



*Confirmed Minutes*  
*Burke Shire Council Ordinary General Meeting*  
*Monday 20 October 2010*  
*9.30am Council Chamber*

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## 01. Opening of Meeting

The Chair declared the Meeting open at 9.27am.

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## 02. Present

Cr Annie Clarke, Mayor - Chair  
Cr Ernie Camp, Deputy Mayor  
Cr Tonya Murray  
Cr Bill Olive

## Apology

Cr Tracy Forshaw

## In Attendance

Gary Letts Chief Executive Officer  
Surj Samrai, A/Executive Assistant

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## 03. Prayer

Cr Murray led Council in Prayer.

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## 05. Confirmation of Minutes of Previous Meeting(s)

### 05.01 General Meeting 20 September 2010

Moved: Cr Camp  
Seconded: Cr Murray

That the Minutes of the General Meeting of Council as amended held on 20 September 2010 as presented be confirmed by Council.

Carried 01.101020

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## 05. Condolences

The following condolences were noted:

- Alpas Walden
- Vic Remfrey
- Brodie Hitchiner

Cr Murray advised that a Rodeo memorial is being planned in honour of Ken Coleman.

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## 08. Councillor Reports

Verbal Reports presented to Council

### Cr Tonya Murray

Cr Murray advised that she attended the Horse Sports Awards on behalf of the Mayor. The Mayor thanked Cr Murray for attending on short notice and asked that thanks also be passed onto the Community Officer for organising the event.

Cr Murray reported that the Gulf Area Community Social Development Trust is calling for submissions. The Trust was established by the Queensland Government under the Gulf Communities Agreement. The Executive Council of Queensland and the Queensland Treasurer approved a \$5.7 million investment with the QCF in a perpetual trust. The interest earned is provided to the trust annually. The trust supports projects promoting cultural, educational, health and social development within the communities of the lower Gulf region. A total of \$166,000 is available for the 2010 Grant round. It was suggested that CEO publish a call for submissions for the next round of Gulf Area Community Social Development Trust in the next Shire Newsletter.

### Cr Tracy Forshaw Report

- QCWA Horse sport – This year the horse sports was held on a Tuesday so that it didn't clash with other local events, i.e. School of the Air 59<sup>th</sup> year celebrations and the Burketown Camp draft. The day was attended by people from surrounding local stations and a great time was had by all.
- Meeting with Deputy Mayor, CEO and Director of Engineering in Burketown
- 28<sup>th</sup> & 29<sup>th</sup> September – Gulf Savannah Development (GSD) meetings in Normanton and Energy Forum.
  - Five Councils form the GSD – Burke, Carpentaria, Doomadgee, Etheridge and Mornington Island
  - Update from Betty Kiernan re "Gulf Plan"
  - Doomadgee and Mornington Island to receive \$150m over the next 10 years for housing – approx 150 houses
  - \$440,000 extra funding for roads in Burke
  - Cooperstring power line Townsville to Mt Isa
  - Meat works possibility for the Gulf
  - Funding applied for renewal energy in all five GSD council areas, e.g. solar panels for Burketown Kindy
- 13<sup>th</sup> October – Statewide Rural and Remote Strategic Directions Forum – Brisbane (Rural & Remote Health)
  - New reforms to be implemented (Federal & State agreements) 1<sup>st</sup> July 2010
  - Discussion re local boards for health regions
- Water Treatment Plant: Need to train people

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## 17 Deputations and presentation scheduled for meeting

### 17.01 Shane Bennett, Royal Flying Doctors Service

Briefed Councillors on Psychological services to the community

1. Outreach visit by mental health practitioner/psychologist to be held fortnightly with the next outreach planned 3 November 2010. Mayor asked this service extended to Gregory and Mr Bennett advised as he is the only practitioner it was not possible at this stage. Mr Bennett advised that the issue is that they are having difficulty finding another practitioner rather than finding funds.

