <span style="float: right;"><b>Seconded: Cr Murray</b></span>  <b>CARRIED 08.080823</b></p>
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13.6

Reporting Officer: Chief Executive Officer

LGA/02

Report

Notice of NQLGA Conference – Burdekin 12 to 14 November

As attached

Council Policy

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

n/a

Legal Implications

n/a

Financial Implications

n/a

Recommendation

For Councils information

**That Council endorse Cr Olive & Mayor Clarke as delegates to the NQLGA conference**  
**Moved: Cr Camp** **Seconded: Cr Forshaw**  
**CARRIED 09.080823**

**That Council submit an agenda item to the NQLGA conference regarding the lack of commitment to fencing of departmental roads by the Department of Main Roads**  
**Moved: Cr Camp** **Seconded: Cr Olive**  
**CARRIED 10.080823**

**That Council submit an agenda item to the NQLGA conference regarding the poor CSO obligations for the provision of energy (not necessarily solar power) to remote and isolated communities**  
**Moved: Cr Forshaw** **Seconded: Cr Olive**  
**CARRIED 11.080823**

**That Council submit an agenda item to NQLGA conference seeking support for the expansion of Next G telecommunication services in remote and isolated communities.**  
**Cr Forshaw** **Seconded: Cr Murray**  
**CARRIED 12.080823**

13.7

RAT/02.396/10000

Reporting Officer: Chief Executive Officer

Report

Renewal of lease - PH 8/3210 -Beames Brook Station  
Council Policy

n/a

Legal Implications

n/a

Financial Implications

n/a

Recommendation

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_  
MIN080923 Confirmed

***Council offers no objections to the renewal of the lease***

**Moved Cr Murray**

**Seconded: Cr Olive**

**CARRIED 13.080823**

13.8

Reporting Officer: Chief Executive Officer

STA/01

Report

Acting Chief Executive Officer – Des Ryan

Council Policy

n/a

Legal Implications

n/a

Financial Implications

Recommendation

**To be endorsed**

**That Council confirm the actions of the Mayor in appointing Des Ryan as Acting Chief Executive Officer from the 9 September 2008 until the 17 September 2008 inclusive.**

**Moved Cr Murray**

**Seconded: Cr Olive**

**CARRIED 14.080823**

13.9

GRA/04

Reporting Officer: Chief Executive Officer

Report

Major Facilities Program

As attached

Council Policy

n/a

Legal Implications

n/a

Financial Implications

Recommendation

***For Councilors information.***

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

***That the Ceo prepare a submission for funding under the Major Facilities program in consultation from Council & local sporting groups including BMX.***

***Moved: Cr Olive***

***Seconded: Cr Murray***

***CARRIED 15.080823***

13.10

REG/40

Reporting Officer: Chief Executive Officer

Report

Bush Ministerial Community forum

Council Policy

n/a

Legal Implications

n/a

Financial Implications

n/a

Recommendation

***For Councilors information.***

**That the Mayor be authorized to attend the Annual Blue Print for the Bush Ministerial Community forum to be held in Charters Towers on the 10 & 11 October and the Agforce forum on the 12 & 13 October 2008.**

**Moved: Cr Camp**

**Seconded: Cr Forshaw**

**CARRIED 16.080823**

13.3

NAT/01

Item 13.3 was raised from the table the Acting CEO distributed further information on this matter to Councillors.

Reporting Officer: Chief Executive Officer

Report

Native Title Claims  
as attached

Council Policy

Legal Implications

Recommendation

**That Council adopts the resolution as listed in attached tabled document**

**Moved: Cr Camp**

**Seconded: Cr Forshaw**

**CARRIED 17.080823**

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

**Burke Shire Council**

**From:** Deanna Cartledge [Deanna\_Cartledge@lgaq.ssn.au]  
**Sent:** Wednesday, 17 September 2008 10:09 AM  
**To:** burkesc@bigpond.com  
**Subject:** Native title - agenda item for next Council meeting  
**Attachments:** FinancialAssistanceGuidelines\_2007.pdf;  
BriefingPaper\_Grouping\_Burke\_04September2008.DOC

Hello

I have just received a call from Annie Clarke who has asked me to onforward this information to you, as she is driving and doesn't have access to the internet. Annie has asked me to request that you place the proposal contained the attached paper be included on the agenda for next week's Council meeting.

The below is a compilation of emails sent over the last couple of weeks.

Many thanks Deanna

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Fri 5/09/2008 2:51 PM

Hello again

Further to my email yesterday, MacDonnells Law has just advised that the two Gangalidda and Garawa People claims were listed before Justice Spender this morning. MacDonnells Law attended the hearing in order to provide you with an update on this matter.

Based on the discussions in the Court this morning the status of the determination negotiations appear to be as follows:

1. The parties are negotiating a proposed consent determination over a portion of the claim area. It appears that the State and the claimants have resolved their issues.
2. Negotiations between two pastoralists and the claimant group are continuing - the pastoralists are seeking a separate agreement (ILUA) granting them access to certain portions of the subject land.
3. The next directions hearing will be held on Monday 13 October.

As you are aware the Gangalidda and Garawa People claims affect the local government areas of Burke Shire and Doomadgee Aboriginal Shire. Should Council wish to be involved in the current negotiations immediate action will need to be taken. The issues for Council to consider are the same as those discussed in the briefing paper provided to yesterday in the context of the Waanyi claim.

I look forward to hearing from you.

cheers Deanna

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**From:** Deanna Cartledge  
**Sent:** Thursday, 4 September 2008 5:13 PM  
**To:** burkesc@bigpond.com; Annie Clark (annieclarke@bigpond.com)  
**Cc:** Oliver Gilkerson; 'Richard Baumfield'  
**Subject:** Native title briefing paper

Hello

17/09/2008

Thank you for taking the time to meet with myself and Oliver Gilkerson from MacDonnells Law last Wednesday. It provided a really useful overview of the issues facing Burke Shire and involved a good exchange of information about both native title and Aboriginal cultural heritage issues affecting the Shire.

As you are now aware, Council has not been actively involved in native title negotiations with the Waanyi People (which affects part of Burke's local government area) that have been ongoing for a number of years. Council will now need to decide whether or not it becomes actively involved in these negotiations as a determination is close to completion.

As agreed I have prepared a briefing paper for Councillors to consider at their next Council meeting covering the status of the various claims affecting Burke Shire and also the group representative negotiation model that we also discussed. I have attached a draft for your consideration.

Once the Council has considered the briefing paper I would appreciate you letting me know of their decision. In the meantime, please call or email me if you need any additional information or clarification.

