

BURKE SHIRE COUNCIL



Minutes of Ordinary Meeting

held on

March 2 and 3 2010

CONFIRMED

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01. OPENING OF MEETING

The Chair declared the Meeting open at 3.00pm.

02. PRESENT

Cr Ernie Camp - Deputy Mayor, Chair
Cr Tracy Forshaw
Cr Bill Olive

Leanne Mash - Chief Executive Officer
Jenny Williams - Executive Assistant

03. PRAYER

Cr Olive led Council in Prayer.

Attendance

Cr Tonya Murray entered the chambers at 3.07pm

04. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

04.01.01 Leave of Absence – Mayor

FILE: DEL/02

The Mayor has requested leave of absence from Council. It was discussed that over this period the Deputy Mayor will be Acting Mayor, and further that Council appoint an Acting Deputy Mayor.

Moved: Cr Murray
Seconded: Cr Olive

That Council endorse the requested leave of absence for the Mayor, Councillor Annie Clarke effective as of February 26 2010 until 26 May 2010, inclusive.

Further that while absent the Deputy Mayor, Councillor Ernie Camp, will take on the role of Acting Mayor.

Further that during this period Cr Forshaw will be acting Deputy Mayor.

Carried 01.100302

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05. CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)

General Meeting January 20 2010

FILE: COU/11

Moved: Cr Forshaw
Seconded: Cr Olive

That the Minutes of the General Meeting of Council held on January 20 2010 as presented be confirmed by Council.

Carried 02.100302

06. CONDOLENCES

Council noted the passing of Dorrie Hookey and L A Evans and expressed their condolences.

07. MAYORAL MINUTE AND REPORT

No report as not in attendance

08. COUNCILLOR REPORTS

Verbal Reports to be provided to Meeting

10. CHIEF EXECUTIVE OFFICERS REPORTS

Moved: Cr Forshaw
Seconded: Cr Olive

That

A) the Chief Executive Officer's Standing Business Papers for Information as presented in Reports 10.01.01 to 10.01.04 of the Business Papers be received by Council and noted; and

B) the Chief Executive Officer's Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.10 of the Business Papers be received for consideration.

Carried 03.100302

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10.02.01 Upcoming Meetings

FILE: COU/05

A summary of meeting and conference opportunities

Moved: Cr Olive

Seconded: Cr Murray

1. That the Deputy Mayor participates in the 2010 GSD delegation to Canberra and Brisbane to meet with relevant Ministers and government representatives.
2. That Councillors and officers do not attend the Developing Australia's North 2010 Conference.
3. That Council sends apologies to the Sustainable Resource Communities Local Leadership Group to be held on 18 March 2010.
4. That Council sends apologies to the MITEZ meeting to be held at Richmond Shire Council on Monday 22 February 2010.
5. That Council nominate Councillor Forshaw to attend the Australian Health Ministers' Advisory Council (AHMAC) Rural Health Standing Committee to be held in Townsville on March 9 2010.
6. That Council sends its apologies to the meeting of the North West Queensland Regional Water Supply Strategy Management Committee for April 29 2010.

Carried 04.100302

10.02.02 Leave of Absence – CEO

FILE: STA/11.79, DEL/01

The CEO has previously communicated with Councillors regarding leave of absence from the workplace, from April 2 to April 14 inclusive. Over this period a relief CEO will be appointed

Moved: Cr Forshaw

Seconded: Cr Camp

That Council endorse the requested leave of absence for the CEO, effective April 2 to 14 2010 inclusive and that further Council appoint Mr John Brady to the role of Acting CEO for this period of leave. Additionally, that Council change the April 2010 meeting date from Wednesday April 21 to Monday April 26 to allow for the CEO to take leave.

Carried 05.100302

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10.02.03 Order of the Outback Burke Shire Community Ball 2010

FILE: EVE/19

The Order of the Outback Burke Shire Community Ball 2010 planning needs to get underway. The previous two balls were held in the first week of July. It is recommended that Council choose to establish an Advisory Community Ball Working Group to work with a Council Officer to progress the Ball for 2010.

Moved: Cr Olive
Seconded: Cr Murray

That Council call for expressions of interest to participate on the advisory Order of the Outback Burke Shire Community Ball working group. Further, that once nominations are received the CEO may call a meeting of the group and brief the members on their role and discuss Council's intent with regards to The Order of the Outback Burke Shire Community Ball.

Carried 06.100302

10.02.04 Burke Shire Council Arts and Craft Show 2010

FILE: EVE/20

It is recommended that Council choose to establish an Advisory Burke Shire Council Arts and Craft Show Working Group to work with a Council Officer to progress arrangements for the 2010 event.

Initially a preferred date should be established.

