



*Confirmed Minutes*  
*Burke Shire Council Ordinary General Meeting*  
*Monday 20 September 2010*  
*8.00am Council Chamber*

**INDEX**

01. Opening of Meeting.....	3
02. Present .....	3
03. Prayer.....	3
05. Confirmation of Minutes of Previous Meeting(s) .....	3
05.01 General Meeting 18 August 2010. ....	3
08. Councillor Reports.....	3
17 Deputations and presentation scheduled for meeting.....	6
17.01 Jim Evans and Selina Hale – Department of Infrastructure and Planning.....	6
10. Chief Executive Officer Reports .....	7
10.01 Letter to Pam deJoux.....	7
10.01.06 GSD Meeting.....	7
10.02.01 Upcoming Meetings .....	7
10.02.03 Organisational Structure .....	8
10.02.04 Community Engagement Policy .....	8
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	9
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	10
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	10
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	11
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	11
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	12
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	12
10.02.05 Council Donations to Community Organisations for 2010/11 Budget .....	13
07. Mayoral Minute and Report.....	13



11. Finance Manager Reports .....	13
11.02.01 Debtors Write Off .....	14
11.02.02 Exchange Server.....	14
11.02.03 Auction Proceeds 2007 Arts and Craft Show.....	15
12. Director Engineering Services Reports .....	16
12.02.01 Replacement Grader Tender – Assessment and Recommendation .....	16
12.02.02 TAB Racing Channel Transmitter Decoder Device Removal or Replacement.....	16
12.02.03 Tyres and Batteries Tenders Assessment 2010 .....	17
17 Deputations and presentation scheduled for meeting.....	17
17.02 Carolyn Eagle – Pacifica Chartered Accountants .....	17
14 Closed session reports .....	18
14.01 Recruitment of Chief Executive Officer .....	18
16. Closure of Meeting .....	18

## 01. Opening of Meeting

The Chair declared the Meeting open at 8.14am.

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## 02. Present

Cr Annie Clarke, Mayor - Chair  
Cr Ernie Camp, Deputy Mayor  
Cr Tracy Forshaw  
Cr Tonya Murray

The apology received from Cr Bill Olive be accepted.

Moved: Cr Camp  
Seconded: Cr Murray

Carried 01.100920

Rob Noble, Acting Chief Executive Officer  
Jenny Williams, Executive Assistant

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## 03. Prayer

Cr Tracy Forshaw led Council in Prayer.

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## 05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting 18 August 2010.

FILE: BCS/G/CM/M

Moved: Cr Forshaw  
Seconded: Cr Murray

That the Minutes of the General Meeting of Council held on 18 August 2010 as presented be confirmed by Council.

Carried 02.100920

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## 08. Councillor Reports

Verbal reports presented to Council.

### Cr Ernie Camp

NWQRSS STRATEGIC COMMITTEE MEETING  
MT ISA FRIDAY 27 AUGUST 2010

#### KEY POINTS OF MEETING:

- See attached draft minutes for Key points raised at meeting along with list of attendees:-



Minutes Meeting No3  
- 27 08 10 NWQ RWS

#### COMMENTS:

- I am worried about the effectiveness of the committee. It appears to be more of a talkfest and frustratingly little real action appears possible. Local political leaders have a will but every time they try to lead are restrained.
- The committee has been/is being given limited guidance as to its purpose and its ability to influence a desired identified outcome, particularly the possible need for additional water storage and associated infrastructure.
- We seem to have been handicapped – it appears that we need to work with what we have got currently which is not much - financially and physical on ground structures, questionable data - and no hint/guarantee that any of this will be forthcoming in the future - especially infrastructure for water storage.
- Government/relevant departments appear to be controlling input and output of meeting – many items raised are classed as outside scope of committee and no suggestion that Government will take on board, let alone act upon, any advice/recommendation given by committee. Emphasis seems to be primarily upon reducing water usage. These appear to be the only strategies going forward.