Cheers Deanna

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Deanna Cartledge  
Native Title and Indigenous Cultural Heritage  
**Owned by, Governed by, Working for: Councils**  
Local Government Association of Queensland - [Learn about LGOnline](#)  
Address: P (07) 3000 2218 F (07) 3252 4473 M 0427 880 177  
[Disclaimer](#)

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**From:** Deanna Cartledge  
**Sent:** Thursday, 11 September 2008 7:51 PM  
**To:** burkesc@bigpond.com; Annie Clark (annieclarke@bigpond.com)  
**Cc:** Oliver Gilkerson (OGilkerson@Bne.MacDonnells.com.au)  
**Subject:** Native Title Respondents – Financial Assistance

Hello Annie

I have attached a copy of the most recent financial assistance guidelines. Information about the scheme is also available on the AGD web page at the following address:  
[http://www.ag.gov.au/www/agd/agd.nsf/Page/Legalaid\\_FinancialassistancebytheAttorney-Generalinnativetitlecases](http://www.ag.gov.au/www/agd/agd.nsf/Page/Legalaid_FinancialassistancebytheAttorney-Generalinnativetitlecases)

Oliver has indicated that he is also more than happy to talk with you about the operation of the scheme from his perspective if that would assist.

Once you say the word I will start preparing an application to lodge with the AGD to cover the urgent work required on both the Waanyi and Gungalidda and Garawa Peoples claims. I can sort out all the issues wrt the group application with the AGD if all the other Councils have not yet formally made a decision.

Oliver and myself are at a meeting in Mackay tomorrow, back in the office on Monday.

Please call or email if I can provide any further information or assistance. Look forward to hearing from you.

cheers Deanna

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Deanna Cartledge  
Native Title and Indigenous Cultural Heritage  
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17/09/2008

The Attorney General's Department has advised that financial assistance is still available to individual Councils who choose not to join a group if the Council can satisfy the Department's conditions (for example, that the Council has a special interest that cannot be dealt with through the grouping arrangement).

To date, Burke Shire Council has acted independently and not as part of a group in addressing its native title claims. It is recommended that Shire Burke Council adopt the local government group representative model for the purpose of native title negotiations in accordance with the "Guidelines on the Provision of Financial Assistance by the Attorney-General under the Native Title Act 1993.

Should Council endorse the group model, the legal representative of the group would be substituted as the solicitor for Burke Shire on the record for each of the claims. As MacDonnells Law has significant experience in representing local government groups in native title negotiations, and currently represents the majority of Councils. It is proposed that this firm represent the group for the purpose of native title negotiations.

To form a group the following steps must be taken:

- (a) All the relevant Councils must individually resolve to form a group.
- (b) The group members must select and instruct one legal representative, who must be recognised as a native title specialist under the Attorney Generals' financial assistance scheme.
- (c) A group application for financial assistance must be sent to the Attorney General's Department (this step is carried by LGAQ as the group representative).

When financial assistance is approved this meets all the legal costs associated with claim negotiations. The assistance does not extend to specific native title or Aboriginal cultural heritage compliance issues for projects that will not be the subject of the Indigenous Land Use Agreement under negotiation.

## 7. PROPOSED RESOLUTION

Burke Shire Council resolves to:

- ✦ (a) Adopt the local government group representative model for the purpose of native title claim resolution.
- (b) Approach the claimants in *Waanyi Peoples claim (QUD6022/99)* about commencing collective local government mediation (with Mount Isa City Council) for this rapidly progressing matter.
- (c) Join a group with other Councils affected by the Kalkadoon claims and explore negotiations based on the template local government ILUA.
- (d) Instruct MacDonnells Law to join Council as a respondent party to the *Gangalidda and Garawa Peoples claim (QUD84/04)* and the *Kalkadoon People #4 claim(QUD579/05)*.
- (e) Instruct MacDonnells Law to file a Notice of Representation in the Federal Court with regard to the *Waanyi Peoples claim (QUD6022/99)* and *Gangalidda and Garawa People #2 claim (QUD66/05)*.
- (f) Deanna Cartledge from LGAQ should organise a meeting with Council representatives to discuss next steps on all claims resolution issues.

**14.0 FINANCE REPORT***11:10am Des entered chambers at*14.1 Schedule of Payments – August 2008

ACC01

Reporting Officer: D RyanReport

The schedule of payments to be noted cover operating fund account cheques and direct debits as per the attached cheque & direct debits register, totaling \$1,323,414.27, for the period 1 August 2008 to 31 August 2008.

As attached

Council Policy

n/a

Legal Implications

n/a

Financial Implications

n/a

Recommendation

**That the payments as listed on the cheque & direct debits register for the period 1 August 2008 to 31 August 2008 be noted.**

**That the payments as listed on the cheques & direct debits register for the period 1 August 2008 to 31 August 2008 be received.**

Moved Cr Forshaw

Seconded: Cr Olive

**CARRIED 18.080823**14.2 Financial Reports to 31 August 2008

ACC01

Reporting Officer: Finance ManagerReport

The following financial reports for the two months ended 31 August 2008 are attached under separate cover:-

1. Income Statement
2. Balance Sheet
3. Revenue and Expenditure Statement (Operating) - Summary
4. Revenue and Expenditure Statement (Operating) - Detail
5. Capital Expenditure – Detail
6. Significant Variances
7. Plant Operating Costs (year & life to date)
8. Summary of Cash Receipts (for the month of August 2008)

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

Council Policy

n/a

Legal Implications

Section 528 of Part 6, Chapter 7 of the *Local Government Act 1993* and the *Local Government Finance Standard 2005* apply.

Financial Implications

n/a

Recommendation

<p><b>That the financial reports for the two months ended 31 August 2008 as provided be received. Moved Cr Forshaw CARRIED 19.080823</b></p>	<p><b>Seconded: Cr Olive</b></p>
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14.3 Financial Matters Report as at 31 August 2008

ACC01

Reporting Officer: Finance Manager

Report

The attached report summarises some main financial matters as at 31 August 2008.

Council Policy

n/a

Legal Implications

n/a

Financial Implications

As discussed in the report.

Recommendation

**For Council information.**

14.4 Queensland Treasury Corporation Cash Fund Account Statement January 2008

QTC01

Reporting Officer: Finance Manager

Report

Attached is a copy of the August 2008 statement of Council's QTC Cash Fund Account. The statement provides a summary of transactions for the month plus details of the interest rate earned.

As at 31 August 2008 Council had \$6,795,253.74 in investments with the QTC.

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

Net interest income from the QTC Cash Fund Account for the two months ended 31 August 2008 is \$104,050.49, which compares favourably with the budget of \$41,667 for the same period.

Council Policy

n/a

Legal Implications

n/a

Financial Implications

As discussed in the report.