Every year there is difficulty in choosing dates as Council works around other events in the area. It is suggested that to avoid this Council should establish a regular date, such as the first weekend in September.

Moved: Cr Camp
Seconded: Cr Forshaw

That Council resolve to fund the Burke Shire Council Arts and Craft Show every second year, in the alternate year to the Burke Shire Order of the Outback Ball. Thus the next scheduled Burke Shire Council Arts and Craft show will be 2011.

Carried 07.100302

Adjournment

Meeting adjourned for afternoon tea from 3.58pm to 4.08pm.

Attendance

Upon resumption all present at the time of adjournment.

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Declaration Conflict of Interest and Attendance

Cr Tracy Forshaw declared a conflict of interest in the following item (committee member – Planet Downs Rural Fire, Gregory Downs SES, Gregory Downs Jockey Club, Gregory Community Hall, Gregory Downs District Sporting Association, Gregory Downs CWA Branch and the Gregory Downs P and C)

Cr Tonya Murray declared a conflict of interest in the following item (committee member – Burketown Barramundi Fishing Club, Burketown Rodeo and Sporting Association)

Cr Ernie Camp declared a conflict of interest in the following item (committee member – Gregory Downs Jockey Club)

10.02.05 Donations

FILE: DON/01

In 2009 Council wrote to Community groups within the Shire seeking expressions of interests for support from council. Applications were received and assessed.

Moved: Cr Olive
 Seconded: Cr Camp

That Council fund the following cash and/or in-kind donations to these organisations and specific projects as indicated in the following table.

Carried 08.100302

Organisation	Donation (cash and/or in-kind)	Project and Rationale
Burketown Barramundi Fishing Club	\$5000	<i>2010 Barramundi Fishing Competition.</i> Major tourism event for the Shire, possible future economic development potential.
Burketown Rural Fire	\$303	<i>Fuel and equipment services.</i> Essential Community Service.
Burketown SES	\$500	<i>Fuel and equipment services.</i> Essential Community Service.
Planet Downs Rural Fire	\$1000	<i>Equipment Purchases</i> Essential Community Service.
Gregory Downs SES	\$400	<i>Equipment Service</i> Essential Community Service.
Gregory Downs Jockey Club	\$2500	<i>Community Event and Facility Upgrade</i> Community wellbeing
Gregory Community Hall	Actual cost to the value of no more that \$35k	<i>Facility Upgrade – Air Conditioners</i> Community wellbeing
Gregory Downs District Sporting Association	\$2500	<i>Community Event and Facility Upgrade</i> Community wellbeing

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Gregory Downs CWA Branch	\$800	<i>Community Facility Upgrade</i> Community wellbeing
Gregory Downs P and C	\$3500	<i>Oval Upgrade</i> Value to health and wellbeing of the community's children.
Burketown School	\$3000	<i>Burketown State School Rugby League Carnival</i> Value to health and wellbeing of the community's children.
TOTAL	\$54 503	

10.02.06 HACC Quality Action Plans

FILE: FAM/06

As per Council's agreement with the funding organisation we are to review and endorse the following Quality Action Plans.

Moved: Cr Forshaw
Seconded: Cr Murray

That Council adopt the plans as presented, inclusive of –

- Access to Service Policy
- Client Consent
- Refusal of Service Policy
- Special Needs Group Policy
- Review of Service
- Clients Rights & Responsibilities Policy
- Advocacy Policy
- Management of Waiting List Policy
- Complaints Policy

Carried 09.100302

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10.02.07 After School Care Program Request – Burketown

FILE: SCH/01

An approach has been made by Burketown State School for Council to deliver the After School Care Program for Burketown School aged children.

Moved: Cr Olive
Seconded: Cr Murray

That Council enter into an arrangement with Burketown School to provide a human resource for the provision of After School Care, given that this can be achieved at no financial expense to Council, nor loss of services to core Council duties and further subject to the development of a suitable Letter of Agreement between both parties, being Council and Burketown School being signed off on.

Carried 10.100302

10.02.09 Community Plan – Long Term and the Community Engagement Policy

FILE: COR/06

Under the new Local Government Act 2009 there will be an obligation for Council to develop a long term (ten years minimum) Community Plan.

The process for developing a community plan involves five phases:

- intelligence gathering phase
- community input phase
- community vision phase
- community validation phase
- policy and adoption phase

The plan must demonstrate a strong link with Council's community engagement policy and must be adopted by Council by due date of December 1 2011.

The community engagement policy must be prepared then adopted by resolution some time after July 1 2010. The policy should detail how the local government will engage with the community about preparing or amending its community plan. The policy may also include how local government will engage with the community on other matters.

Moved: Cr Forshaw
Seconded: Cr Murray

That Council engage the services of a suitably qualified person/s to develop the Burke Shire Community Engagement Policy.