#### CONCERNS:

- First discussed at a previous meeting, the concerns re contaminated water from mine failures were again raised. At this meeting Dept reps put to one side as a mining issue not water! Unwillingness to accept multi agency responsibility. Interested in buck passing not resolution and moving forward. General comment re most Government departments.
- Some concerns rose re high usage of water in evaporative air conditioners – query as to whether we should be recommending to Gov to either ban usage and/or encourage usage of refrigeration air conditioners to reduce water usage in this area. However this is just another buck passing exercise as it transfers problem to increased electricity usage. After comments to this effect it was stated that for each KW power need 2L water – so not really solving water usage issues.
- Government is wishing to reduce water usage in NW urban townships to match what has been achieved in SE corner per person. Worrying for a number of reasons – higher evaporation, extended dry seasons, and average higher temperatures (not generally experienced in SE QLD). Most mayors voiced concerns re this to Dept at meeting.
- Also of concern is rural water usage – 2 projects being Richmond/Gilbert River studies – seem to be uneconomical. That is monetary terms – no consideration of social, emotional community well being nor of drought proofing or value adding to regional economy. Direct cash return is only one part of the equation.
- Infrastructure – no direction as to what influence SMC would have if we recommended that more infrastructure is needed (which is the opinion of several attendees). Would question any ability to have more infrastructures built as Government seems to be interested in reducing water usage and no funds.

- As stated previously – it has still not been clarified if the above is within the scope of the SMC's purpose. Representatives cannot give any clear definitions.
- The emphasis from government departments seems to be in reducing usage through increasing cost. This is not desirable.

THINGS NEEDING TO BE COMPLETED:

- SMC needs to be more inclusive (multi agency responsibility). As soon as there is an issue identified Departments want to pass on to others no one actually wants to resolve so issues just go round and round. Need to have these parties included if they are affected and have a role to play in progressing issues. Group is already large but if we wish to increase effectiveness then we need to make it bigger. Suggested parties Ergon, Mine Dept, EPA (to address contaminated water supplies due to mine infrastructure failure), Health personnel. If trade off for increased water issue is increased health – physical and mental than I would suggest that it is a fair trade off and in fact essential – especially. in mining towns eg Mt Isa or dry, dusty towns eg Dajarra, Cloncurry. Green spaces are essential for community well being.
- Urgent work on Data Collection – whilst we have to work with data available now I feel most current data, esp. in lower catchment areas is scant and therefore not truly representative. Should be, as a matter of urgency, increasing data capturing efforts as early as possible in order to modify and increase the usefulness and effectiveness of SMC's recommendations. I brought this up and it was supported by the local member who could also see the value in increasing available flood data.
- Need to alter Government thinking that the best way to reduce water usage is to increase costs.

cc. Agforce NQ office Longreach – Tahna Jackson

Cr Tracy Forshaw Report

**August**

- 16th – Training/Workshop session in Burketown
- 17th – Council meeting in Burketown
- 25<sup>th</sup> & 26<sup>th</sup> – CEO recruitment interviews in Mt Isa
- 27<sup>th</sup> – Meeting with Betty Kiernan MP in Mt Isa re Burketown issues.

**29th August – 2<sup>nd</sup> September Annual Local Government Association Qld (LGAQ) conference in Mackay**

- Nth Qld split from rest of Qld defeated 40% to 60%.
- Digital TV due in Burketown in the last 6mths of 2013. Motion to make sure Qld Councils have the right to re-transmit digital TV was carried – representation will be made to Qld Government.
- Fatigue Management exemptions for remote rural Council – motion went through unanimously – this will be taken to the Qld Government for their consideration.
- Meeting with Remuneration Tribunal about equitable remunerations for councillors and mayor across the Gulf region.
- Community Engagement.
- Population Policy for Qld.
- Food Premises Rating Plan.
- Gravel and Water Access for Councils.
- Zone Rebates.

## September

- 2nd – Meeting in Brisbane with Ministers, Shadow Ministers and MPs re Burketown issues.
- 15<sup>th</sup> – CEO interview in Burketown. Training/Workshop session in Burketown.
- 16<sup>th</sup> – CEO interview in Gregory.

