



BURKE SHIRE COUNCIL RECONVENED ORDINARY MEETING MINUTES 21 October 2008

Minutes of the reconvened Ordinary Meeting of the Burke Shire Council held in the Council Chambers, Burketown Tuesday 21 October 2008.

Present:- Cr Annie Clarke (Mayor), Cr Ernie Camp (Deputy Mayor), Cr Tonya Murray, , Cr Tracy Forshaw, Cr Bill Olive via Teleconference, Mr Barry Evans (Chief Executive Officer), Jessica Gray (Minutes Clerk)

The meeting opened at 9.11 am.

13.6 Prime Minister, Minister for Infrastructure and Local Government LGA/01.01

Inviting all Australian Mayors and Presidents to attend the first meeting of the Australian Council for Local Governments at Parliament House on 18 November 2008.

The one-day meeting will address issues of national and local significance including:-

- Building national and local infrastructure to boost economic capacity and improve the quality of life in our community;
- Tackling immediate challenges facing major cities and growth corridors, including urban congestion, urban planning and design; and
- Steps towards constitutional recognition for local government.

Recommendation

That Council authorize the Mayor to attend the conference and a submission be developed for improved energy provision in this region.

Moved: Cr Camp

Seconded: Cr Murray

CARRIED 01.081021

13.7 Gregory Downs School P & C

SCH/07

Writing to follow up on an offer by Council to provide a combination table and chairs for the school.

Recommendation

Resolved that Council supply the table and chairs and the CEO investigate the provision of handball courts in Burketown

13.8 Minister for Main Roads and Local Government

REG/31

Inviting council representatives to the Mt Isa Cluster Workshop on 21 November 2008 from 10.00am to 3.00pm.

The purpose of the workshop is to work with councils on long term sustainability and develop a shared understanding of what regional collaboration is, what can be achieved and how it can benefit outback councils.

Recommendation

That the Mayor and CEO be authorized to attend the Cluster Workshop in Mount Isa on the 21 November 2008.

**Moved: Cr Forshaw
CARRIED 02.081021**

Seconded: Cr Murray

13.9 Australian Local Government Association

LGA/03

Advising the Local Government Constitutional Summit – A Special National General Assembly will be held in Melbourne 8-11 December 2008, Melbourne VIC

As Australian local governments have been presented with a challenge and opportunity of developing a shared vision this will be forum to drive and shape the constitutional recognition of local government.

Recommendation

That the Mayor and another delegate (CEO or Councillor) be authorized to attend the Australian Local Government Constitutional Summit in Melbourne from 8 to 11 December 2008.

**Moved: Cr Camp
CARRIED 03.081021**

Seconded: Cr Forshaw

That Council authorized the Mayor to have discussion with John Cotter, president of Agforce in Brisbane on Local government matters during November 2008.

**Moved: Cr Murray
CARRIED 04.081021**

Seconded: Cr Forshaw

13.10 Department of Local Government Sport and Recreation

ELE/10

Reporting Officer: Chief Executive Officer

Report

In view of the comment in the Department's letter regarding recovery of election costs, it is recommended that the amount be paid under protest.

Recommendation

That Council enters into a payment arrangement and council continues to debate its disapproval of the election cost with the Department.

**Moved: Cr Camp
CARRIED 05.081021**

Seconded: Cr Forshaw

13.11 Donald Booth

RES/03

Reply from Donald Booth regarding Cattle on town common.

As the cattle were requested to be removed, Council should set a timeline for their removal and if not adhered to, the stock should be impounded.

That Council direct Donald Booth and provide him with a timeframe of Friday 24 October to remove the cattle or legal action will commence.

Moved: Cr Murray

Seconded: Cr Camp

CARRIED 06.081021

13.12 GMA Certification Group

DAP/01

Submitting a quotation to provide building certification services to Council.

Resolved that the CEO obtain two more quotes from building certifiers and the matter be referred back to Council.