Recommendation

**For Council's information.**

*Cr Murray left chambers at 12:05pm*  
*Cr Murray returned to chambers 12:08pm*

14.5 Issue of the 2008-09 Rate Notices

RAT01

Reporting Officer: D Ryan

Report

Council's rate notices are issued annually around October or November each year. It is planned to issue the 2008-09 rate notices before 3 October 2008.

The budgeted revenue for the 2008-09 rates and charges is approximately \$M3.2. If the full allowable discount is applied then the revenue figure is \$M2.7.

A document "Your Council, The 2008/09 Budget & The 2008/09 Rates Explained" accompanies the issue of the rate notice. When this document is prepared for this year's rates issue a section on the procedure to be followed in the case of disputed rates will be included. Rate payers will be advised that if rates and charges as detailed on the rate notice are disputed then a written explanation of the reason disputing the rates or charges is to be sent to Council. Council will review the claims made and if the claim is successful the rate notice will be amended and a refund paid to the ratepayer. It will be emphasized however, that the rates and charges, as detailed on the rate notice must be paid in full on or before the due date to qualify for the discount.

Council Policy

n/a

Legal Implications

n/a

Financial Implications

As discussed in the report.

Recommendation**For Council's information.**

**That Council include the additional section on procedures in the case of disputed rates in the 2008/09 rates document in order to bring it into line with standard practice.**

**Moved Cr Camp**

**Seconded: Cr Olive**

**CARRIED 20.080823**

14.6 External Audit for 2007-08

RAT01

Reporting Officer: D Ryan

Report

The accounting firm WHK-TCM Smith has been appointed to conduct Council's external audit for 2007-08. The audit visit was planned for the week commencing Monday 22 September 2008. Given recent resignations and the shortage of finance staff familiar with the organisation of Council's finances and the needs of an audit visit, I arranged for my current work assignment to overlap the planned audit visit.

In an email received by Council on 2 September 2008, Tina Shaw, Manager Audit Services WHK-TCM Smith, reviewed the proposed audit visit in September because she was advised that I was not able to be at Burke Shire after 16 September 2008. A subsequent phone conversation with Tina Shaw confirmed that they had rescheduled the visit and it may be now possible for late October. The actual date for the audit visit has not been determined at this stage.

Over the next week I will send electronic versions of Council's draft 'Financial Statements for the Year Ended 2007-08' and supporting documents. I will also send the XL version of the asset register. PCS have advised me that it is possible to provide the auditors with access to the PCS data base. This is done by setting up a copy of the data and the auditors having dial up access. These steps will facilitate the audit and allow organisation of material prior to the audit visit.

Tina Shaw also raised an important point about the completion of the audit and the possible need to apply for an extension for the lodgement of reports with the Minister. The need for this will unfold as the audit proceeds and the completion date is monitored with the auditors.

Council Policy

n/a

Legal Implications

n/a

Financial Implications

As discussed in the report.

Recommendation**For Council's information.**

*Des Ryan left chambers at 12:15pm*

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

## **15.0 CORRESPONDENCE REPORT**

### **15.1 Inward Correspondence – August 2008**

n/a

Reporting Officer: Chief Executive Officer

#### Report

The attached schedule lists items of inward correspondence that have not been addressed elsewhere. Councillors are requested to review this list and note any items they wish to peruse.

Please note that under the electronic records management system the non-filed originals of the inward correspondence documents will be disposed of once the minutes of the meeting that they were advised to are confirmed.

#### Council Policy

n/a

#### Legal Implications

n/a

#### Financial Implications

n/a

#### Recommendation

#### **For Council's information.**

### **15.2 Outward Correspondence – August 2008**

n/a

Reporting Officer: Chief Executive Officer

#### Report

The attached schedule lists items of outward correspondence that have not been addressed elsewhere. Councillors are requested to review this list and note any items they wish to peruse.

Please note that under the electronic records management system the non-filed originals of the inward correspondence documents will be disposed of once the minutes of the meeting that they were advised to are confirmed.

#### Council Policy

n/a

#### Legal Implications

n/a

#### Financial Implications

n/a

Recommendation

**For Council's information.**

**16.0 IN COMMITTEE MATTERS**

16.1 Staff matters

Reporting Officer:

Report

Council Policy

n/a

Legal Implications

n/a

Financial Implications

n/a

Recommendation

For Council's information.

Recommendation

***12:25pm Council adjourned for lunch***

***1:18pm meeting resumed***

***1:20pm John Reeves (Works Manager) entered the chambers to present the engineering report***

***1:25 Doug Beaumont (Works Foreman) entered chambers***

**11.0 ENGINEERING (WORKS) REPORT**

11.1 Capital Works Progress Report

Reporting Officer: Works Manager

There is no progress report this month a draft Capital Works Program will be provided for the October Council Meeting for Council's review and adoption.

Council Policy

n/a

Legal Implications

n/a

Financial Implications

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

n/a

Recommendation

11.2 Works Report - General

Reporting Officer: Works Manager

Report

1. Works by Council Workforce:- Works Foreman, Rural Foreman, Town Works Manager and Utilities Manager Burketown

(i) Road works/Maintenance Crews:- Works Foreman

⇒ Flood damage Repairs, Road Maintenance and Private Works

<u>Location</u>	<u>Works Carried Out</u>
Wills Developmental Road	<ul style="list-style-type: none"> <li>• Monitor road condition.</li> <li>• Remedial grading has been completed between Gregory and Running Creek</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Monitor road conditions and document problem areas.</li> <li>• Replace missing guide posts</li> <li>• Be prepared to grade between running Creek and Gregory on completion of the hauling to the current Roadtek project.</li> <li>• Undertake the shoulder repairs east of Gregory.</li> </ul>
Camooweal Road	<ul style="list-style-type: none"> <li>• Monitor road condition.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Monitor road conditions and document problem areas.</li> <li>• Continue to highlight to Main Roads areas requiring works.</li> </ul>
Doomadgee Road East	<ul style="list-style-type: none"> <li>• Works have commenced on the 10km upgrade between 57 – 67km.</li> <li>• GPB Constructions have commenced the widening of the causeway anticipate completion by 26/9/08</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Continue to monitor road conditions and replace missing guide posts (on going).</li> </ul>
Doomadgee Road West	<ul style="list-style-type: none"> <li>• Currently monitoring road condition.</li> <li>• 5km upgrade section has been completed to final trim standard. Trimming will be undertaken prior to sealing if funding is available.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Monitor section west of Hells Gate and prepare resheeting program west of Hells Gate.</li> </ul>
Floraville Road	<ul style="list-style-type: none"> <li>• Monitor road condition.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Undertake Capping of Harris Creek and Millar’s Creek Causeway as soon as conditions allow. Review new cost</li> </ul>