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### 08.01 North West Queensland Regional Water Supply Strategy (NWQRSS) Strategic Committee Meeting

File: BCS/ED/A/NWQRSS

Moved: Cr Camp  
Seconded: Cr Forshaw

That the Mayor; Cr Annie Clarke and Deputy Mayor; Cr Ernie Camp be delegated responsibility to compile a submission to NQLGA, MITEZ and GSD with a view to improving the effectiveness of the NWQRSS Strategic Committee.

Carried 03.100920

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### 08.02 Digital TV

File: BCS/T/TTF/U

Moved: Cr Clarke  
Seconded: Cr Murray

That Cr Forshaw and the CEO have authority to draft a submission to go to NQLGA, MITEZ and GSD with the view to pursuing equitable service and funding for remote areas for digital television.

Carried 04.100920

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## 17 Deputations and presentation scheduled for meeting

### 17.01 Jim Evans and Selina Hale – Department of Infrastructure and Planning

Briefed Councillors on Local Laws and Councillor conflicts of interest.

Jim Evans and Selina Hale entered the meeting from 8.51am and left at 9.37am.

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## Adjournment

Meeting adjourned for morning tea from 9.43am to 10.15am.  
Upon resumption all present at the time of adjournment

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## 10. Chief Executive Officer Reports

Moved            Cr Murray  
Seconded       Cr Forshaw

That the Chief Executive Officer Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.08 of the Business Papers be received by Council and noted; and

The Chief Executive Officer Business Papers for Council Consideration and Decision as presented in Reports 10.02.01 to 10.02.05 of the Business Papers be received for consideration.

Carried 05.100920

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### 10.01 Letter to Pam deJoux

File: BCS/CS/H/C and HR/CS/deJouxP

Moved:            Cr Forshaw  
Seconded:       Cr Clarke

That a special letter of appreciation be sent to Pam deJoux expressing thanks from Council for dedication and support she provides through her work and beyond to our local community.

Carried 06.100920

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### 10.01.06 GSD Meeting

File: BCS/G/C/DR

Moved:            Cr Camp  
Seconded:       Cr Murray

That Council delegates Mayor; Cr Annie Clarke and Cr Tracy Forshaw be authorised to negotiate a member contribution for the current financial year for up to \$30,000.

And that Council nominate Mayor; Cr Annie Clarke for the position of chairman.

Carried 07.100920

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### 10.02.01 Upcoming Meetings

A summary of meeting and conference opportunities

File: BCS/G/C

Moved            Cr Murray  
Seconded       Cr Camp

1. That Council endorse the attendance by Mayor, Cr Annie Clarke to attend the Launch of the Gulf Savannah Investment Information Document with the Governor in Brisbane – 9 December 2010.
2. That Council endorse all Councillors to attend the NQLGA biannual conference in Port Douglas – 3 to 5 November 2010.
3. That Council endorse Cr Tracy Forshaw to attend the Statewide Rural and Remote Strategic Directions Forum in Brisbane – 13 October 2010.
4. That All Councillors attend the Community Cabinet with the Premier in Mount Isa – 31 October 2010.
5. That Council endorse the attendance by Mayor, Cr Annie Clarke to attend the Sustainable Resource Communities Local Leadership Group (North West Mineral Province) - Consultation: Major Projects Housing Policy – 29 October 2010 in Mount Isa

Carried 08.100920

#### 10.02.02 Burke Shire Christmas Event and Staff Breakup

Council at August meeting resolved to hold a Christmas Event for the whole Shire. A decision needs to be made on the type of event Council would like to hold.

File: BCS/CR/E/CP

Moved Cr Clarke  
Seconded Cr Forshaw

1. That Council holds its own staff Christmas break-up event this year, in Burketown and staff be provided with a small gift as a token of thanks for their efforts and commitment during the year.
2. That staff be asked for ideas on format and dates for the break-up and this be reported to the October meeting.
3. That Chief Executive Officer check with respective community organisations to see what support we can provide for their Christmas functions and ask for their ideas regarding activities for children such as Santa letters, colouring competitions, Christmas stories etc.