Carried 10.100302

10.02.10 Native Title Group Representation

FILE: NAT/01

On Tuesday February 9 2010 the LGAQ advised Council, by way of a circular that they would be discontinuing their role as Native Title Group Representative. This is effective as of February 26 2010.

To date Council has utilised LGAQ as its Native Title Representative for the three claims that are active in the Shire. This means that Council will no longer have access to the arrangements as they currently stand.

Moved: Cr Camp
Seconded: Cr Forshaw

That Council write to the LGAQ seeking clarification as to how a decision of this magnitude is made without consultation with affected members, and further to seek advice as to what arrangements will be in place post February 26 2010.

Carried 11.100302

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12. DIRECTOR ENGINEERING SERVICES REPORTS

Moved: Cr Olive
Seconded: Cr Forshaw

That

A) The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.03 of the Business Papers be received by Council and noted; and

B) The Director of Engineering Services Business Papers for Council consideration and Decision be presented in Report 12.02.01 to 12.02.02 the Business Papers be received for consideration.

Carried 12.100302

Attendance

Dennis Kerr, Director of Engineering Services attended the meeting at 5.00pm.

Attendance

Jenny Williams left the meeting left the meeting from 5.25pm to 5.30pm.

12.02.01 Doomadgee East Road and Funding Offer from North West Qld Regional Roads Group

FILE: ROA/83.10, ROA/71, ROA/04

The Project is from on Doomadgee East Road from Gregory River crossing to Little Oakey Creek approximately 5kms of upgrade to Sealed standard.

The project involves \$250,000 of NDRRA Flood Damage restoration funding along with \$300,000 unallocated TIDS Safety funding and matching funding from Council of \$300,000 making a total project value of \$850,000

This project has considerable regional benefits to be gained for the NWQRRG as well as the Communities and Service providers of the Shire.

Moved: Cr Camp
Seconded: Cr Olive

That Council accept the offer of \$300,000 unallocated TIDS Safety Funding and match the offer with a further \$300,000 to be utilised to upgrade the Doomadgee East Road from Gregory River Crossing to Little Oakey Creek to a sealed pavement standard.

Carried 13.100302

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12.02.02 Proposal for Innovative Housing Design and Burketown

FILE: SHI/34

A Construction Company that is establishing a new innovative design of building for Northern Australian Communities has contacted DES with a proposal to build a display home in Burketown.

Moved: Cr Forshaw
Seconded: Cr Murray

That Council's CEO liaise with the proprietor of MEDC Excavations and Construction Pty Ltd with a view to arranging a meeting for discussions regarding the proposed new house design and the possible agreement for a house specifically designed for Remote Areas and Cyclonic Regions to be constructed in Burketown initially for exhibition purposes by the builder and ultimately at an agreed time for ownership to be transferred to Council at a cost of construction price.

Carried 13.100302

CLOSURE OF MEETING

The Chair declared the Meeting closed at 6.00pm, and to resume at 8.00am Wednesday 3 March 2010.

OPENING OF MEETING

The Chair declared the Meeting open at 8.14am.

PRESENT

Cr Ernie Camp - Deputy Mayor, Chair
Cr Tracy Forshaw
Cr Bill Olive
Cr Tonya Murray

Leanne Mash - Chief Executive Officer
Jenny Williams - Executive Assistant

Thomas Ortiz – Finance

11. FINANCE SERVICES REPORTS

Moved: Cr Forshaw
Seconded: Cr Murray

That

A) the Finance Standing Business Papers for Information as presented in Report 11.01.01 of the Business Papers be received by Council and noted.

Carried 01.100303

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14. CLOSED SESSION REPORTS

Moved: Cr Murray
Seconded: Cr Camp

That Council move into closed session to discuss Confidential Items under *Sections 463(a), (b) and (h) of the Local Government Act 1993.*

Carried 02.100303

Attendance

Ms Jenny Williams, Minutes Clerk, left the meeting at 8.31am.

Move into Open Session

Moved: Cr Murray
Seconded: Cr Olive

That the Meeting resume in Open Session to consider recommendations arising out of the Closed Session.

Carried 03.100303

Attendance

Ms Jenny Williams, Minutes Clerk, entered the meeting at 8.46am.

Tom Ortiz, Finance, left the meeting at 8.46am.

Attendance

Mr Dennis Kerr, Director of Engineering attended the meeting from 8.50am to 9.02am.

16. CLOSURE OF MEETING

The Chair declared the Meeting closed at 9.06am.

17. DEPUTATIONS AND PRESENTATIONS SCHEDULED FOR MEETING

I hereby certify that these pages numbered 1 to 13 - constitute the confirmed minutes of the Meeting of Burke Shire Council held on Tuesday 2 and Wednesday 3 March 2010.

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MAYOR

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