2. Due to efficiency issues with the mental health unit, being based at Normanton has resulted in the RFDS moving to Mt Isa in early January.
3. Mr Bennett advised that he is working with Qld Health, Dept Communities and other NGO's collaboratively to develop a military style Critical Incident Response Plan. The Mayor suggested taking this to community cabinet and asked Mr Bennett to provide some information for our deputation to the Minister for Emergency Services. Mr Bennett advised that he would need to obtain approval from the military in order to do so.
4. Lack of child mental health and non-clinical staff is a problem for this region. Mayor went on to say that, there is no support from judicial system to assist offenders to seek mental health services so they do not reoffend. Mr Bennett advised that he is planning to undertake some work with the parole board. Mr Bennett went on to explain about forensic psychology.

Shane Bennet from Royal Flying Doctors Service entered the meeting at 10.18am and left at 10.45am.

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## Adjournment

Meeting adjourned for a morning tea from 10.46am to 10.50am.

Upon resumption all present at the time of adjournment.

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## 07. Mayoral Minute and Report

Verbal report was presented at the meeting. Key items discussed as follows:

- Potential development of Morning Glory Festival
- Energy Meeting
  - power for Gregory was a major issue at this meeting
  - next meeting will be attended by Cr Forshaw and Cr Murray
  - funding for Solar Panels for Burketown Kindy – project was approved and committee has requested communities to provide alternative energy projects
  - Mayor put forward Cr Murray as Lower Gulf Indigenous Director for the region
  - environmental impact assessments - call for host contributors to develop opportunities.
  - 100 new houses at Doomadgee and 50 at Mornington Island – call for energy efficient homes
- Wild Rivers – proposed a meeting with Tony Abbott and Rob Oakshot
- Land Tenure Issues: lack of commercial and domestic land/housing in Burketown
- Update on MITEZ meeting
- November 1 breakfast with Treasurer. Items to be discussed include:
  - community infrastructure investment
  - energy and housing for Burke
- Economic Development:
  - look at opportunities with China projects – offer was made by legal counsel to arrange a meeting with China Consulate General
  - investigate the possibility of opening up Burketown Port
- Infrastructure Projects Federal Government contact – invite up to Burke Shire
- Investigate the development of a camping guide/visitor information pack. Investigate the costs and design of a campers guide or visitors information pack with a view to managing the environmental impact of campers/visitors on the Gregory River.

## 10. Chief Executive Officer Reports

Moved                      Cr Camp  
Seconded                Cr Murray

That the Chief Executive Officer Standing Business Papers for Information as presented in Report 10.01.01 to 10.01.03 of the Business Papers be received by Council and noted; and

The Chief Executive Officer Business Papers for Council Consideration and Decision as presented in Report 10.02.01 of the Business Papers be received for consideration.

Carried 02.101020

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### Attendance

Cr Murray left the meeting at 12.07pm and returned at 12.09pm.

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### 10.01. Pool Safety

CEO advised that there have been a few incidents of children getting through the turnstiles or over the fence. Discussion was held with regard to notices being put up at the pool and on community notices reminding parents that children are to be supervised or a consequence result in the pool being permanently closed.

Mayor advised that LGAQ provided online courses for Councils to find solutions to problems of this nature. There may also be funding available from the State Government for a Sports and Recreation Officer. The CEO was tasked with reviewing these and other options, including installing a closed circuit television, and provide funding/feasibility report to Council as a matter of priority.

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### 10.02.01 Upcoming Meetings

A summary of meeting and conference opportunities

Moved                      Cr Camp  
Seconded                Cr Olive

That Council endorse the attendance by the Mayor to attend the North Qld Energy Forum.

Carried 03.101020

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### Adjournment

Meeting adjourned for lunch from 12.55pm to 1.30pm.

Upon resumption, all (except EA) were present at the time of adjournment.

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### Attendance

Joy Arnold and Finance Manager met with Councillors to discuss transfer of funds from Emergency Trust fund get details.

Joy Arnold and Finance Manager entered the meeting at 1.30pm and left at 1.51pm

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### Attendance

EA entered the meeting at 1.51pm.

Meeting resumed 1.51pm.

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### 10.02.03 Process for improvement for Council meetings

Report from former A/CEO regarding Councillors submitting concise reports to each Council meeting as amended.