Carried 09.100920

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#### Attendance

Cr Tracy Forshaw left the meeting at 12.38pm.

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#### 10.02.03 Organisational Structure

Updates to Burke Shire Council Organisational Structure.

File: BCS/G/OS

Moved Cr Murray  
Seconded Cr Camp

That the Revised Organisational Structure be adopted as presented.

Carried 10.100920

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#### Attendance

Cr Tracy Forshaw entered the meeting at 12.40pm.

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#### 10.02.04 Community Engagement Policy

Under the Local Government Act 2009 a local government must prepare and adopt a Community Engagement Policy.

File: BCS/CR/POL/C

Moved Cr Forshaw  
Seconded Cr Murray

That Council adopt the Burke Shire Community Engagement Policy as presented.

Carried 11.100920

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#### Adjournment

Meeting adjourned for lunch from 12.44pm to 1.53pm.

Upon resumption, all were present at the time of adjournment.

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## 10.02.05 Council Donations to Community Organisations for 2010/11 Budget

Request for Donation Support forms were sent out to all Burke Shire Community Organisations from Council. Responses were received from Community Organisations for Council's decision for allocation at the August 2010 Ordinary Meeting. When discussed at the meeting, there was uncertainty about certain factors. The revised items are set out below.

File: BCS/CR/S/D

Moved Cr Camp  
Seconded Cr Forshaw

## 1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Burketown Rural Fire Brigade	\$5500	Nil	Regular fire management and additional costs during an event
Burketown State School	\$3000	Nil	Rugby League Carnival
NQ Helicopter Rescue Services	nil	<i>That Council pledge \$2500 to NQHS conditional on substantial state government funding being provided. Further, Council indicate its willingness to lobby the state government throughout our regional associations, to ensure the state honours its primary obligation of protecting the lives and well-being of Queenslanders in remote areas.</i>	Upgrade of current helicopter and ongoing costs. 2009 Financial Statements and Business case obtained. Audit was qualified (re income). If donation is to be made, suggest it be a pledge, conditional on substantial state government funding being announced beforehand.

Carried 12.100920

**Declaration: Conflict of Interest**

Mayor; Cr Annie Clarke, Cr Ernie Camp and Cr Tracy Forshaw declared a conflict of interest, as they are committee members of the Gregory District Sporting Association, Gregory Downs Jockey Club, and Qld Country Women's Association, Gregory Branch (Cr Camp wife is president), Gregory SES and Burketown SES.

As a result, three out of the four councillors present are declaring a conflict of interest; the Local Government Act permits council to make a majority decision.

**Declaration: Conflict of Interest**

Mayor; Cr Annie Clarke, Cr Ernie Camp and Cr Tracy Forshaw declared a conflict of interest, as they are committee members of the Gregory District Sporting Association.

As a result, three out of the four councillors present are declaring a conflict of interest; the Local Government Act permits council to make a majority decision.

**10.02.05 Council Donations to Community Organisations for 2010/11 Budget**

Moved            Cr Forshaw  
 Seconded       Cr Murray

Cr Annie Clarke, Cr Ernie Camp, Cr Tracy Forshaw and Cr Tonya Murray voted in favour of the motion.

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Gregory District Sporting Association Incorporated	nil	\$2500	Running of the Gregory Campdraft and Children's Horse Sports

Carried 13.100920

**Declaration: Conflict of Interest**

Mayor; Cr Annie Clarke, Cr Ernie Camp and Cr Tracy Forshaw declared a conflict of interest, as they are committee members of the Gregory Downs Jockey Club.

As a result, three out of the four councillors present are declaring a conflict of interest; the Local Government Act permits council to make a majority decision.

**10.02.05 Council Donations to Community Organisations for 2010/11 Budget**

Moved            Cr Murray  
 Seconded       Cr Camp

Cr Annie Clarke, Cr Ernie Camp, Cr Tracy Forshaw and Cr Tonya Murray voted in favour of the motion.