13.13 Queensland Transport

SGD/10

Boating Infrastructure Capital and Maintenance Program (BICMP)

Recommendation

That Council apply for funding under the Boating Infrastructure and Maintenance program for a boat ramp with a small pontoon in the vicinity of the Albert River Bridge.

Moved: Cr Murray

Seconded: Cr Forshaw

CARRIED 07.081021

13.14 Local Government Association of Queensland

LGA/01

Reporting Officer: Chief Executive Officer advises that contact with the LGAQ has revealed that due to lack of interest from councils around the state the training has been discontinued.

Recommendation

Noted by Council.

13.15 Department of Natural Resources and Water

NAT/29 NAT/30

Reporting Officer: Chief Executive Officer

Report

Gangalidda and Garawa Peoples Native Title Determination Applications QUD84/04 and UD66/05 – Unallocated State Land being lots 54, 69 and 77 on USL103 (Water Supply Pipeline).

Recommendation

Noted by Council.

Council adjourned for a break at 11:19am.

Council readjourned at 11:33 am.

14.0 FINANCE REPORT

Acting Finance Manager James Gauvin entered chambers at 11:34am to provide finance report.

Mayor Annie Clarke re-entered the chambers at 11:48am.

Minutes Confirmed 25 November 2008: Mayor _____

MIN081021 Confirmed

14.1 Schedule of Payments –September 2008

ACC01

Reporting Officer: J GauvinReport

The schedule of payments to be noted cover operating fund account cheques and direct debits as per the attached cheque & direct debits register, totaling \$2,519,327.66 for the period 1 September 2008 to 30 September 2008.

Recommendation

That the payments as listed on the cheques & direct debits register for the period 1 September 2008 to 30 September 2008 be received.
Moved: Cr Clarke **Seconded: Cr Forshaw**
CARRIED 08.081021

14.2 Financial Reports to 30 September 2008

ACC01

Reporting Officer: Acting Finance ManagerReport

The following financial reports for the two months ended 30 September 2008 are attached under separate cover:-

1. Income Statement
2. Balance Sheet
3. Revenue and Expenditure Statement (Operating) - Summary
4. Revenue and Expenditure Statement (Operating) - Detail
5. Capital Expenditure – Detail
6. Significant Variances
7. Plant Operating Costs (year & life to date)
8. Summary of Cash Receipts (for the month of August 2008)

Legal Implications

Section 528 of Part 6, Chapter 7 of the *Local Government Act 1993* and the *Local Government Finance Standard 2005* apply.

Recommendation

That the financial reports for the month ended 30 September 2008 as provided be received.
Moved: Cr Forshaw **Seconded: Cr Olive**
CARRIED 09.081021

14.3 Financial Matters Report as at 30 September 2008

ACC01

Reporting Officer: Acting Finance ManagerReport

The attached report summarises some main financial matters as at 30 September 2008.

As discussed in the report.

Recommendation

Noted by Council.

14.4 Finance Report – Capital Expenditure Report

ACC01

Reporting Officer: D Ryan

Report

When the finance reports were presented to the council meeting on 23 September I made some observations that the report on capital expenditure needed to be reviewed. The format for this report has been in place for several years and is in my opinion an excellent report. It is somewhat presumptuous of me to suggest improvements, however it appears that the report could perhaps present or communicate important information to councilors in a different way that may be more effective. The attachment “2008/09 Capital Expenditure Budget – Actual YTD 30 September 2008 v 2008/09 Budget” is a draft showing modifications to the Capital Expenditure Report. It would be useful to compare the format and presentation of this report to the existing format shown at 14.2 for Capital Expenditure. The significant changes are:

1. Highlighting Budget, Budget Funding and Expenditure

I have reworked the capital expenditure report to highlight three sections: the Budget 2008/09; Budget Funding for 2008/09; and 2008/09 Expenditure. A new column has been added to show year to date expenditure as a percentage of the allocated 2008/09 budget. For example:-
4000-4650 New Albert River Bridge Construction.

Budget 2008/09 - This capital project has a total budget allocation of \$4,521,592. Of this budgeted figure \$929,632 was expended during last financial year. This leaves \$3,591,960 in the budget allocation for 2008-09.