**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

<u>Location</u>	<u>Works Carried Out</u>
	<ul style="list-style-type: none"> <li>on this project and refer increases back to council</li> <li>• Undertake the clearing works at Millars Creek causeway as soon as conditions allow.</li> </ul>
Escott Road	<ul style="list-style-type: none"> <li>• Continue monitoring conditions</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Undertake heavy grade in between other works as a training project.</li> </ul>
Truganini Road	<ul style="list-style-type: none"> <li>• Currently monitoring road condition.</li> <li>• Contractor has completed repairs to China Wall.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Undertake a maintenance grade if time permits to be used as a training exercise.</li> </ul>
Gregory - Lawn Hill Road	<ul style="list-style-type: none"> <li>• Zinifex have been maintaining the road up to the mine access</li> <li>• The upgrade works have been completed , there are some issues that have to be raised regarding the final completion and refurbishment of the side track .</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Prepare 5 year plan for works on the section of the road west of the Century feeder road.</li> <li>• Council to determine delivery method for the next stage of this road</li> </ul>
Lawn Hill National Park Access Road	<ul style="list-style-type: none"> <li>• Currently monitoring road condition.</li> </ul> <p><u>Future Intentions</u></p> <ul style="list-style-type: none"> <li>• Review condition and prepare 5 year resheeting program</li> </ul>
Riversleigh (Zinc Hills Deviation) Road	<ul style="list-style-type: none"> <li>• Currently monitoring road condition</li> </ul> <p><u>Future Intentions</u></p> <p>Review conditions and determine status of road in relation to resheeting and maintenance.</p>
Punjab Road	<ul style="list-style-type: none"> <li>• Currently monitoring road condition</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Monitor conditions.</li> </ul>
Bowthorn Road	<ul style="list-style-type: none"> <li>• Heavy Grading works are continuing</li> </ul>
Lawn Hill-Doomadgee Road	<ul style="list-style-type: none"> <li>• Currently monitoring conditions</li> <li>• Grading in sections has been completed</li> </ul>
Nugaburra Road	<ul style="list-style-type: none"> <li>• Currently monitoring road condition</li> </ul>
Morella Rd	<ul style="list-style-type: none"> <li>• No further works planned.</li> </ul>
(ii) Roadwork's, Utility Services and Town Maintenance - Works Foreman, Town Works Supervisor, Utilities Manager Burketown	

LocationWorks Carried Out

<u>Location</u>	<u>Works Carried Out</u>
Burketown Streets	<ul style="list-style-type: none"> <li>• Continue to monitor and inspect the condition of the town streets.</li> <li>• Some Pothole patching and bitumen repair works have been completed. More works are to be undertaken as time and staff availability allows.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Prepare a full report of the entire short to medium term road works requirements for Council's endorsement.</li> <li>• Undertake edge break repairs.</li> <li>• Investigate drainage problems at Beames St/Firefly St intersection.</li> </ul>
Burketown Water Supply Reticulation, Water Treatment Plant, Nicholson River Pump Station and Rising Main	<ul style="list-style-type: none"> <li>• Routine monitoring and maintenance continues</li> <li>• Commenced monitoring the water levels water is dropping in the pond behind the Escott Causeway at a rate of about 60mm a week at this stage it is anticipated that the pumps will be able to supply water to Burketown for a further 8 weeks before a secondary pump will be needed to augment the pump station .</li> <li>• Routine maintenance at the pump station indicated that one of the intake pumps was not functioning and it was pulled and sent out for review/repair. A replacement pump has been ordered and should be onsite for installation by 25/9/08</li> <li>• Routine maintenance &amp; operations of system continue.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Desludge the eastern pond.</li> <li>• Complete the installation of the Next G based pump station control unit.</li> <li>• Complete the ancillary works at the new WTP including : <ul style="list-style-type: none"> <li>• Upgrade of power mains</li> <li>• Excavation and lining the discharge lagoon</li> <li>• Pipe works to filter backwash ,tank over flow and scour pipe</li> <li>• Install drainage from the Barra Fingerling Grow Out Facility.</li> <li>• Installation of new Alum dosing unit.</li> </ul> </li> </ul>
Burketown Refuse Tip	<ul style="list-style-type: none"> <li>• Routine weekly maintenance continues.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Implement plan to improve management of the tip</li> </ul>
Truganini Wharf and Boat Ramp	<ul style="list-style-type: none"> <li>• Monitor conditions and advise change of conditions to Main Roads.</li> <li>• Clearance divers have completed removing the old steel structures from the wharf.</li> <li>• <u>Future Intentions:-</u></li> <li>• QT have advised that the contract for the rectification of the boat ramp has been let with an 8 week contract period commencing approx 5/9/08 with an expectation</li> </ul>

<u>Location</u>	<u>Works Carried Out</u>
	<p>that the contractors will be on site around the end of September.</p> <ul style="list-style-type: none"> <li>• Progress the proposal for the construction of a pontoon on the wharf, with the aim to obtain funding from QT for this project to match the allowance from council.</li> </ul>
Burketown Airport Access Road	<p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Plan to widen this road in the coming financial year on the basis that it is heavily trafficked and is very narrow.</li> </ul>
Drainage	<p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Monitor this drainage system and assess road damage.</li> <li>• Prepare a proposal for a consultant to undertake a study with the aim to provide council with a plan to upgrade the drainage around town.</li> </ul>
Burketown Airport	<ul style="list-style-type: none"> <li>• Regular checks of the runway.</li> <li>• Routine maintenance.</li> <li>• Advised that funding has been forthcoming for the reseal of the runway and the modifications to the runway</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Prepare new plan for apron extension, parking, and taxiway as per discussions with CASA and submit to council for approval.</li> <li>• Commence planning for airport upgrade/relocation of runways etc.</li> </ul>
Parks and Gardens	<ul style="list-style-type: none"> <li>• General daily/weekly maintenance and mowing to parks and Council building lawns including nature strips and approaches to town.</li> <li>• Low cost manual irrigation systems have been installed at the playground and hall, and irrigation lines and sprinklers have been installed on the trees at the rodeo grounds and around the perimeter of the school oval.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Routine maintenance</li> </ul>
Sewerage System and Lagoon	<ul style="list-style-type: none"> <li>• Daily/weekly inspections and cleaning to sewer pump stations, Blivet BL4000, and sewer lagoon.</li> <li>• Malfunctioning of the Blivet Unit has been repaired.</li> </ul> <p><u>Future Intentions:-</u></p> <ul style="list-style-type: none"> <li>• Complete the STP upgrading (refer item 11.4)</li> <li>• Add 100mm pipe to the discharge line of the Blivet Unit.</li> <li>• Clean out the existing lagoon and modify to allow the “clean” discharge water to be stored for future use, whilst allowing an overflow from the anaerobic chamber in event of a failure in the Blivet unit.</li> </ul>
Burketown Cemetery	<ul style="list-style-type: none"> <li>• General maintenance, vegetation control &amp; fence check</li> </ul>

## (iii) Workshop – Works Manager

Overall performance of plant has been good over the last month with general servicing and some minor breakdowns being the main work carried out.