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Gregory Downs Jockey Club Incorporated	nil	\$2500	Running of the Gregory Races and Bull Ride - May Day Weekend

Carried 14.100920

**Declaration: Conflict of Interest**

Mayor; Cr Annie Clarke, Cr Ernie Camp and Cr Tracy Forshaw declared a conflict of interest, as they are committee members of the Qld Country Women’s Association , Gregory Branch (Cr Camp wife is president).

As a result, three out of the four councillors present are declaring a conflict of interest; the Local Government Act permits council to make a majority decision.

**10.02.05 Council Donations to Community Organisations for 2010/11 Budget**

Moved            Cr Camp  
 Seconded       Cr Forshaw

Cr Annie Clarke, Cr Ernie Camp, Cr Tracy Forshaw and Cr Tonya Murray voted in favour of the motion.

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
QCWA (Gregory)	\$100	Nil	Gregory Horse Sports and Family Fun Day 21 September. Rubbish removal

Carried 15.100920

**Declaration: Conflict of Interest**

Mayor; Cr Annie Clarke, Cr Ernie Camp and Cr Tracy Forshaw declared a conflict of interest, as they are committee members of the Gregory SES.

As a result, three out of the four councillors present are declaring a conflict of interest; the Local Government Act permits council to make a majority decision.

**10.02.05 Council Donations to Community Organisations for 2010/11 Budget**

Moved            Cr Murray  
 Seconded       Cr Forshaw

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Gregory SES	\$440	Nil	Boat Maintenance

Carried 16.100920

**Declaration: Conflict of Interest**

Mayor; Cr Annie Clarke, Cr Ernie Camp and Cr Tracy Forshaw declared a conflict of interest, as they are committee members of the Burketown SES.

As a result, three out of the four councillors present are declaring a conflict of interest; the Local Government Act permits council to make a majority decision.

**10.02.05 Council Donations to Community Organisations for 2010/11 Budget**

Moved Cr Murray  
 Seconded Cr Clarke

Cr Annie Clarke, Cr Ernie Camp, Cr Tracy Forshaw and Cr Tonya Murray voted in favour of the motion.

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Burketown SES	\$2000	Nil	Boat maintenance, trailer maintenance, fuel, training, equipment maintenance

Carried 17.100920

**Declaration: Conflict of Interest**

Cr Tracy Forshaw declared a conflict of interest; she is a committee member of the Gregory P and C.

**Attendance**

Cr Tracy Forshaw left the meeting at 2.39pm.

**10.02.05 Council Donations to Community Organisations for 2010/11 Budget**

Moved Cr Murray  
 Seconded Cr Camp

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Gregory P and C	Nil	\$3500	To Continue development of School oval

Carried 18.100920

**Attendance**

Cr Tracy Forshaw entered the meeting at 2.41pm.

**Declaration: Conflict of Interest**

Cr Ernie Camp declared a conflict of interest, as he is member of the Mt Isa Mini School of The Air.

**Attendance**

Cr Ernie Camp left the meeting at 2.48pm.

10.02.05 Council Donations to Community Organisations for 2010/11 Budget

Moved Cr Murray  
 Seconded Cr Forshaw

1. Council provide donations as set out to the organisations scheduled below:

<u>Organisation</u>	<u>Inkind</u>	<u>Cash</u>	<u>Purpose</u>
Mt Isa Mini School of The Air.	\$100	Nil	Rubbish removal – Gregory. Occurred on 9 and 10 September.

2. For future donations requests of \$5,000 or more, submitters be asked to provide a copy of their most recent financial statements to Council, together with an audit report, where available.

Carried 19.100920

Attendance

Cr Ernie Camp entered the meeting at 2.51pm.

07. Mayoral Minute and Report

Verbal report was presented at the meeting.

Declaration: Conflict of Interest

Communications with Carpentaria Land Council Aboriginal Cooperative regarding cultural clearance for gravel pits.

Cr Tonya Murray declared a conflict of interest, as she is a member of the Carpentaria Land Council Aboriginal Cooperative and left the meeting at 3.15pm.

Attendance

Cr Tonya Murray entered the meeting at 3.30pm.

Adjournment

Meeting adjourned for a break from 3.49pm to 3.54pm.