Budget Funding for 2008/09 - The funding for this amount comes from grant money (\$750,000), Reserves (\$2,572,188), and general funds (\$269,772).

2008/09 Expenditure - To 30 September 2008 expenditure is \$2,323,533. This figure represents 65% of the 2008/09 allocated funding.

2. Expenditure as a Percentage of Budget Allocation

A new column has been added to show year to date expenditure as a percentage of budget allocation. This makes it easier to see and evaluate budget comparisons and project performance.

4170-4263 Gregory-Lawn Hill Road – Formation Improvements has expended 92% of the 2008/09 budget allocation. This would suggest that the project is almost complete.

4500-4300 New and Replacement Plant (Net Cost) has currently expended 48% of the 2008/09 budget. This means that half the planned new plant for 2008/09 has been purchased.

7700-4605 Pensioner Housing Development – Landscaping has a budget allocation for 2008/09 of \$20,818 after \$29,182 was expended during the 2007/08 financial year from an original budget of \$50,000. This year’s expenditure for the three months to date of \$43,016 is 207% of the budget allocation. This project is well over budget for this year. Was the budget allocation too small? Was the estimate of the cost of planned works too low? The project should be reviewed.

3. All Capital Projects Included

All the capital projects on the General Ledger which have not been capitalized to the Asset Register are now listed on this schedule.

6510-4100 Pensioner Units is now included on the schedule. These are the additional three pensioner units. There is no provision in the budget for additional capital work. If the units are complete they should be capitalized to the Asset Register. If additional works are needed then a budgeted figure for the additional works is required. By including this item on the schedule it highlights the need for some resolution and follow-up action.

Conclusion

Prudent fiscal management requires careful and diligent monitoring of the expenditure on major projects. It is hoped that the changed format for the capital expenditure report facilitates the monitoring of the costs of all capital projects, and better communicates the necessary information to councilors.

Recommendation

Noted by Council.

14.5 Queensland Treasury Corporation Cash Fund Account Statement September 2008 QTC01

Reporting Officer: Acting Finance Manager

Report

Attached is a copy of the September 2008 statement of Council's QTC Cash Fund Account. The statement provides a summary of transactions for the month plus details of the interest rate earned.

As at 30 September 2008 Council had \$6,572,961.08 in investments with the QTC.

Net interest income from the QTC Cash Fund Account for the two months ended 31 August 2008 is \$132,332.82.

Recommendation

Noted by Council.

The Acting Finance Manager exited the chambers at 12:16pm.

15.0 CORRESPONDENCE REPORT

15.1 Inward Correspondence – August 2008 n/a

No report provided

15.2 Outward Correspondence – August 2008 n/a

No report provided

17.0 LATE ITEMS REPORT

17.1 Ingenero 2010 Solar Challenge I/C

Minutes Confirmed 25 November 2008: Mayor _____

MIN081021 Confirmed

Reporting Officer: Chief Executive Officer

Report

A limited number of Councils are invited to participate in the Ingenero 2010 Solar Challenge which commences with the Ingenero 2010 feasibility Assessment. This assessment will allow Council to engage Ingenero at no cost to visit Council site/s to determine a suitable renewable energy solar solution.

Recommendation

That Council participates in the Solar challenge.

Moved: Cr Forshaw

Seconded: Cr Murray

CARRIED 10.081021

17.2 Nelmac – Quotation to replace the old wooden bridge on Truganini Road with a 12m bridge.
TEN/01.07/08

Reporting Officer: Chief Executive Officer

Report

Council has been given the opportunity to replace the old and dangerous bridge for a fraction of the price because the bridge builders are in the vicinity with the heavy equipment required to drive the poles and by recycling steel sections. Legally speaking the acceptance of the quote is in keeping with two provisions of the Act: Section 486 “Exceptions to the requirement to seen tenders or Quotations”

1)

- a) It resolves that it is satisfied that there is only 1 supplier reasonably available to it; or
- b) A genuine emergency exists:

Recommendation

That Council accept the quote provided by Nelmac, without submitting to tender in accordance with Section 486 (1) (a) & (b) subject to available funding.