The new Amman Roller had warranty work undertaken on the hydraulic motors in the drum by Council. The cost of this works is being recovered from Hockey Machinery Sales

2. Gregory Report - Gregory Caretaker and Works Manager

<u>Location/Item</u>	<u>Works Carried Out</u>
Tourism	<ul style="list-style-type: none"> <li>Level of tourism has increased during the last month</li> </ul>
Water	<ul style="list-style-type: none"> <li>Lemura are due on site 22/9/08 to undertake rectification works and hopefully meet with the Mayor and councillors and senior officers regarding the unsatisfactory performance of the plant.</li> </ul> <p><u>Future Intentions</u> Rob Baker will be undertaking this work as soon as he has completed the Barra Fingerling Grow Out Facility shed. (exceptionally strong winds have hampered this project)</p>
Animal and Stock Control	<ul style="list-style-type: none"> <li>Monitoring fence line and public areas.</li> </ul> <p><u>Future Intention</u></p> <ul style="list-style-type: none"> <li>Monitor all fence lines to ensure that there are no areas for stock to enter the town area.</li> </ul>
Airport	<ul style="list-style-type: none"> <li>Airport is being monitored</li> <li>There are some problems with condensation in the relay that controls the timing of the solar powered light on the windsock. the part is available and WF will be undertaking its replacement</li> </ul> <p><u>Future Intentions.</u></p> <ul style="list-style-type: none"> <li>Monitor strip and fences.</li> </ul>
Parks and Gardens	<ul style="list-style-type: none"> <li>Routine maintenance is continuing.</li> </ul> <p><u>Future Intentions</u></p> <ul style="list-style-type: none"> <li>Installation of simple reticulation watering system for trees.</li> </ul>
Rubbish Dump and Collection	<ul style="list-style-type: none"> <li>Works continue as scheduled.</li> </ul>

Recommendation**For Council's information.**11.3 Burke Shire Council/Zinifex Century Mine "Roads Partnership"

PAS01

Reporting Officer: Works ManagerReport

Zinifex have completed 8.9 of new work not including the intersection this is a far cry from the maximum of 12 km that was discussed with Zinifex. The final section sealed 29-30 August 2008

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

There still remains some rehabilitation works , the opening of drainage structures and rehabilitation of the side tracks . An email has been sent to Zinifex requesting that this work be undertaken prior to the storms starting.

Council still has to determine the scoping of the new roads agreement with the possibility of linking the upgrade of the road to the agreement.

A report on the upgrade of the Lawn Hill Rd west of the feeder intersection is provided separately.

#### Council Policy

Resolution 02.070321 applies.

#### Legal Implications

n/a

#### Financial Implications

The 2007/08 budget incorporates \$1,150,000 (\$660,000 Council funds and \$490,000 TIDS funds) allocated to the sealing of the first sections of the road between Gregory and the Mine Access Road. This funding is to be used for the bitumen seal whilst the gravel works are to be done by Zinifex.

A preliminary dissection of the TIDS and council funds is outlined for council's information

Items	Expenditure
Replacement Grids	\$ 65,523
Signs and Guide Posts	\$ 2,723
Plant Hire -Recoverable	\$ 269,518
Sealing Visit 1	\$ 440,000
Sealing Visit 2	\$ 220,000
Total	\$ 997,764
Funding Allocation	\$1,150,000
Balance Remaining	\$ 152,236
TIDS FUNDING FOR 200809	\$ 984,000
With Carry Over	\$1,136,000
With Funds recovered	\$1,405,518

#### Recommendation

#### **For Council's Information**

11.4 Barramundi Fingerling Growout Facility

FIS09

Reporting Officer: Works Manager

Report

The shed cladding is completed, waiting electricity and internal fit out will occur as soon as the appropriate staffs are available.

Council Policy

Resolution 16.080124 applies.

Legal Implications

n/a

Financial Implications

The total cost of this project is estimated at \$75,000. This is being funded through a \$50,000 grant from the Federal Government's Recreational Fishing Community Grants Program and \$25,000 in Council funds. Expenditure to date totals \$378. The 2007/08 budget includes an allocation of \$74,622.

Recommendation

**For Council's information.**

11.5 Repair of "China Wall" on Truganini Road

CAU11

Reporting Officer: Works Manager; Works Coordinator

Report

The contractor has completed the repairs to China Wall.

Council Policy

Resolutions 09.060316, 03.060720, and 03.070620 apply.

Legal Implications

n/a

Financial Implications

An allocation of \$225,000 has been approved in the funding provided for flood damage repairs arising from the 2006 flooding events. \$13,658 of this has been spent to date on the temporary repair undertaken in August 2006.

Recommendation

**For Council's Information**

11.6 2008 Construction Programme

STA23

Reporting Officer: Works Manager

Report

Council is currently undertaking the following:-

- ⇒ Commenced the 10km upgrade section on Doomadgee Rd East
- ⇒ Commenced the widening of the Nicholson River Causeway anticipate completion by end of September
- ⇒ Commence the final stage earthworks on the approaches to the north side of the Albert River Bridge, completion of North Side drainage extensions

Future proposed activities are:-

- Continue with earthworks at the bridge
- ⇒ Undertake Shoulder Grading on Wills Development Road east of Gregory (RMPC)
- ⇒ Heavy Grading on Escott and Truganini Rd
- ⇒ Final Trim 5 km section of Doomadgee Rd West if sealing this year.

Council Policy

n/a

Legal Implications

Financial Implications

n/a

Recommendation

**For Council's information**

11.7 Tender 07/14 - New Packaged Water Treatment Plant Burketown

TEN01.07/14

Reporting Officer: Works Manager

Report

*OUTSTANDING COUNCIL WORKS*

The following works to be completed:-

- connection of the overflow pipes from the tank to the retention lagoon
- connection of the scour valve to the retention lagoon
- connection of the filter backwash to the retention lagoons
- Excavation of the retention lagoon.

*NEW ELECTRICAL MAINS*

Orders have been raised for Byne electricians to undertake these works as endorsed by Council at the August Meeting

*ALUM DOSER*

New alum doser has been ordered from TD Hatrick as endorsed by Council at the August Meeting

Council Policy

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

Resolutions 03.071219 and 15.080124 apply.