Upon resumption, all were present at the time of adjournment.

Attendance

Finance Manager, Debbie Glyde entered the meeting at 3.54pm.

11. Finance Manager Reports

Moved Cr Camp  
 Seconded Cr Murray

The Finance Services Officer's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Reports 11.02.01 to 11.02.05 of the Business Papers be received for consideration.

Carried 20.100920

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### Attendance

Acting Chief Executive Officer, Rob Noble left the meeting from 4.18pm to 4.29pm.

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### 11.02.01 Debtors Write Off

Outstanding debtor to be written off as bad debt.

- a) Qld Transport Truganini Boat Ramp (installation of solar lighting) show invoice outstanding for \$2,442.34. This invoice was processed 17/4/2009.
- b) Local Government Funding Division has outstanding amounts for:
  - \$100,000 being final claim for Burketown Water Supply (SCAP) 1999/2000
  - \$107,150 being final claim for Gregory Water Supply (SCAP) 2000/2001
  - \$27,663 being final claim for Burketown Sewerage Treatment Plant Upgrade (SCAP) 2000/2001
- c) Department of Agriculture has an outstanding amount of \$9,980.00 and was processed on 20/1/10.
- d) Regional Airports Funding has an outstanding amount of \$17,695.20.
- e) NQCCS Pty Ltd has an outstanding amount of \$126.50.
- f) Trucks North Pty Ltd outstanding accounts \$873.40.

File: BCS/FM/D/W

Moved            Cr Camp  
Seconded       Cr Clarke

Council approves the write off \$2,442.34 as a bad debt for Qld Transport, \$234,813 for Local Government Funding Division, Department of Agriculture for \$9,980.00, Regional Airports Funding for \$17,695.20, NQCCS Pty Ltd for \$126.50 and \$873.40 for Trucks North Pty Ltd.

Carried 21.100920

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### 11.02.02 Exchange Server

Council had budgeted to install an exchange server in this budget. Costs have been received and exceed this budget allocation.

File: BCS/IT/H/C

Moved            Cr Forshaw  
Seconded       Cr Murray

Council approves the additional costs of \$4,314 to be allocated in the revised budget.

Carried 22.100920

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11.02.03 Auction Proceeds 2007 Arts and Craft Show

Business Paper 11.02.08 at general meeting 16 September 2009 was for the endorsement of the allocation of proceeds from the auction at the 2009 Arts and Craft Show.

File: BCS/CR/E/B

Moved           Cr Forshaw  
Seconded       Cr Murray

That Council approves the payment to the RFDS for the 100% of the auction receipts from the Arts and Craft Show 2007.

Carried 23.100920

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Attendance

Director of Engineering; Dennis Kerr entered the meeting at 4.40pm.

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## 12. Director Engineering Services Reports

Moved Cr Camp  
Seconded Cr Murray

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.02 of the Business Papers be received by Council and noted.

The Director Engineering Services Business Papers for Council Consideration and Decision as presented in Reports 12.02.01 to 12.02.03 of the Business Papers be received for consideration.

Carried 24.100920

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### Declaration: Material Personal Interest

Cr Tonya Murray declared a material personal interest and left the meeting at 5.21pm.

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### 12.02.01 Replacement Grader Tender – Assessment and Recommendation

Council advertised for interested tenders to participate in the sale of three graders and replacement with two new machines during March 2010.

FILE: BCS/TQ/2010/10-02

Moved Cr Camp  
Seconded Cr Forshaw

That Council:

1. Accept the tenders for sale as assessed:
  - (a) 1 Used Caterpillar 140 H Motor Grader Plant number 56 to Ken Booth as outright sale for the sum of \$100,000 plus gst.
  - (b) 1 Used Caterpillar 140 H Motor Grader Plant number 453 to Hedgers Used Equipment Sales as outright sale for the sum of \$133,600 plus gst
2. Purchase 2 new Caterpillar M Series 140 M Motor Graders for the sum of \$ 816,874.00 from Hastings Deering.

Carried 25.100920

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### Attendance

Cr Tonya Murray entered the meeting at 5.44pm.