Moved: Cr Clarke

Seconded: Cr Murray

CARRIED 11.081021

Council refers pedestrian access across the middle section of the old Albert River Bridge to Major Projects Manager, Don McEvoy for a report.

17.3 North West Queensland Regional Roads Group

ROA/71

Reporting Officer: Chief Executive Officer

Recommendation

Noted by Council.

Refer to MPC to report back to council at a later date.

17.4 Staff Vacancy – Manager Corporate Services/ Deputy CEO

STA/01

Reporting Officer: Chief Executive Officer advising that no suitable applicant has been found for the position and seeking approval to advertise the position once again.

Minutes Confirmed 25 November 2008: Mayor _____

MIN081021 Confirmed

Recommendation

That Council advertises the position of Manager of Corporate Services/Deputy CEO with a total package up to \$110,000.
Moved: Cr Camp **Seconded: Cr Clarke**
CARRIED 12.081021

17.6 HACC Vehicle

FAM/06

Reporting Officer: Chief Executive Officer reporting that the scheme has funding available to purchase a vehicle and seeking Council's approval to proceed with same under HACC guidelines.

Recommendation

That Council delegate the CEO to investigate and purchase a vehicle for HACC.
Moved: Cr Forshaw **Seconded: Cr Murray**
CARRIED 13.081021

CEO noted development application and council employee hiring bob cat.

18.0 GENERAL BUSINESS

Cr Camp: Copy of Audit from DME needed for BP, energy audit to be held in Burketown as advised by Premier Anna Bligh last year, Architects, shire without century and rate revenue, CEC bitumen issue.

Cr Forshaw: Mosquito fogging in Burketown and Gregory, corporate shirt for professional meetings for Councilors and CEO, flood damage, Tracy to attend EPA meeting.

That Council authorize Cr Forshaw to attend the EPA meeting in Mount Isa on 6/7 November 2008.
Moved: Cr Clarke **Seconded: Cr Murray**
CARRIED 14.081021

Cr Murray: Kindergarten requesting community assistance and if the money for the kitchen was still available, Racecourse tender 08/10.

Cr Olive: Hole in road near NT border on Doomadgee West Road needs pumping out urgently.

CEO: Increase in plant operator wages.

Council adjourned for lunch at 1:16pm for lunch.

Council re-convened the meeting at 2:13pm

Cr Clarke: Submit proposal to RFDF, meeting with Optus regarding land for a tower, cost of cultural clearance regarding the bridge and has to write a letter to Warren Pitt, develop a policy on the pools regarding the Caravan Park and access for people over the weekend. Opera on the salt pan possibly for next year, airport development committee and it's status, disaster management committee, large area of north Queensland to be locked up for conversation, satellite mapping and our area being included, Council dinner and Christmas break up, Christmas tree and decorations, community notices board, write to the Minister for Main Roads regarding lack of quality in side roads when undertaking road works. The Australian Local Government Women's Association letter. CEO's on call mentoring program, differential ratings for rates, councilor remuneration package.

Cr Murray: council employee wanting to be caretaker of rodeo grounds, Council housing and waiting list.

13.5 Mount Isa Community Helicopter

EME/01

Seeking a donation from council towards the upgrading of the helicopter fund.

Recommendation

That Council donate \$3000 to the Mount Isa Emergency Helicopter fund.

Moved: Cr Camp

Seconded: Cr Murray

CARRIED 15.081021

That Council move into committee to discuss staff matters.

Moved: Cr Murray

Seconded: Cr Forshaw

CARRIED 16.081021

Council moved into Committee at 3:05pm

16.0 IN COMMITTEE MATTERS

16.1 Staff matters

Recommendation

Council moved out of Committee at 3.15pm

That Council move out of Committee.

Moved: Cr Camp

Seconded: Cr Forshaw

CARRIED 17.081021

Next Council Meeting will be on the 19 November 2008 at 9am.

Meeting closed at 3.20pm