Legal Implications

n/a

Financial Implications

Recommendation

**For Councils information**

11.8 Tender 08/08 - 3 New 4WD Utes with Trade

TEN08/08

Reporting Officer: Works Manager

Report

Vehicles have been ordered from Pacifica Toyota, Delivery of the Rangers vehicle and Road Forman's vehicle are anticipated in October. Due to lack of vehicles in Australia, Pacific Toyota have advised that the planned delivery date for the Works Forman's vehicle is January 2009 but they are working on bringing this back to a December delivery if they can.

Council Policy

Council's Purchasing Policy applies.

Financial Implications

2008/2009 Budget allocations should include the carryover from the 2007-2008 Budget to cover these items of plant.

Recommendation

***For Council's information***

11.9 Lawn Hill Rd Upgrading

ROA 08

Reporting Officer: Works Manager

As per attached  
Council Policy

Legal Implications

n/a

Financial Implications

Recommendation

**For Council's discussion and determination of a course of action to facilitate the upgrading of the Lawn Hill Rd.**

**That Council defer this item until next meeting and further that the Mayor and CEO meet with representatives of the mining company as a matter of urgency in order to discuss the mining company's ongoing commitment to the road.**

**Moved: Cr Murray**

**Seconded: Cr Forshaw**

**CARRIED 21.080823**

11.10 Extra Operational Vehicles

PLA01

Reporting Officer: Works Manager

As per attached

Council Policy

Council Purchasing Policy will apply; quotations may be called for each vehicle from a group of dealers belonging to the same group

Council can purchase through Local Buy (LGAQ) or through state stores. (This alleviates the necessity to go out to tender. As the dealers will be competing on the accessories not the vehicle and this will be less than the \$150,000. (Over that amount tenders would have to be called)

Legal Implications

N/A

Financial Implications

Recommendation

**A. That council approve the concept:-**

- 1. 4 tonne dual cab truck for Road Reserve Maintenance**
- 2. De rated 4 tonne truck suitable to be drive on car licence for road work support.**
- 3. 4 x 4 Dual cab trucks for utilities operator.**

**B. That council endorse the CEO to approve the purchase and utilise the State Stores Contract Pricing for the purchase of the vehicles and that quotes are called for trucks from three local Mitsubishi Dealers.**

**C. That Council agree to fund the purchase of the e extra vehicles and cover the proposed over expenditure form this years plant hire earnings .**

**That Council receive the report and engage either Ian Clark or Graeme Walters to review councils plant requirements and utilization.**

**Moved: Cr Camp**

**Seconded: Cr Forshaw**

**CARRIED 22.080823**

*2:30pm Cr Murray left chambers*

*2:33pm Cr Murray returned*

*2:40pm J Reeves left chambers*

*2:41pm Des Ryan entered chambers*

*2:42 J Reeves enters chambers*

*2:43 Doug Beaumont left chambers*

*2:46 Des Ryan left chambers*

Item 11.11

TEN01.08/04, ROA04, ROA46

Sealing Doomadgee Rd 10 k Upgrade Project , Doomadgee Rd West 5 k Upgrade and Final Seal of 1km of single coat seal on east side of Walford Jump Up

Aim

The aim of this report is to seek council's endorsement

1. To award the sealing of the 10km section of the Doomadgee Rd East to CEC Bitumen in lieu of the balance of the Lawn Hill Rd sealing.

**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

2. To seal the 5kms of the Doomadgee Rd West utilising funds allocated to “sealing Doomadgee Rd “ in this years budget and to endorse using CEC Bitumen to undertake these works .
3. To place an a final 10mm seal on 1km of the 7.8km of the seal constructed last year on the Doomadgee Rd West due to the stripping of stone on pavement . The aim being to mitigate potential damage during the coming “wet” season.

### Report

#### Item 1 Doomadgee Rd East.

CEC Bitumen tendered an amount of \$1, 289494 to undertake the sealing works on the Lawn Hill Rd. This project’s outcome was far less than originally planned. The result is that there remains some \$649,495 of work not undertaken due to the Century Mine not completing the original 23kms.

Rather than recall tenders it is suggested that council accept revised rates from CEC Bitumen to undertake the sealing of the Doomadgee Rd West Project. The quote for this work is attached.

The 2 coat seal planned for the Doomadgee Rd East will cost \$490,654.

Tendered Amount by CEC Bitumen	\$1,289,494
Amount Claimed for Lawn Hill Rd	\$ 660,000
Balance Remaining	\$ 649,495
Estimated cost of 2 coat seal on Doomadgee Rd East	\$ 490,654
Balance Remaining	\$ 158,841
Proposed Doomadgee Rd West Project	\$ 249,592
Value of extra that would need to be added to tender	\$ 90,751

Funding implications are;

1. Council is undertaking the earthworks component of this project under NDRA arrangements.
2. As of 16/9/08 the NDRA funding for Doomadgee Rd East is shown below
3. .

NDRA Estimate for Doomadgee Rd East	\$1,795,737
Expenditure to last Claim 22 August 2008	\$1,388,322
Cost to 16/9/08	\$ 1,525,305
Balance as at 16/09/09	\$ 270,433
Estimated cost for completion of 10km earthworks will mean an over spend of	\$ 30,570
Level of approved over expenditure on NDRA funding is 10% per road	\$ 179,574

4. The seal is to be funded from two sources Roads 2 Recovery Funding for 2008-2009 and TIDS (F) Project 23/ LGSF01.

Roads to Recovery Funds	\$242,000
TIDS 23/LGSF 013	\$200,000
Total Funds Available	\$442,000
Cost of Sealing 10kms	\$490,654
Balance	-\$ 48,654

It is suggested that the \$48,654 is funded from the Budget item 4000-4276 Doomadgee Rd sealing (10kms) value \$1 million. It should be noted that the Roads to Recovery Funding is included in this Budget allocation with \$760,000 being from the General Fund.

**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

Item 2 Doomadgee Rd West

This project was endorsed by council to upgrade and seal a further 5kms of the Doomadgee Rd west from Walford Jump Up. The proposal endorsed by council included TIDS (F) funding of \$200,000 being available to fund the seal. This was not forthcoming this year.