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### 12.02.02 TAB Racing Channel Transmitter Decoder Device Removal or Replacement

Council has provided a TAB radio station that was apparently installed several years ago prior to Austar and Internet being readily available in Burketown.

In my 16 months here the transmitter continually has crashed (de-booted) at least 1 per month and sometime 2 or 3 times per week

Approximately 4 weeks ago the transmitter crashed completely.

Following technical investigations and advice from the suppliers, they indicate due to the device needing to be rebooted regularly, the decoder has been on the way out or failing for some time.

File: BCS/T/M

Moved Cr Clarke  
Seconded Cr Murray

That Council replace the Racing Channel Transmitter in Burketown currently sponsored by Council at a maximum cost up to \$1000.

Carried 26.100920

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#### Attendance

Executive Assistant; Jenny Williams left the meeting at 5.51pm.

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#### 12.02.03 Tyres and Batteries Tenders Assessment 2010

Council currently purchased tyres and batteries through the LGAQ Local Buy system and to this end have received excellent service and quality products with no hassles.

Due to other suppliers locally and external wishing to supply Council tyres and batteries, Council advertised for interested Tenderers to submit quotations for supply of Tyres and Batteries for the 2010 – 2011 financial year.

Ten suppliers tendered. There were varying issues with non complying tenders due to substituted products that have proven inferior quality issues and additional freight that pushed the quotation outside current suppliers.

In summary the current supplier through LGAQ Local Buy Beaufort of Garbutt have a compliant tender, superior proven products, best price and proven reliable supply.

File: BCS/TQ/2010/10-01

Moved            Cr Forshaw  
Seconded       Cr Murray

That Council endorse the recommendation to utilise LGAQ Local Buy's Beaufort of Garbutt for the supply of Tyres and Batteries for 2010 2011 financial year.

Carried 27.100920

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#### Attendance

Executive Assistant; Jenny Williams entered the meeting at 5.54pm.

Finance Manager; Debbie Glyde left the meeting at 5.54pm

Acting Chief Executive Officer; Rob Noble left the meeting from 6.04pm to 6.06pm.

Director of Engineering Services; Dennis Kerr left the meeting at 6.11pm.

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## 17 Deputations and presentation scheduled for meeting

#### 17.02 Carolyn Eagle – Pacifica Chartered Accountants

Briefed Councillors on internal auditing and risk management.

Carolyn Eagle entered the meeting from 6.27pm and left at 7.38pm.

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#### Attendance

Executive Assistant; Jenny Williams left the meeting at 6.37pm

Acting Chief Executive Officer, Rob Noble left the meeting from 7.38pm to 7.43pm.

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## 14 Closed session reports

Moved Cr Camp  
Seconded Cr Forshaw

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (a) and (f)*. Council moved into closed session at 7.45pm.

Carried 28.100920

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### Move into Open Session

Moved Cr Murray  
Seconded Cr Clarke

That the meeting resume in open session to consider recommendations arising out of the closed session. Council resumed open session at 8.34pm.

Carried 29.100920

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### 14.01 Recruitment of Chief Executive Officer

The recruitment process was initiated on your behalf by departing CEO, Leanne Mash. First-Place International were appointed to manage the process. Short-list interview with three candidates were conducted by all Councillors, Acting CEO and First-Place representative in Mt Isa on 26 August. A preferred candidate was selected and Council are now in a position to consider making an offer of appointment.

FILE: BCS/P/R/S

Moved Cr Forshaw  
Seconded Cr Murray

That under the provisions of Section 194 of the Local Government Act 2009, Council offer the position of Chief Executive Officer to Gary Campbell Letts and the Mayor and Acting Chief Executive Officer be authorised to negotiate and conclude the contract within the terms of the "information for candidates" document provided to Councillors.

Carried 30.100920

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## 16. Closure of Meeting

The Chair declared the Meeting closed at 8.46pm.

I hereby certify that these pages numbered 1 to 18 - constitute the confirmed minutes of the Meeting of Burke Shire Council held on Monday 20 September 2010.

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**MAYOR**