Moved            Cr Camp  
Seconded       Cr Olive

That Council trial a process of Councillors submitting dot point notes regarding any significant matters coming to their attention since the previous Council meeting. This report should be lodged by 5.00pm on the Thursday prior to the Council meeting the following Wednesday.

Carried: 04.101020

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### Attendance

Finance Manager, Debbie Glyde entered the meeting at 2.15pm.

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## 11. Finance Manager Reports

Moved                      Cr Murray  
Seconded                  Cr Olive

The Finance Manager's Standing Business Papers for Information as presented in Report 11.01.01 to 11.01.02 of the Business Papers be received by Council and noted; and

The Finance Services Officer's Business Papers for Council Consideration and Decision as presented in Reports 11.02.02 to 11.02.03 of the Business Papers be received for consideration.

Carried 05.101020

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### 11.02.01 Revised Budget

Council is revising its budget to reflect the completed Financial Statements. A full revised budget will be undertaken in January/February 2011.

Moved            Cr Olive  
Seconded       Cr Murray

Carried 06.101020

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### 11.02.02 Credit Card Policy

Council currently operates with 4 credit cards with limits of \$5,000 each.

File:

Moved            Cr Olive  
Seconded       Cr Murray

That Council adopts the Credit Card Use and Acquittal Policy. Director of Engineering; Finance Manager and Mayor currently limited to \$5,000.00. The CEO credit limit being increased to \$15,000

Carried 07.101020

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### 11.02.03 New Signatory to Council's Bank Authority

Approval is required to add Mr Gary Letts as a signatory to Council's bank authorities and signing approval for accounts payments.

Moved            Cr Camp  
Seconded       Cr Murray

That Council endorse adding Mr Gary Letts, Chief Executive Officer as a signatory to Council's bank authorities and signing approval for accounts payments.

Carried 08.101020

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#### Attendance

Finance manager Debbie Glyde, left the meeting at 2.58pm.

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#### Attendance

Director of Engineering; Dennis Kerr entered the meeting at 3.01pm.

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## 12. Director Engineering Services Reports

Moved            Cr Camp  
Seconded       Cr Murray

The Director Engineering Services Standing Business Papers for Information as presented in Reports 12.01.01 to 12.01.02 of the Business Papers be received by Council and noted.

The Director Engineering Services Business Papers for Council Consideration and Decision as presented in Reports 12.02.01 to 12.02.03 of the Business Papers be received for consideration.

Carried 09.101020

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### 12.02.01 Roadtek and Reclaimer Operations for Stabilisation of Flood Damage Pavement Failures number 2 full service operation

This agenda item deferred until the close of tender period.

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### 12.02.02 Safety Lighting at Burketown Aquatic Facility

Children have been observed entering the Aquatic facility by climbing over the pool fence. The previous CEO being mindful of small children and the safety issue with deep water ponds directed the Director of Engineering Services to install lighting so movement in the pool compound at night could be monitored. There is no budget for this activity; however, through efficiencies there is adequate funding in the maintenance budget to cover this installation. The cost being \$26,230.49.

Action: CEO to liaise with police/neighbourhood watch to create a campaign directed at parents and children about good behaviour, consequences of bad behaviour. CEO to investigate the possibility of collaborating with local and well-known sporting identities to assist with the campaign.

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12.02.03 Tenders for supply and delivery of type 3.4 road base to strategic stockpiles where nominated

This agenda item deferred until the close of tender period.

Declaration: Material Personal Interest

Cr Murray declared a material personal interest and left the meeting at 4.12pm.

12.02.04 Late Agenda Item – Grader Tender Private Sale Offer of Purchase Revision

Moved Cr Olive  
Seconded Cr Camp

That the status quo regarding Hedgers Heavy Equipment Sales offer remains at \$133,600 and if this offer is not acceptable to Hedgers Heavy Equipment Sales then the offer from Hastings Deering be accepted.

Carried 10.101020

Attendance

Councillor Murray entered the meeting at 4.20pm.

Attendance

DES left the meeting at 5.08pm.

16. Closure of Meeting

The Chair declared the Meeting closed at 5.11pm.

I hereby certify that these pages numbered 1 to 9 - constitute the confirmed minutes of the Meeting of Burke Shire Council held on Monday 20 September 2010.

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**MAYOR**