It is suggested that Council endorses to undertake the sealing and this work be offered to CEC Bitumen to be undertaken in conjunction with the Doomadgee Rd East, an “extra” to the value of approximately \$90,751 or 7.04 % (of the revised tendered price)

NDRA Estimate for Doomadgee Rd West	\$ 1,282,998
Expenditure to last Claim 22 August 2008	\$ 1,030,735
Cost to 16/9/08	\$ 1,166,991
Balance as at 16/09/09	\$ 116,007
Estimated cost for completion of 5km earthworks	\$ 33,375
Balance of NDRA Funding available for seal	\$ 82,632
Estimated cost of sealing	\$ 249,592
Funds needed to be made up by council	\$ 166,960

It is suggested that \$166,960 be funded from the budget item 4000-4276 Doomadgee Rd Sealing (10kms) an allocation of \$1million. If council funds the shortfall of the TIDS and R2R Funding for the seal on Doomadgee Rd East with the funding of \$166,960 for Doomadgee Rd West the funds remain in this item would be \$544,386. (Council is reminded that the \$240,000 of R2R funds is included in this item)

Item 3 1km of Final Seal to 17.2 -18.2 west of DASC Boundary

This section of road is stripping its cover aggregate from the binder and a final seal is required to mitigate the possibility of damage during the “wet” season . Though it would be preferred to completely final seal the 7.8kms of road constructed last year this 1 km could be economically undertaken in conjunction with the sealing of the new 5km section .

It is suggested that this work could be undertaken by CEC Bitumen for approximately \$18,000.

This work would need to be funded from 4000-4276 Doomadgee Rd Sealing (10km).

## Summary of Proposed Expenditure to be funded from 4000-4276

Doomadgee Rd East (R2R)	\$240,000
Doomadgee Rd East Council	\$ 48,654
Doomadgee Rd West	\$166,960
Doomadgee Rd West (final seal)	\$ 18,000
Total Expenditure	\$473,614
Balance Remaining	\$526,386

## Comparison of Sealing Offers

Description	Doomadgee Rd East				Doomadgee Rd west				Lawn Hill Rd Class 320 Seals			
	Unit	QTY	Rate	Total	Unit	QTY	Rate	Total	Unit	QTY	Rate	Total
Supply \& Spray Emulsion Prime	m2	60000	1.25	75000	m2	30000	1.29	38700	m2	167149	1.287	215120.8
1st Coat 1.8 l/m2	litre	108,000	0.07	7560	litre	54,000	0.07	3780	litre	300,860	0.055	16547.3
2nd Coat Seal	litre	66000	0.09	5940	litre	33000	0.09	2970	litre	183864	0.0715	13146.28
Supply 16mm aggregate	m3	800	161	128800	m3	400	152	60800	m3	2228	90.5	201634
Supply 10mm aggregate	m3	500	161	80500	m3	250	155.1	38775	m3	1392	104	144768
Spread Cover Aggregate 16mm	m3	800	29	23200	m3	400	31	12400	m3	2228	25.1	55922.8
Spread Cover Aggregate 10mm`	m3	500	41	20500	m3	250	45	11250	m3	1392	53.48	74444.16
Supply Bitumen	litre	174,000	1.15	200100	litre	87,000	1.15	100050	litre	484,732	0.96	465342.7
Supply Cutter	litre	3,000	1.8	5400	litre	1,500	1.8	2700	litre	8,357	1.485	12410.15
Supply Additive	litre	522	7	3654	litre	261	7	1827	litre	145	6.05	877.25
				550654				273252				1200213
	m2	60000	\$ 7.93		m2	30,000	7.8184		m2	167149	7.1805	



Reporting Officer: Works Manager

As attached

*John Reeves tabled the following document:-  
Cr Murray left chambers at 2:30pm  
Cr Murray returned to chambers at 2:33pm*

Recommendation

**That Council endorses the revised price of CEC Bitumen to move the sealing to the Doomadgee Rd East , and fund the seal of the 10km of upgrade from 57km-67km from the Budget Items Doomadgee Rd East Formation /Sealing – TIDS (F) Project 23/LGSF/ 013 and 4000-4276 Doomadgee Rd Sealing (10kms ).**

**Moved: Cr Camp**

**Seconded: Cr Olive**

**CARRIED 23.080823**

**Tabled Document 11.11**

*This Report became Item 11.11 Sept Meeting Report Tabled.*

**BURKE SHIRE COUNCIL  
INTERNAL REPORT**

**DATE:** 19 September 2008  
**TO:** COUNCIL  
**FROM:** Works Manager  
**CC(S) TO:** A/CEO  
**SUBJECT:** Sealing Doomadgee Rd 10 k Upgrade Project , Doomadgee Rd West 5 k Upgrade and Final Seal of 1km of single coat seal on east side of Walford Jump Up  
**FILE NO.:** TEN01.08/04, ROA04, ROA46

Aim

The aim of this report is to seek council’s endorsement

1. To award the sealing of the 10km section of the Doomadgee Rd East to CEC Bitumen in lieu of the balance of the Lawn Hill Rd sealing.
2. To seal the 5kms of the Doomadgee Rd West utilising funds allocated to “sealing Doomadgee Rd “ in this years budget and to endorse using CEC Bitumen to undertake these works .
3. To place an a final 10mm seal on 1km of the 7.8km of the seal constructed last year on the Doomadgee Rd West due to the stripping of stone on pavement . The aim being to mitigate potential damage during the coming “wet” season.

Report

Item 1. Doomadgee Rd East.

CEC Bitumen tendered an amount of \$1, 289494 to undertake the sealing works on the Lawn Hill Rd. This project’s outcome was far less than originally planned. The result is that there remains some \$649,495 of work not undertaken due to the Century Mine not completing the original 23kms. Rather than recall tenders it is suggested that council accept revised rates from CEC Bitumen to undertake the sealing of the Doomadgee Rd West Project. The quote for this work is attached. The 2 coat seal planned for the Doomadgee Rd East will cost \$490,654.

Tendered Amount by CEC Bitumen	\$1,289,494
Amount Claimed for Lawn Hill Rd	\$ 660,000
Balance Remaining	\$ 649,495
Estimated cost of 2 coat seal on Doomadgee Rd East	\$ 490,654
Balance Remaining	\$ 158,841
Proposed Doomadgee Rd West Project	\$ 249,592
Value of extra that would need to be added to tender	\$ 90,751

Funding implications are;

1. Council is undertaking the earthworks component of this project under NDRA arrangements.
2. As of 16/9/08 the NDRA funding for Doomadgee Rd East is shown below
3. .

*3:15pm The Mayor left chambers & Cr Camp took over Chair  
3:17pm The Mayor returned to chambers and resumed the Chair*

**18.0 LATE ITEMS REPORT**

18.1 Morella Access Road

ROA/43

Council Policy

n/a

Legal Implications

Financial Implications

n/a

Recommendation

**Council provide its road train to undertake works on Morella Access Road to the value of \$10,000 at a time convenient to council  
Moved Cr Olive Seconded: Cr Camp  
CARRIED 24.080823**

18.2 Removal of Jacaranda Trees Outside Post Office

PRV/01

Reporting Officer: - John Reeves

Council Policy

n/a

Legal Implications

Financial Implications

n/a

Recommendation

**That Council trim the trees to the height of the gutter line  
Moved Cr Clarke Seconded: Cr Olive  
CARRIED 25.080823**

**ENGINEERING GENERAL BUSINESS**

1) Cr Olive – Installation of the grid at the Albert River Bridge

*It was resolved that the Works Manager prepare a report on the options available to Council and*

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**Minutes Confirmed 15 October 2008: Mayor** \_\_\_\_\_

MIN080923 Confirmed

***Distribute the report to Council by Friday 3 October 2008***

- 2) Cr Forshaw –
- a) Asked about the ongoing issue regarding Adels Grove?  
***Mayor will speak to Zinifex at a meeting to be arranged. The Works Manager to prepare an estimate for a dust seal and advise Council.***
  - b) Airconditioners at Gregory hall are leaking and damaging the floor.  
***The Works Manager to get quote to relocate airconditioners from roof.***
  - c) There are still issues with the phone connection to the CWA Hall. There should be a resolution on the books on this matter.
- 3) Cr Murray - enquired regarding the fence that was cut at the rodeo ground. The Works Manager advised that the party that cut the fence was repairing it.
- 4) Cr Camp – asked for an estimate to be prepared for the connection of water to the Gregory Camping Ground.
- 5) Cr Clarke –
- a) Advised there were a lot of old car bodies in the area that needed to be removed
  - b) The old buildings at the racecourse should be put up for sale for removal as they are no longer required

**17.0 GENERAL BUSINESS*****3:40pm Cheryl Portch (Minute Clerk) left the chambers******3:40pm Cr Camp left chambers******3:40pm Cr Murray left chambers******3:41pm John Reeves left chambers******3:42 Jenny Williams entered chambers******3:42 Cr Murray entered chambers******3:42 Cr Camp entered chambers***

## 17.1 Housing Issues

(a) Senior Unit 4

COH/08.04

As attached

Council Policy

n/a

Legal ImplicationsFinancial ImplicationsRecommendation***Noted***

17.1 Housing Issues  
(b) Waiting List

COH/04

As attached

Council Policy

n/a

Legal Implications

Financial Implications

Recommendation

*Noted*

***4:03pm Jenny Williams left the chamber***

***4:05 Cheryl Portch entered the chamber***

***4:05 Don McEvoy entered chamber***

11.12 New Albert River Bridge

BRI/08 ;TEN01.07/08

Reporting Officer: Major Projects Coordinator

Report

The New Albert River bridge contractor, Nelmac Pty Ltd commenced bridgeworks on 16 June 2008 with estimated completion mid December 2008. As at 16 September 2008 (3 months work) the works are progressing at a satisfactory pace with a high standard of Quality Control, workmanship and cooperation with attention to local environmental and community interests. Construction time is at 50%, Works complete 57% described below:-

Works completed to 16/9/08

PSC Piles	45 delivered	32 in position	13 in stockpile
'T' Beams	22 delivered	20 in position	2 in stockpile
Pilecaps		3 in position	2 to construct
Xheads		5 in position	3 to construct
Abutments		1 in position	1 to construct
Deck overlays		3 in position	6 to construct

Progress Payments :- 5 Claims to 31 August total \$ 2,247,546.34 (GST Inc) Retention held by BSC @ 5% = \$ 107,538.20

Attachments:-

Adjusted ARB Construction Program 17/9/08

Copy progress Certificate No.5

Council Policy

n/a

Legal ImplicationsFinancial Implications

n/a

Recommendation***For Council's information***

## 18.3 Review of Construction Progress and Quality

*Report as attached*Reporting Officer: - Don McEvoyCouncil Policy

n/a

Legal ImplicationsFinancial Implications

n/a

Recommendation***For Council Information******4:20pm Don McEvoy left the chambers******4:25pm Cheryl Pportch left the chambers***GENERAL BUSINESSCr Murray-

- 1) Enquired if building activities on Lot 403 Bowen St on Plan B1361 (R & M Hookey) had appropriate approvals.
- 2) Council staff utilizing Council Plant after hours on their own property
- 3) Have pay rates been reviewed and staff reviews taken place

***4:35pm Cr Murray left chambers***VISITORS***4:35pm Ted Hopson, Ian Cuthbert & John Reeves entered the chambers***

Ted addressed Council on the operational issues for the Gregory Water Treatment Plant and advised

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**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed

that the plant had now been set up for manual operation and also assured Council that all of the issues had been resolved and the plant should now operate with minimal problems.

Ted asked about the outstanding monies associated with the Gregory Water Treatment Plant. Cr Clarke advised that a claim for payment should be lodged with Council and Council will give it due consideration.

*4:55pm John Reeves left the chambers*

*4:56pm John Reeves returned to chambers*

*5:11pm Ted Hopson, Ian Cuthbert & John Reeves left the chambers.*

*5:12 Cr Olive left the chambers*

#### GENERAL BUSINESS (CONT'D)

Cr Forshaw

- 1) Raised the issue regarding the supply of fuel at Gregory Hall, is it to be supplied on a ongoing basis and how much was to be supplied by Council.

**That Council supply up to 2000L per annum of fuel for energy provision to support the volunteer support services at Gregory.**

**Moved Cr Forshaw**

**Seconded: Cr Camp**

**CARRIED 26.080823**

- 2) Suggested that faxes be sent out regarding the forthcoming DPI Forum at Gregory as a number of emails in the area may not be working
- 3) Entertainment for Agribusiness Forum held at Gregory

*Cr Clarke declared interest in the following item as it involved family members*

*5:26pm Cr Clarke left the chambers. Cr Camp took over the chair*

**That Council pay the hire costs for entertainment at the DPI Agribusiness Forum at Gregory to a maximum of \$2,000.**

**Moved Cr Murray**

**Seconded: Cr Forshaw**

**CARRIED 27.080823**

*5:35pm Cr Clarke returned to the chambers & resumed the chair.*

- 4) Cr Forshaw advised that she had received enquiries regarding industrial land at Gregory

*It was resolved that Council contact Oliver Gilkerson at McDonnells Law regarding availability of and access to land for industrial/commercial usage in Gregory and Burketown*

Cr Camp

- (1) Council to get further information from Manly City Council regarding Bubblex for drinking water (ex CIB)

Cr Clarke

- (1) Advised she had received a letter from a tourist regarding cattle and their methane production in the area. She will refer the letter to the NQLGA and Agforce.

Next Meeting

*Councils next meeting is to be held on Wednesday 15 October 2008 at the Shire Chambers commencing at 9:00am*

*Meeting closed 6:11pm*

**Minutes Confirmed 15 October 2008: Mayor \_\_\_\_\_**

MIN080923 Confirmed